



TWIZEL COMMUNITY BOARD

Membership:

Peter Bell (Chairman)

John Bishop

Elaine Curin

Phil Rive

Kieran Walsh

**Notice is given of the Meeting of the Twizel Community Board
to be held in the Service Centre, Twizel,
on Tuesday 25 October 2011 at 4.00 pm**

please note day and start time

BUSINESS: As per Agenda attached

**GLEN INNES
CHIEF EXECUTIVE OFFICER**

19 October 2011



TWIZEL COMMUNITY BOARD AGENDA

Tuesday 25 October 2011

I APOLOGIES:

II DECLARATIONS OF INTEREST

III MINUTES:

Confirm and adopt as the correct record the Minutes of the meeting held on 12 September 2011, including such parts as were taken with the Public Excluded.

ACTIONS UPDATE:

IV REPORTS:

1. Financial Report (to be circulated)
2. Freedom Camping Bylaw
3. Ruataniwha Camping Ground – Fencing (*Verbal Report*)
4. Dog Control
5. Carparks on Wairepo Road and Mackenzie Drive Opposite Simons Street
6. Mistletoe Market – Request for Rubbish Bins
7. Cancer Society – Market Square Shade Development Project
8. TPDA – Request for Grant
9. Twizel Volunteer Fire Brigade Fireworks Display – Request for Grant.
10. Community Worker's Reports – May, June July and August 2011
11. Review of Local Authority Remuneration Setting
12. New Zealand Cycle Trails Network Expansion Project
13. Twizel Early Learning Centre – Appreciation
14. Ward Member's Report
15. Reports from Members who Represent the Board on Other Committees

V GENERAL:

1. Future Projects (**Peter Bell**)
2. Market Place Landscape Plan (**Peter Bell**)
3. Bike Stand Placement (**Peter Bell**)

VI PUBLIC EXCLUDED:

That the public be excluded from the following part of the proceedings of this meeting namely:
Twizel Information Centre

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Twizel Information Centre	To protect the Privacy of Persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows: *Twizel Information Centre*, section 7(2)(1)(a).

V VISITOR:

4.00 pm Joe Rush, Twizel Police

MACKENZIE DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE TWIZEL ON MONDAY 12 SEPTEMBER 2011 AT 4.00 PM

PRESENT:

Peter Bell (Chairman)
Cr John Bishop
Elaine Curin
Kieran Walsh
Phil Rive

IN ATTENDANCE:

Claire Barlow (Mayor)
Glen Innes (Chief Executive Officer)
Nathan Hole (Manager – Planning and Regulations)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Suzy Ratahi (Manager – Roading)
Rosemary Moran (Committee Clerk)

II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

III MINUTES:

Resolved that the Minutes of the meeting of the Twizel Community Board held on 12 August 2011, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

John Bishop/Phil Rive

MATTERS ARISING

1. Request to Fill Low Lying Area in the Green Area at the Southern Entrance to Twizel:

The Community Facilities Manager undertook to ask the contractors to refrain from dumping concrete in the area.

2. Plan Change 15:

The Manager – Planning and Regulations advised the appeal period had ended and there had been no appeals to Plan Change 15.

3. Twizel Community Board Page on Website

The Chairman undertook to contact the Council's IT officer with regard to establishing a Twizel Community Board Page on the Council's website.

4. **Traffic Issues**

The Asset Manager advised that the aerial photos were available and he undertook to convene a meeting of the Working Party to consider the traffic issues.

IV **REPORTS:**

1. ALPS2OCEAN CYCLE TRAIL:

This letter from Denis Callesen of the *Alps2Ocean* Joint Committee sought recommendations on preferred routes in to and out of Twizel and signage promotion as part of the greater *Alps2Ocean* Cycle trail from Aoraki/Mount Cook to Oamaru.

1. **Access/Exit Routes:**

Resolved that the Twizel Community Board recommends that the entry points in to Twizel be Glen Lyon Road, Ruataniwha Road and Ostler Road and that the exit points be Nunsveil Road and Northwest Arch.

John Bishop/Phil Rive

2. **Speed Limit:**

Resolved that the request to reduce the speed limit on Glen Lyon Road be declined.

John Bishop/Elaine Curin

It was noted that the speed limit could be reviewed in the future if required.

3. **Type of Signage**

While it was agreed that Option 3, (small discreet double sided *Alps2Ocean* branded trail signs on key intersections), be the preferred signage, it was requested that research be done on the signage used by other cycle trails in an effort to maintain some national consistency for cycle trail signage.

4. **Car Parks**

Resolved that the car park in front of the Musterer's Hut be recommended as the preferred car parking area for day tripper cyclists setting out from Twizel.

John Bishop/Elaine Curin

3. CAR PARKS IN TWIZEL WHICH COULD EITHER BE RESEALED OR TURNED INTO GRASSED AREAS:

This report from the Community Facilities Manager sought decisions on areas which should be retired from sealing. It was accompanied by an aerial photograph identifying areas where the existing seal was deteriorating.

Resolved that the report be received.

Phil Rive/Elaine Curin

1. Events Centre

Resolved that the car parking area near the Twizel Events Centre be retained and that the boundary be defined and the area resurfaced with shingle and grass.

Peter Bell/John Bishop

2 Wairepo Road:

Resolved that a report be developed for consideration at the next Community Board meeting on what could be done with the car park on Wairepo Road area.

Peter Bell/Kieran Walsh

3. Glenbrook Terrace:

Resolved that the car park in Glenbrook Terrace be returned to a grass or similar surface to fit in with the surround area.

Phil Rive/Peter Bell

4. Golf Club Lease:

The Chairman advised that the car parking area on land leased by the Golf Club was near the proposed site for the new medical centre.

Resolved that the car parking area be inspected to ascertain its condition and retained in the meantime.

Peter Bell/Kieran Walsh

5. Ohau Road, and

6. Old Vet Clinic Site:

Resolved that the car parking areas on Ohau Road and at the old Vet Clinic site be grassed.

Peter Bell/Phil Rive

7. Access Road Down Past the Whitestone Depot:

Resolved:

1. That the sealed accessway down past the Whitestone Depot be retained but not maintained in the meantime.
2. That the residents using the accessway be informed it is not legal access.
3. That copies of the advice to the residents be included on the relevant property files.

Peter Bell/Phil Rive

2 HORSE TREKKING PROPOSAL

This report from the Community Facilities Manager was accompanied by a request from Mackenzie Alpine Horse Trekking to establish a horse trekking operation in Twizel.

Resolved:

1. That the report be received.
2. The Twizel Community Board supports the use of Lake Ruataniwha Reserve by Mackenzie Alpine Horse Trekking.
3. That the Community Facilities Manager, in consultation with Phil Rive, provides further information and recommendations regarding conditions that would be appropriate to accompany resource consent for the activity.

Peter Bell/John Bishop

4. WARD MEMBERS REPORT:

Cr Bishop advised that:

- the Council had discussed proposed new rating boundaries for Twizel and was awaiting a recommendation from the Community Board;
- the Council had held a number of workshops on a variety of subjects including cattle stops and deprecation;
- five new trustees had been appointed to the Mackenzie Tourism and Development Trust, and
- High Country Health Ltd had repaid the debenture owing to the Council.

The Asset Manager advised that delivery of the new wheelie bins would roll out across the District during the week.

6 REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Elaine Curin reported that a community vehicle had been purchased and a Trust formed to provide a service following the termination of the Regional Council's public transport service.

V GENERAL:

1. RATING BOUNDARY PROPOSAL:

The Chief Executive Officer referred to the two maps which had been circulated with the Agenda which showed the existing Twizel rating boundary and the proposed rating boundary developed by the subcommittee. He said that the new

boundary had tried to capture both existing developments and developments anticipated in the near future.

He noted that ratepayers within the new rating boundary would pay the Twizel Works and Services Rate rather than Rural Works and Services Rate; the Twizel Works and Services rate was three times that of the Rural Works and Services Rate.

The Chief Executive Officer said that it had also been proposed that the ratepayers within the greater Twizel community boundary should pay a community facilities charge if they had dwellings on their sections.

Resolved that the purple line on the map accompanying this record as Appendix A be recommended to the Council as the new Twizel rating boundary

John Bishop/Phil Rive

VI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

Twizel Events Centre - Employment Matters

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Twizel Events Centre - Employment Matters	To protect the Privacy of Persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows: *Employment Matters*, section 7(2)(1)(a).

Peter Bell/John Bishop

The Community Board continued in Open Meeting.

III MINUTES - MATTERS ARISING (Continued):

RUATANIWHA RESERVE:

This report from the Manager – Planning and Regulations addressed the planning implications of leasing land zoned REC-P (Passive Recreation) to the Lake Ruataniwha Camp Ground to be used as an extension of the camp ground.

Resolved that the report be received.

Phil Rive/Kieran Walsh

The Community Facilities Manager advised that outstanding rental for the use of the reserve had been paid however the operator had not signed a Licence to Occupy.

The Board members discussed the following issues:

- Even though commercial camping activity was not permitted under the new REC-P zoning, it could continue by virtue of existing use rights.
- Support of the on-going use of the reserve for camping would be contrary to the Board's and the community's support of the new RECP-P zoning rules in Plan Change 15.
- The operator had been consulted as part of the Plan Change 15 process but had not responded.
- Resource consent to use the area for a commercial camping activity would be difficult to obtain and any application would have to be publicly notified.
- The current \$1,000 annual fee for the use of the reserve was inadequate.
- The need to fence the camping ground area (costs would be shared between Council and camp ground operator).

Resolved that a post and wire boundary fence be erected between the Ruataniwha Camping Ground and the adjacent reserve land.

John Bishop/Peter Bell

Resolved that the reserve land adjoining Lake Ruataniwha Camp Ground no longer be leased to the camp ground because commercial activity on land zoned REC-P is a non-complying activity.

Peter Bell/Kieran Walsh.

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 6.07 PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – TWIZEL COMMUNITY BOARD

CHAIRMAN

Twizel Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Twizel Community Board page on Council's website.

COMMUNITY FACILITIES MANAGER

Routes through Ruataniwha Lagoon Reserve

To be considered by the Twizel Greenways Working Group

27 June 2011

Trees Removal - Halliwell/Simons Street Greenway:

Two pine trees to be removed from the Halliwell/Simons Street Greenway Community Board and that the work be funded 80% by the Community Board and 20% by the affected residents.

Community Facilities Manager to organise removal of slash.

Stumps are to be ground in conjunction with other stumps around the township and the slash has been removed.

12 September 2011

Lake Ruataniwha Reserve and Camping Ground

- Advise Ruataniwha Motor Camp operator that a post and wire boundary fence is to be erected between the Ruataniwha Camping Ground and the adjacent reserve land.
- Advise Ruataniwha Camping Ground Operator that the reserve land adjoining Lake Ruataniwha Camp Ground will no longer be leased to the camp ground because commercial activity on land zoned REC-P is a non-complying activity.

