

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 13 DECEMBER 2011 AT 9.30 AM

PRESENT:

Claire Barlow (Mayor)
Crs Peter Maxwell
Annette Money
Graeme Page
Graham Smith
Evan Williams

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Bernie Haar (Asset Manager) for part of the meeting
John O'Connor (Utilities Engineer) for part of the meeting
Suzy Ratahi (Manager – Roading) for part of the meeting
Rosemary Moran Committee Clerk)

I OPENING:

The Mayor welcomed everyone to the meeting.

II APOLOGY:

Resolved that an apology be received from John Bishop.

Graham Smith/Annette Money

III DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Joan Cameron, Lloyd Carlton, Bernard Haar, Alec Wood and Richard Ennis. A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

V MAYORAL REPORT:

This was the report of Mayoral activities for the previous six weeks.

Resolved that the report be received.

Graham Smith/Annette Money

Cr Money expressed appreciation of the Mayor's hard work over the year.

VI REPORTS REQUIRING COUNCIL DECISION:

1. LONG TERM PLAN WORKSHOPS – CONFIRMATION OF DECISIONS:

This report sought confirmation of decisions from previous Long Term Plan workshops for inclusion in the Council's draft Financial Strategy Policy.

Resolved that the report be received.

Graham Smith/Annette Money

Resolved that Council approves the introduction of a targeted cattlestop rate of \$140.00 (incl GST) for the financial year 1 July 2012 to 30 June 2013.

Annette Money/Graeme Page

Cr Williams joined the meeting at 9.56 am.

Resolved that for the purposes of the preparation of the Long Term Plan the Council introduce a Twizel Community Facilities Rate of \$120 (incl GST) per ratepayer to be levied on ratepayers within the greater Twizel area, conditional upon a dwelling being erected on the property, and that such ratepayers also pay the Twizel improvement Rate of \$61.33 per rating unit.

Annette Money/Graham Smith

Cr Page voted against the motion.

Resolved that the description of the Fairlie Community Facilities rate be amended to include only properties with dwellings.

Annette Money/Graham Smith

XI ADJOURNMENT:

The meeting was adjourned at 10.25 am for morning tea and reconvened at 10.48 am.

VI REPORTS REQUIRING COUNCIL DECISION:

1. LONG TERM PLAN WORKSHOPS – CONFIRMATION OF DECISIONS (continued):

Resolved that the Council prepare its Long Term Plan on the basis of rate funding overhead costs as a part of a general rate subject to final confirmation of figures at the long term budget round in the new calendar year.

Peter Maxwell /Annette Money

Crs Page and Smith abstained from voting.

Resolved that Council raises its internal interest rates during the current Long Term Plan process whereby the internal interest rate is pegged to a minimum of Council's average bond portfolio rate, subject to the completion of the budget process where Council can assess the long term effect of this policy change including the impact on existing debt.

Graham Smith/Evan Williams

Resolved that Council provisionally approves the amalgamation of urban water and sewer rates with the proviso that any capital reserves that are in funds remain earmarked for capital spend in the township to which they relate, and that this policy change be subject to confirmation through the budgetary process of the Long Term Plan.

Graham Smith /Peter Maxwell

Cr Page voted against the motion.

Resolved that the Mackenzie Community Centre, Twizel Events Centre, Tekapo Community Hall, Fairlie Pool and Twizel Pool activities start to fund 50% of the total depreciation from the 2012/2013 year and that Council fund 100% of the depreciation on toilets, the Fairlie administration building and the Twizel administration building from that time.

Annette Money/Graham Smith

Resolved that Council commence funding the equivalent of the local share of depreciation in the roading activity from the 2012/13 year.

Annette Money /Peter Maxwell

Cr Page abstained from voting on the motion.

2. LONG TERM PLAN RESIDENTS' SATISFACTION SURVEY:

This report from the Chief Executive Officer provided an opportunity for the Council to consider and evaluate the results of the independent survey of ratepayers' and residents' satisfaction with key Council provided services.

Resolved that the report be received.

Annette Money/Graham Smith

Resolved that Council reviews the adequacy of its provision of public toilets.

