



TWIZEL COMMUNITY BOARD

Membership:

Peter Bell (Chairman)

John Bishop

Elaine Curin

Phil Rive

Kieran Walsh

**Notice is given of the Meeting of the Twizel Community Board
to be held in the Service Centre, Twizel,
on Monday 14 February 2011 at 3.30 pm**

PLEASE NOTE EARLIER START TIME

BUSINESS: As per Agenda attached

**GLEN INNES
CHIEF EXECUTIVE OFFICER**

9 February 2011



TWIZEL COMMUNITY BOARD AGENDA

Monday 22 November 2010

I APOLOGIES:

II DECLARATIONS OF INTEREST

III MINUTES:

Confirm and adopt as the correct record the Minutes of the meeting held on 22 November 2010

MATTERS UNDER ACTION:

- Local Authorities (Members' Interests) Act 1968 – Register Of Members' Interests – a copy of report to Council with advice received from Lane Neave is attached for information.

IV REPORTS:

1. Twizel Information Centre – Quarterly Report
2. Financial Report
3. Increasing Rabbit Levels - Letter from Environment Canterbury
4. Letter from South Island Rowing
5. Letter Ben Ohau Golf Club
6. Letter from TPDA
 - *The Asset Manager commented that the waste collection system over Christmas did not really work too well due to the time between collections and that it would require a rethink before next year; however the process the Council was currently undertaking with the Request for Proposals for Solid Waste would likely see a completely new system in place for next year so the perceived issues should not recur.*
 - *Regarding the entrance to the Twizel Radio Station & District Nurse's room, the initial proposal was that volunteers move the entrance further out. A suggested solution could be to identify and deal with offenders.*
7. Email from Judy Norman
8. Twizel Zoning:
 - *It is planned to provide an update on the Twizel Zoning Plan Change to the Planning Committee on 1 March 2011. This report can be circulated to Board members.*
9. Appointments to Other Committees
10. Ward Member's Report
11. Reports from Members who Represent the Board on Other Committees

V VISITORS:

- | | |
|---------|---|
| 3.30 pm | Philip Brownie, General Manager Destination Mt Cook Mackenzie |
| 4.00 pm | Crown Public Health – Dr Daniel Williams, Steve Waller |

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE TWIZEL ON MONDAY 22 NOVEMBER 2010 AT 4.00 PM

PRESENT:

Peter Bell (Chairman)
Cr John Bishop
Elaine Curin
Phil Rive
Kieran Walsh

IN ATTENDANCE:

Claire Barlow (Mayor)
Cr Annette Money
Glen Innes (Chief Executive Officer)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Paul Morris (Manager – Finance and Administration)
Rosemary Moran (Committee Clerk)

I

OPENING:

The Chairman welcomed new Community Board members Elaine Curin and Kieran Walsh, Mayor Claire Barlow and Pukaki Ward Member John Bishop, who had been appointed as Council's representative on the Community Board.

II

MINUTES:

The Minutes of the meeting of the Twizel Community Board held on 13 September 2010 were confirmed as the correct record on the recommendation of the former Chairman of the Twizel Community Board and the Chief Executive Officer.

Resolved that the Minutes of the meeting of the Twizel Community Board held on 21 October 2010 be confirmed and adopted as the correct record of the meeting.

John Bishop/Phil Rive

ACTION POINTS:

1. Erection of Anniversary Poem

The Community Facilities Manager undertook to confirm that the project had been completed.

2. Events Centre Entrance:

The Community Facilities Manager reported that tree plantings had yet to be carried out at the entrance to the Twizel Events Centre.

III **REPORTS:**

1. **FINANCIAL REPORT – JULY 2010:**

This report from the Manager – Finance and Administration provided an update for Board members on the financial performance of the Twizel Community for the period to September 2010.

Resolved that the report be received.

Phil Rive/Elaine Curin

Road Marking:

Resolved that road marking for the 2009/2010 year which had been invoiced after the end of the year, be funded from reserves.

Phil Rive/Kieran Walsh

2. **STANDING ORDERS:**

This report from the Chief Executive Officer referred to the requirement for the Community Board to adopt a set of standing orders

Resolved that the report be received.

Kieran Walsh/Elaine Curin

Resolved:

1. That the report be received.
2. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:
That the Mayor or Chairperson or other person presiding at the meeting
 - a) *has a deliberative vote; and*
 - b) *in the case of an equality of votes has a casting vote.*

Phil Rive/John Bishop

3. **MEETINGS SCHEDULE 2011:**

This report from the Chief Executive Officer was accompanied by a proposed meeting schedule for 2011.

Resolved that the report be received.

Kieran Walsh/Phil Rive

Resolved that the following schedule of meetings for the Twizel Community Board for 2011 be confirmed:

(Starting at 4.00 pm in the summer and 3.00 pm in May, June, July and August)

- Monday 14 February 2011

- Monday 28 March 2011 (including consideration of budgets for 2011/2012)
- Monday 9 May 2011
- Monday 27 June 2011
- Monday 8 August 2011
- Monday 12 September 2011
- Tuesday 25 October 2011 (*to avoid Labour Day*)
- Monday 12 December 2011

Elaine Curin/Phil Rive

The Chairman said he intended to convene an informal meeting early in February 2011 to consider issues and projects for the 2011/12 budgets.

4. ROLES OF COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by a discussion paper detailing how Council and Community Boards would fulfil their respective roles.

Resolved:

1. That the report and the discussion paper *Roles of Community Boards* be received.
2. That the discussion document detailing how Council and Community Boards will fulfil their respective roles be adopted.

Kieran Walsh/Phil Rive

5 REMUNERATION OF ELECTED MEMBERS:

This report from the Chief Executive Officer advised of the new rules governing elected members' remuneration so that Council and Community Boards could jointly agree on the pool of remuneration to be divided.

Cr Bishop, as previous Board Chairman, agreed with the suggestion in the report that Twizel provide additional remuneration for the Chairman rather than dividing remuneration equally among the four elected members. The other Board members concurred.

Resolved:

1. That the report be received.
2. That the Twizel Community Boards notes the interim determination of the Remuneration Authority that the following annual salaries be paid to elected members:

▪ Mayor	\$52,900
▪ Councillors	\$12,500
▪ Community Board Members	\$1,500

3. That the Twizel Community Board endorses the Council's decision to divide the indicative pool of remuneration of \$106,699 for the period ending 30 June 2011 as follows:
 - Councillor's salary \$15,634pa
 - Community Board Chairs \$3,908pa
 - Community Board Members \$1,562pa
3. That the Twizel Community Board notes that the Council instructed the Chief Executive Officer to revise the Council's expenses rules to provide for a mileage allowance threshold of 30km per trip and a travel time allowance of \$15 per hour for work related travel.
5. That the Twizel Community Board notes that further consideration was to be given to the payment of a communications allowance.

John Bishop/Phil Rive

6. LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968 –
REGISTER OF MEMBERS' INTERESTS:

This report from the Chief Executive Officer provided information about the *Local Authorities (Members' Interests) Act 1968* and in particular about good practice regarding compliance with the Act.

Resolved that the report be received.

John Bishop/Phil Rive

7. MAJOR ISSUES FOR TWIZEL THIS TRIENNIUM:

This report from the Chief Executive Officer advised the Community Board of the major issues for Twizel in the current triennium.

Resolved that the report be received.

Phil Rive /Elaine Curin

8. BRIEFING PAPERS:

These papers from the Manager – Finance and Administration, Asset Manager, Community Facilities Manager and Manager – Planning and Regulations provided information on the projects being undertaken in the Twizel community.

Resolved that the report be received.

Kieran Walsh/Phil Rive

9. NOMINATION FOR NEW ZEALAND COMMUNITY BOARDS
EXECUTIVE COMMITTEE:

This report was a call from Local Government New Zealand for nominations for the Elections for the New Zealand Community Boards' Executive Committee.

No Board members expressed interest in being nominated.

Resolved that the report be received.

Kieran Walsh/Phil Rive

10. CREATIVE COMMUNITIES NEW ZEALAND SCHEME – REVIEW:

This report from the Community Facilities Manager referred to a recent review of the Creative Communities Scheme. It was accompanied by a report which had been considered by the Council at its meeting on 5 November 2010. The Council had resolved to seek the views of the Community Boards regarding the appointment of elected members to the Creative Communities Scheme Assessment Committee.

No Board members expressed interest in being part of the Assessment Committee.

Resolved that the report be received.

Phil Rive/Elaine Curin

11. COMMUNITY WORKER'S REPORT:

This was the report from the Twizel Community Worker for the period 4 October 2010 to 26 October 2010.

Resolved that the report be received.

Kieran Walsh /John Bishop

12. TWIZEL RIVER RESERVE – LETTER FROM LINDSAY BROWN:

This letter referred to the Twizel River Reserve Group's proposal for the walkway along the Fraser River and sought reassurance on issues including Security, Fencing, Weed Control, Earth Works, Litter, Motor Bikes and Funding.

For the benefit of the Board members, the Chairman outlined the proposal to establish the walkway and referred to legal and other considerations involved. He said the issues which Mr Brown had raised would be addressed and noted that the Department of Conservation had also offered to liaise with the affected persons.

The Manager – Planning and Regulations explained the marginal strip provisions in the Conservation Act which applied to the area.

Elaine Curin declared her interest in the issue. She sought direction on how best to make her views known. The Chairman suggested that Ms Curin forward any additional comments to those which had already been made about the proposal, to the Twizel River Reserve Group.

