

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 2 OCTOBER 2012 AT 9.30 AM

PRESENT:

Claire Barlow (Mayor)
Crs John Bishop
Peter Maxwell
Annette Money
Graeme Page
Graham Smith
Evan Williams (from 11.00 am)

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Rosemary Moran (Committee Clerk)

I OPENING:

The Mayor welcomed everyone to the meeting.

III DECLARATIONS OF INTEREST:

Peter Maxwell declared his interest in the Lines Trust South Canterbury voting process as he had seconded the nomination for one of the candidates.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Noeline Clarke, Doris Thomson, Jim Dale, John Faulks and Katie Lamb.

A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

V MAYORAL REPORT:

This was the report of Mayoral activities to 28 September 2012.

Resolved that the report be received.

Annette Money /Graham Smith

VI REPORTS REQUIRING COUNCIL DECISION:

1. CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES:

This report from the Chief Executive Officer referred to Council, Committee and Board Meetings and Other Meetings and Activities, Staffing, CINTA Survey, Orientation for New Chief Executive Officer and Tourism Related Issues.

Resolved that the report be received.

Peter Maxwell/Evan Williams

2. REVOCAION OF PART OF RATES RESOLUTION MADE AT THE COUNCIL MEETING HELD ON 10 AUGUST 2012 AND SETTING REVISED ROADING RATE:

This report from the Chief Executive Officer referred to Council's desire to re-set the District Roading Rate because of an error in the calculation of the NZTA subsidy.

Resolved that the report be received.

Peter Maxwell/Graham Smith

Resolved:

1. That the following rate resolved under Section 119(3) of the Local Government (Rating) Act 2002, on rating units in the Mackenzie District for the financial year commencing on 1 July 2012 and ending on 30 June 2013 is to be rescinded.

DISTRICT ROADING RATE

- A fixed amount of \$0.00 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated per District.
- Tekapo A
A rate of \$0.00556 per dollar (GST inclusive) of Capital Value
- Ohau A
A rate of \$0.000611 per dollar (GST inclusive) of Capital Value
- Tekapo B
A rate of \$0.000972 per dollar (GST inclusive) of Capital Value
- All Other properties
A rate of \$0.000519 per dollar (GST inclusive) of Capital Value

Graham Smith /Annette Money

Resolved:

That the Mackenzie District Council resolves to set the attached rates under the Local Government (Rating) Act 2002, on rating units in the Mackenzie

District for the financial year commencing on 1 July 2012 and ending on 30 June 2013.

DISTRICT ROADING RATE

- A fixed amount of \$0.00 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated per District.
- Tekapo A
A rate of \$0.005065 per dollar (GST inclusive) of Capital Value
- Ohau A
A rate of \$0.000556 per dollar (GST inclusive) of Capital Value
- Tekapo B
A rate of \$0.000884 per dollar (GST inclusive) of Capital Value
- All Other properties
A rate of \$0.000462 per dollar (GST inclusive) of Capital Value

DIFFERENTIAL CATEGORIES

DISTRICT ROADING RATE

A targeted rate will be assessed under Section 16 of the Local Government (Rating) Act 2002 to fund the costs of all roading in the District, both subsidised and non-subsidised.

The targeted rate will be assessed on every rating unit and will be set differentially using the following categories based on the use and location of the land:

These categories are defined as follows:

Group (A)

Tekapo A – All separately rateable properties in the former Tekapo Ward with an area of less than 2000 hectares, used for hydroelectric power generation (as more particularly defined on valuation roll number 25300 15901).

Ohau A – All separately rateable properties in the former Twizel Ward used for hydroelectric power generation (as more particularly defined on valuation roll number 25320 00701A).

Tekapo B – All separately rateable properties in the former Tekapo Ward with an area of 2000 hectares or more, used for hydroelectric power generation (as more particularly defined in valuation roll number 25300 18400).

Group (B)

All other properties – All separately rateable properties in the District not classified in any of the categories in Group (A).