Graeme Page /Annette Money

Resolved that Council monitors changes in public satisfaction with rubbish collection services as the new contract beds down.

Graham Smith/Peter Maxwell

Resolved that Council considers whether its level of investment in roading and footpaths needs to be increased to meet community expectations.

Annette Money /Evan Williams

Resolved that Council notes that upgrading the Twizel Medical Centre is likely to be supported by survey respondents.

Annette Money /Graham Smith

XI ADJOURNMENT:

The meeting was adjourned at 12.40 pm for lunch.

X VISITORS:

Bruce Scott Memorial Prize

The Mayor welcomed Elizabeth Scott who attended to present the Bruce Scott Memorial Prize to Sally Tiffen.

Mackenzie County Scholarship

The Mayor presented the 2011 Mackenzie County Scholarship (Mackenzie Residents Category) to David Nelson who attended to accept it on behalf of his son Bryn.

Mackenzie Theatre Group

Deborah O'Neill and Marielle Venrooy presented the Mayor with a cheque for \$8,000 which had been raised by the Mackenzie Theatre Group towards the refurbishment of the Mackenzie Community Centre theatre.

The meeting was reconvened at 1.15 pm.

VI REPORTS REQUIRING COUNCIL DECISION (Continued)

3. OUTCOME OF OTHER COMMUNITY CONSULTATION:

This report from the Chief Executive Officer provided an opportunity for the Council to consider and evaluate the results of the questionnaire survey of ratepayers and residents which had been distributed through the community newspapers and on the Council's website. It was accompanied by the notes of the meetings held with St John Fairlie, the Fairlie District Promotions Association, the Lake Tekapo Promotions Association, the Twizel Promotion and Development Association and the Mt Cook Residents Association.

Resolved that the report be received.

Annette Money/The Mayor

4. CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES:

This report from the Chief Executive Officer referred to Council, Committee and Board Meetings and Other Meetings, Leave, Representation Review, Shared Services and Joint Procurement, Long Term Plan, Rural Fire Authority and Kellogg Rural Leadership Course.

Resolved that the report be received.

Annette Money/Graham Smith

Resolved that the Council agrees that its next representation review be completed in time for the 2016 local authority elections.

Graham Smith/Annette Money

Resolved that the Council agrees to meet half the costs (\$2,243.75) of the Mayor attending the Kelloggs Rural Leadership Programme in January 2012, from its elected members training budget.

Evan Williams /Annette Money

Cr Page voted against the motion.

5. DELEGATIONS TO COVER EMERGENCY SITUATIONS:

This report from the Chief Executive Officer sought to establish an appropriate delegation to enable any urgent political matters to be dealt with in the period from 14 December 2011 until 31 January 2012.

Resolved that the report be received.

Graham Smith /Annette Money

Resolved that the Council delegates to the Deputy Mayor and one other Councillor or, in the absence of the Deputy Mayor, any two Councillors, the power to deal with any urgent, non-contentious matter than may arise from 14 December 2011 until 31 January 2012.

Graeme Page/Evan Williams

6. MEETING DATES FOR 2012:

This report from the Chief Executive Officer recommended a schedule of meeting dates for 2012.

Resolved that the report be received.

Annette Money/Graeme Page

Resolved:

1. That the following schedule of meeting dates for 2012 be adopted:

- 31 January 2012
- 6 March 2012
- 17 April 2012 Adoption of draft Long Term Plan
- 29 May 2012
- 10 July 2012
- 21 August 2012
- 2 October 2012
- 13 November 2012
- 18 December 2012

2. That the Council adopts the following schedule of extraordinary meetings for 2012:
 - 5 June 2012 Hear Long Term Plan submissions
 - 12 June 2012 Reserve day for decisions on Long Term Plan submissions
 - 26 June 2012 Formal adoption of Long Term Plan
 - 23 October 2012 Annual Report adoption

3. That the following schedule of days be set aside for Council Committees in 2012:
 - 21 February 2012
 - 3 April 2012
 - 15 May 2012
 - 26 June 2012
 - 7 August 2012
 - 18 September 2012
 - 30 October 2012
 - 4 December 2012