Resolved:

1. That the report be received.
2. That the Community Facilities Manager respond to Mr Brown's letter.

Phil Rive/Kieran Walsh

13. GREENWAYS PROJECTS UPDATE:

This report from the Community Facilities Manager provided an update on the Greenways Projects being undertaken by the Community Board.

Resolved that the report be received.

Phil Rive/Kieran Walsh

14. TWIZEL EARLY LEARNING CENTRE:

This report from the Community Facilities Manager was accompanied by a request from the Twizel Early Learning Centre for assistance with the upgrade of the building the Centre occupies, a proposed floor plan and financial information.

Resolved:

1. That the report be received.
2. That any consideration of financial assistance for the Centre await the assignment of the lease from the Twizel Area School to the Centre.

John Bishop /Phil Rive

15. TWIZEL EARLY LEARNING CENTRE – PARKING:

This report from the Asset Manager referred to the request for the conversion of four extra parks in Market Place adjacent to the Twizel Early Learning Centre from unlimited parking to a five minute parking restriction.

In response to a suggestion that a footpath be constructed, the Asset Manager suggested the proposal be considered along with other traffic issues which were the subject of a later report.

Resolved:

1. That the report be received.
2. That garden in front of the Early Learning Centre be cleared to provide 1200mm of hardstand area for a footpath and that four 30 Minute car parks, be established.

Phil Rive/Kieran Walsh

16. MISTLETOE MARKET:

This letter from the Mistletoe Market Coordinator requested that rubbish bins be provided for the Mistletoe Market to be held on 27 November 2010.

Resolved that rubbish bins be provided for the Mistletoe Market.

John Bishop /Phil Rive

17. TRAFFIC ISSUES:

This report from the Asset Manager was accompanied by a letter from Phil Rive which referred to:

- access to skate park and swimming pool via grassed area off Mackenzie Four Square supermarket right of way,
- vehicle parking along Mackenzie Drive between Ruataniwha Rd and Tasman Rd, and
- wrong-way traffic in the Market Place supermarket parking area.

Resolved:

1. That the report be received.
2. That a working party of the Asset Manager, Community Facilities Manager and Community Board members Phil Rive and Kieran Walsh review the traffic issues with the power to implement any changes required

Elaine Curin/Kieran Walsh

18. TWIZEL DOG POUND SITE:

This report from the Manager – Planning and Regulations sought the approval of a new dog pound site in Twizel. It was accompanied by an aerial photograph showing the approximate location of the proposed site.

Resolved:

1. That the report be received.
2. That the Community Board endorses the relocation of the Twizel dog pound to a new site at the eastern end of the Twizel resource recovery park.

John Bishop /Phil Rive

19. TWIZEL WATER SUPPLY:

This report from the Asset Manager was accompanied by a letter from the Medical Officer of Health advising of his increasing concerns that the Twizel water supply remained untreated and that the drinking water reservoir was open to the risk of contamination from a variety of sources. Responses from the Chief Executive Officer and the Asset Manager accompanied the report.

Resolved that the report be received.

Kieran Walsh Phil Rive

20 APPRECIATION – GARTH HARRAWAY:

This letter from Mr Harraway expressed his appreciation that a tree which had been shading his property had been removed.

Resolved that the letter be received.

Phil Rive/Kieran Walsh

21 WARD MEMBER’S REPORT:

Cr Bishop reported on the first meeting of the Council which had been concerned with procedural matters and appointments.

IV GENERAL:

1. OPENING FOR TWIZEL EVENTS CENTRE ENTRANCE::

The Community Facilities Manager said he would advise the Chairman regarding the timing of the installation of the lights and trees. Cr Bishop undertook to look into the construction of a barrier fence for the grassed area.

The Chairman undertook to arrange an appropriate opening celebration when the project was completed. Cr Bishop offered to host a BBQ for Board members following the opening ceremony.

2. A STRATEGY TO KEEP RATEPAYERS INFORMED ABOUT TWIZEL:

The Chief Executive Officer advised that the Chairman of the Tekapo Community Board had proposed that a township page be included in the Council’s website to assist with the dissemination of community information, especially to non-resident ratepayers. The Twizel Community Board members supported the concept.

3. 2011 NEW ZEALAND COMMUNITY BOARDS’ AND LOCAL BOARDS’ CONFERENCE:

The Chairman noted that the conference was to be held in Rotorua in May 2011.

4. PARKLANDS CAMPING GROUND:

The Community Board considered a letter from David and Jull Quigley which referred to their concern that rubbish along the back of the Parklands Camping Ground property in Twizel posed a fire risk for the camping ground.

The Community Facilities Manager advised that he had instructed Whitestone Contracting to remove the rubbish. He had also advised Mr and Mrs Quigley of the action that had been taken.

Resolved that the letter be received and the action taken subsequently by the Community Facilities Manager be noted.

Phil Rive/Kieran Walsh

5. BIODIVERSITY MOSAICS:

The Community Board considered an email from Kiersten McKinley regarding the siting of biodiversity mosaics which had been created as part of the week-long celebrations for the International Year of Biodiversity.

Phil Rive said he had viewed the mosaics, the quality of which had which exceeded his expectations. After some discussion as to where they might be placed, it had been suggested that, as a theme, they should be in their 'natural' habitats. He noted that there were a number of suitable areas in Market Place and suggested that when the seating was constructed for the entrance to the Twizel Events Centre, some mosaics could be incorporated into the seats and/or garden beds.

Resolved that authority be delegated to Phil Rive confirm the permanent siting of three or four of the mosaics created to celebrate the International Year of Biodiversity.

John Bishop/Kieran Walsh

6. REQUEST FOR GRANT FROM TWIZEL AREA SCHOOL:

The Community Board considered a request from the Principal of the Twizel Area School for a cash donation towards the purchase of prizes for students at the End-Of-Year Assembly and Prizegiving.

Resolved that a grant of \$100 be made to the Twizel Area School the purchase of prizes for students at the End-Of-Year Assembly and Prizegiving.

John Bishop/Phil Rive

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 6.27 PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – TWIZEL COMMUNITY BOARD

COMMUNITY FACILITIES MANAGER

Routes through Ruataniwha Lagoon Reserve

To be considered by the Twizel Greenways Working Group

Skateboard Park

Volunteer Group

Twizel Greenways

- Commence work on Glen Lyon tree belt work as soon as practicable and within the remaining budget of \$8,500. *All tree felling and planting completed. Contractors have been instructed to grass the area mid to late February.*

9 August 2010

That the following greenway projects be undertaken:

- Hallewell to Simons Street
- Falstone to Mackenzie Drive
- Community Facilities Manager to initiate the *Frontage Tree Felling* and *Wildflowers and Walkway* projects following informal approval from the Community Board to be confirmed at the next meeting
- Obtain further prices for the Maryburn Greenway irrigation project.

Update provided at previous meeting

Twizel Community Care Trust

Review arrangements between Council and Twizel Community Care Trust.

New agreement signed

Security

Report on options for the provision of improved security systems and cameras for Twizel. *Community Facilities Manager to meet with Mr Monson to discuss cameras – yet to be actioned*

9 August 2010

Twizel Events Centre Frontage

1. That the upgrade of the Twizel Events Centre frontage proceed in stages.
2. That none of the tender prices be accepted.
3. That the Community Facilities Manager negotiate with the lowest tenderer, Whitestone Contracting Ltd, to undertake parts of the work.
4. That the Community Facilities Manager confirm with Board members the extent of the initial work before commencement.

Completed.

22 November 2010

Erection of Anniversary Poem

Project has been completed.

Events Centre Entrance:

The Community Facilities Manager reported that tree plantings had yet to be carried out at the entrance to the Twizel Events Centre. *Completed.*

Twizel Early Learning Centre:

Consideration of financial assistance for the Centre to be deferred until the completion of the assignment of the lease from the Twizel Area School to the Centre.

Twizel Early Learning Centre

1. Make a grant of \$1,000.00 to the Twizel Early Learning Centre building project. *Invoice requested*
2. Enter into a lease arrangement with the Twizel Early Learning Centre whereby in return for a minimal rental, the Twizel Early Learning Centre maintains the building. *Underway*
3. Review policies for providing financial assistance for community organisations by way of grants, concessional rentals or other means. *Yet to be actioned*

MANAGER – FINANCE AND ADMINISTRATION**Financial Support for Twizel Medical Centre:**

Note that Council has deferred making a decision on the request from the Mackenzie Medical Trust for seed funding for the replacement of the Twizel medical centre building, for the moment.

22 November 2010**Request for grant from Twizel Area School:**

Pay grant of \$100 to the Twizel Area School the purchase of prizes for students at the End-Of-Year Assembly and Prizegiving. *Invoice requested*

ASSET MANAGER**Twizel Early Learning Centre – Parking:**

The garden in front of the Early Learning Centre to be cleared to provide 1200mm of hardstand area for a footpath and four 30 Minute car parks to be established.

Traffic Issues

Establish a working party of the Asset Manager, Community Facilities Manager and Community Board members Phil Rive and Kieran Walsh review the traffic issues with the power to implement any changes required.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: REGISTER OF MEMBER'S INTERESTS
MEETING DATE: 14 DECEMBER 2010
REF: STA 9/1
FROM: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To provide the Council the opportunity to consider whether or not to adopt a Register of Members' Interests.

RECOMMENDATIONS:

1. That the report be received.
2. **Either** That elected members provide details of their declared business interests and that of their spouses/partners for inclusion in a Mackenzie District Council Register of Members' Interests.
3. **Or** The Council declines to establish such a register and amends its Code of Conduct to delete any reference to such a register.