Verbal report at meeting.

ASSET MANAGER

Twizel Early Learning Centre – Parking:

The garden in front of the Early Learning Centre to be cleared to provide 1200mm of hardstand area for a footpath

Completed.

Traffic Issues

Establish a working party of the Asset Manager, Community Facilities Manager and Community Board members Phil Rive and Kieran Walsh review the traffic issues with the power to implement any changes required.

12 Sept 2011 Convene meeting now that new aerial photos have become available.

Meeting yet to be convened.

Twizel Cemetery

Investigate establishment of car park behind cemetery on Pony Club land and include in draft budgets for 2012/2013

Initial discussions have been undertaken with Chairman.

Alps2Ocean Cycleway

Advise the Alps2Ocean Joint Committee:

1. That the Twizel Community Board recommends that the entry points in to Twizel be Glen Lyon Road, Ruataniwha Road and Ostler Road and that the exit points be Nunsveil Road and Northwest Arch.
2. That the request to reduce the speed limit on Glen Lyon Road has been declined.
3. That while it was agreed that Option 3, (small discreet double sided *Alps2 Ocean* branded trail signs on key intersections), are the preferred signage, the Community Board requests that research be done on the signage used by other cycle trails in an effort to maintain some national consistency for cycle trail signage.
4. That the car park in front of the Musterer's Hut be recommended as the preferred car parking area for day tripper cyclists setting out from Twizel.

Alps2Ocean Cycleway Committee advised of decisions

Car Parks in Twizel

1. The car parking area be near the Twizel Events Centre to be retained and the boundary be defined and the resurfaced with shingle and grass.
2. Develop a report for consideration at the next Community Board meeting on what could be done with the car park on Wairepo Road area.
3. The car park in Glenbrook Terrace to be returned to a grass or similar surface to fit in with the surround area.
4. The car parking area on land leased by the Golf Club to be inspected to ascertain its condition and retained in the meantime.
5. The car parking areas on Ohau Road and at the old Vet Clinic site be grassed.
6. The sealed accessway down past the Whitestone Depot:
 - to be retained but not maintained in the meantime
 - the residents using the accessway to be informed it is not legal access.
 - Copies of the advice to the residents to be included on the relevant property files.

Report on Agenda for meeting on 25 October 2011

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL, TEKAPO AND FAIRLIE COMMUNITY BOARDS

SUBJECT: FREEDOM CAMPING

MEETING DATE: 27 AND 28 OCTOBER 2011

REF: REG 4/1

FROM: MANAGER – COMMUNITY FACILITIES

ENDORSED BY: ACTING CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To advise of the requirement to make a bylaw consistent with the new Freedom Camping Act 2011.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Community Boards identify areas for freedom camping on maps provided.
3. That Community Boards identify any immediate concerns.

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

NATHAN HOLE
ACTING CEO

ATTACHMENTS:

- The amended Roadways and Reserves Camping Bylaw
- LGNZ Quarterly Review – Sept 2011
- Maps will be provided at the meeting

BACKGROUND:

We are required to make a new bylaw consistent with the new Freedom Camping Act 2011 within twelve months of its enactment.

The purpose of this exercise is to identify areas within the Townships where freedom camping is specifically permitted and areas where it should be excluded. These will be mapped and used to develop the new bylaw. Areas where freedom camping is allowed will be for fully self-contained vehicles; all other campers should be directed to camping ground areas.

To address any immediate concerns, we can make additions or deletion to the existing bylaw quite simply

POLICY STATUS:

The current policy provides for enforcement and instant fines in relation to the existing bylaw.

Additional areas can be added by ordinary Council resolution.

To create a new bylaw is a drawn out process and will require the use of the special consultative procedure. The new bylaw cannot be completed prior to this summer season.

Council is required to create a new bylaw consistent with the Freedom Camping Act 2011 prior to September 2012.

SIGNIFICANCE OF DECISION REQUESTED:

Not a significant decision

CONCLUSION:

The Community Boards should consider areas within the Townships that are suitable for freedom camping and those that are not and identify them on the map provided.

The Boards should also identify any immediate concerns that need addressing prior to the holiday season.

ROADWAYS AND RESERVES CAMPING BYLAW

1. This bylaw is made pursuant to sections 145 and 146(b)(vi) of the Local Government Act 2002, section 12 of the Litter Act 1979, and all other Acts, powers and authorities enabling the Council in that behalf.
2. This bylaw shall be known as the Roadways and Reserves Camping Bylaw 2009.
3. Camping – No person shall camp in or upon any road, roadside, reserve or area listed in the schedule hereto.
4. Power to Move On - Any warranted officer of Council may request a person camping on land referred to in the schedule to move on and may direct them to any other camping ground or other Council land where camping is permitted.
5. Offences - Failure to comply with such a request constitutes an offence under this bylaw.
6. Penalties And Offences.- Every person commits a breach of this bylaw who:
 - (a) Commits, or causes to be committed, any act contrary to this bylaw; or
 - (b) Omits, or knowingly permits to remain undone, any act required by this bylaw; or
 - (c) Refuses, or neglects to comply with, any notice or request, or any condition in any such notice or request, given by a Council Officer pursuant to this bylaw; or
 - (d) Obstructs or hinders any officer of the Council in the performance of any power or duty conferred upon him or her by this bylaw.
 - 6.1 Every person who breaches this bylaw commits an offence and is liable on summary conviction to a fine not exceeding \$20,000.
7. Signs – Signs may be erected on any land in the Schedule hereto, such signs to read “No camping by order Mackenzie District Council”.
8. Definitions – For the purpose of this bylaw, the following definitions shall apply;

“Road” means road as defined in Section 315(l) of the Local Government Act 1974.

“Reserve” means reserve as defined in the Reserves Act 1977.

“Roadside” means the area between the road centre line and any private property either side of the road centre line.

“Camp” means to stay, or intend to stay at any time, and includes staying or intending to stay at any time with any form of moveable or portable accommodation.
9. Additions or Deletions – Additions or deletions to the schedule hereto may be made by the Mackenzie District Council from time to time by Resolution.
10. Exceptions - Council may grant exceptions to this bylaw. These exceptions may be made from time to time for special circumstances or one off events. The exception may be granted by Council following application and Council resolution.

Schedule

A SCHEDULE OF PERMITTED AREAS

- a) Lake Opuha Council Picnic Areas and Reserves.

<u>Lot 28</u>	<u>2.7475</u> <u>Ha</u>	<u>DP</u> <u>301677</u>
<u>Lot 29</u>	<u>.8787</u> <u>Ha</u>	<u>DP</u> <u>301677</u>
<u>Lot 30</u>	<u>1.8105</u> <u>Ha</u>	<u>DP</u> <u>301678</u>

Campers need to supply their own self-contained toilet.

No camping permitted between 23 December and the second Monday in January.

- b) Lake Ruataniwha Reserve SEC 1 SO 346762 excluding the designated camping area

No camping permitted between 23 December and the second Monday in January.

- c) Pattersons Ponds off Tekapo Canal Road Lake Tekapo

- d) Lake Wardell State Highway 8 Twizel

B SCHEDULE OF PROHIBITED AREAS

- a) All of Pioneer Drive Road Reserve from State Highway 8 intersection at the south eastern end of the road to the intersection with State Highway 8 at the north western end of the road, including all public car-parking areas and grassed areas within the road reserve.
- b) All of the Part Reserve 180 on the foreshore of Lake Tekapo in the vicinity of the Church of the Good Shepherd.
- c) All of Reserve 5182 and Pt Reserve 2923 being part of the Tekapo Domain (excluding the Motor Camp).
- d) All of the roadways in the Tekapo Domain being Domain Road and also known as Lakeside Drive and the unnamed roadway on Reserve 5182.
- e) With the exception of the Lake McGregor camping ground, the land surrounding Lake McGregor and Lake Tekapo being the following areas relating to the development of water power:

<u>Pt Res 4281</u>	<u>0.5281</u>	<u>SO8247</u>	<u>Gaz 1957</u>	<u>P615</u>
<u>Pt Res 36738</u>	<u>0.0304</u>	<u>SO8247</u>	<u>Gaz 1957</u>	<u>P615</u>
<u>Pt Res 36738</u>	<u>1.1534</u>	<u>SO8247</u>	<u>Gaz 1957</u>	<u>P615</u>
<u>Pt Res 36738</u>	<u>0.2226</u>	<u>SO8247</u>	<u>Gaz 1955</u>	<u>P2014</u>
<u>Pt Res 33695</u>	<u>0.3845</u>	<u>SO8247</u>	<u>Gaz 1955</u>	<u>P2014</u>
<u>Pt Lot1 DP9597</u>	<u>2.7562</u>	<u>SO8247</u>	<u>Gaz 1955</u>	<u>P2014</u>
<u>Pt Res 34675</u>	<u>1.1938</u>	<u>SO8247</u>	<u>Gaz 1955</u>	<u>P2014</u>
<u>Pt Res 3840</u>		<u>SO8247</u>	<u>Gaz 1955</u>	<u>P2012</u>
<u>Pt Res 36738</u>	<u>0.8701</u>	<u>SO8247</u>	<u>Gaz 1957</u>	<u>P615</u>

f) Closed Roads:

Pt Res 36738 SO8247 Gaz1957 P615

g) Pt Reserve:

Pt Res 34675 0.6404 SO8247

h) Lake Opuha Buffer Zones and Esplanade strips as described below and as identified on the attached map

<u>Lot 2</u>	<u>281.8950 Ha</u>	<u>DP 301677</u>
<u>Lot 1</u>	<u>52.2460 Ha</u>	<u>DP 301677</u>
<u>Lot 3</u>	<u>1293.270 Ha</u>	<u>DP 301677</u>
<u>Lot 27</u>	<u>5.7808 Ha</u>	<u>DP 301677</u>
<u>Lot 5</u>	<u>13.7895 Ha</u>	<u>DP 301678</u>
<u>Lot 4</u>	<u>161.4400 Ha</u>	<u>DP 301678</u>
<u>Lot 6</u>	<u>17.9460 Ha</u>	<u>DP 301678</u>
<u>Lot 7</u>	<u>7.9040 Ha</u>	<u>DP 301678</u>
<u>Lot 9</u>	<u>6.9500 Ha</u>	<u>DP 301678</u>

i) Lake Opuha Council Picnic Areas and Reserves.

Camping not permitted between 23 December and the second Monday in January.

Lot 28	2.7475 Ha	DP 301677
Lot 29	.8787 Ha	DP 301677
Lot 30	1.8105 Ha	DP 301678

Campers need to supply their own self-contained toilet.