4. That the following days be reserved for additional meetings if required:
 - 7 February 2012
 - 20 March 2012
 - 1 May 2012
 - 12 June 2012
 - 24 July 2012
 - 4 September 2012
 - 9 October 2012
 - 20 November 2012

5. That the following schedule of meeting days be recommended to the community boards for adoption for their 21012 meetings:

Tekapo and Twizel Community Board Schedule

 - 13 February 2012
 - 26 March 2012
 - 7 May 2012
 - 18 June 2012
 - 30 July 2012
 - 10 September 2012
 - 15 October 2012
 - 26 November 2012

Fairlie Community Board Schedule

- 8 February 2012
- 21 March 2012
- 2 May 2012
- 13 June 2012
- 25 July 2012

- 5 September 2012
- 10 October 2012
- 21 November 2012

Graham Smith/Annette Money

7 PROGRESSING THE TWIZEL WATER SUPPLY INVESTIGATIONS:

This report from the Asset Manager referred to progress on the Twizel Water Supply investigations and confirmed the exclusion of the ‘Hocken’ wells from further consideration.

Resolved that the report be received.

Evan Williams/Annette Money

Resolved that the Hocken wells be excluded from consideration at this time due to the higher cost of the pipelines as compared to the proposed original location.

Graeme Page /Evan Williams

Resolved that the next phase of the investigation for the Twizel water supply be drilling on Ben Ohau Station to confirm the availability of the required water.

Annette Money/ Evan Williams

8. ALTERNATIVES FOR DELIVERY OF RESEALING PROGRAMME:

The Manager – Roading advised that the Timaru District Council had offered the Council an opportunity to join with their current resealing programme contract as a variation to that contract.

She explained the how the proposed shared service with Timaru District Council could work and outlined the benefits and risks for the Mackenzie District.

Resolved:

1. That Council endorses the actions of staff to date in pursuing a shared services arrangement with the Timaru District Council for the roads resealing programme for 2011/2012.
2. That Opuha Ward Councillors Williams, Smith and Page be delegated authority to approve resealing work to be carried out under an arrangement with the Timaru District Council.

Peter Maxwell/Evan Williams

9. ADOPTION OF ASSET MANAGEMENT POLICIES:

This report from the Asset Manager referred to the Schedule of Asset Management Policies.

Resolved:

1. That the report be received.

2. That the policy document entitled *Asset Management Department – Schedule of Policies* be confirmed as the policy register for Asset Management within Council with the following amendment to the policy on Maintenance of Cattlestops:

Guideline 4 to read:

That any capital costs of a new installation will be charged directly to the landowner benefitting from the cattlestop.

Graeme Page /Graham Smith

10. COUNCIL INVOLVEMENT IN THE GOVERNMENT LEAKY HOMES ASSISTANCE PACKAGE:

The Chief Executive Officer referred to the opportunity for the Council to sign up to the Leaky Homes Financial Assistance Package.

Resolved:

1. That the report be received.
2. That the Council signs up to the Government's Leaky Homes Financial Assistance Package.

Graeme Page Evan Williams

VII INFORMATION REPORTS:

1. COMMON SEAL

This report from the Committee Clerk advised of documents signed under the Common Seal from 15 November 2011 to 13 December 2011.

Resolved:

1. That the report be received.
2. That the affixing of the Common Seal to document numbers 724 and 725 be endorsed.

Annette Money/Graham Smith

X CONFIRMATION OF MINUTES:

Resolved that the Minutes of the meetings of the Mackenzie District Council held on 15 November 2011, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

Graham Smith/Evan Williams

VIII COMMUNITY BOARD RECOMMENDATIONS:

This report from the Chief Executive Officer referred to decisions from the meetings of the Twizel Community Board and Tekapo Community Board held on 12 December 2011 and Fairlie Community Board held on 7 December 2011.

Resolved that the report be received.