GLEN INNES
CHIEF EXECUTIVE OFFICER

BACKGROUND:

The issue was debated at the Council meeting on 5 November when a decision was deferred pending legal clarification of Council's obligations to make such information publicly available. Advice on this aspect is attached.

Since the Council meeting, the Fairlie Community Board decided to adopt such a register. The other two boards deferred any decision awaiting Council's deliberations.

CONSIDERATIONS:

This issue has been well debated and I do not think I can add further to the advice already presented to Council.

The arguments for and against can be summarized as follows:

For

- A register has been recommended to the Council by the Controller and Auditor-General several times.
- It is regarded as good local government practice and has not caused problems in other Councils.
- Its use is mandated in Council's Code of Conduct.
- Previous Councils have had such a register.

Against

- It is perceived as an intrusion into members' personal circumstances.
- It is not legally required.

APPENDICES:

1. Extract from Code of Conduct.
2. Advice from Lane Neave.

Code of Conduct - Conflicts of Interest

Elected members of the Mackenzie District Council will:

- maintain a clear separation between their personal interests and their duties as elected members
- ensure they act in such a way that is, and is perceived to be, free from bias
- abide by the requirements of the Local Authorities (Members' Interests) Act 1968 affecting financial interests
- meet other legal requirements concerning non-financial conflicts of interests
- annually make a general declaration of interests held, details of which shall be recorded in a register of interests held by the Council's Chief Executive Officer.

Note:

In cases of doubt as to conflicts of interest, advice should be immediately sought from the CEO. The Audit Office can also be consulted in cases where the member suspects they may have a pecuniary interest. An exemption may be allowed in certain circumstances provided the member obtains it in advance of any action.

8 December 2010

The Chief Executive Officer
Mackenzie District Council
PO Box 52
Fairlie 7949

Attention: Glen Innes

Level 15
PricewaterhouseCoopers Centre
119 Armagh Street, Christchurch 8011
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New Zealand

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CHRISTCHURCH
QUEENSTOWN
www.laneneave.co.nz

Dear Sir

LGOIMA & the Member's Interests Register

1. We refer to our attendance at the Council meeting of 5 November 2010.
2. You have asked us to look into the concerns raised by some of the Councillors as to whether the information they provide to the CEO for the Register of Member's Interests (**the Register**) may be made available to the public under an official information request pursuant to the Local Government Official Information and Meetings Act 1987 (**the Act**).

Executive Summary

3. Official information requests in relation to Register of Member's Interests are something of a grey area. Official information requests are determined on their own facts. However, our investigations to date show that there have been no complaints to the Ombudsman regarding local authorities withholding information held in a register of interests. We have also researched the practices of other councils. There are a range of practices employed throughout the country. We do note that most councils which wish to keep its member's interests information confidential have an explicit policy setting out the terms on which the information is supplied and is to be held.
4. There will remain a risk, albeit perhaps a small one, that such information will need to be made available.
5. There are however, steps that the Council can undertake to reduce this risk. If these steps are undertaken, we consider the risk can be sufficiently minimised. Overall, we consider that the benefits of having a Register, which we outlined to the Council at our meeting on 5 November, outweigh the risk of that information being made public under an official information request.

Analysis

6. Official information is broadly defined in the Act as any information held by a local authority. It excludes information held by libraries or museums, information which is held by a local authority solely as an agent or for the sole purpose of safe custody, or information containing any correspondence or communication that has taken place between the office of the Ombudsmen and any local authority that relates to an investigation.
7. The Act contains a principle of availability (section 5). The principle is that information should be made available unless there is good reason for withholding it.
8. The Act provides conclusive reasons for withholding official information where making it available would likely: prejudice the maintenance of law including the prevention, investigation and detection of offences, and the right to a fair trial or endanger the safety of any person.

9. The Act provides a number of other reasons for withholding official information. These are provided in section 7.
10. Where section 7 applies, good reason for withholding official information exists unless, in the circumstances of the particular case, the withholding of that information is outweighed by other considerations which render it desirable, in the public interest, to make that information available.
11. Information can be withheld if the withholding is necessary to:
 - (a) Protect the privacy of natural persons;
 - (b) Protect information where the making available of that information would disclose a trade secret, or would be likely unreasonably to prejudice the commercial position of the person supplying the information, or; relevantly;
 - (c) To protect information which is subject to an obligation of confidence and the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied (section 7(2)(c)).
12. We consider that withholding the information under section 7(2)(c) to be one of the stronger grounds for withholding information on the Register.
13. Section 7(2)(c) of the Act applies if, and only if, the withholding of information is necessary to:

“Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information-

 - (i) Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or*
 - (ii) Would be likely otherwise to damage the public interest....”*
14. In order to establish that information is subject to an obligation of confidence, there must generally be a mutual understanding between the supplier of the information and the person receiving the information that it is subject to an obligation of confidence.
15. A simple declaration that the information is confidential will be insufficient. It needs to be clear that the information is both being supplied and received on a confidential basis. Similarly, an obligation of confidence will not exist simply because an agency unilaterally imposes an obligation of confidence upon itself and promises confidentiality to a supplier of information. Either the supplier must have required or, at the very least, implicitly relied on such a promise when providing the information in question, to the extent that the information would either have not been given or would have been given in a different format had no such undertaking been given.
16. The fact that information is disclosed to certain third parties (ie certain members of the Council staff) for a limited purpose does not waive confidentiality. Anyone who has access to the information will therefore be bound by an obligation not to use or disclose the information for any other purpose, or to any other person, beyond that for which the information was imparted.
17. If a request was made and for a refusal to be successful, the Council would need to assess whether the disclosure would be likely to prejudice the supply of similar information. We assume from our discussions at the meeting that most Councillors would agree that if they knew the information was to be made public, then that would deter them from providing the information again. On that basis, we consider it likely that Council could satisfy this part of the test.

18. The next question the Council should ask if a request is made is whether it is in the public interest that the Councillors continue to supply the information for the Register to the CEO, or whether disclosure of the information would be likely to otherwise damage the public interest.
19. We again consider that it is likely that both parts of this test can be satisfied. It is in our view appropriate to have a Register. This is considered to be good practice by the Office for the Auditor General. Accordingly, in our opinion, it is in the public interest that such information continue to be provided, and to be given in confidence.
20. We recommend that Council draft an express policy for the Register setting out the terms on which the information is to be supplied, what is being supplied, who has access to that information, and for what purposes they are to access it. We are happy to assist in the drafting of this policy.

Other grounds for withholding information

21. While we have not undertaken a detailed analysis of the other grounds for a refusal to provide information, we consider that a number of them may be relevant.

Obligations different than to members of parliament

22. As an aside we note that members of local authorities are subject to different obligations and duties than members of parliament. From 2006, members of parliament are now required to register their financial interests under Appendix B of the Standing Orders of the House of Representatives. The Registrar of Pecuniary Interests of Members of Parliament is published each year.

Conclusion and recommendations

23. As discussed we consider that overall Council should have a Member's Interests Register, but that it would be appropriate for a specific policy to be drafted in this regard.
24. We are happy to assist in drafting this policy if required.

Yours faithfully

Lane Neave



David Caldwell / Jane Laming
Partner / Solicitor

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MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – DECEMBER 2010
MEETING DATE: 14 FEBRUARY 2011
REF: FIN 1/2/4
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to December 2010, the purpose of which is to update Board members on the financial performance of the Twizel Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS
MANAGER – FINANCE & ADMINISTRATION

GLEN INNES
CHIEF EXECUTIVE OFFICER

TWIZEL COMMUNITY BOARD
GOVERNANCE & INVESTMENT
FINANCIAL REPORT FOR DECEMBER 2010

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OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Full Year to 30 June 2011 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Members Costs	4,231	3,997	4,380	383	√	8,764	8,764	0	√
Council Staff Support Costs	8,634	8,496	8,496	0	√	16,990	16,990	0	√
Total Operating Expenditure	12,865	12,493	12,876	383		25,754	25,754	0	
Operating Revenue									
Twizel Works & Services Rates	(40,451)	12,493	12,876	383	√	25,754	25,754	0	√
Other Income	53,316	0	0	0	X	0	0	0	X
Total Operating Revenue	12,865	12,493	12,876	383		25,754	25,754	0	
CLOSING BALANCE	0	0	0			0	0	0	

Variance Analysis

No significant variances

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TWIZEL COMMUNITY BOARD - GOVERNANCE
FINANCIAL REPORT FOR DECEMBER 2010

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Members Costs	4,231	3,997	4,380	383	✓	8,764	8,764	0	✓
Council Staff Support Costs	8,634	8,496	8,496	0	✓	16,990	16,990	0	✓
Total Operating Expenditure	12,865	12,493	12,876	383		25,754	25,754	0	
Operating Revenue									
Twizel Works & Services Rates	12,865	12,493	12,876	383	✓	25,754	25,754	0	✓
Total Operating Revenue	12,865	12,493	12,876	383		25,754	25,754	0	
CLOSING BALANCE	0	0	0			0	0		

Variance Analysis

No significant variances.

✓

TWIZEL INVESTMENT INCOME
FINANCIAL REPORT FOR DECEMBER 2010

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Revenue									
Twizel Works & Services Rates	(53,316)			0	✓			0	✓
Other Income	53,316			0	X			0	X
Total Operating Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	0	0	0			0	0		

Variance Analysis

No significant variances.