The relationship between the rates set in the differential categories is as follows:

| Category | Factor |
|-----------------|-----------------------------------|
| Tekapo A | 10% of the total rate requirement |
| Ohau A | 10% of the total rate requirement |
| Tekapo B | 10% of the total rate requirement |

All other properties 70% of the total rate requirement

The targeted rate shall be made up of two components:-

- A fixed amount per separately used or inhabited part of a rating unit to fund an annually agreed percentage of the targeted rate requirement;
- A rate based on the capital value of the land of all other properties to fund the balance of the targeted rate requirement; and
- In 2012/13 the percentages agreed by Council will be 0% fixed and charges 100% rate in the dollar based on capital value.

Graham Smith/John Bishop

3. SOUTH ISLAND STRATEGIC ALLIANCE:

This report from the Chief Executive Officer sought Council's agreement to participate in the South Island Strategic Alliance and to endorse the proposed terms of reference.

Resolved that the report be received.

Graham Smith/John Bishop

Resolved:

1. That the Council agrees to become a member of the South Island Strategic Alliance.
2. That the Council approves the Terms of Reference for the Strategic Alliance attached to this record as Appendix A.

Graham Smith/Annette Money

4. RESERVES BALANCES:

This report from the Chief Executive Officer recommended appropriate action for activities' operating surpluses/deficits for the year ended 30 June 2012.

Resolved that the report be received.

Annette Money/Graham Smith

XIII ADJOURNMENT:

The meeting was adjourned at 10.40 am for morning tea and reconvened at 11.00 am.

Cr Williams joined the meeting at 11.00 am.

VI REPORTS REQUIRING COUNCIL DECISION:

4. RESERVES BALANCES (Continued):

1. *District General*

Resolved that the Council agrees to transfer the operating deficit from Resource Planning activity amounting to \$44,015 to the Resource Planning Operating Reserve account which is currently overdrawn by \$791,162, increasing the balance to \$835,177 overdrawn.

Graham Smith /Evan Williams

Resolved that the Council agrees to apply the balance of all surpluses/deficits detailed in Table 1 to the District General Operating Reserve increasing the outstanding deficit balance by \$105,717 to \$210,462 overdrawn.

Table 1

| Operating Surplus (Deficit) from: | \$ |
|---|----------------|
| District General | 9,303 |
| Governance | (4,566) |
| Investments | 87,390 |
| Civil Defence | (1,263) |
| Animal Control | 9,016 |
| Inspectorate | (24,357) |
| Health and Liquor Licensing | 1,787 |
| Fairlie Public Toilets | (936) |
| Tekapo Public Toilets | 734 |
| Twizel Public Ground Toilets | 7,896 |
| Mt Cook Public Toilets | 4,378 |
| Lake Opuha Public Toilets | (11,610) |
| Twizel Depot | 3,567 |
| Tekapo Depot | 1,308 |
| Old Library Café | (13,074) |
| Fairlie Medical Centre | (440) |
| Twizel Medical Centre | 3,599 |
| Albury Cemetery | 3,864 |
| Burkes Pass Cemetery | 40 |
| Fairlie Cemetery | 5,663 |
| Twizel Cemetery | 5,142 |
| Mackenzie Library | 1,422 |
| Twizel Library | 8 |
| Fairlie Pensioner Housing | 20,641 |
| Twizel Pensioner Housing | 5,708 |
| Albury Landfill | 792 |
| Current movement in reserve for year | 116,012 |
| Corporate Overheads: | |

| | |
|--|---------------------------|
| Operating Surplus/Deficit from | |
| Fairlie Council Building | (5,221) |
| Twizel Council Building | 3,701 |
| Administration | (152,311) |
| CEO Department | (29,686) |
| Asset Management | (38,207) |
| | (221,726) |
| Closing Balance General Operating Reserve | (210,462) ===== |

Graham Smith/Graeme Page

Resolved that the Council agrees to apply all solid waste balances detailed in Table 2 to the Solid Waste Operating Reserve and to commence repayment of these amounts over a 10 year time frame specified in the Long term Plan 2012-2022.