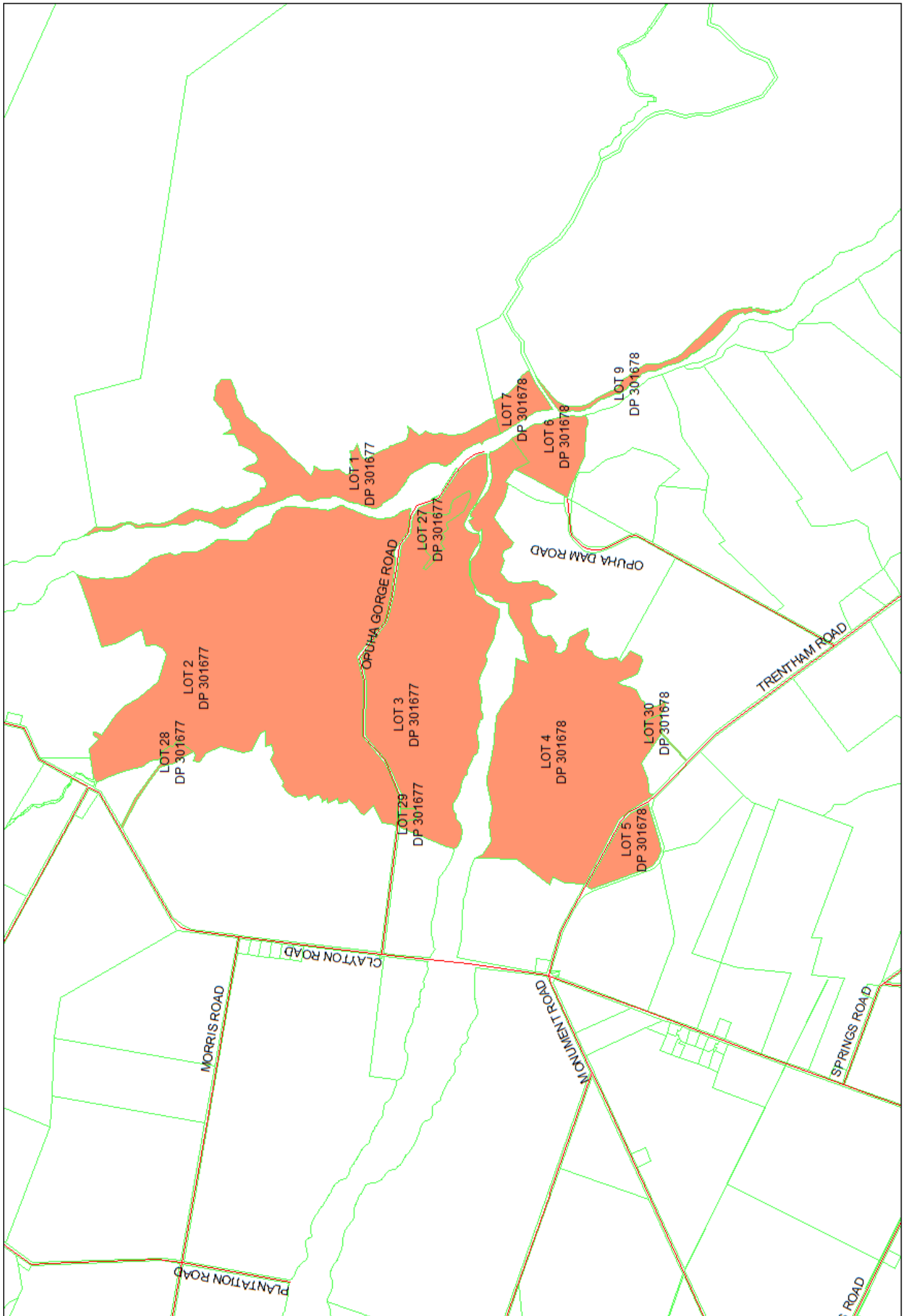
This bylaw was adopted by the Council on 15 December 2009 following the completion of a special consultative procedure under Section 86 of the Local Government Act 2002.

THE COMMON SEAL OF THE MACKENZIE DISTRICT COUNCIL was hereto affixed in the presence of:

The Mayor

The Chief Executive Officer

Common Seal of the Mackenzie
District Council





Freedom Camping Act a win for local government

Lobbying from *Local Government New Zealand* (LGNZ) on behalf of members saw the Government act on freedom camping and pass the Freedom Camping Act 2011 recently.

"This was an important step towards managing the nuisance created by inappropriate camping practices in communities," said LGNZ President Lawrence Yule.

"Many New Zealander's and overseas visitors enjoy freedom camping, particularly during the summer months but unfortunately some campers are acting irresponsibly. The cost of cleaning up the mess they leave is ultimately borne by the affected community," he said.

The ability to issue instant fines provided by the Act represents an important new tool available to both local authorities and the Department of Conservation.

Until now, councils have not had access to the full range of regulatory tools needed to effectively manage freedom camping in their city, district or region. The Freedom Camping Act provides these.

LGNZ policy advisor Simon King worked closely with the Department of Internal Affairs and the Ministry for the Environment to identify the issues councils were experiencing with freedom campers

and how legislation could be developed to address the concerns.

Impetus for advocacy on the issue came from the 2010 LGNZ Annual General Meeting where a remit was passed calling on LGNZ to investigate the issue and advocate for improved enforcement tools.

Under the Act instant fines can be issued for two different types of offences either for the depositing of waste and litter or for camping in an area explicitly prohibited by either a council bylaw, or by the Department of Conservation.

However, councils wishing to continue enforcing instant fines for existing bylaw offences will have to make new bylaws consistent with the new Act within one year of commencement.

"For some councils freedom camping is not an issue but for those that have a problem with the activity this Act is going to give them a

new range of tools to help manage the situation," said Mr King.

Mr Yule says enforcement is only one element to managing freedom camping.

"Helping councils educate their campers is still vital and we continue to work with the Freedom Camping Forum to help councils educate campers on responsible camping.

"The Act represents a major win for local government. It provides those councils which choose to enforce the law with a cost saving tool to stop irresponsible freedom campers and help keep our special places clean and pleasant for all users. Our international reputation is at stake," said Mr Yule.

For more information on the implementation of this Act, please go to www.lgnz.co.nz.

In this issue

2 News briefs from the local government sector

3 Councils to play part in delivering safer roads

4 Spotlight on key issues in the local government

6 A novel way of supporting the community

7 Introducing the LGNZ Māori Committee

8 Building safer communities through environmental design

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL, TEKAPO AND FAIRLIE COMMUNITY BOARDS
SUBJECT: REVIEW OF DOG CONTROL BYLAW
MEETING DATE: 25 OCTOBER 2011 (TWIZEL AND TEKAPO), 26 OCTOBER 2011 (FAIRLIE)
REF: REG 4/1
FROM: ACTING CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To seek feedback from discussing the review of the Council's dog control bylaw.

STAFF RECOMMENDATIONS:

1. That the report be received.



NATHAN HOLE
ACTING CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Mackenzie District Council Dog Control Bylaw 2006 – Control of Dogs

BACKGROUND:

The Council's existing dog control bylaw is slightly overdue for review. The existing bylaw came into effect on 16 May 2006 and is required to be reviewed after a period of five years.

As part of the review I would like to seek feedback from the Community Board in relation to specific parts of the bylaw. For example is the Board comfortable with the areas where dogs are prohibited from, leashed areas and exercise areas.

Also for consideration is the restriction on the number of dogs that can reside on a residential property. Currently no more than two dogs may reside permanently on any residential property.

POLICY STATUS:

The Council has a dog control policy which is implemented through the bylaw.

SIGNIFICANCE OF DECISION REQUESTED:

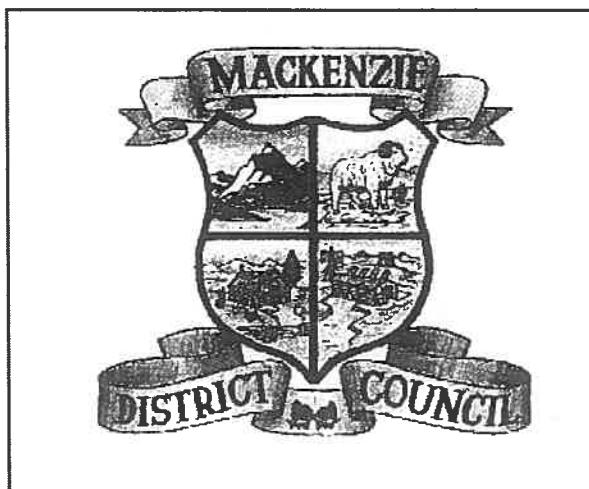
No decision is required, but feedback is welcomed.

CONSIDERATIONS

The review of the bylaw is required to go through the special consultative procedure even if we readopt the existing bylaw without change, so it is not too onerous to incorporate any changes if the Board would like to recommend any changes.

CONCLUSION:

While this is a routine consideration, it is a good opportunity for the Community Boards to reassess dog control within the District's three towns.



**MACKENZIE DISTRICT COUNCIL DOG
CONTROL BYLAW 2006**

CONTROL OF DOGS

Introduction

This Dog Control Bylaw replaces Council's 1997 bylaw and gives effect to the Dog Control Policy which was adopted by Council on 19 April 2005.

It contains some general provisions relating to the control of dogs in the District and also deals with fouling by dogs and circumstances where dogs may be impounded.

The bylaw defines certain areas where dogs are prohibited and where they must be kept on a leash. Other areas have been set aside for dog exercise areas. These areas are defined in the schedules of the bylaw.

The bylaw also generally limits the number of dogs that may be kept on urban land to two per property unless special permission has been obtained from the Council.

THE MACKENZIE DISTRICT COUNCIL DOG CONTROL BYLAW 2006

ANALYSIS

1. *Short Title*
 2. *Commencement*
 3. *Object of Bylaw*
 4. *Interpretation*
 5. *Dog Control*
 6. *Fouling of Dogs*
 7. *Impounding of Dogs*
 8. *Convictions and Fines*
 9. *Amendments and Revocations*
-

Pursuant to the powers vested in it by the Local Government Act 2002 and the Dog Control Act 1996 the MACKENZIE DISTRICT COUNCIL makes this Bylaw.

1. SHORT TITLE

This bylaw may be cited as the Mackenzie District Council Dog Control Bylaw 2006

2. COMMENCEMENT

This bylaw shall come into force on 16 May 2006.

3. OBJECT OF BYLAW

The object of this bylaw is to control the keeping of dogs in the Mackenzie District.