✓

TWIZEL WATER
FINANCIAL REPORT FOR DECEMBER 2010

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	0	0	0	0	✓	0	0	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	2,515	1,994	2,000	6	✓	6,216	6,216	0	✓
Administration	1,919	1,823	1,413	410	✓	2,661	2,661	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	53,926	52,428	61,350	8,922	1	123,260	123,260	0	✓
Roading									
Council Staff Support Costs	22,446	22,086	22,086	0	✓	44,175	44,175	0	✓
Total Operating Expenditure	80,806	78,331	86,849	8,518		176,312	176,312	0	
Operating Revenue									
Twizel Water Rates	64,693	61,207	76,997	15,790	✓	109,538	109,538	0	✓
Other Income	16,112	17,124	9,852	7,272	✓	66,774	66,774	0	✓
Council Staff Support Income	0	0	0	0	✓	0	0	0	✓
Total Operating Revenue	80,806	78,331	86,849	8,518		176,312	176,312	0	
CLOSING BALANCE	0	0	0			0	0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	798,068	984,221	984,221			984,221	984,221		
Capital Expenditure									
Headworks - Renewal	4,404	2,573	3,000	428	✓	26,000	26,000	0	✓
Town Reliculation - Renewal	0	0	0	0	✓	0	0	0	✓
Service Connections - Renewal	13,783	1,785	2,000	215	✓	23,244	23,244	0	✓
Town Reliculation - New	0	0	0	0	✓	31,000	31,000	0	✓
Headworks - New	0	0	0	0	✓	0	0	0	✓
Treatment - New	0	25	0	25	✓	55,000	55,000	0	✓
Service Connections - New	0	0	0	0	✓	0	0	0	✓
Vested Assets	0	0	0	0	✓	25,899	25,899	0	✓
Investigations - New Source	0	0	0	0	✓	0	0	0	✓
Investigations - Manuka Terrace	0	0	0	0	✓	0	0	0	✓
Resource Consent Costs	0	1,284	6,084	4,800	✓	26,000	26,000	0	✓
Tourism Subsidy Application	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	18,187	5,666	11,084	5,418		187,143	187,143	0	
Capital Revenue									
Twizel Water Rates	61,680	62,562	62,562	0	✓	125,118	125,118	0	✓
Capital Reserve Interest Received	16,112	14,312	9,852	4,460	✓	(30,302)	(30,302)	0	✓
Financial Contributions	0	0	0	0	✓	18,746	18,746	0	✓
Upgrade Contributions	0	0	0	0	✓	0	0	0	✓
Assets Vested from Developers	0	0	0	0	✓	25,899	25,899	0	✓
Other Income	0	0	0	0	✓	0	0	0	✓
Total Capital Revenue	77,792	76,874	72,414	4,460		139,461	139,461	0	
CLOSING BALANCE	857,673	1,055,429	1,045,551			936,539	936,539	0	

Variance Analysis

1. Lower than anticipated power costs (\$7,507) and maintenance costs (\$1391) have resulted in this favourable variance

**TWIZEL SEWERAGE
FINANCIAL REPORT FOR DECEMBER 2010**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	0	0	0	0	✓	0	0	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	0	1,595	4,144	2,549	✓ 1	4,144	4,144	0	✓
Administration	692	741	564	177	X	1,122	1,122	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	15,584	15,363	13,266	2,097	X 2	27,539	27,539	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	17,772	17,466	17,466	0	✓	34,922	34,922	0	✓
Total Operating Expenditure	34,049	35,166	35,440	274		67,727	67,727	0	
Operating Revenue									
Twizel Sewer Rates	34,049	35,166	35,440	274	✓	67,727	67,727	0	✓
Other Income	0	0	0	0	X	0	0	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	34,049	35,166	35,440	274		67,727	67,727	0	
CLOSING BALANCE	0	0	0			0	0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	500,837	597,449	597,449			597,449	597,449		
Capital Expenditure									
Sewer Reticulation - Renewal	0	0	0	0	✓	0	0	0	✓
Sewer Reticulation - New	307	0	0	0	✓	0	0	0	✓
Sewer Treatment - New	37,380	8,458	35,000	26,542	✓	162,000	162,000	0	✓
Vested Assets	0	0	0	0	✓	34,537	34,537	0	✓
Resource Consent Costs	11,526	18,773	0	18,773	X 3	0	0	0	✓
Disposal - Strategic Planning	0	0	0	0	✓	0	0	0	✓
Tourism Subsidy Application	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	49,213	27,230	35,000	7,770		196,537	196,537	0	
Capital Revenue									
Twizel Sewer Rates	49,920	59,466	59,466	0	✓	118,924	118,924	0	✓
Capital Reserve Interest Received	10,999	10,186	7,710	2,476	✓	15,424	15,424	0	X
Financial Contributions	46,970	0	0	0	X	16,961	16,961	0	X
Upgrade Contributions	0	0	0	0	X	0	0	0	X
Assets Vested from Developers	0	0	0	0	X	34,537	34,537	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	107,828	69,652	67,176	2,476		185,846	185,846	0	
CLOSING BALANCE	559,453	639,870	629,625			586,758	586,758	0	

Variance Analysis

1. The favourable variance is due to lower than anticipated valuation costs for the three yearly infrastructure revaluation
2. Higher than anticipated cost of contractors (\$2,859) has contributed to the overall unfavourable variance.
3. Unbudgeted costs to obtain resource consents.

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**TWIZEL STORMWATER
FINANCIAL REPORT FOR DECEMBER 2010**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	0	0	0	0	✓	0	0	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	0	997	1,000	3	✓	2,590	2,590	0	✓
Administration	150	136	102	34	X	200	200	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	1,211	2,486	2,400	86	X	4,800	4,800	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	5,484	5,400	5,400	0	✓	10,801	10,801	0	✓
Total Operating Expenditure	6,845	9,019	8,902	117		18,391	18,391	0	
Operating Revenue									
Twizel Works & Services Rates	3,095	5,952	6,208	256	✓	13,006	13,006	0	✓
Capital Reserve Interest Received	3,750	3,067	2,694	373	✓	5,385	5,385	0	X
Other Income	0	0	0	0	✓	0	0	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	6,845	9,019	8,902	117		18,391	18,391	0	
CLOSING BALANCE	0	0	0			0	0		

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	171,965	224,285	224,285			224,285	224,285		
Capital Expenditure									
Vested Assets	0	0	0	0	✓	20,738	20,738	0	✓
Resource Consent Costs	0	0	0	0	✓	0	0	0	✓
Tourism Subsidy Application	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0		20,738	20,738	0	
Capital Revenue									
Twizel Works & Services Rates	13,554	15,018	15,018	0	✓	30,029	30,029	0	✓
Financial Contributions	0	0	0	0	X	0	0	0	X
Upgrade Contributions	0	0	0	0	X	0	0	0	X
Assets Vested from Developers	0	0	0	0	X	20,738	20,738	0	X
Other Income	0	0	0	0	X	0	0	0	X
Total Capital Revenue	13,554	15,018	15,018	0		50,767	50,767	0	
CLOSING BALANCE	185,519	239,303	239,303			254,314	254,314		

Variance Analysis
No significant variances

✓

**TWIZEL ROADING
FINANCIAL REPORT FOR DECEMBER 2010**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure	0	0	0	0	✓	0	0	0	✓
Capital Reserve Interest Paid									
Roadway									
Subsidised									
Drainage Mice - St Cleaning	14,046	12,355	15,480	3,125	✓	30,960	30,960	0	✓
Traffic Svcs Mice - Pav Mkings	0	0	0	0	✓	11,352	11,352	0	✓
St Lighting - Electricity	12,067	10,204	11,142	938	✓	22,280	22,280	0	✓
St Lighting - Elec - Transit	77	59	72	13	✓	144	144	0	✓
Street Lighting - Maintenance	10,411	8,878	10,398	1,520	✓	20,800	20,800	0	✓
St Lighting - Mice - Transit	105	90	360	270	✓	722	722	0	✓
Sealed Pavement Mice	5,741	2,360	7,908	5,548	✓	15,813	15,813	0	✓
Unsealed Pavement Maintenance	1,301	1,751	516	1,235	X	1,032	1,032	0	✓
Drainage Mice - Other	1,404	719	1,002	283	✓	2,002	2,002	0	✓
Environmental Maintenance	0	0	0	0	✓	0	0	0	✓
Enviro Mice - Snow & Ice Contr	0	1,986	690	1,296	X	1,376	1,376	0	✓
Enviro Mice - Vegetation Contr	1,166	333	690	358	✓	1,376	1,376	0	✓
Enviro Mice - Other	343	397	690	293	✓	1,376	1,376	0	✓
Network & Asset Management	0	0	1,548	1,548	✓	3,096	3,096	0	✓
Traffic Svcs Mice - Signs EMPs	38	204	312	108	✓	619	619	0	✓
Total Subsidised	46,701	39,337	50,808	11,471	✓	112,948	112,948	0	✓
Unsubsidised									
Twizel Footpaths	4,405	3,988	6,504	2,516	✓	13,003	13,003	0	✓
Total Unsubsidised	4,405	3,988	6,504	2,516	✓	13,003	13,003	0	✓
Total Roadway	51,106	43,325	57,312	13,987	✓	125,951	125,951	0	✓
Council Staff Support Costs									
Charges - Roadway Prof Svcs	3,750	4,452	4,452	0	✓	8,901	8,901	0	✓
Charges - Admin District	2,400	2,430	2,430	0	✓	4,863	4,863	0	✓
Charges - Asset Management	8,022	7,860	7,860	0	✓	15,719	15,719	0	✓
Total Council Staff Support Costs	14,172	14,742	14,742	0	✓	29,483	29,483	0	✓
Total Operating Expenditure	65,278	58,067	72,054	13,987		155,434	155,434	0	
Operating Revenue									
Twizel Works & Services Rates	45,327	36,386	14,003	22,383	X	91,252	91,252	0	✓
Other Income									
Transit-Street Lights & Clean	0	0	0	0	X	866	866	0	X
Transfund New Zealand	14,618	14,902	50,803	35,901	X	48,822	48,822	0	X
Petroleum Tax	5,332	6,779	7,248	469	X	14,494	14,494	0	X
Total Other Income	19,951	21,681	58,051	36,370	X	64,182	64,182	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	65,278	58,067	72,054	13,987		155,434	155,434	0	
CLOSING BALANCE	0	0	0	0		0	0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	YTD Actual	YTD Actual	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	82,969	63,487	63,487			63,487	63,487		
Capital Expenditure									
Subsidised Capital Expenditure									
Signs	0	11,476	1,032	10,444	X	2,064	2,064	0	✓
Reseals	0	0	0	0	✓	0	0	0	✓
Total Subsidised Capital Expenditure	0	11,476	1,032	10,444	X	2,064	2,064	0	✓
Unsubsidised Capital Expenditure									
Footpaths - Surfacing	0	0	0	0	✓	50,248	50,248	0	✓
Ruataniwha Reserve Road	0	28,075	30,000	1,925	✓	30,000	30,000	0	✓
Verges NW Arch	0	0	0	0	✓	5,160	5,160	0	✓
Vested Assets	0	0	0	0	✓	86,927	86,927	0	✓
Unsubsidised	0	0	0	0	✓	172,335	172,335	0	✓
Total Capital Expenditure	0	11,476	1,032	10,444		174,399	174,399	0	
Capital Revenue									
Twizel Works & Services Rates	0	5,279	475	4,804	X	96,165	96,165	0	✓
Capital Reserve Interest Received	1,845	639	750	111	X	1,506	1,506	0	X
Financial Contributions	0	0	0	0	X	0	0	0	X
Upgrade Contributions	0	0	0	0	X	0	0	0	X
Assets Vested from Developers	0	0	0	0	X	86,927	86,927	0	X
Other Income	0	0	0	0	X	0	0	0	X
LITNZ Subsidies	0	6,197	557	5,640	✓	53,903	53,903	0	X
Total Capital Revenue	1,845	12,115	1,782	10,333		238,501	238,501	0	
CLOSING BALANCE	84,814	64,126	64,237			127,589	127,589		

