



## TEKAPO COMMUNITY BOARD

*Membership:*

Murray Cox (Chairman)  
Alan Hayman  
Peter Munro  
Peter Maxwell  
Ian Radford

**Notice is given of the Meeting of the Tekapo Community Board to be held in the Lake Tekapo Community Hall, on Monday 12 September 2011 at 7.30 pm**

*please note start time*

**Business:** *As per Agenda attached*

GLEN INNES  
CHIEF EXECUTIVE OFFICER

7 September 2011



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**TEKAPO COMMUNITY BOARD AGENDA**  
**Monday 12 September 2011**

**I APOLOGIES:**

**II DECLARATIONS OF INTEREST**

**III. MINUTES:**

Confirm and adopt as the correct record the Minutes of the meeting of the Tekapo Community Board held on 8 August 2011.

**MATTERS UNDER ACTION:**

**IV REPORTS:**

1. Letter from Lake Tekapo Lions Club
2. Ward Member's Report
3. Reports from Members who Represent the Board on Other Committees

**V GENERAL:**

1. Genesis Update Canals (**Murray Cox**)
2. NZMCA Park Over Area Regional Park (**Murray Cox**)
3. Community Facilities Update (**Murray Cox**)

## MACKENZIE DISTRICT COUNCIL

### MINUTES OF THE MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL ON MONDAY 8 AUGUST 2011 AT 7.00 PM

#### PRESENT:

Murray Cox (Chairman)  
Alan Hayman  
Cr Peter Maxwell  
Peter Munro  
Ian Radford

#### IN ATTENDANCE:

Glen Innes (Chief Executive Officer)  
Paul Morris (Finance and Administration Manager)  
Rosemary Moran (Committee Clerk)

#### I APOLOGY:

An apology from the Mayor was noted.

#### II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

#### III MINUTES:

Resolved that the Minutes of the meeting of the Tekapo Community Board held on 27 June 2011 be confirmed and adopted as the correct record of the meeting.

**Peter Munro/ Ian Radford**

#### MATTERS UNDER ACTION

##### **Lakeside Drive Walkway:**

It was reported that pedestrians seemed reluctant to use the walkway at night because they felt insecure. Cr Maxwell undertook to investigate ways of alleviating the problem, including the illumination of the surrounding area, the installation of a light to signal the beginning of the walkway, and the repair of the second light which wasn't working. It was also suggested that the trimming or removal of some trees could open up the area.

#### IV REPORTS:

##### 1. FINANCIAL REPORT:

This report from the Manager – Finance and Administration updated Board members on the financial performance of the Tekapo Community for the period to June 2011.

Resolved that the report be received.

**Alan Hayman/Ian Radford**

2. WARD MEMBER'S REPORT:

Cr Maxwell updated the Board members on **Tekapo property matters** and noted good progress had been made.

He referred to the on-going funding debate between the Council and the **Mackenzie Tourism and Development Trust** and the issues which had exacerbated the problems which the District's tourism industry was experiencing. Cr Maxwell said he was working with the Trust in an effort to resolve the situation.

Cr Maxwell reported that a series of workshops had been scheduled for Councillors to begin considering a raft of policies and other **Long Term Planning issues**.

3. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Peter Maxwell said the Tekapo **Footbridge Committee** had recently had its Annual General Meeting; in its first year the Committee had raised significant funds and made good progress.

The Chairman reported that progress at the **Regional Park** was steady during the winter period.

**V GENERAL:**

1. CIVIL DEFENCE UPDATE:

The Chairman reported on the recent meeting between Board members and new Emergency Management Officer, Ray Gardner. He circulated a template for *The Lake Tekapo Civil Defence Community Response Plan* and asked Board Members to submit their views on the Plan.

2. COMMUNITY HALL RENOVATIONS:

The Chairman displayed draft plans for renovations to the Lake Tekapo Community Hall which had been developed in response to the brief provided by the Board.

He tabled comments from Colin Maclaren dated 17 June 2011 which were accompanied by Mr Maclaren's amended plan. The letter and plan are attached to this record as Appendix A.