4. INTERPRETATION

In this Bylaw, unless the context otherwise requires,

“Act”		Means the Dog Control Act 1996.
“Animal Welfare Inspector”	Welfare	Means an officer appointed under the Animal Welfare Act 1999.
“Bylaw”		Means Mackenzie District Council Dog Control Bylaw 2006
“Control”		Has the same meaning as Section 52 and 52A of the Dog Control Act 1996.
“Council”		Means the Mackenzie District Council.
“District”		Means the area administered by the Mackenzie District Council.
“Dog Control Officer”		Means an officer appointed under Section 11 of the Act.
“Dog Ranger”		Means a ranger appointed under Section 12 of the Act and includes an honorary dog ranger.
“Dog Exercise Area”		Means any public place so defined within the District where a dog may be exercised off the leash.
“Dog Prohibited Area”		Means any public place so defined within the District where a dog is prohibited either generally or at specified times.
“Effective Control”		Means in any public place where a dog is leashed or is responding to the commands of the person accompanying the dog.
“Leash”		Means an adequate restraint, not exceeding 3 metres in length and held by a person physically capable of restraining a dog.
“Leash Control Area”		Means any public place so defined in the District where a dog is required to be kept under continuous control by means of a leash.
“Owner”		In relation to any dog, means every person who either: <ul style="list-style-type: none"> (a) Owns the dog; or (b) Has the dog in his or her possession, whether the dog is at large or in confinement, otherwise than for a period not exceeding 72 hours for the purpose of preventing the dog causing injury, damage, or distress, or for the sole purpose of restoring a lost dog to its owner; or (c) The parent or guardian of a person under the

age of 16 years who:

- i) Is the owner of the dog pursuant to paragraph (a) or paragraph (b) of this definition; and
- ii) Is a member of the parent or guardian's household living with or dependant on the parent or guardian;

But does not include any person who has seized or taken custody of the dog under the Bylaw, or the Dog Control Act 1996 or the Animal Welfare Act 1999 or the National Parks Act 1980 or the Conservation Act 1987 or any order made under the Dog Control Act 1996 or the Animal Welfare Act 1999.

“Public Place”

Means a place that, at any material time, is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from that place.

5. DOG CONTROL

1) Dogs on streets or public places

(a) Prohibited Areas

No person shall cause, permit, suffer or allow any dog of which that person is the owner to enter onto or remain within the following places;

- (i) Any of the areas specified in the first schedule of this bylaw.
- (ii) Any premises used as a Public/Community Library.
- (iii) Any public swimming baths owned or controlled by the Council.
- (iv) Any area used as a public children's playground, or on the playing area of any sportsfield.
- (v) Any land or premises used as a school, kindergarten, play centre, public hall or community centre, unless specific approval has been obtained from the Controlling Authority of that land or those premises.
- (vi) Any cemetery.

(b) Other public Places

No person shall cause, permit, suffer or allow any dog of which that person is the owner to enter or remain in any public place within the district of the Council which is not covered by clause 2(a) or 2(c) hereof unless the dog is kept under continual and sufficient control; which means that the dog is under the continual surveillance and immediate control (by carrying a leash at all times) of a responsible person over the age of nine years.

(c) Leash Control Areas

No person shall allow dog(s) to wander without leash control in any area as defined by the fourth schedule of this bylaw. Any person found with a dog(s) in the mandatory leash control areas commits an offence under the bylaw.

2) Control of Dogs

(a) The owner of every dog shall at all times keep and prevent the dog(s) from wandering or being at large, in or upon any public place, without being under effective control in accordance with Section 52 and 52A of the Dog Control Act 1996.

(b) The owner of any dog shall at all times keep and prevent the dog(s) from being at large on any land or premises, without the consent (express or implied) of the occupier or person in charge of that land or premises.

NOTE: Working dogs driving stock are exempt from these provisions providing they are under control by the person directing the dogs.

3) Number of Dogs

(a) No occupier of land in any areas listed in the Third Schedule, shall allow or cause to remain or keep for any period exceeding seven days, more than 2 dogs over the age of three months on the premises unless the occupier shall be the holder of a licence from the Council.

(b) A licence may be issued upon or subject to such terms, conditions, and restrictions as the Council may think fit. Any breach of the terms, conditions or restrictions of the licence shall be a breach of

this bylaw. Without limitation, the Council may impose conditions and restrictions relating to, requiring or governing:

- (i) Drainage from the kennel and run.
 - (ii) The siting of such kennels.
 - (iii) The maximum number of dogs to be kept.
 - (iv) Fencing and control of the dog(s) on the property.
- (c) Any person desiring to allow or cause to remain or keep two or more dogs over the age of three months on any premises shall make written application to the Council for a licence in the form as may from time to time be prescribed by the Council and shall give to the Council information in respect of the application as may be required by the form or as the Council may reasonably require.
- (d) For every licence there shall be paid to the Council a fee as set from time to time by Council resolution. The licence shall remain in force until 30 June next following its issue, provided that the licence may during its currency be cancelled by the Council for breach of any of its terms, conditions or restrictions.
- (e) The fee for the licence shall be payable in addition to current registration fees payable under the Act and is not refundable where the licence is cancelled by Council.

4) Dog Exercise Areas

- (a) The Council may from time to time set aside areas where dogs are permitted to roam free for the purpose of training or exercising. These areas shall include those set out in the Second Schedule. Dogs in exercise areas shall be under the control of the owner at all times.

5) Mangy or diseased dogs

- (a) Mangy or diseased dogs shall not enter onto or remain within any public place. The owner of any dog which is found in contravention of this clause commits an offence against this bylaw.

6) Bitches on heat

- (a) Bitches on heat shall be confined to the owner's property and shall not enter onto or remain within any public place while on heat. While so confined the owner shall make adequate provision for the exercise of the dog in season. The owner of any dog which is

found in contravention of this clause commits an offence against this bylaw.

7) Nuisance or likely to be injurious to health

- (a) The owner of any dog or the occupier of any premises where any dog or dogs are kept, either permanently or temporarily, shall take adequate precaution to prevent the dog or dogs, or the keeping thereof, from being an actual or potential nuisance or an actual or potential injury to the health of itself or themselves, other dogs, people or animals.
- (b) If, in the opinion of a duly authorised officer of the Council, any dog or dogs or the keeping thereof has or is likely to become a nuisance or injurious to the health of either itself or themselves, other dogs, people or animals the occupier, by notice in writing, shall be required to do all or any of the following;
 - (i) Reduce the number of dogs on the premises.
 - (ii) Construct, alter, reconstruct or otherwise improve the kennels or other buildings used to house or contain such dog or dogs.
 - (iii) Require such dog or dogs to be tied up or otherwise confined during specified periods.
 - (iv) Take such other action as the Council deems necessary to minimise or remove the likelihood of nuisance or injury to health.
- (c) Any person to whom notice is given under the proceeding provisions of this clause and who fails to comply with such notice within the time therein specified shall commits an offence against this bylaw.

8) Accommodation of Dogs

- (a) The minimum standards for shelter of any dog are;
 - (i) A weatherproof kennel or place of confinement,
 - (ii) The kennel shall have a floor and be constructed on dry ground,
 - (iii) Any kennel, other than a motel unit or one with a run, shall have fixed to it a chain which allows the dog free movement about the kennel,
 - (iv) The kennel shall have sufficient room for the dog to freely move, stretch out and recline,

- (v) Such kennel or place of confinement shall allow access to clean water at all times,
 - (vi) The kennel or place of confinement shall be kept clean, and in a sanitary condition, so as to prevent the accumulation of faeces, food, hair or other organic matter,
 - (vii) The area immediately around the kennel shall be kept clean, tidy and in a sanitary condition.
- (b) No owner of any dog shall permit any dog to be kept beneath the floor of any building.
- 9) Disposal of dogs
- (a) The owner or person having charge of a dog shall, within 24 hours of the death of that dog, bury the dog below the surface of the ground and with at least 750 mm of cover or placed in an offal pit of a depth of 2 metres or more below ground level.

6. FOULING BY DOGS

No person being the owner or a person having charge of any dog shall permit the dog to foul in a public place with droppings or on land or premises other than that occupied by the owner.

- (a) Provided that, no offence shall be deemed to have been committed against this bylaw where the owner or the person having charge of the dog removes the droppings immediately after the dog has deposited them.
- (b) Any person having charge of any dog shall at all times while exercising the dog whether within a designated exercise area or any public place carry a suitable receptacle to remove and dispose of dog droppings immediately after the dog has deposited them.
- (c) Plastic bags, paper bags or acceptable pooper scoopers are examples of suitable receptacles.
- (d) Where a public litter bin or similar receptacle is used to dispose of the droppings, they must be suitably wrapped or contained to prevent fouling the receptacle.

7. IMPOUNDING OF DOGS

- (a) Any dog ranger, dog control officer or constable may impound a dog which is found at large or not under control in any public place contrary to this bylaw.
- (b) The provisions of Sections 67 - 72 (inclusive) of the Dog Control Act 1996 shall apply to the impounding of any dog pursuant to subclause (1) of this clause.
- (c) The costs of sustaining the dog while impounded shall be payable by the owner or custodian of the dog to the Council.

8. CONVICTIONS AND FINES

Any person in breach of any provisions of this bylaw may be subject to enforcement action in accordance with the Dog Control Act 1996.

9. AMENDMENTS AND REVOCATIONS

The Mackenzie District Council Dog Control Bylaw 1991 is hereby revoked.

FIRST SCHEDULE

DOG PROHIBITED AREAS

Dogs are prohibited from the following places:

Fairlie

1. Fairlie Domain
2. Strathconan Park recreational grounds

Lake Tekapo

1. Tekapo Village Centre, namely in the lakeside of State Highway 8 between Tekapo River bridge and the western boundary of the Tekapo hotel and includes the land in front of the Village Centre to the water edge of Lake Tekapo.

Twizel

1. Market Place shopping mall

Dogs are also prohibited from:

1. Any premises used as a community Library;
2. Any public swimming pool owned or controlled by the Council;
3. The playing area of any sports field;
4. Any area used as a children's playing ground
5. Any land or premises used as a school, kindergarten or play centre unless specific approval has been obtained from the controlling authority; and
6. Any cemetery

TEMPORARY PROHIBITED AREAS

The Council may from time to time declare certain other areas to be prohibited areas for a specified time and shall give public notice of its intention to declare such areas as temporarily prohibited. Appropriate signs will be posted in the area and prior notice will be published in a newspaper circulating in the District.

SECOND SCHEDULE

DOG EXERCISE AREAS

The following locations are designated as areas where dogs are permitted to be exercised provided they are controlled at all times.

Fairlie

1. Mount Cook Road green area;
2. McLean Park;
3. The road reserve from Gray Street South along the eastern side of State Highway 8

Lake Tekapo

1. The lake side from Pioneer Drive/State Highway 8 eastern inter-section to the Pines Picnic area

Twizel

2. The following areas of recreation land situated within the town boundaries of Twizel, namely:
 - a) Glen Lyon Road and State Highway 8,
 - b) Land adjoining rear boundaries of properties on Tekapo Drive, Jollie Road and Wairepo Road; and
 - c) North West Arch green areas.

THIRD SCHEDULE

CONTROLLED DOG OWNERSHIP AREAS

Fairlie: The areas within the Fairlie Community constituted Boundaries and zoned "residential" or "urban" in the operative District Plan and includes the Areas known as the "Reserve"

Burkes Pass: The area zoned "urban" or "residential" in the operative District Plan.

Kimbell: The area zoned "urban" or "residential" in the operative District Plan.