Variance Analysis

✓

TWIZEL REFUSE COLLECTION
FINANCIAL REPORT FOR DECEMBER 2010

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	4,251	11,584	11,584			11,584	11,584		
Operating Expenditure									
Labour	0	0	0	0	✓	0	0	0	✓
Members Costs	0	0	0	0	✓	0	0	0	✓
Consultancy	0	0	0	0	✓	0	0	0	✓
Administration	0	0	0	0	✓	0	0	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	13,110	13,650	14,334	684	✓	28,665	28,665	0	✓
Roading	0	0	0	0	✓	0	0	0	✓
Council Staff Support Costs	6,372	5,520	5,520	0	✓	11,033	11,033	0	✓
Total Operating Expenditure	19,482	19,170	19,854	684		39,698	39,698	0	
Operating Revenue									
Twizel Refuse Rates	20,934	19,848	19,848	0	✓	39,698	39,698	0	✓
Other Income	0	0	0	0	X	0	0	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	20,934	19,848	19,848	0		39,698	39,698	0	
CLOSING BALANCE	5,703	12,262	11,578			11,584	11,584		

Variance Analysis

No Significant Variances

**TWIZEL SWIMMING POOL
FINANCIAL REPORT FOR DECEMBER 2010**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Labour	10,004	10,281	10,361	80	✓	26,743	26,743	0	✓
Administration	804	1,348	1,260	88	X	2,163	2,163	0	✓
General Maintenance	21,624	22,407	21,560	847	X	27,933	27,933	0	✓
Council Staff Support Costs	5,892	5,940	5,940	0	✓	11,876	11,876	0	✓
Total Operating Expenditure	38,324	39,976	39,121	855	X	68,715	68,715	0	✓
Operating Revenue									
Twizel Works & Services Rates	35,283	25,543	24,117	1,426	X	43,486	43,486	0	✓
Other Income	3,041	4,176	5,744	1,568	X	15,229	15,229	0	X
Building Maintenance Reserve	0	10,257	10,000	257	✓	10,000	10,000	0	X
Total Operating Revenue	38,324	39,976	39,861	115		68,715	68,715	0	
CLOSING BALANCE	0	0	740			0	0	0	

Variance Analysis

No significant variances from budget

TWIZEL EVENTS CENTRE
FINANCIAL REPORT FOR DECEMBER 2010

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Administration	6,729	3,345	4,326	981	✓	8,658	8,658	0	✓
Capital Reserve Interest Paid	0	0	0	0	✓	0	0	0	✓
General Maintenance	41,055	46,128	43,470	2,658	X 1	86,932	86,932	0	✓
Council Staff Support Costs	2,982	3,000	3,000	0	✓	5,994	5,994	0	✓
Total Operating Expenditure	50,766	52,473	50,796	1,677	X	101,584	101,584	0	✓
Operating Revenue									
Twizel Works & Services Rates	31,353	36,838	27,990	8,848	X	50,978	50,978	0	✓
Building Maintenance Reserve	3,000	3,676	8,502	4,826	X	17,000	17,000	0	X
Other Income	16,413	11,958	14,304	2,346	X	33,606	33,606	0	X
Total Operating Revenue	50,766	52,473	50,796	1,677		101,584	101,584	0	
CLOSING BALANCE	0	0	0			0	0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	(70,843)	(25,915)	(25,915)			(25,915)	(25,915)		
Capital Expenditure									
Heating System	0	0	0	0	✓	0	0	0	✓
Buildings	0	0	0	0	✓	0	0	0	✓
Total Capital Expenditure	0	0	0	0	✓	0	0	0	✓
Capital Revenue									
Twizel Works & Services Rates	0	0	0	0	X	0	0	0	X
Total Capital Revenue	0	0	0	0		0	0	0	
CLOSING BALANCE	(70,843)	(25,915)	(25,915)			(25,915)	(25,915)	0	

Variance Analysis

1. Replacement of Hall lighting and Security exit lighting.

TWIZEL RESERVES
FINANCIAL REPORT FOR DECEMBER 2010

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Full Year to 30 June 2011 Budget	Variance	Note
OPENING BALANCE	0	0	0			0	0		
Operating Expenditure									
Administration	2,142	1,405	1,405	0	✓	1,405	1,405	0	✓
General Maintenance	7,779	4,021	11,105	7,084	✓ 1	22,955	22,955	0	✓
Council Staff Support Costs	1,134	1,140	1,140	0	✓	2,286	2,286	0	✓
Total Operating Expenditure	11,055	6,566	13,650	7,084	✓	26,646	26,646	0	✓
Operating Revenue									
Twizel Works & Services Rates	11,055	6,566	13,650	7,084	✓	26,646	26,646	0	✓
Total Operating Revenue	11,055	6,566	13,650	7,084		26,646	26,646	0	
CLOSING BALANCE	0	0	0			0	0		

Variance Analysis

- Changes in Contractual Arrangementst has meant lawn-mowing shows a favourable variance of \$2,948. Some costs are expected in January and February. Also Planned Maintenance is lower than budgeted again due to the revised contractual regime.

**TWIZEL TOWNSHIP & COMMUNITY GRANTS
FINANCIAL REPORT FOR DECEMBER 2010**

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance Note	Forecast	Full Year to 30 June 2011 Budget	Variance Note
OPENING BALANCE	0	0	0		0	0	
Operating Expenditure							
Administration	37,084	38,199	34,321	3,878 X	38,497	38,497	0 ✓
Capital Reserve Interest Paid	26,544	20,093	17,466	2,627 X	34,927	34,927	0 ✓
General Maintenance	130,431	144,539	141,110	3,429 X	248,689	248,689	0 ✓
Council Staff Support Costs	27,012	26,382	26,382	0 ✓	52,765	52,765	0 ✓
Total Operating Expenditure	221,071	229,213	219,279	9,934 X	374,878	374,878	0 ✓
Operating Revenue							
Twizel Works & Services Rates	218,696	227,297	215,651	11,646 X	367,400	367,400	0 ✓
Other Income	2,599	2,140	3,852	1,712 X	7,702	7,702	0 X
Building Maintenance Reserve	(224)	(224)	(224)	0 X	(224)	(224)	0 X
Total Operating Revenue	221,071	229,213	219,279	9,934	374,878	374,878	0
CLOSING BALANCE	(0)	(0)	0		0	0	

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance Note	Forecast	Full Year to 30 June 2011 Budget	Variance Note
OPENING BALANCE	(1,078,784)	(997,917)	(997,917)		(997,917)	(997,917)	
Capital Expenditure							
Village Centre Upgrade	0	0	0	0 ✓	0	0	0 ✓
Total Capital Expenditure	0	0	0	0 ✓	0	0	0 ✓
Capital Revenue							
Total Capital Revenue	0	0	0	0	0	0	0
CLOSING BALANCE	(1,078,784)	(997,917)	(997,917)		(997,917)	(997,917)	

