

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 1 MARCH 2011 AT 1.50 PM

### **PRESENT:**

Graham Smith (Chairman)  
Claire Barlow (Mayor)  
John Bishop  
Peter Maxwell  
Annette Money  
Graeme Page  
Evan Williams

### **IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
Paul Morris (Manager – Finance and Administration)  
Rosemary Moran (Committee Clerk)

### **I APOLOGY:**

There were no apologies.

### **II DECLARATIONS OF INTEREST:**

There were no declarations of interest.

### **III MINUTES**

Resolved that the Minutes of the meeting of the Finance Committee held on 1 February 2011 be confirmed and adopted as the correct record of the meeting.

**Graeme Page/Annette Money**

### **MATTERS UNDER ACTION:**

#### **1. Mackenzie Retirement Villas – Carports**

The Chairman referred to the need to progress the project as quickly as possible in the light of the rising cost of steel. Cr Page undertook to liaise with the Community Facilities Manager in the matter.

#### **2. Draft agreement with Waitaki District Council – Alps to Ocean Cycleway**

The Chief Executive Officer advised that he was awaiting a response to the draft agreement which had been submitted to the Waitaki Chief Executive Officer for consideration. He noted that once the cycleway was completed a further agreement would be required regarding the on-going operation of the facility.

**IV REPORTS:**1. FINANCIAL REPORT – JANUARY 2011:

This report from the Manager – Finance and Administration was accompanied by the financial reports for the period to January 2011.

Resolved that the reports be received.

**Evan Williams/Claire Barlow**

**V GENERAL:**1. APPOINTMENT OF AUDIT AND RISK MANAGEMENT COMMITTEE:

Resolved that The Mayor, Cr Smith and Cr Maxwell be appointed as the members of the Audit and Risk Management Committee.

**Annette Money/Evan Williams**

2. CIVIC ASSURANCE:

The Manager – Finance and Administration explained the role of Civic Assurance in terms of the Council’s insurance cover with the company. He noted that Civic Assurance’s Draft Statement of Intent for the year ended 31 December 2011 had been included in the Agenda for the meeting for the information of the elected members.

Resolved that the report be received.

**Annette Money/Peter Maxwell**

3. LAPP ANNUAL REPORT, WEBSITE UPDATE AND LAPP CREDIT RATING:

The Manager – Finance and Administration drew attention to the 2010 Annual Report of the Local Authority Protection Programme Disaster Fund which had been circulated with the Agenda.

Resolved that the report be received.

**Evan Williams/Graeme Page**

**VI PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- 1 Matters under Action – Policy for Rental of Medical Centres
- 2 High Country Health Ltd
- 3 Lot 2 Mackenzie Drive

<b><u>General subject of each matter to be considered</u></b>	<b><u>Reason for passing this resolution in relation to each matter</u></b>	<b><u>Ground(s) under Section 48(1) for the passing of this resolution</u></b>
1 Policy for Rental of Medical Centres	To enable the Council to carry on negotiations	48(1)(a)(i)
2 High Country Health Ltd Medical Centres	To enable the Council to carry on negotiations	48(1)(a)(i)

3. Lot 2 Mackenzie Drive

Commercial Sensitivity

48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Policy for Rental of Medical Centres and High Country Health Ltd* section 7(2)(i), *Lot 2 Mackenzie Drive* section 7(2)(b)(ii)..

**Graeme Page /Evan Williams**

The Council continued in Open Meeting

### **CHRISTCHURCH EARTHQUAKE**

#### 1. GRANT FOR RELIEF

Cr Smith suggested the Council make a donation towards the Christchurch Earthquake Fund.

Resolved that a grant equivalent to \$1.00 per ratepayer be donated to the Red Cross Christchurch Earthquake Relief Fund.

**Annette Money/Evan Williams**

The Mayor undertook to publicise the grant in her local newspaper columns and the next Mackenzie Messenger.

The Chief Executive Officer advised that Building Inspector Dick Marryatt was currently working in Christchurch and Planner Angie Taylor had returned to work after helping with the urban search and rescue effort in the city.

#### 2. REMITTING PENALTIES FOR LATE PAYMENT OF RATES:

The Manager – Finance and Administration reported that he had been approached by a ratepayer from Christchurch who was concerned that she might not be able to meet the due date for her rates payment. She had asked if the Council would consider remitting the penalty.

Resolved that applications for the remission of penalties for late payment of rates because of issues associated with the Christchurch earthquake be considered for granting on a case by case basis.

**Evan Williams/Annette Money**

#### 3. LAKE TEKAPO VILLAGE CENTRE DEVELOPMENT:

Cr Maxwell reported that because of the earthquake in Christchurch, the Boffa Miskell development plan had been put on hold.

**THERE BEING NO FURTHER BUSINESS THE  
CHAIRMAN DECLARED THE MEETING CLOSED AT 4.10 PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_