Albury: The area zoned "urban" or "residential" in the operative District Plan.

Tekapo: The area zoned "residential" in the operative District Plan or any Village Centre, Tourist, Tourist Accommodation, Residential One, Residential Two and Industrial zones.

Twizel: The area zoned "residential" in the operative District Plan or any Village Centre, Tourist, Tourist Accommodation, Residential One, Residential Two and Industrial zones.

FOURTH SCHEDULE

MANDATORY DOG LEASH AREAS

Dogs are permitted in the following areas provided they are controlled on a leash.

Fairlie

1. Fairlie Village Centre as defined by the District Plan, between State Highway 79 intersection with State Highway 8 and School Road on the west side of Main Street and Talbot Street on the east side of Main Street.
2. Fairlie Village Green, bordering Talbot Street and State Highway 8 and recognised as Rec P in the District Planning maps.
3. The peripheral area surrounding a sports field for a distance of up to 10 metres.

MACKENZIE DISTRICT COUNCIL

REPORT TO: TWIZEL COMMUNITY BOARD

SUBJECT: CARPARKS ON WAIREPO ROAD AND MACKENZIE DRIVE OPP SIMONS ST

MEETING DATE: 25TH OCTOBER 2011

FROM: ROADING MANAGER

ENDORSED BY: ACTING CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To report back to community board on suitability and costs involved retaining the two car parks on Wairepo Road and Mackenzie Drive

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That Wairepo Road Car Park be repaired in its entirety this season and programmed for a reseal in the next two years; and
3. That Mackenzie Drive Car park be reduced in depth by 2m and repaired in other failing areas this season and resealed before the Medical Centre construction.



SUZY RATAHI
ROADING MANAGER

NATHAN HOLE
ACTING CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

N/A

BACKGROUND:

After a request by the community board to assess current surplus car parking areas in the Twizel area the community board in turn requested a report on car park conditions at Wairepo Road and Mackenzie Drive.

POLICY STATUS:

No Policy.

SIGNIFICANCE OF DECISION REQUESTED:

This is a routine decision.

ISSUES AND OPTIONS:

Wairepo Road – Has significant failures. This car park also has kerb and channel surrounding the outside.

To complete repairs in the area would cost between \$10,000 and \$16,000 (depending on cut off level and how long until reseal can be budgeted) excluding a new reseal. This could be carried out under the Pavement Maintenance Budget.

It wouldn't be cost effective to reduce the car park size in size due to the kerb and channel and footpath around the outside. Also as this car park is being considered to be the carp ark for cyclist visitors to the area, the current sized car park allows for growth.

Mackenzie Drive – Also has significant seal failures, but due to the depth of car park and location of most failures repairs can be carried out in two ways.

1. Repair of all defects at a cost of approximately \$9500.
2. Reduction of car park by 2m in depth and re-instatement of grass surface of the top 2m and repairs to rest of car park, resulting in 12m depth parking area costing approximately \$6500.

CONSIDERATIONS:

As above - final costing will be made available once given instruction to carry out remedial works, this will happen prior to any physical works being carried out.

ASSESSMENTS OF OPTIONS:

- Option 1 - Repair Wairepo Road car park and programme reseal in next two financial years
 Option 2 - Repair Mackenzie Drive car park with a reseal programmed in near future.

Mistletoe Market 2011

Sue Stephens
59 Irishman Drive
Twizel
Ph 4350478

7 October 2011

Garth Nixon
Twizel Community Board
MacKenzie District Council
P O Box 52
Fairlie 7949

Dear Garth

On behalf of the Mistletoe Market committee I would like to appeal to the Community Board to supply rubbish bins at this years Mistletoe Market. The rubbish bins would need to be on site from 8.00am on Saturday morning and then removed around 3.00pm.

The date for this years' Mistletoe Market is Saturday 26 November 2011. This is an annual community fundraising event for the preschool children of Twizel with all the profits going directly back to the Twizel Kindergarten, Plunket and Twizel Early Learning Centre.

By keeping our costs down we can return more funds back to the education of our preschool children which in return will benefit the community.

I look forward to hearing from you and if you have any further queries please do not hesitate to contact me.

Yours sincerely



Sue Stephens
Coordinator



Mr Peter Bell
Chairperson
Twizel Community Board
c/- MacKenzie District Council
PO Box 52
Fairlie

Tuesday 26th September 2011

Dear Mr Bell,

RE: Shade Development Project Market Square

The Cancer Society is seeking consideration from the Twizel Community Board around an opportunity to work together on the development of shade over the playground in the market square. This is a project that will be of huge benefit to all of the community and visitors to Twizel.

The risk of sunburn in the Mackenzie country is very high due to the extreme levels of Ultra violet radiation (UVR) in the summer months. Sunburn, particularly in childhood is linked with the development of skin cancer, one of the most common and expensive cancers in New Zealand.

With a large tourist and holiday making population in Twizel plus a community that embraces the summer, the provision of shade in public spaces is a real opportunity to not only enable people to be safe from sun burn, but to meet the MacKenzie District Council's community outcome of a '*safe and healthy community*'. We understand how important these outcomes are to the Community Board also, and the Cancer Society would be willing to support this process to achieve this.

Background:

In 2009 The Cancer Society received a bequest from The Estate of a past Twizel resident, to be used to "...solely benefit the people of Twizel". The majority of the bequest has been used for driving patients to appointments, support, welfare and delivery of Cancer Society services to this area.

We are very fortunate that **\$5,000** has been saved for use on a special project for the Twizel community. Therefore, with skin cancer prevention high on our agenda, we believe shade in public spaces is a very tangible investment to keep the community safe and healthy.

After consulting with some key members of the community, retailers and conversations with MacKenzie District Councilor Annette Money, it was clear that shade would be an asset to the Twizel community.

The playground in the market square with a high usage and in a high profile public space was identified as being a very important area to protect young children and adults from sunburn.

The Cancer Society sourced quotes for shade cover over the playground area and applied for funding through the Meridian Energy Community Grant.

We were successful with the Meridian application and they have confirmed they will contribute **\$15,000** towards this project to assist with the purchase of shade over the playground. There is an expectation from Meridian that this funding is to be used as leverage to achieve the balance of the funding required to complete the project, which may be through all or one of sponsorship, MacKenzie District Council support or fundraising efforts i.e Relay for Life.

So we would like to confirm to the Twizel Community Board that we currently have **\$20,000** to put towards a shade development project in the Market Square. We believe this successful funding grant is an endorsement of the project by Meridian who, like Local Governments and the Cancer Society, strives to benefit the community they are in. This demonstrates the parallels that exist between our entities and this funding is a catalyst to work together towards protecting the future health of our community.

The Cancer Society would like to meet with key board members to discuss this further. Upon conclusion of this meeting, if a presentation from the Cancer Society to the wider board at a later date would be helpful, we would be very happy to support this.

I look forward to hearing from you soon,

Yours sincerely,

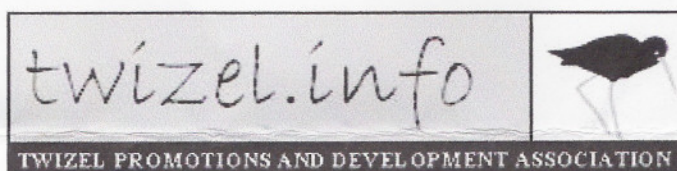


Kate Johnson

Health Promoter

South Canterbury Cancer Society

Twizel Promotion & Development Association (Inc.)
P O Box 4
Twizel 7944
Ph 03 4350-066
Fax 03 4350-086
tpda@twizel.info
www.twizel.info



Thursday, October 06, 2011

Peter Bell
Chairman
Twizel Community Board
5 North West Arch
Twizel

Dear Peter

Over the last few years, the Twizel Community Board has kindly contributed to the costs of producing the Twizel Update newsletter. This contribution helped cover the cost of the various advertisements for the library, swimming pool, resource recovery park and community notices.

This year, we have also undertaken the production of the Twizel map at a cost of just over \$5000.00 to TPDA.

We would appreciate it if you were able to contribute \$2000.00 and I have enclosed an invoice for this amount.

Looking forward to hearing from you.

Kind regards

Jenny Pullen
Treasurer

TWIZEL - A Great Place to Be

Twizel Promotion & Development Association (Inc.)
 P.O.Box 4, Twizel 7944, South Canterbury
 Ph 03 4350-066
 Fax 03 4350-086
 E-mail tpda@twizel.info
www.twizel.info



GST# 58-819-735

30th September 2011

The Chairman
 Twizel Community Board
 Mackenzie District Council
 P O Box 52
 Twizel

TAX INVOICE

Payment for Council publications and notifications in the weekly Twizel Update community newsletter

	\$2000.00
Add: GST	<u>250.00</u>
	\$2250.00
	=====

TWIZEL – A Great Place to Be

17.09.2011

To Twizel Community Board,

Last year Twizel Volunteer Fire Brigade organised a Fireworks display at the Youth Centre and School Field.

\$600 was raised to purchase 3 cartons of fireworks.

\$200 was given from the Community Board and \$400 from Twizel businesses.

Last years event was very successful, with the fireworks display continuous for close to 40 minutes. Members of the Fire Brigade give their time to organize and run this.

We again ask the Community Board for a \$200 donation for this years event.

Last year, our Firefighters spent time before the display interacting with Twizels youth, with hose drills at targets, and the chance to look in the Fire trucks.

It is also a Community opportunity to bring their own fireworks down to be let off in a controlled environment.

Thanks for you consideration in this matter.

Simon Fox

COMMUNITY WORKER' MONTHLY REPORT FOR THE PERIOD OF 31-05-2011 to the 30-06-2011

VISITS & PHONE CALLS 322

This month has seen a steady demand for services with a strong emphasis still on IRD inquiries. With the delay in the winter season starting due to a lack of snow many of the towns seasonal workers have been unable to make their holiday payments stretch the extra time added between seasons. As a result of this there is an increased demand from those seeking assistance or information around job vacancies, some have required access to the telephone or the computer to complete job applications. This has also added stress on the town's food bank and as a result I have advertised for donations to top up the food banks supplies.

The number of people requiring referrals for counselling still remains high and I have been working in with our existing counsellors who work from our centre to make sure everyone who requires support receives this at the appropriate level.

I have made one referral to Child Youth and Family this month and have updated our information with Housing New Zealand.

Changes to the WINZ services for applicants have resulted in applicants being asked to attend a work seminar prior to getting an appointment for an application for a benefit to be processed. This has meant that when a client phones the WINZ call centre they are being asked to travel to Timaru on two separate occasions. I have asked through Family and Community Services in Wellington if the call centres could book both appointments on the same day given the distance and cost of travelling to Timaru. With the demise of the Friday bus service and a lack of public transport directly to Timaru, in the future this could mean that a client without transport could have to catch a bus to Geraldine and then another one to Timaru as well as finding accommodation for the night before repeating the process in reverse back to Twizel.

