

**MACKENZIE DISTRICT COUNCIL****MINUTES OF A MEETING OF THE PROJECTS AND STRATEGIES COMMITTEE  
HELD IN THE COUNCIL CHAMBERS, FAIRLIE,  
ON TUESDAY 3 APRIL 2012 AT 3.15 PM****PRESENT:**

Graeme Page (Chairman)  
Claire Barlow (Mayor)  
Crs John Bishop  
Annette Money  
Peter Maxwell  
Graham Smith  
Evan Williams

**IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
Bernie Haar (Asset Manager)  
Suzy Ratahi (Manager – Roading)  
John O'Connor (Utilities Engineer) for part of the meeting  
Carl McKay (Solid Waste Manager)  
Rosemary Moran (Committee Clerk)

**I APOLOGIES:**

There were no apologies.

**II DECLARATIONS OF INTEREST:**

There were no Declarations of Interest.

**WATER SUPPLIES AND THE NEW ZEALAND DRINKING WATER STANDARDS**

The Chairman welcomed Murray Petrie to the meeting. Mr Petrie, of Opus International, was employed by Council as a consultant to assist with the projects being undertaken in the District towards compliance with the New Zealand Drinking-Water Standards.

Mr Petrie updated the Committee on the following projects and issues:

- the Fairlie water main replacement
- treatment options for the Fairlie water supply
- investigations into a new source for the Twizel water supply
- the proposed water supply for Manuka Terrace
- Tekapo water supply treatment
- issues associated with the Albury, Burkes Pass and Allandale water supplies
- Public Health Risk Management Plans, and
- point of use treatments

The Chairman thanked Mr Petrie who left the meeting at 3.45 pm.

#### **IV REPORTS:**

##### **1. ASSET MANAGER'S MONTHLY REPORT:**

This report from the Asset Manager referred to Asset Management Plans, the New Zealand Transport Authority Procedural Audit, Water Supplies, Stormwater, Solid Waste, and Roothing.

Resolved that the report be received.

**Graham Smith /Evan Williams**

##### **Solid Waste:**

The Solid Waste Manager spoke to his report noting in particular the plant items which had recently been sold, including the Vertical Composting Unit which realised \$10,000.

Cr Smith noted that a meeting had yet to be convened with Albury residents regarding their waste collection.

##### **Water Supply:**

Resolved that the Projects and Strategy Committee confirms the decision, made by the group, that Whitestone Contracting Ltd be awarded the contract for the replacement of various water mains in Fairlie at a tendered price of \$308,283.77.

**Graham Smith/Evan Williams**

Resolved:

1. That the recommendations from the recent New Zealand Transport Authority Procedural Audit be implemented immediately:
  - a) That Council reimburse \$30,622.24 to the New Zealand Transport Authority on receipt of an invoice for the overpayment of financial assistance.
  - b) That road safety audits or exception declarations be completed for all financially assisted roading projects.

**Claire Barlow/Annette Money**

Resolved that the Projects and Strategy Committee notes and confirms the Fairlie Community Board's decision to defer the advancement of Princes Street improvements until the spring of 2012.

**Claire Barlow/Graham Smith**

Resolved that the Mayor, Councillors Page and Maxwell, along with staff be delegated authority to meet with ratepayers on Lilybank Road to discuss a possible differential rating option to continually upgrade this road.

**Claire Barlow/Graham Smith**

#### **V ADJOURNMENT:**

The meeting was adjourned at 4.40 pm until 10 April 2012.

The meeting was reconvened at 4.00 pm on 10 April 2012.

**PRESENT:**

Annette Money (Deputy Chairman)  
 Claire Barlow (Mayor)  
 Crs John Bishop  
 Peter Maxwell  
 Graham Smith

**IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
 Bernie Haar (Asset Manager)  
 Suzy Ratahi (Manager – Roading)  
 John O’Connor (Utilities Engineer) for part of the meeting  
 Rosemary Moran (Committee Clerk)

Cr Money took the Chair in the absence of Cr Page.

**I APOLOGIES:**

Resolved that apologies be received from Crs Page and Williams.

**Graham Smith/Claire Barlow**

**III MINUTES:**

Resolved that the Minutes of the meeting of the Projects and Strategies Committee held on 21 February 2012 be confirmed and adopted as the correct record of the meeting.

**John Bishop/Graham Smith**

Resolved that the Minutes of the meetings of the Annual General Meetings of the Kimbell Rural Water Scheme Users, the School Road Water Races Ratepayers, the Allandale Water Supply Users and the Ashwick/Opuha Water Races Ratepayers held 9 March 2012 be received.