Variance Analysis

Variance analysis provided on next page

FURTHER BREAKDOWN OF TOWNSHIP EXPENDITURE

	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
Administration									
Donations & Grants	500	2,174	2,430	256	✓	2,735	2,735	0	✓
Twizel Information Centre	21,547	27,200	16,700	10,500	X	16,700	16,700	0	✓
Twizel Brochure	0	0	0	0	✓	0	0	0	✓
Twizel Community Care Trust	5,000	0	5,000	5,000	✓	5,180	5,180	0	✓
Insurance	1,327	806	1,152	346	✓	2,304	2,304	0	✓
Other Expenses	0	0	0	0	✓	0	0	0	✓
R & M - Other Community Buildings	0	0	516	516	✓	1,036	1,036	0	✓
Rates	8,710	8,020	8,523	503	✓	10,542	10,542	0	✓
Total Administration	37,084	38,199	34,321	3,878	X	38,497	38,497	0	✓
General Maintenance									
Electricity	932	431	1,080	649	✓	2,160	2,160	0	✓
Gardening - Contractor	17,828	18,032	16,398	1,634	X	32,793	32,793	0	✓
Contractors	556	566	702	137	✓	1,399	1,399	0	✓
Irrigation of Green Areas	4,145	8,248	2,400	5,848	X	5,180	5,180	0	✓
Gardening - Plants	0	0	1,036	1,036	✓	1,036	1,036	0	✓
Green Areas - Equipment Maint.	4,484	0	2,000	2,000	✓	3,087	3,087	0	✓
Lawn mowing	26,361	27,301	25,220	2,081	X	56,749	56,749	0	✓
R & M - Unplanned	4,589	2,512	2,592	80	✓	5,180	5,180	0	✓
Tree Maintenance	2,026	0	1,842	1,842	✓	3,688	3,688	0	✓
Leaf removal	0	0	0	0	✓	0	0	0	✓
Playground Maintenance	685	704	624	80	X	1,243	1,243	0	✓
Litter Bin Waste Disposal Fees	0	915	468	447	X	932	932	0	✓
Litter Bin Collection	13,437	16,473	15,900	573	X	31,802	31,802	0	✓
Spraying	0	0	1,036	1,036	✓	1,036	1,036	0	✓
Employment Scheme	0	0	0	0	✓	0	0	0	✓
Tree Management	0	2,160	0	2,160	X	0	0	0	✓
Fire Danger Section Mowing	0	0	0	0	✓	0	0	0	✓
Tree Belt Management	11,420	10,193	12,000	1,807	✓	20,720	20,720	0	✓
Tree Planting	0	0	0	0	✓	0	0	0	✓
Green Areas Path Reinstatement	0	0	1,038	1,038	✓	2,072	2,072	0	✓
Green Ways Fence Reinstatement	19	449	2,592	2,143	✓	5,180	5,180	0	✓
Cleanup SH8	0	0	258	258	✓	518	518	0	✓
Community Entertainment	0	0	780	780	✓	1,554	1,554	0	✓
Walkways	112	0	4,144	4,144	✓	4,144	4,144	0	✓
Water Intake Land Maintenance	19	370	3,000	2,630	✓	6,216	6,216	0	✓
Twizel Township Projects	43,817	56,185	46,000	10,185	X	62,000	62,000	0	✓
Total General Maintenance	130,431	144,539	141,110	3,429		248,689	248,689	0	

Variance Analysis

TWIZEL COMMUNITY BOARD
FINANCIAL REPORT FOR DECEMBER 2010

✓

OPERATING RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Budget	Full Year to 30 June 2011 Variance	Note
OPENING BALANCE	4,251	11,584	11,584			11,584	11,584		
Operating Expenditure									
Labour	10,004	10,281	10,361	80	✓	26,743	26,743	0	✓
Members Costs	4,231	3,997	4,380	383	✓	8,764	8,764	0	✓
Consultancy	2,515	4,587	7,144	2,557	✓	12,950	12,950	0	✓
Administration	49,520	46,997	43,391	3,606	X	54,706	54,706	0	✓
Capital Reserve Interest Paid	26,544	20,093	17,466	2,627	X	34,927	34,927	0	✓
General Maintenance	284,720	301,022	308,595	7,573	✓	570,773	570,773	0	✓
Roading	51,106	43,325	57,312	13,987	✓	125,951	125,951	0	✓
Council Staff Support Costs	111,900	110,172	110,172	0	✓	220,325	220,325	0	✓
Total Operating Expenditure	540,541	540,473	558,821	18,348		1,055,139	1,055,139	0	
Operating Revenue									
Twizel Works & Services Rates	304,358	351,074	314,495	36,579	X	618,522	618,522	0	✓
Sewer Rates	34,049	35,166	35,440	274	✓	67,727	67,727	0	✓
Water Rates	64,693	61,207	76,997	15,790	✓	109,538	109,538	0	✓
Refuse Rates	20,934	19,848	19,848	0	✓	39,698	39,698	0	✓
Building Maintenance Reserve	16,189	21,992	24,080	2,088	X	43,382	43,382	0	X
Capital Reserve Interest Received	3,750	3,067	2,694	373	✓	5,385	5,385	0	X
Other Income	98,019	48,797	86,001	37,203	X	170,887	170,887	0	X
Council Staff Support Income	0	0	0	0	X	0	0	0	X
Total Operating Revenue	541,992	541,151	559,555	18,404		1,055,139	1,055,139	0	
CLOSING BALANCE	5,703	12,261	12,318			11,584	11,584		

TWIZEL COMMUNITY BOARD
FINANCIAL REPORT FOR DECEMBER 2010

CAPITAL RESERVE STATEMENT	Last Year YTD Actual	Actual	Budget	Dec 2010 Variance	Note	Forecast	Full Year to 30 June 2011 Budget	Variance	Note
OPENING BALANCE	404,212	845,610	845,610			845,610	845,610		
Capital Expenditure	67,399	44,373	47,116	2,743	✓	578,817	578,817	0	✓
Essential Services								0	
Total Capital Expenditure	67,399	44,373	47,116	2,743		578,817	578,817	0	
Capital Revenue									
Twizel Works & Services Rates	13,554	20,297	15,493	4,804	X	126,194	126,194	0	✓
Water Rates	61,680	62,562	62,562	0	✓	125,118	125,118	0	✓
Sewer Rates	49,920	59,466	59,466	0	✓	118,924	118,924	0	✓
Capital Reserve Interest Received	28,956	25,137	18,312	6,825	✓	(13,372)	(13,372)	0	X
Essential Services	46,910	6,197	557	5,640	✓	257,711	257,711	0	X
Total Capital Revenue	75,865	31,334	18,869	12,465		244,339	244,339	0	
CLOSING BALANCE	412,678	832,571	817,363			511,132	511,132		

Variance Analysis

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL AND TEKAPO COMMUNITY BOARDS

SUBJECT: INCREASING RABBIT LEVELS IN TOWNSHIPS

MEETING DATES: 15 FEBRUARY 2010

REF: WAS 3/5 WAS 3/6

FROM: COMMUNITY FACILITIES MANAGER

PURPOSE OF REPORT:

To consider a letter from Environment Canterbury regarding the increasing levels of rabbits in the Twizel and Lake Tekapo Townships.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That consideration be given to making provision in the 2011/2012 Community Boards' budgets for rabbit control in the Townships.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

ATTACHMENT:

A letter from Environment Canterbury dated 7 January 2011.

BACKGROUND:

Following its meeting on 25 January 2011, the Council had an informal discussion about the issues raised in the letter from Environment Canterbury. It was suggested that provision be made in the 2011/2012 budgets for rabbit control in the Twizel and Lake Tekapo Townships.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION REQUESTED:

The decision is not significant in terms of the Council's Policy on Significance.

75 Church Street
PO Box 550
Timaru 7940

P. 03 687 7800
F. 03 687 7808
E. ecinfo@ecan.govt.nz

Customer Services
P. 0800 324 636

www.ecan.govt.nz

7 January 2011

Mackenzie District Council
Attn: Garth Nixon
P O Box 52
FAIRLIE 7949

Dear Garth

RE: INCREASING RABBIT LEVELS – TEKAPO & TWIZEL TOWNSHIPS

You will be no doubt aware of increasing number of rabbits visible around the greenways and township boundaries mentioned above.

I have received several complaints from residents some of which have been redirected from Mackenzie District Council to Environment Canterbury asking for some control to be carried out.

Over the last five years immunity levels to the rabbit haemorrhagic disease have increased and with this the associated increase in rabbit numbers has required that landowners (especially in the Mackenzie) have needed to initiate traditional rabbit control methods to keep populations in check. District Council land is no different in this regard.

I urge the District Council to plan and engage in regular rabbit control measures. Rabbit control around built up areas does raise concerns and issues, but has been undertaken historically. Please contact me to discuss options and possible contractors.

Thank you.

Yours sincerely



Brent Glentworth
BIOSECURITY TEAM LEADER

cc: Twizel Community Board
Peter Bell (Chairman)
5 North West Arch
Twizel

Tekapo Community Board
Murray Cox (Chairman)
P O Box 54
Lake Tekapo

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: SOUTH ISLAND ROWING – REQUEST FOR SPONSORSHIP
MEETING DATE: 14 FEBRUARY 2011
REF: FIN 9/6
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To present to the Community Board a request from South Island Rowing for sponsorship for a race at the 2011 Banklink NZ Championship Regatta on 15 – 19 February 2011.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the request from South Island Rowing for sponsorship for a race at the 2011 Banklink NZ Championship Regatta be considered.

PAUL MORRIS
MANAGER – FINANCE AND ADMINISTRATION

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENT:

Request from South Island Rowing

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION REQUESTED:

The decision is not significant in terms of the Council's Policy on Significance.

ISSUES AND OPTIONS:

The most recent grant made by the Board to SI Rowing was \$1,500 for the Maadi Cup Regatta in 2008.