I have continued to offer assistance for job seekers as well as people needing to access government services via the centres telephone, or Internet. Jo and I have continued to offer assistance with faxing and filling out forms.

The Energy Smart subsidy scheme I have promoted in the Update has had five enquiries and I have made two referrals on medical conditions and helped to fill in paperwork on another two applications and handed out another two information brochures.

The Twizel Area school student is still helping out in the centre with a wide range of tasks and will be completing a unit standard when he fills in the gap in the office wall the building materials have been ordered.

The following groups held meetings

Tai Chi has held sessions five times per week a total of 192 visitors and the Girls Well Being Club is still being well attended, two afternoons a week an older and younger girls session.

The Twizel Meditation and the Sewing group have held meetings in the building.

The Twizel Community Care Trust has also held a monthly meeting as well as sending a representative to the Community Response Forum held at the Events Centre on the 29th June. The Trust also sent a representative to a meeting in Fairlie hosted by the Mackenzie District Council re the Mackenzie Medical Trust.

I have given out seven food parcels over this period to individuals in the Twizel community and have asked for donations of non-perishables to re-stock the Food bank. We still have one person being supervised on community work at present they are stacking firewood and cleaning for the elderly.

MEETINGS:

Weekly meetings with corrections worker

Meetings with community worker Jo Heal

Separate meetings with Tanette.

Meeting with the Family and Community Services, Community Response Forum Team.

OVER –SIXTIES

The Over-Sixties Potluck lunch was a lively gathering with an attendance of six. The next potluck will be on the 26th July at 12.30 pm.

COMMUNITY WORKER' MONTHLY REPORT FOR THE PERIOD OF 31-07-2011 to the 31-08-2011

VISITS & PHONE CALLS 272

This month has seen a steady demand for services with a number of IRD inquiries as well as a steady number of people requiring assistance with WINZ applications or information around job vacancies.

I have not given out any food parcels this month, which is a good sign but expect this to change a bit closer to Christmas. The Food bank has received some donations which has topped up the supplies many of these from the public and \$400.00 worth of groceries from Arrival and Departures "Bric n Brac". Which means our food Bank is looking very healthy at the moment. I will continue to advertise for donations.

The number of people requiring referrals for counselling has dropped slightly but remains at a higher level than previous year, with the centre still making referrals of support to the appropriate level.

I have continued to offer assistance for job seekers as well as people needing to access government services via the centres telephone, or Internet. Jo and I have continued to offer assistance with faxing and filling out forms.

We still have one person being supervised on community work at present they are stacking firewood and cleaning for the elderly and helping in general cleaning tasks at the Rowing Club.

I have recently completed a survey on our technology capabilities as part of a pilot feasibility study to enable Heartland centres to better enlist technology to assist our clients. This was in response to the Twizel Community Response Forum and the Heartland and Winz meeting held in Geraldine.

The following groups held meetings

The Twizel Museum Group has held one meeting.

Tai Chi has held 26 sessions with a total of 200 visitors and the Girls Well Being Club is still being well attended, one afternoon a week.

The Twizel Meditation and the Sewing group have held meetings in the building.

Woman's Institute have held a meeting as well as Operation Cover Up have held 5 sessions with a total 53 attendances.

MEETINGS:

Weekly meetings with corrections worker

Meetings with community worker Jo Heal

Separate meetings with Tanette.

Weekly meetings with Christine Kelly re support home visits.

OVER –SIXTIES

The Over-Sixties Potluck lunch was a lively gathering with an attendance of five. The next potluck will be on the 27th September at 12.30 pm.

Review of Local Authority Remuneration Setting

Discussion Document

Responses to this Discussion Document

Local Authorities are invited to respond to this discussion document – see section 8 for questions for responses.

Only one response from each council or board, please.

Responses may be sent to one of the following:

A. To Local Government New Zealand (this is the preferred place to send responses)

Local Government New Zealand has offered to collate the responses it receives.

Responses should be sent to:

Mike Reid, Manager Governance
mike.reid@lgnz.co.nz

B. To Representatives

To any of the following representatives of local government with whom the Remuneration Authority is consulting:

Richard Kempthorne, Mayor of Tasman
richard.kempthorne@tasman.govt.nz

Adrienne Staples, Mayor of South Wairarapa
themayor@swdc.govt.nz

Dave Cull, Mayor of Dunedin
mayor@dcc.govt.nz

Brendan Duffy, Mayor of Horowhenua
mayor@horowhenua.govt.nz

Mick Lester, Chair Community Board Executive Committee
mglester@clear.net.nz

Brian Lester, Chief Executive Ashburton
brianl@adc.govt.nz

Kevin Lamb, Administration Manager, Waimakariri District Council
kevin.lamb@wmk.govt.nz

C. The Remuneration Authority

Responses should be sent to:

info@remauthority.govt.nz

Introduction

This discussion document has been prepared by the Remuneration Authority to facilitate a review of how the Authority goes about setting remuneration for elected members of local authorities in a way that meets the requirements of the Local Government Act and the Remuneration Authority Act.

The Remuneration Authority is consulting with representatives of local government in order to gain their input and insights into the review.

It is expected that a final proposal will be prepared following that consultation. The final decisions, of course, will be made by the Remuneration Authority.

This document:

1. Examines the need for a review
2. Outlines the expected consultation process
3. Sets out a timetable for the review
4. Outlines historic and current processes for setting residual pools for local authorities, noting any issues
5. Outlines historic and current processes for setting remuneration for Mayors of Territorial and Unitary Councils and Chairs of Regional Councils, noting any issues
6. Explains two broad options for future determinations of remuneration for elected members (excluding Mayors and Chairs) with high-level pros and cons for each option
7. Examines in more detail each option, including possible ways of implementing each
8. Outlines inputs which would be helpful from local government representatives.

The obligations of the Remuneration Authority for the setting of salaries and allowances for local authority elected members, as set out in the Remuneration Authority Act and the Local Government Act, are summarised in Appendix A.

1. Why Review?

The current pool system of setting remuneration for local authority elected members was established in 2001/02 after consultation with local authority representatives.

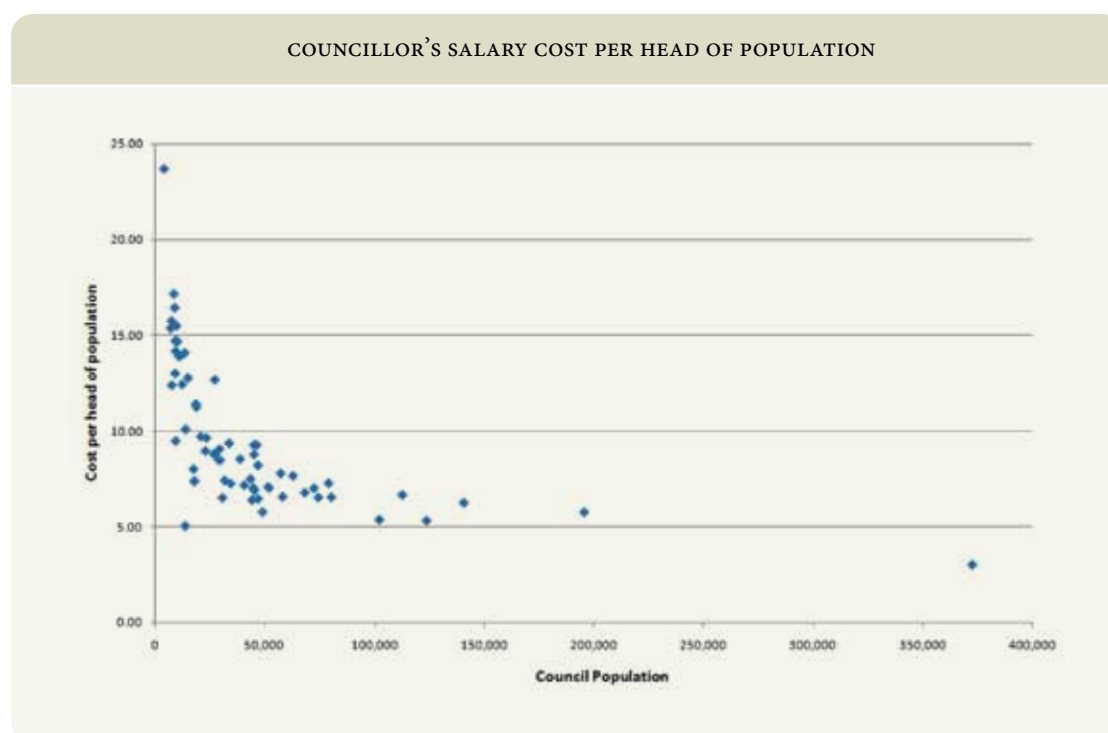
Under the system a pool is established each year for each local authority and the allocation of the pool to each elected member position is determined by the Remuneration Authority after considering representations from each authority.

It is appropriate to examine, from time to time, the outworking of any approach to remuneration setting and to ask whether the system employed is producing the 'right' answers and whether any unexpected or perceived unfair results are being produced.

Some analysis of the outworking of the current approach has been carried out. The analysis shows a variety of salaries for different councillors and Community Board members, in which it is difficult to see the reflection of a fair remuneration for the job. This is illustrated in some information drawn from the 2010/11 Determinations (post election).

■ Councillor salary cost per head of population

The following chart shows the total councillor salary cost (ie including supplements for additional responsibilities) per head of the local authority's population against the local authority's population base:



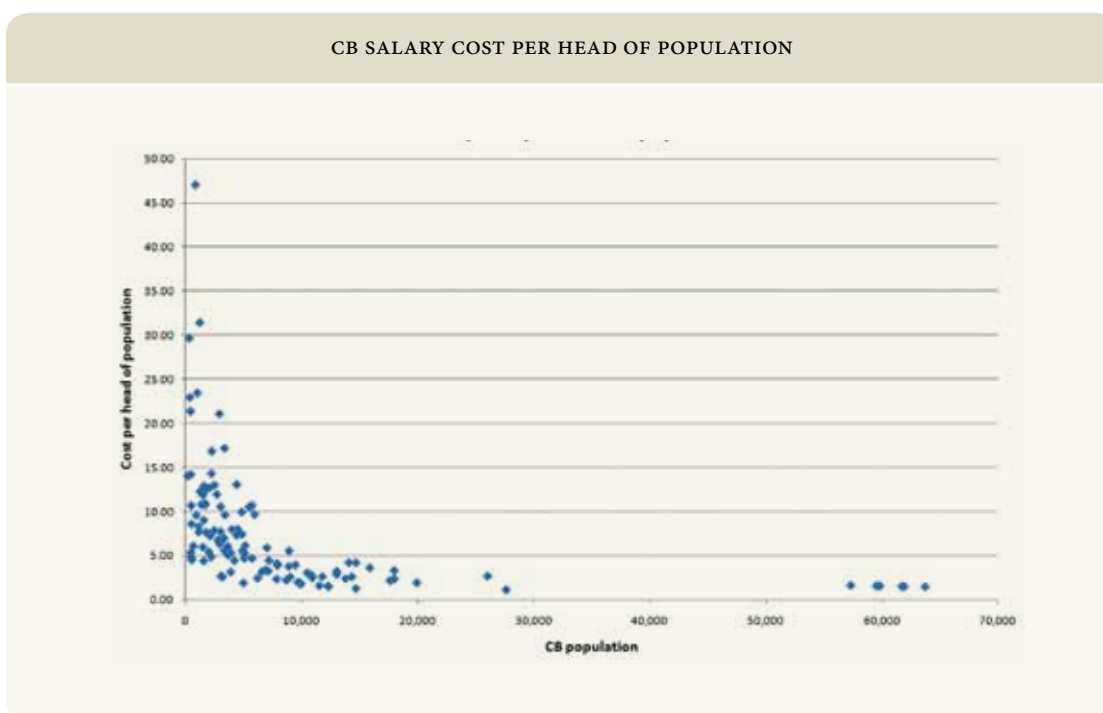
Some details are shown in the table below:

Council	Total Population	Number of Councillors	Population per Councillor	Cost per head of population
Christchurch	372,500	13	28,654	\$3.05
Far North	58,000	9	6,444	\$6.59
Tauranga	112,600	10	11,260	\$6.68
Queenstown – Lakes	27,140	10	2,714	\$12.69
Wairoa	8,420	6	1,403	\$17.17

This shows that ratepayers in different territories can be paying significantly different amounts for councillors' services. In particular, ratepayers in smaller territories are paying much more than ratepayers in larger territories.