The Board members confirmed that the proposal was to renovate the existing facility rather than extend it to develop a new community centre. The project was to include both refurbishment of the hall and the tennis courts.

The Chairman advised that the quote from *Draftline* for getting the plans to consent stage was \$4,850.00 for design and consent drawings including printing

and travel, and \$500 for the structural design component – a total fee of \$5,350 plus GST.

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Resolved:

1. That a 'ball park' price be obtained for the renovations including a covered entrance way and amended men's WC design.
2. That, subject to the 'ball park' price being acceptable, working drawings be commissioned.
3. That the plans be posted on the Tekapo Community Board website and on the township notice board and that comment sought from the public.

**Peter Maxwell/Peter Munro**

### 3. NZMCA – PARKING PLACE/PINES BEACH CAMPING GROUND

The Chairman distributed a discussion paper on Freedom Camping which is attached to this record as Appendix B. The paper included a letter to the Trustees of Mt Hay Station about camping at the Pines Beach Area for self-contained campervans. It was accompanied by a map showing the boundaries of the Pines Beach site. The paper also included a proposal from Lake Tekapo Recreational Park Inc regarding the development of an area within the Lake Tekapo Regional Park for the use of members of the New Zealand Motor Caravan Association (NZMCA).

The Chairman said that the Park Committee had approved in principle the release of an area within the Park for a NZMCA park and would be seeking the approval of Community Board and the Council. He said Environment Canterbury had indicated it would support the proposal if agreement could be reached regarding access to the area. The proposal would then be put to the NZMCA.

The Chairman undertook to consult the Asset Manager regarding access and the Manager – Planning and Regulations about consenting matters.

It was agreed that:

- a. an onsite meeting be convened at Pines Beach with the Mt Hay Station Trustees to discuss the Pines Beach Camping Area proposal and define boundaries,
- b. the history of Mt Hay's use of the 'ram paddock' be clarified.

The Chairman undertook to arrange the meeting with the Trustees.

Resolved that the Community Board supports the creation of a park for NZMCA members in conjunction with the Tekapo Regional Park.

**Peter Maxwell /Peter Munro**

4. SUBMISSION TO THE ANNUAL PLAN – TEKAPO ISSUES:

The Community Board received the schedule of submissions to the Annual Plan which related to Tekapo issues. It was noted that the submissions included positive feedback generally on projects which the Community Board had proposed.

**THERE BEING NO FURTHER BUSINESS THE  
CHAIRMAN DECLARED THE MEETING CLOSED AT 8.52 PM**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

### CHAIRMAN

#### **Tekapo Community Board Page on Council Website**

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Tekapo Community Board page on Council's website.

### CHIEF EXECUTIVE OFFICER

*8 August 2011*

#### **NZMCA Parking Place/Pines Beach Camping Ground**

Clarify history of Mt Hay's use of the "Ram Paddock"

*The 'Ram Paddock' is owned by the Council. It has an area of 29.2284 hectares and a valuation of \$220,000. Mt Hay pays \$57.10 six-monthly to Council for the lease of the land.*

### COMMUNITY FACILITIES MANAGER

*8 August 2011*

#### **Community Facilities**

- Obtain 'ball park' price for renovations including a covered entrance way and amended mends WC design
- Subject to acceptability of 'ball park' price, commission working drawings
- Post plans on community notice board and website and seek comment from the public.

*Under Action*

#### **Correspondence from Pete Speedy - the Area West of the Power Boat Club House and Boat Ramp:**

The Community Facilities Manager meet with Mr Speedy to discuss the issues which he had raised in his letter and report back to the next Community Board meeting. *Meeting re-scheduled.*

*29 February 2011*

#### **Lakeside Drive Walkway**

Liaise with Pete Speedy and Carl Burtscher re the extension of the walkway to the Winter Park. Put up signs at each end of the walkway and remove rock in the middle of the track. *Completed*

### ASSET MANAGER

#### **Bus Stop Signs – Church of the Good Shepherd:**

Cr Maxwell asked the Asset Manager for *Bus Stop 9.30 am to 3.30 pm* signs for the Church of the Good Shepherd. *Tasked to contractor*