A request for sponsorship from South Island Rowing Inc for the New Zealand Rowing Championships 2009 was declined with the comment that the Board's contribution to the Maadi Cup had been increased by 50% in 2008.

CONSIDERATIONS:***Financial Considerations:***

There is \$561 left in the Board's Grants and Donations budget for the year.

There is another request on the agenda for a grant, from the Ben Ohau Golf club for the Classic Golf Tournament.

The Community Board should also be aware of the fact that the budget for the Twizel Information Centre has been overspent by \$10,500 in the current year.

21 JAN 2011

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Erica McCambridge
Sponsorship Co-ordinator
P.O Box 61
Twizel 7944
Ph: 03 426 9880
Mob: 021 033 6817

18 January 2011

Twizel Community Board
P.O Box 52
Fairlie

Dear Chairperson,

It is with great pleasure South Island Rowing is hosting the 2011 Banklink NZ National Championship regatta on Lake Ruataniwha, Twizel. Dates for the regatta are 15-19 February 2011.

This regatta will be the largest rowing event to be held in Twizel this year and will draw competitors and supporters from all over New Zealand.

I have been appointed by South Island Rowing and am delighted to have accepted this opportunity to promote and ensure this event is sponsored with enthusiasm by our local and extended businesses, your continued support is greatly appreciated.

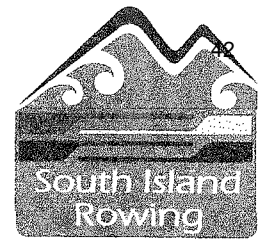
I would like to give you the opportunity to sponsor a race at the 2011 Banklink NZ Championship regatta. The cost is \$600.00 plus GST.

I look forward to hearing from you in the near future and I will follow up from this letter with a phone call to discuss any questions.

Yours Sincerely

A handwritten signature in black ink, appearing to be 'Erica', written in a cursive style.

Erica McCambridge
Sponsorship Coordinator



Banklink NZ Championship 2011

1. Naming rights to your assigned race.
2. Medal presentation rights. The nominated race patron is officially invited to present the winners medals on the presentation dais providing a marvellous photo opportunity.
3. After the medal presentation photos will also be taken at the Rowing complex with the nominated race patron and the Gold medal winner of your assigned race.
4. Name recognition in the souvenir programme and by the "on course" race commentator during the regatta.
5. Two complimentary gate and one car park ticket for the duration of the regatta.
6. Two passes, allowing access to our "Officials and VIPs Lounge". Tea/Coffee and snacks provided.
7. One complimentary souvenir programme.

Races will be assigned on a first come first served basis. However, we will endeavour to comply with individual requests.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD
SUBJECT: BEN OHAU GOLF CLUB – REQUEST FOR SPONSORSHIP
MEETING DATE: 14 FEBRUARY 2011
REF: FIN 9/6
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To present to the Community Board a request for sponsorship from the Ben Ohau Golf Club for the Ben Ohau Classic Golf Tournament to be held on 19/20 February 2011.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the request from the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament be considered.

PAUL MORRIS
MANAGER – FINANCE AND ADMINISTRATION

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENT:

Request from the Ben Ohau Golf Club

BACKGROUND:

The Ben Ohau Golf Club regularly requests the Community Board to sponsor their annual premier tournament.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION REQUESTED:

The decision is not significant in terms of the Council's Policy on Significance.

ISSUES AND OPTIONS:

The Community Board had in past years granted \$100 in response to the Golf Club's annual request for sponsorship; however the request was declined in 2010.

CONSIDERATIONS:***Financial Considerations:***

There is \$561 left in the Board's Grants and Donations budget for the year.

There is another request on the agenda for a grant, from South Island Rowing to sponsor a race at the 2011 Banklink NZ Championship regatta. The cost is \$600 plus GST.

The Community Board should also be aware of the fact that the budget for the Twizel Information Centre has been overspent by \$10,500 in the current year.



Ben Ohau Golf Club
P O Box 58
Twizel

*The Chairman
Twizel Community Board
Twizel*
Dear *Peter & Committee*

Re:Sponsorship Ben Ohau Classic Golf Tournament

This letter is a formal request for sponsorship of our Annual Premier Tournament scheduled for 19/20 February.

Thanks to the generous sponsorship of local businesses we are in the fortunate position that players from north of Amberley to Invercargill enter our tournament a year in advance. Of the 140 players over 104 come from other areas with the majority staying at least two nights.

Our course is kept by a green keeper and a hard working group of volunteers whose efforts are appreciated by many locals and an increasing number of visitors who use the course and driving range facilities.

Any assistance you can give would not only help make the tournament memorable but also advertise your support on our sponsorship board as well as on prizes donated.

Thanking you in anticipation

Yours sincerely
Malcolm L.

Malcolm Lousley Rebecca Vandersalm Robert McIntyre Marcus Tessier
[For the committee]

Twizel Promotion & Development Association (Inc.)
 P.O.Box 4, Twizel 7944, South Canterbury
 Ph 03 4350-066
 Fax 03 4350-086
 E-mail tpda@twizel.com
www.twizel.com



26th January 2010

Peter Bell
 Chairman
 Twizel Community Board
 Twizel

Dear Peter

At our monthly Committee Meeting held last night, a couple of matters of concern were brought up by our members and it was resolved that we contact the Twizel Community Board and ask for their assistance to remedy these.

1. The entrance to the Twizel Radio Station & District Nurse's room.

This area is used by a number of young members of our community as a gathering spot and they leave a lot of rubbish and mess. Also, the concrete is badly stained. As this is one of the main entrances to the Market Place, we ask the Community Board to look at ways of cleaning up this area.

We believe that there were plans drawn up at some stage to move the window forward so that there is not a recessed area there.

2. Rubbish collection over the holiday period.

A large number of Twizel houses are holiday homes and often the house owners let their houses to friends & family, who are not familiar with our recycling rules. Because of this, the rubbish collectors put a pink sticker on an incorrect bag and put it back over the fence. In some cases, this house will not be used again for many weeks, if not months, and the rubbish is left there to rot or to get torn apart by dogs. This is most unpleasant for neighbours and is not a good look for visitors to Twizel.

We would ask if, perhaps, an amnesty could be called on the non-collection of incorrect rubbish bags over January / the holiday period.

We look forward to your assistance on these matters.

Kind regards

Joy Paterson
 Chairperson

Cc John Bishop & Annette Money

From: [Judy Norman](#)

To: philrive@slingshot.co.nz

Sent: Tuesday, January 25, 2011 3:04 PM

Subject: Bike stands

Dear Phil

Following our conversation this morning could you please bring up at the Community Board meeting that we are lacking bike stands in the Market Square. One went misssig at the entrance by Hunters. We need one there , at the council Office entrance and the entrance opsite the info centre. We have one by the old supermarket but the ones round the corner are for small bikes. They would be more useful put beside adult ones.

Thank You.

Judy.

Twizel Information Centre Quarterly Reports

Twizel Community Board

October - December 2010

October

Visitor numbers have increased this month with an average of 50 pax per day. Activities have sold well this month ranging from Real Journeys, Lord of the Rings and Horse Treks. Voucher sales have also increased with 48 for the month.

We have started to get a lot of inquiries about the DOC walks and tracks. I planned and had a meeting with K.P Community Relations Ranger of DOC. She kindly went through the main tracks and walks in the south island with me, She also showed me the website and how easy it is to navigate. I found it very worth while and almost like I had completed all the tracks myself.

Mount Cook Connections have opened again for the season. Sales are slow for now but I am sure they will increase next month. The Black Stilt Visitor hide opened over Labour weekend. This gives another activity for people to do in Twizel and I am sure will sell well over the season.

The Twizel Hard Labour event brought hundreds of people to town over Labour Weekend with nearly 300 contestants plus their support crew. We had the Biodiversity evening and Art Exhibition held in the Event Centre this month which was a huge success for the community. We had a lot of people in to the display over the week.

We have changed all our stock prices with the 15% increase in GST We have a new line of stock in for the summer season and it is so far selling well. Sandy will be going to relieve at Pukaki next month for a few days while their staff are away on leave and she is looking forward to the change in scenery.

November

Visitor numbers increased this month to an average of 90pax per day. Voucher sales were up to 28 for the month. With the black stilt tours up and running again we had a lot of people coming to Twizel just to see our little wading bird. We had a very busy weekend on the 26th and 27th with the both environment defence society symposium and the Mistletoe Market. The symposium brought around 300 people to the Event Centre and many called into the Information centre. There wasn't a lot of sales put through but a lot questioning about the town for future trips.

The Event Centre was again very busy with the climbing wall, meetings in the community lounge and the sports hall. We had a lot of people in enquiring about accommodation. Lots of people wanting the backpacker/cheap options. We also had a lot of people in campervans wanting to know the freedom camping areas.

Our new stock line has sold extremely well. Our best seller being the new canvas bags which are at a great price and small enough to pack into suitcases. General enquires include, walking tracks, accommodation, black stilt tours and weather.

December

Visitor numbers increased again to 150 pax average per day. D.O.C put a total fire ban on the area and we had a huge amount of enquires as to what exactly that meant. This was passed on to D.O.C as a suggestion to put up an information board that explains the different bans and what they entitle.

Over the Christmas and New Year week we were extremely busy with campers trying to shelter from the rain. This came with lots of sales in activities, Lord of the Rings tours and hiring of the hall and squash courts. Postcards and stamps flew out the door this month with an average of 15 cards per day.