■ Community Boards

The following chart shows the same information for Community Boards (an outlier has been excluded from this chart):



Some details are shown in the table below:

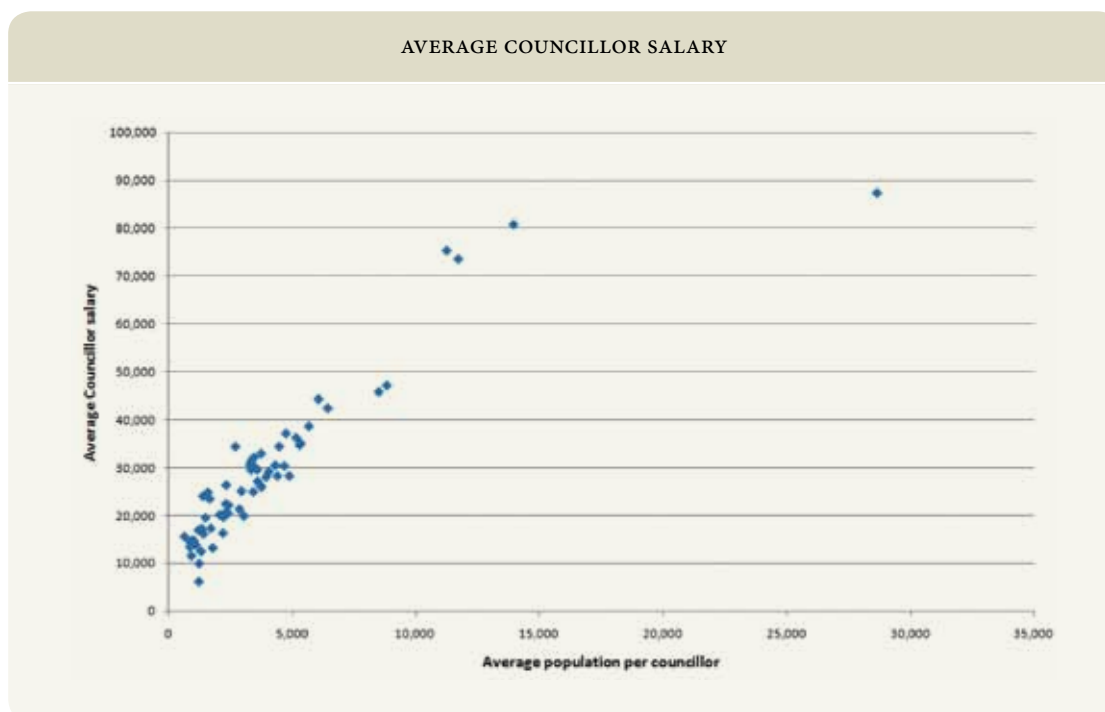
Community Board	Total CB Population	Number of CB Members	Population per CB Member	Cost per head of population
Greytown	3,050	6	763	\$2.65
Bay of Islands – Whangaroa	26,000	7	4,333	\$2.65
Lyttelton – Mount Herbert	5,710	6	1,142	\$10.66
Taupiri	460	8	77	\$10.67
Ahuriri	1,200	6	240	\$31.41

Clearly there are wide differences in remuneration levels between Community Boards. Some of the differences may be explained by different degrees of delegation given to different Community Boards, or different representational expectations between Boards. However, there do not seem to be any universal delegation or representational guidelines for Community Boards and the Remuneration Authority has no knowledge of levels of delegation or representational responsibilities for individual Community Boards. This leads to concerns that remuneration for the members of various Community Boards might not be reflecting a fair rate of pay for the job.

Most councils pay 50% of Community Board salaries from the pool, and some meet all Community Board salaries from inside the pool. There are no rules or guidelines set down anywhere to cover how Community Board salaries are to be funded.

■ Councillor salaries

The next chart shows average councillor salary (including additions for extra duties) against average population per councillor:



Some details are shown in the table below:

Council	Population per Councillor	Base Councillor salary ¹	Average Councillor salary ²
Whakatane District	3,434	\$23,748	\$24,983
Taupo District	3,362	\$30,988	\$31,553
Kapiti Coast District	4,891	\$23,403	\$28,320
Napier City	4,761	\$34,000	\$37,178

This shows that there are wide differences between councillors' salaries for what appear to be similar-sized responsibilities.

■ Conclusion

The current pool system is giving results that seem to be counter intuitive.

It is also opportune to examine whether the current system is providing a fair remuneration for elected members, and the extent to which the Remuneration Authority should be involved in the allocation of the pools (if they are retained).

1. Base Councillor Salary is the salary paid to a councillor with no additional responsibilities

2. Average Councillor Salary is the total salaries paid to all councillors divided by the number of councillors

2. Outline of Consultation Process (with timetable)

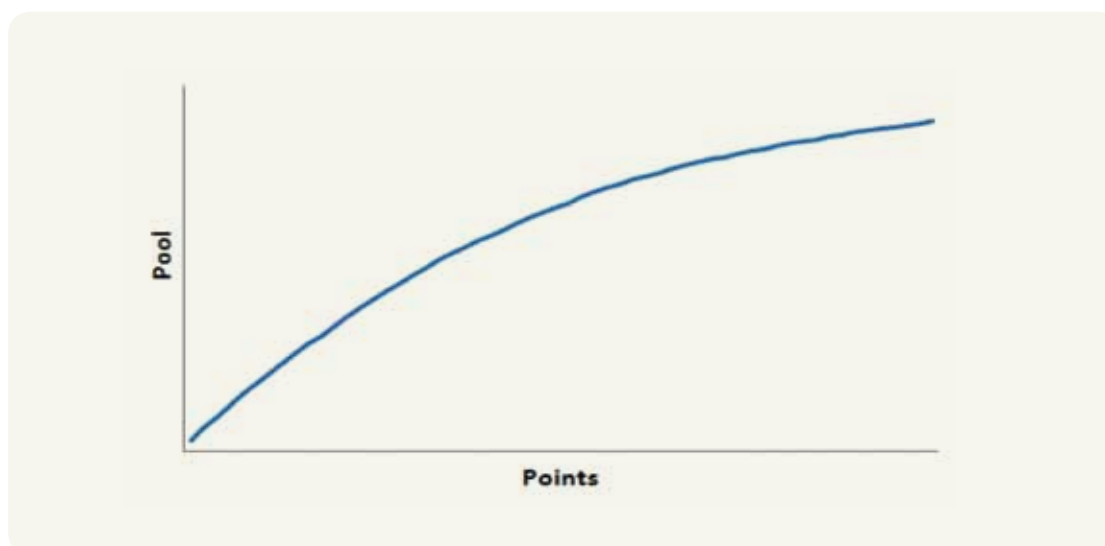
Activity	By Whom	Target Completion Date
Produce discussion document ready for discussion with representatives	Remuneration Authority	30 August 2011
Decide on representatives and advise Remuneration Authority (with details of main contact point)	Local Government NZ	15 August 2011
Meetings between Remuneration Authority and representatives, to outline issues, present discussion document, and discuss issues	Remuneration Authority and representatives	September 2011
Distribute discussion document to all local authorities, with request for any feedback by 10 November	Remuneration Authority	10 September 2011
Preparation of Preferred Option with details of how it will work and sample remuneration results	Remuneration Authority	30 October 2011
Review Preferred Option and feedback from constituencies	Representatives	15 November 2011
Meeting between Remuneration Authority and representatives to finalise details of Preferred Option	Remuneration Authority and representatives	30 November 2011
Implementation of Preferred Option for the 2012/13 year	Remuneration Authority	1 March 2012

During the process the Remuneration Authority will keep the Local Government Minister and officials apprised of the process and its progress.

The timetable is tight but is achievable with full cooperation between all parties.

3. Outline of Current Process for Residual Pools

The residual pool is set each year by reference to the population, expenses, and net assets ('statistics') of each authority. Points are allocated using weights for each statistic. The size of the pool for each authority is derived from the points allocated to the authority using an algorithm³. The algorithm increases the pool size by tranches of points, where the higher points' tranches result in lower allocations to the pool. This produces a relationship between points and pool size as illustrated in the following graph:



An additional statistic (Capital) is used for Regional Councils.

Change factors, which recognise growth or decline in population (over the last five years) above or below the average for all authorities, are applied to the points before they are used to determine the pool.

A loading is applied for Unitary Authorities to recognise their dual responsibilities.

The weights used have remained unchanged over the years.

These are:

	Territorial and Unitary Authorities	Regional Authorities
Population	50%	30%
Expenses	33%	30%
Net Assets	17%	5%
Capital		35%

3. An algorithm is a set of instructions, sometimes called a procedure or a function, which is used to perform a certain task.

The algorithm for converting points to pool size has remained basically unchanged, apart from increasing the pool size in each tranche each year to reflect movement in wages. As an example, the algorithm used to convert points to residual pool amounts for the 2011/12 year was:

Points		Residual Pool
From	To	
0	11,245	61,300 plus (points – 0) times 6.22
11,245	31,235	131,215 plus (points – 11,245) times 5.33
31,235	63,594	237,719 plus (points – 31,235) times 5.22
63,594	127,189	406,636 plus (points – 63,594) times 4.65
127,189	190,783	702,361 plus (points – 127,189) times 3.82
190,783	254,377	945,441 plus (points – 190,783) times 3.09
254,377	317,971	1,142,002 plus (points – 254,377) times 2.47
317,971	381,566	1,299,002 plus (points – 317,971) times 1.88
381,566	445,160	1,418,310 plus (points – 381,566) times 1.31
445,160	508,754	1,501,794 plus (points – 445,160) times 1.13
508,754	572,349	1,573,753 plus (points – 508,754) times 0.88
572,349	1,224,899	1,629,616 plus (points – 572,349) times 0.88

Until 2010, the total number of points for all councils was equal to the total population for all councils divided by the population percentage. As a result the total number of points was equal to twice the population (for Territorial and Unitary Authorities), as adjusted each year. Because the basic algorithm remained unchanged, pool sizes increased each year by both the increase in population and the wage movement adjustment. This may have distorted pool sizes, both overall and relatively.