**Claire Barlow/Peter Maxwell**

**ACTION POINTS:**

**1. Bridge Replacements:**

- a. Morris Road Bridge*
- b. Cass River Bridge*
- c. Implications of closing the top end of the Godley Peaks Road – the Asset Manager undertook to consult with Council’s legal advisor Murray Weakley on the legal issues involved and bring a report to the next committee meeting.*

**2. Solid Waste:**

- a. The Asset Manager undertook to set a date in April for the meeting to discuss waste needs with Albury Ratepayers

#### IV **REPORTS:**

##### 1. ASSET MANAGER'S REPORT (Continued):

###### **Minor Improvements:**

###### Resolved:

1. That the Nixons Road Safety Footpath project proceed subject to the accepted tender price being under \$15,000. (It was acknowledged that the project would exceed the available roading budget.)
2. That the Plantation Road project be deferred in the meantime.

**Graham Smith/Peter Maxwell**

###### **Maintenance:**

Resolved that funding for the Lake Alexandrina Outlet Bridge Sealing project be funded as follows:

- \$36,848.00 from New Zealand Transport Authority subsidy, and
- \$14,204.80 unsubsidised portion from the Lake Alexandrina Reserve.

**Graham Smith/John Bishop**

##### 2. DRAFT CANTERBURY REGIONAL LAND TRANSPORT PROGRAMME 2012 – 2022:

This report advised the Committee about the Draft Canterbury Regional Land Transport Programme 2012 – 2022 that was currently available for consultation.

Resolved that the report be received.

**Peter Maxwell/Claire Barlow**

The Manager - Roading distributed copies of a summary of the Draft Canterbury Regional Land Transport Programme 2012 – 2022.

##### 3. PUBLIC HEALTH RISK MANAGEMENT PLANS - FAIRLIE AND TEKAPO:

This report from the Asset Manager was accompanied by the Public Health Risk Management Plans for Fairlie and Lake Tekapo which were had been prepared by Opus International with staff input and approved by the Medical Officer of Health.

###### Resolved:

1. That the report be received.
2. That a report on the costing and progress in relation to Capital Improvements and Significant Projects (Table 3 of the Public Health Risk Management Plans for both the Fairlie and Lake Tekapo) be provided every six months.

**Claire Barlow/Graham Smith**

#### 4. ROADING PROTOCOLS:

This report from the Manager – Roading presented a proposal to ensure that there was a fair spend across all the communities in the District at the same time retaining the ability to spend the available maintenance, operations and renewal budgets where there was the greatest need.

Resolved that the report be received.

**Claire Barlow/Graham Smith**

Resolved that it be agreed in principle that the current annual unsubsidised improvements budget of \$53,000 currently spent on unsubsidised roading projects in the District, be gradually increased to attain a level of \$250,000 per year.

**Peter Maxwell /Claire Barlow.**

Resolved that the suggested the list of *Combined Minor Improvements/Projects* be the subject of a workshop to consider additions and priorities.

**Graham Smith/ John Bishop**

Resolved that the following Roading Protocols with the the above amendments and the replacement of the terminology *Bridge* Replacement to *Structure* Replacement, be adopted:

*The maintenance, operational and renewal budgets are to be considered and approved by Council every three years as part of the New Zealand Transport Authority's bid and the Long Term Plan process. Staff will manage the expenditure on a greatest need basis in conjunction with forward works programmes.*

*The projects lists should be divided between subsidised and unsubsidised works. Each list should initially be prioritised by staff using the New Zealand Land Transport Authority's benefit/cost procedure. Then these two project lists should be discussed by the Council to develop their preferred project list for the next three years. A review of all roading projects both subsidised and unsubsidised should be carried out on a three yearly cycle to ensure that any one community is not being disadvantaged through this process.*

**Peter Maxwell/Claire Barlow**

#### 5. DISTRICT WATER SUPPLY CHARGES:

This report from the Asset Manager referred to the amalgamation of the four urban water supplies and the need to review current policy to address existing anomalies.

Resolved that the report be received.

**Claire Barlow/Graham Smith**

Because of the potential changes in the level of water rates for some ratepayers resulting from the amalgamation of the urban water supplies, some elected members were reluctant to compound any perceived disadvantages by setting a different annual base allocation per annum and a rate per m<sup>3</sup> for the supply of extraordinary water in the meantime.

It was noted that the on-going use of potable water for irrigation would be unsustainable in terms of cost when urban water supplies were treated to comply with the National Drinking Water Standards. The Chief Executive Officer acknowledged the Council's role in this, especially in the Twizel area, and suggested consideration should to be given to the use of untreated water from bores for irrigation.

Resolved:

1. That Twizel's annual base allocation of water remain at 1400m<sup>3</sup>.
2. That the rate per m<sup>3</sup> for extra water for Twizel ratepayers remain at \$0.48.

**John Bishop/Graham Smith**

**THERE BEING NO FURTHER BUSINESS THE ACTING CHAIRMAN  
DECLARED THE MEETING CLOSED AT 5.35 PM**

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**ACTING CHAIRMAN**

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**DATE**