Peter Maxwell Evan Williams

Resolved:

TEKAPO COMMUNITY BOARD:

1. \$100,000 Projects Fund:

That the Council approves the resolution to:

- Allocate \$35,000 to compete the concreting of the first section of the Lakeside Drive Walkway.
- Allocate \$2,000 to the Lake Tekapo Lions to complete the landscaping of the area on the corner of Aorangi Crescent and State Highway 8.
- Grant \$8,000 for seating for the Lake Tekapo Regional Park.

TWIZEL COMMUNITY BOARD

2. Submissions Regarding Shade of the Play Area:

That the Council notes:

- That the Twizel Community Board is to respond to the Cancer Society to confirm that shade was not in the original plan for the redevelopment of Market Place.
- That the Twizel Community Board would consider any well-developed proposal in this regard along with its impact on budgets, Market Place and the Twizel Community.

3 Track Proposal for Lake Ruataniwha for Inclusion in Budget:

That the Council notes that the Twizel Community Board has requested costings for the installation of a new track and the upgrading of the exiting track at the northern end of Lake Ruataniwha and that the proposal be included in the draft budgets for 2012/2013.

4. Donation of AP40:

That the Council notes that a letter of appreciation is to be sent to Road Metals Company Limited for the donation of AP40 for the Lake Ruataniwha West Sealing Track Extensions.

5. Twizel Information Centre:

That the Council approves the recommendations that:

- that the old building in Market Place housing the existing Twizel public toilets be removed
- that a decision be made on the future of the cleared site
- that a basic public information service be provided from the Twizel Service Centre

- that the new cinema business be the preferred option for the provision of visitor information and booking services pending further discussion with the operators.

That the Council accepts in principle the recommendation that a stand-alone public toilet block be constructed to the west of the Twizel Service Centre, subject to the confirmation of costings and the proposal being further developed for consideration in the budgets for 2012/2013.

6. Twizel Summer Salmon and Wine Festival:

That the Council approves the request that the liquor ban in Market Place, Twizel, be lifted for the Twizel Salmon and Wine Festival to be held on Saturday 28 January 2012 from 12.00 pm until 5.00 pm.

7. Twizel Area School Prize Giving:

That the Council notes that the Community Board has endorsed the Chairman's action in granting a donation of \$100 to the Twizel Area School for the 2011 prize giving.

8. Minor Improvements Projects:

That the Council approves the recommendation that the \$10,000 minor improvements fund be spent on completing kerb and channelling on the inside curves on North West Arch.

FAIRLIE COMMUNITY BOARD

9. Correspondence from Mackenzie Cooperating Parish

That the Council notes that the Fairlie Community Board has asked staff to research the nature of Council's previous involvement before the Board makes any decision to accept or decline responsibility for a share of on-going maintenance or resealing of the driveway and parking area adjacent to the Mackenzie Community Centre.

10. Princes Street – Streetscaping Improvements

That Council notes that quotations are to be sought for upgrading the Princes Street streetscape through a combination of chip sealing, grassing and tree planting (Option B) once a detailed plan for the proposed work is completed.

11. Hamilton Jet Boat Display

That the Council notes that the Chair advised that he had been sounded out over the possibility of a Hamilton Jet Display being incorporated in the Fairlie Museum. The New Zealand Jet Boating Association had proposed a display incorporating a jet boat mounted on a rock mound and statue of Bill Hamilton the inventor of the jet boat being erected on the Denmark Street road frontage directing visitors to the museum display and that Board members expressed enthusiasm for the initiative.

Evan Williams/Graham Smith

3. AERIAL PHOTOGRAPHY:

IT Officer Stephen Barlow demonstrated the new aerial photography of the District townships which had been purchased for the Council.

IX PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Tekapo Community Board Recommendation

Reason for passing General subject of each matter to be considered	Ground(s) under this resolution in relation to each matter	Section 48(1) for the passing of this resolution
Tekapo Community Board Recommendation	To protect information which is subject to an obligation of confidence	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:
Tekapo Community Board Recommendation section 7(2)(c)

Annette Money Graham Smith

**THERE BEING NO FURTHER BUSINESS,
THE MAYOR DECLARED THE MEETING CLOSED AT 4.20 PM**

MAYOR: _____

DATE: _____