Table 2 – Solid Waste

| Operating Surplus (Deficit) from: | \$ |
|--|-----------------------------|
| Waste Management | (262,716) |
| Fairlie Resource Recovery Park | 16,978 |
| Tekapo Resource Recovery Park | 11,469 |
| Twizel Resource Recovery Park | (30,359) |
| Albury Resource Recovery Park | 1,296 |
| Recycling | 3,907 |
| Residual | 162,207 |
| Organics | 122,842 |
| Hardfill sites | 1,781 |
| Fairlie landfill | 2,458 |
| Tekapo landfill | 4,464 |
| Twizel landfill | 1,236 |
| Burkes Pass landfill | 1,356 |
| Movement in solid waste reserve | ----- 36,920 |
| Closing Balance Solid Waste | |
| Operating Reserve | ----- (388,856) ===== |

Annette Money/Graeme Page

Rural Works and Services

Resolved that the Council agrees:

1. To apply the balance of \$50,024 of the remaining surpluses to the Rural Works and Services Operating Reserve as detailed in Table 4 increasing the balance of the Reserve to \$220,260 in funds.

Table 4

| Rural Works and Services | \$ |
|---|----------------|
| Rural Works & Services Surplus | 10,679 |
| Burkes Pass Village | 2,595 |
| Albury Village | 1,499 |
| Rural Fires | 37,961 |
| Albury Domain | 103 |
| Lake Opuha Reserve | (2,812) |
| Skipton Hall | (1) |
| Current movement in reserve for year | 50,024 |
| Closing Balance Rural Works & Services Reserve | 220,260 |

Graeme Page/Graham Smith

Resolved that the Council agrees to transfer \$150,000 from the Rural Works and Services Operating Reserve to the Rural Roading Capital Reserve to offset budgeted drawdowns on the Capital reserve, thereby reducing the Rural Works and Services Operating Reserve to \$70,260 in funds.

Graeme Page/Graham Smith

Fairlie Works and Services

Resolved that the Council agrees:

To apply the balance of all surpluses/deficits as detailed in Table 5 to the Fairlie Works and Services Operating Reserve, thereby increasing the carried forward surplus to \$88,223.

Table 5

| Fairlie Works and Services | \$ |
|---|---------------|
| Fairlie Works & Services (Deficit) | (578) |
| Fairlie Community Board | 19 |
| Fairlie Domain | 814 |
| Fairlie Strathconan Park | 885 |
| Mackenzie Community Centre | 12,207 |
| Strathconan Swimming Pool | (1,848) |
| Current movement in reserve for year | 11,499 |
| Closing Balance Fairlie Works & Services Reserve | 88,223 |

Annette Money/Graham Smith

Tekapo Works and Services

Resolved that the Council agrees to:

1. Apply the balance of surpluses totalling \$1,770 as detailed in Table 6 to the Tekapo Works and Services Operating Reserve increasing the Reserve balance to \$441,933.

Table 6

| Tekapo Works and Services | \$ |
|---|------------------|
| Tekapo Works & Services Surplus | 184,115 |
| Tekapo Community Board | 1,927 |
| Tekapo Domain | 45,728 |
| Less transferred to Tekapo Community Hall Capital Reserve Account | <u>(150,000)</u> |
| Current movement in reserve for year | 81,770 |
| Closing Balance Tekapo Works & Services Reserve | 441,935 |

2. To transfer a further \$300,000 from the Tekapo Works & Services Operating Reserve to the Tekapo Community Hall Capital reserve, thereby decreasing the closing balance of the operating reserve to \$141,933 and increasing the closing balance of the Tekapo Community Hall Reserve to increase to \$506,400.

Peter Maxwell/Annette Money

Twizel Works and Services

Resolved that the Council agrees to apply the balances of surpluses totalling \$44,510 as detailed in Table 7 below to the Twizel Works and Services Operating Reserve increasing the surplus balance to \$38,669.