## MACKENZIE DISTRICT COUNCIL

**REPORT TO:** TEKAPO COMMUNITY BOARD  
**SUBJECT:** REQUEST FROM LAKE TEKAPO LIONS CLUB  
**MEETING DATE:** 12 SEPTEMBER 2011  
**REF:** LAN 10/21  
**FROM:** MANAGER – COMMUNITY FACILITIES  
**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

For the Tekapo Community Board to consider a request from Lake Tekapo Lions Club to make land available for amenity planting in the Lake Tekapo Township.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.
2. That the Tekapo Community Board considers the request from the Lake Tekapo Lions Club to make land available for amenity planting.
3. That the request also be submitted to the Lake Tekapo Regional Park Committee for consideration.

**GARTH NIXON**  
**MANAGER – COMMUNITY FACILITIES**

  
**GLEN INNES**  
**CHIEF EXECUTIVE OFFICER**



**ATTACHMENTS:**

- Request from Lake Tekapo Lions Club
- Aerial Photographs of the Area

**BACKGROUND:**

The Lake Tekapo Lions Club is asking if Council has any reserve land available in the Lake Tekapo area that would be suitable for amenity and firewood tree planting.

The Forestry Board considered the request with regard to making land available for planting firewood trees and resolved:

*That the Tekapo Lions Club be advised:*

1. *That because the Board was not in a position to provide land for the use of community groups, it had declined the request to make land available to the Club for firewood tree planting.*
2. *That the Forest Manager would be asked to make the Club aware of opportunities to cut firewood from unwanted trees when they became available in the Board's plantations.*
3. *That with regard to amenity plantings, the Lions Club consult with the Forest Manager and the Council's Community Facilities Manager.*

(The Forestry Board noted that the larch trees in the area had either been gifted or sold to the Lake Tekapo Lions for firewood purposes and the Club was progressively working through this area; the land in question was part of two local purpose reserves designated for forestry. These areas also included the new Tekapo Cemetery, Tekapo Plantation, Tekapo Recovery Park and the Sewage Treatment area.)

**POLICY STATUS:**

N/A

**SIGNIFICANCE OF DECISION REQUESTED:**

Not considered to be a significant decision

**ISSUES AND OPTIONS:**

The Club suggested that the larch tree plantation area below the cemetery would make an ideal place to develop a landscape reserve.

**CONSIDERATIONS:**

The letter posed two questions and the one relating to firewood tree planting has been addressed. The other is about opportunities for future amenity plantings which Mr McLaren has suggested could take place in a number of locations but would need to be in sympathy with other developments unless located away from the township,

**ASSESSMENTS OF OPTIONS:**

The question in relation to amenity planting requires input from the Tekapo Community Board.

**CONCLUSION:**

The Community Board is asked to consider and decide on the amenity tree planting request.

The request could also be submitted to the Regional Park Committee for its consideration.



July 24 2011  
The Mayor & Councilors  
MacKenzie District Council  
P.O. Box 56  
Fairlie 7949

Dear Mesdames and Sirs,

Re: Land available for tree planting in Lake Tekapo District

On behalf of Lake Tekapo Lions I would like to request if there is any Council reserve land available within the Lake Tekapo District that is suitable for amenity and firewood tree planting.

Lake Tekapo Lions earn a high percentage of their funds each year by supplying firewood to the local community. Although we have access to trees within the near future we do not have a programme for wood in the distant future.

Lions International is driving a campaign to plant more trees by offering an award to the club whose members plant the greatest number of trees.

As Chairman of the club I feel we should be pursuing this endeavour with enthusiasm as without the trees planted in our district by past generations we would be in dire straights when it comes heating our homes during the long winter months and Lake Tekapo environmentally would be a very barren place.

The larch tree plantation area below the cemetery would make an ideal place to develop a landscape reserve.

Also we would appreciate if the Councils's experts on tree planting could give us some guidance as to planting procedures and species to plant.

Yours faithfully,

A handwritten signature in blue ink, appearing to be "Colin MacLaren".

Colin MacLaren ( Chairperson Lake Tekapo Lions)