We have proudly taken over the lease of the internet computers in the Event Centre. This too brings a lot of people into the information centre. Our only competition with internet service in town is the public Library which

has free internet to all for a limited half hour block. It is almost an un-known so doesn't really have much effect on us. The Event Centre was very busy again this month.

Mike King the New Zealand comedian who held a show in the theatre which brought a few extra people into town.

Voucher sales also increased to 51 for the month. Unfortunately the Event Centre was broken into this month with money taken and damage done to the showers. Luckily nothing was touched or taken from the Information Centre.

General enquires include, indoor activities, weather, Mount Cook walks and accommodation.

Kerri-ann

MTDT - Twizel Information Centre
Profit & Loss by Department (Advanced Budget and Variance)

Period

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December 2010
DRAFT

Chart of Accounts

	2010/11 MTD	Budget MTD	\$ Variance	2009/10 MTD	\$ Variance to 2010/11	2010/11 YTD	Budget YTD	\$ Variance	2009/10 YTD	\$ Variance to 2010/11	2010/11 Full Budget
Sales											
MDC Contributions	2,250.00	2,250.00	0.00	2,250.00	0.00	13,500.00	13,500.00	0.00	13,500.00	0.00	27,000.00
Extended Office Hours	291.67	291.00	0.67	291.67	0.00	1,750.02	1,751.00	-0.98	1,750.02	0.00	3,500.00
Community Funding	611.11	0.00	611.11		611.11	1,833.33		1,833.33		1,833.33	
Retail Sales	755.42	1,468.00	-712.58	1,486.23	-730.81	2,994.14	4,329.00	-1,334.86	2,421.62	572.52	15,300.00
Accom - Complete booking (10%)	2,036.77			11,306.72		13,524.91			31,961.16		
Accom - Complete booking (15%)	550.19					550.19					
Less Accom Bookings Exp (10%)	-1,833.09			-9,797.95		-12,172.42			-26,544.73		
Less Accom Bookings Exp (15%)	-467.66					-467.66					
	286.21					1,435.02			5,416.43		
Accom - Commission Only (10%)	0.00					9.78					
Accom - Commission Only (25%)	13.04					13.04					
Accommodation - Nett income	286.21	911.00	-624.79	1,508.77	-1,222.56	1,444.80	2,688.00	-1,243.20	5,416.43	-3,971.63	9,500.00
Activities - Complete booking (10%)	3,962.62					15,460.63					
Activities - Complete booking (15%)	211.34					1,306.95					
Less Activities Expenses (10%)	-3,566.36					-13,914.57					
Less Activities Expenses (15%)	-179.64					-1,110.91					
	427.96					1,742.11					
Activities - Commission Only (10%)	487.22					2,816.76					
Activities - Commission Only (15%)						34.69					
Activities - Nett income	915.18	244.00	671.18	0.00	915.18	4,593.56	525.00	4,068.56	0.00	4,593.56	2,000.00

MTDT - Twizel Information Centre
Profit & Loss by Department (Advanced Budget and Variance)

Period

51
December 2010
DRAFT

	2010/11 MTD	Budget MTD	\$ Variance	2009/10 MTD	\$ Variance to 2010/11	2010/11 YTD	Budget YTD	\$ Variance	2009/10 YTD	\$ Variance to 2010/11	2010/11 Full Budget
Income continued											
Transport - Complete booking	1,743.45					4,029.40					
Less Transport Expenses	-1,569.11					-3,626.46					
	174.35					402.94					
Transport - Commission Only	28.00					28.00					
Transport - Nett income	202.35	144.00	58.35		202.35	430.94	425.00	5.94	0.00	430.94	1,501.00
Other Income/Sundry Income		367.00	-367.00		0.00	328.10	2,200.00	-1,871.90		328.10	4,400.00
Internet Kiosk Sales	426.95		426.95		426.95	426.95		426.95		426.95	
Ticket Sales			0.00		0.00	104.35		104.35	-122.23	226.58	
Stamp Sales	277.52	96.00	181.52		277.52	891.25	283.00	608.25		891.25	1,000.00
Brochure Display	901.96	1,000.00	-98.04		901.96	5,139.82	3,000.00	2,139.82		5,139.82	6,000.00
Sandwich Board Display	295.66		295.66		295.66	295.66	500.00	-204.34		295.66	500.00
Event Centre Commission			0.00	888.88	-888.88			0.00	888.88	-888.88	800.00
Street Maps Income	2,750.00	2,750.00	0.00		2,750.00	5,500.00	5,500.00	0.00		5,500.00	5,500.00
OVG Income			0.00		0.00			0.00		0.00	3,500.00
Total Nett Income	9,352.91	9,521.00	-168.09	6,425.55	2,927.36	37,399.59	34,701.00	2,698.59	23,854.72	13,544.87	80,501.00
Purchases											
Retail Purchases	60.87	768.00	707.13	612.20	-551.33	770.37	2,264.00	-1,493.63	1,629.42	-859.05	8,000.00
Stamp Purchases	250.42	77.00	-173.42	962.60	-712.18	1,051.26	226.00		1,022.60	28.66	800.00
Street Map Expenses	2,250.00	2,250.00	0.00		2,250.00	4,500.00	4,500.00			4,500.00	4,500.00
Event Expenses	99.13		99.13		99.13	99.13		99.13		99.13	
Total Purchases	2,660.42	3,095.00	-434.58	1,574.80	1,085.62	6,420.76	6,990.00	-569.24	2,652.02	3,768.74	13,300.00

MTDT - Twizel Information Centre
Profit & Loss by Department (Advanced Budget and Variance)

Period

December 2010

DRAFT

	2010/11 MTD	Budget MTD	\$ Variance	2009/10 MTD	\$ Variance to 2010/11	2010/11 YTD	Budget YTD	\$ Variance	2009/10 YTD	\$ Variance to 2010/11	2010/11 Full Budget
Direct Expenses	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit/Loss	6,692.49	6,426.00	266.49	4,850.75	1,841.74	30,978.83	27,711.00	3,267.83	21,202.70	9,776.13	67,201.00
Overheads											
Gross Wages	3,848.84	3,876.00	27.16	7,812.00	-3,963.16	25,448.45	23,553.00	-1,895.45	20,858.52	4,589.93	46,514.00
ACC Levies			0.00		0.00	303.53	748.00	444.47		303.53	748.00
Mileage		25.00	25.00		0.00		150.00	150.00		0.00	300.00
Rent	416.67	417.00	0.33	416.67	0.00	2,500.02	2,498.00	-2.02		2,500.02	5,000.00
Printing and Stationery	29.25	117.00	87.75	499.51	-470.26	169.61	350.00	180.39	1,348.75	-1,179.14	700.00
Postage	72.29	50.00	-22.29		72.29	229.01	300.00	70.99		229.01	600.00
Tolls & Telephone	214.74	167.00	-47.74	268.82	-54.08	1,361.18	1,000.00	-361.18	1,465.26	-104.08	2,000.00
Eftpos Terminal Lease		50.00	50.00		0.00		300.00	300.00		0.00	600.00
Internet Kiosk	277.52		-277.52		277.52	277.52		-277.52		277.52	
OVG Freight	1,990.22	1,000.00	-990.22		1,990.22	1,990.22	2,000.00	9.78		1,990.22	3,500.00
Bank Charges and Interest	213.64	75.00	-138.64	460.49	-246.85	1,134.13	450.00	-684.13	741.68	392.45	900.00
Refreshments		67.00	67.00		0.00	20.93	200.00	179.07		20.93	400.00
Other Expenses		33.00	33.00	30.16	-30.16	31.80	200.00	168.20	1,754.21	-1,722.41	400.00
R&M Computers			0.00		0.00			0.00		0.00	
R&MEquipment			0.00		0.00			0.00		0.00	
Maintenance (unplanned)		83.00	83.00		0.00		250.00	250.00		0.00	500.00
Cleaning		33.00	33.00		0.00		100.00	100.00		0.00	200.00

MTDT - Twizel Information Centre
Profit & Loss by Department (Advanced Budget and Variance)

Period

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December 2010
DRAFT

	2010/11 MTD	Budget MTD	\$ Variance	2009/10 MTD	\$ Variance to 2010/11	2010/11 YTD	Budget YTD	\$ Variance	2009/10 YTD	\$ Variance to 2010/11	2010/11 Full Budget
Overheads Continued											
Staff Improvement	144.00	67.00	-77.00		144.00	144.00	200.00	56.00	17.78	126.22	400.00
Staff Famils			0.00		0.00			0.00		0.00	
Staff Uniforms			0.00		0.00	495.32	500.00	4.68		495.32	500.00
Website Management	187.50		-187.50		187.50	437.50		-437.50		437.50	
Operating Expense (1% gross inc)	144.64	146.00	1.36		144.64	606.19	410.00	-196.19		606.19	1,471.00
Total Operating Expenses	7,539.31	6,206.00	-1,333.31	9,487.65	-1,948.34	35,149.41	33,209.00	-1,940.41	26,186.20	8,963.21	64,733.00
Net Profit/Loss (EBITD)	-846.82	220.00	-1,066.82	-4,636.90	3,790.08	-4,170.59	-5,498.00	1,327.41	-4,983.50	812.91	2,468.00
Depreciation											
EBIT	-846.82	220.00	-1,066.82	-4,636.90	3,790.08	-4,170.59	-5,498.00	1,327.41	-4,983.50	812.91	2,468.00
Assets											
Furniture and Fittings									3,471.83		1,600.00
TOTAL	-846.82	220.00	-1,066.82	-4,636.90	3,790.08	-4,170.59	-5,498.00	1,327.41	-8,455.33	4,284.74	868.00