Table 7

| Twizel Works and Services | \$ |
|--|---------------|
| Twizel Works & Services Surplus | 51,641 |
| Twizel Community Board | (148) |
| Twizel Stormwater | (2,298) |
| Twizel Reserves | 11,135 |
| Twizel Community Centre | 820 |
| Twizel Swimming Pool | (16,640) |
| Current movement in reserve for year | 44,510 |
| Closing Balance Twizel Works & Services Reserve | 38,669 |

John Bishop/Evan Williams

Water and Sewer

Resolved that the Council agrees to transfer surpluses/deficits in water and sewer accounts to the appropriate capital reserves as detailed in Table 8 below.

Table 8 – Water and Sewer

| Scheme | Operating Surplus (Deficit) | Capital Reserve Balance Before Allocation | Capital Reserve Balance After Allocation |
|----------------------|------------------------------------|--|---|
| Fairlie Water | 36,504 | (851,800) | (815,296) |
| Fairlie Sewer | 9,338 | (90,114) | (80,776) |
| Tekapo Water | 18,121 | 543,718 | 561,839 |
| Tekapo Sewer | (32,106) | (312,249) | (344,355) |
| Twizel Water | (10,452) | 1,305,562 | 1,295,110 |
| Twizel Sewer | 20,758 | 992,065 | 1,012,823 |
| Burkes Pass Water | 1,454 | (11,766) | (10,312) |
| Burkes Pass Sewer | (3,477) | (2,088) | (5,565) |
| Allandale Water | 1,194 | (485,377) | (484,183) |
| Ashwick/Opuha | 8,614 | 29,702 | 38,316 |
| Kimbell Water | 2,261 | 8,601 | 10,862 |
| School Road Water | 6,108 | (5,230) | 878 |
| Spur Road Water | 35,538 | (58,095) | (22,557) |
| Manuka Terrace Water | (20,001) | 2,070 | (17,931) |

Graham Smith/Annette Money

Roading

Resolved that the Council agrees to transfer surpluses/deficits in roading accounts to the appropriate capital reserves as detailed in Table 9 below.

| Area | Operating Surplus (Deficit) | Capital Reserve Balance Before Allocation | Capital Reserve Balance After Allocation |
|-------------|------------------------------------|--|---|
| Fairlie | 39,870 | 66,027 | 105,897 |
| Tekapo | 6,063 | 25,161 | 31,224 |
| Twizel | 8,040 | 40,515 | 48,555 |
| Rural | (118,667) | 748,556 | 629,889 |

Graham Smith/Evan Williams

5. MACKENZIE TOURISM AND DEVELOPMENT TRUST – VOUCHERS:

This report from the Manager – Finance and Administration sought to confirm Council’s intention to honour unredeemed vouchers issued by the Mackenzie Tourism and Development Trust.

Resolved that the report be received.

Graeme Page/Annette Money

Resolved that authority be delegated to the Chief Executive Officer to approve the payment of vouchers issued by the Mackenzie Tourism and Development Trust until 14 September 2013, after satisfying himself of the legitimacy of such vouchers.

Graham Smith/Evan Williams

6. LINES TRUST SOUTH CANTERBURY – VOTING PAPER:

Cr Maxwell removed himself from the table because of his conflict of interest with the issue.

This report from Manager – Finance and Administration referred to Council’s opportunity to vote for the election of one Trustee for the Line Trust South Canterbury for the Mackenzie District Council area.

Resolved that the report be received.

Evan William/Graeme Page

Resolved that the Mayor be delegated authority to vote for a Trustee for the Line Trust South Canterbury.

Annette Money/Graham Smith

VII INFORMATION REPORTS:

1. COMMON SEAL AND AUTHORISED SIGNATURES REGISTER:

This report from the Committee Clerk advised of documents listed on the Common Seal and Authorised Signatures Register from 17 August 2012 until 26 September 2012.

Resolved:

1. That the report be received.
2. That the sealing of document numbers 750 to 54 be endorsed.

Annette Money/Graham Smith

2. ALPS2OCEAN JOINT COMMITTEE:

This was the August 2012 summary report to Councils from the Alps 2 Ocean Joint Committee

Resolved that the report be received.

Annette Money/Evan Williams

VIII COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 5 September 2012 and the Twizel and Tekapo Community Boards held on 17 September 2012.

Resolved that the report be received.

John Bishop/Graham Smith

Twizel Public Toilets

Resolved that the Council endorses the Twizel Community Board's recommendation that the Council investigates the construction of male and female public toilet facilities of a design in keeping with the Twizel Service Centre building, and that the generator be incorporated into the building.

Annette Money/John Bishop

Resolved:

1. FAIRLIE:

Appointment of Representative to the Roding Committee:

That the Council notes that the Chairman of the Fairlie Community Board is the Board's representative on the Roding Committee.

2. TWIZEL

Market Place Landscaping

That the Council notes that the Twizel Community Board supported the installation of macrocapa seating outside *Lotto Plus*.

Twizel Water Supply – Well Pump #2:

That the Council notes that the Twizel Community Board endorsed the proposal to delay replacing the failed pump in Well #2 for up to 12 months pending a decision on the new source for the Twizel Water Supply.

Letter from Ben Ohau Golf Club:

That the Council notes that the Golf Club has been advised that the Community Board supports the replacement of some of the untidier trees in the long term; however the Board considered that in the short term its responsibilities were focused upon a number of higher priority projects.

Litter Bins:

That the Council notes that costings are to be obtained for a recycling station for the commercial area at the southern entrance to Twizel and that Frank Hocken is to be consulted with regard to providing support for the project.

Representative for Roothing Committee:

That the Council notes that Cr Bishop was appointed as the Twizel Community Board's representative on the Roothing Committee.

3. TEKAPO

Minor Improvements Project List

That the Council notes that options for car parking for the Lake Tekapo Community Hall are to be investigated, which may include the purchase of land opposite the Hall.

Lake Tekapo Walkway – Town Centre Development

That the Council notes that a draft plan of walkway linkages from Alpine Springs to the Regional Park via the Village Centre is to be commissioned from Boffa Miskell at a cost of an extra \$1,500 plus disbursements and GST.

Representative for Roothing Committee:

That the Council notes that Murray Cox was appointed to represent the Tekapo Community Board on the Roothing Committee.

Freedom Camping

That the Council notes that the Tekapo Community Board has recommended that Council review and amend its *Camping on Roadways and Reserves* Bylaw to reflect the Freedom Camping Act 2011.

Annette Money/Graham Smith

XI COMMITTEES:

Resolved that Minutes of the meetings of the Finance, Planning and Projects and Strategies Committee held on 7 August 2012, including such parts as were taken with the Public Excluded, be received.

Annette Money/Graham Smith

XII CONFIRMATION OF MINUTES:

Resolved that the minutes of the meeting of the Mackenzie District Council held on 21 August 2012 be confirmed and adopted as the correct record of the meetings.

Graham Smith /Annette Money

MATTERS UNDER ACTION:

Ombudsmen Enquiry - Gudex Road Access

The Chief Executive Officer was instructed to telephone Mr Morgan in an effort to resolve the matter.

Policies and Bylaws:

Resolved:

1. That a report on the opportunity of making **rates' rebates available on land set aside under QE II covenants** be provided for consideration at the next meeting of the Finance Committee.
2. That a revised policy on **Gambling** and a review of the **Animal Control Bylaw** be provided for the meeting of the Planning Committee on 4 December 2012.

Graham Smith /Graeme Page

XIII ADJOURNMENT:

The meeting was adjourned at 12.15 pm for lunch and reconvened at 1.25 pm.

XI VISITORS:

The Mayor welcomed Brendon Bodger, South Island Manager for Quotable Value, and Gail Smits, Revaluation Manager – Southern, who attended to speak to the results of the recent revaluation of the District.

Mr Bodger lead the Council through a Power Point presentation which referred to What's Been Happening, Overall Movements, Residential Movements, Residential House Movements, Business Sector Movements, Rural Movements, Objections and Key Dates. A copy of the presentation is attached to this record as Appendix B. He addressed questions and expanded on the presentation.

**THERE BEING NO FURTHER BUSINESS,
THE MAYOR DECLARED THE MEETING CLOSED AT 2.15 PM**

MAYOR: _____

DATE: _____