From 2010 the figure for total points was kept constant and the algorithm adjusted by movements in wage growth only. There were further adjustments to the algorithm to compensate for the removal of the Auckland councils from the pool-setting process.

The method of determining and applying the change factors was also changed from 2010 to better reflect perceived additional remuneration needs for councils whose population movement was other than average.

Total pools are advised to each local authority, which then makes recommendations to the Remuneration Authority regarding allocation of the pool between various elected member positions.

Some councils apply part of the pool to the payment of meeting fees. The daily rates for meeting fees and the maximum fees payable vary considerably between councils.

■ Issues Arising

1. Councils with the same pool sizes but different numbers of councillors have different per councillor salaries
2. The existence of Community Boards does not affect the points or residual pool size so that Councils with Community Boards have lower councillor salaries
3. Generally, 50% of Community Board salaries are met from the pool – is this ideal?
4. Do the current residual pools enable the payment of reasonable salaries for councillors and Community Board members?
5. Should there be separate pools for councillors and Community Board members?
6. Rates set for meeting fees, and maximum amounts, vary considerably between councils
7. Should meeting fees be allowed? If so, should there be a standard rate or rates?
8. Recommendations about how the pools should be allocated between positions of increased responsibility vary considerably between councils – should there be some standardisation?
9. Should the Remuneration Authority set minimum councillor salaries (depending on council size) and thereby possibly limit the amounts available for additional responsibilities?
10. Should the Remuneration Authority specify standard positions for additional responsibilities?
11. Should there be some extra allowances (over and above the pools) for district planning meetings?
12. Are there conflicts of interest for councillors in setting their own allocation from the pool?

4. Outline of Current Process for Mayors and Chairs

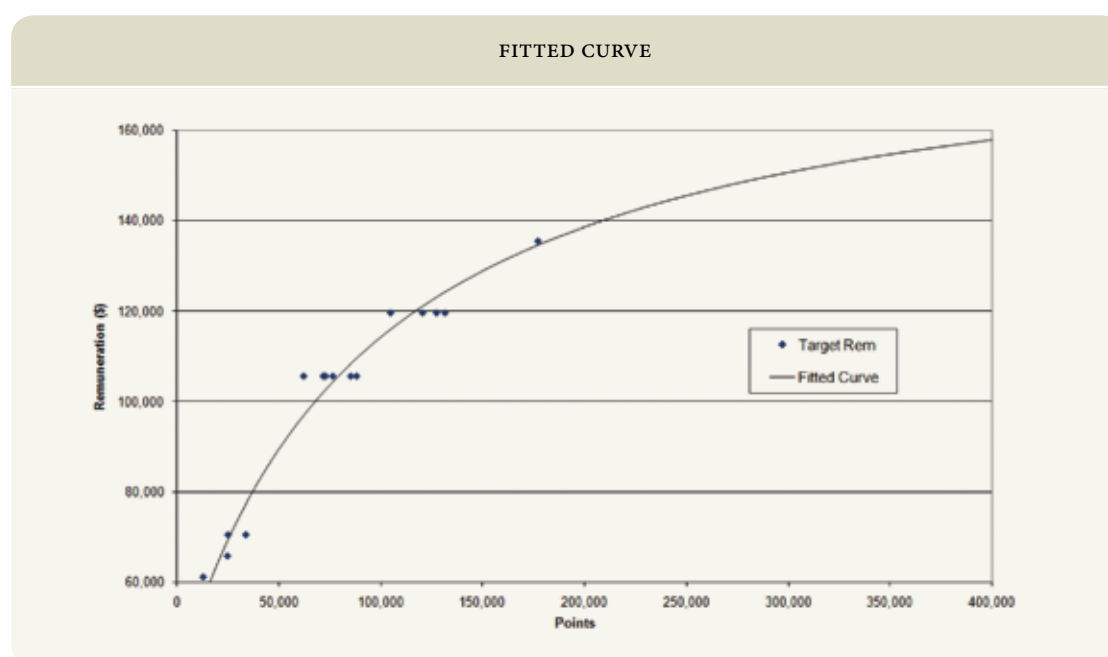
A system similar to that used for setting residual pools (see above) was used up to 2010.

From the 2010/11 year the system was revised.

The revised system:

- Identifies sample councils (both Territorial and Regional) for which the mayoral and chair positions have been independently job sized
- Sets target remuneration for those sample councils by reference to the Remuneration Authority's standard remuneration scales (which are reviewed annually) and the proportion full time deemed for each sample position
- Assigns points for each sample position, using the same statistics as are used for the residual pools (Population, Net Assets, Expenses and, for Regional Chairs, Capital)
- Finds a curve (or formula) that gives the best fit⁴ of points and target remuneration for the sample councils. For Territorial and Unitary councils the weights for each statistic are the same as those used for the residual pools. For Regional councils the weights are varied for each statistic to enhance the best fitting process
- The formula for the curve is then used to determine remuneration for all positions by assigning points using the optimum weights for the statistics.

As an example, the sample points and fitted curve are shown for Territorial and Unitary councils for the 2011/12 year:



We are comfortable with this revised system for mayors and chairs. It is likely that we will use the enhanced Regional system for Territorial and Unitary councils in future years.

4. Two candidate curves are used – a rectangular hyperbola with offset and a power curve with offset. Curve fitting is done using Excel Solver Add-in. Goodness of fit is measured by use of the R2 statistic.

■ Issues Arising

1. The need to ensure that suitable sample councils are identified, given they must represent all councils and must cover the range of the size of councils
2. The need to ensure regularly that the positions are correctly sized for the sample councils
3. The need to ensure regularly that the proportion of full-time work a position is deemed to have is fair and reasonable
4. Are salary reductions for the provision of mayoral or chair cars fair and reasonable?
5. Could the Remuneration Authority allow changes to cars (or usage) during the year, within set bands, without the need to adjust salaries?

5. Options for the Future

Two broad options have been identified for setting remuneration for councillors and Community Board members.

■ Pool Approach:

This is similar to the approach used in the past. It has the following key features:

- A pool is determined for each authority (either a single pool or one pool for councillors and one for Community Board members)
- Councils recommend the allocation of the pool for Remuneration Authority approval
- The Remuneration Authority may set minimum councillor salaries and/or specify standard councillor positions.

Pros and cons for this approach are:

Pros:

- Allows councils the flexibility to arrange their councillor roles to best meet their particular circumstances
- It is a system many are used to.

Cons:

- Councillors with similar-sized responsibilities in different councils may be paid markedly different salaries
- 'One size fits all' for councils with differing numbers of councillors or Community Boards may not be the best way
- Can be administratively complicated.

■ Specified Salary Approach:

This approach would have the following key features:

- The Remuneration Authority would specify the base councillor salary for each council, based on an estimate of relative council size
- The Remuneration Authority would specify the base Community Board salary for each Community Board, based on an estimate of relative Community Board size
- The Remuneration Authority may allocate an amount for each council that could be used to increase councillors' salaries to recognise increased responsibilities, or be used for meeting fees.

Pros and cons for this approach are:

Pros:

- Councillors with similar job sizes would be paid the same
- Perceived greater fairness between councils
- Community Board members' pay may be fairer.

Cons:

- Removes some ability for councils to arrange their salaries and positions to best meet their particular circumstances
- Some councillors' salaries might have to 'mark time' or be reduced if the salaries are higher than the set base salary
- The Remuneration Authority would need to job-size more positions and to assess the proportion to which those positions are full time
- It might be difficult for the Remuneration Authority to assess the time and degree of complexity relating to the governance and representational aspect of councillors' jobs.

6. Pool Approach

■ How it will work

A pool approach would have the following features:

- A method to rank councils by 'size'. The 'size' will reflect the extent and complexity of the council's business. This can be done by job-sizing selected councils on the basis of the job size if the whole of the council's governance were carried out by a single person. Statistics (eg population, expenses) for the selected councils can then be used to find a combination of the statistics ('points formula') which gives roughly the same number of points for each council of the same size. The 'points formula' is then applied to all councils so that each council has a number of points allocated to it
- A method to determine a fair pool size in relation to points. This can be done, for sample councils, by assessing a fair salary for the councillors (taking into account the size of the job and assessed proportion to which the position is full-time), multiplying by the number of councillors and adding a margin for additional responsibilities to get a fair amount for each council's pool. An algorithm can then be found which translates the points for each of the sample councils to give the fair pool amount. The algorithm is then applied to the points for each council
- There may be some adjustments to the resulting pools to recognise:
 - a. Significant changes in an individual council's population base
 - b. The presence or otherwise of Community Boards
 - c. Efficiencies or additional responsibilities of Unitary Councils
 - d. Additional work of councils in years when there are District Planning reviews
- The Remuneration Authority may set some guidelines on minimum salaries and/or additional remuneration for additional responsibilities
- There may be some guidelines on the use and amount of meeting fees
- The Remuneration Authority will determine remuneration after considering recommendations by councils.
- The Remuneration Authority may issue some guidelines on appropriate additional salaries for sample positions with additional responsibilities.

■ Issues

Issues to be addressed for the pool approach:

1. How to establish 'correct' pool size and 'correct' relativities:
 - a. Build up from councillor job sizes and Remuneration Authority standard pay scales?
 - b. How should correct full-time proportions for councillors in different councils be assessed?
 - c. How much extra should be available for additional responsibilities?
 - d. Separate pools for Community Boards?
 - e. What proportion of Community Board salaries should come from the pool?
2. What statistics to use to establish 'correct' relativities between councils:
 - a. Population, assets, expenses?
 - b. What weights?
3. How to translate points to pool size:
 - a. Stepped algorithm or smooth curve?
 - b. Need to review whole process regularly to ensure it still remains fair and reasonable.
4. Should the Remuneration Authority set minimum councillor salaries for each council?

5. Should the Remuneration Authority set standard salaries and positions' descriptions for positions of responsibility?
6. Should meeting fees be allowed? Should rates and caps be standardised?
7. Should there be extra pool amounts for years in which district plans are reviewed?
8. Should there be some recognition of varying governance and representational roles between councils? How?
9. Should the representational roles of Community Boards be recognised by reducing the representational component of salaries for councillors whose wards include Community Boards? How?
10. Should a change multiplier continue to be used to recognise population growth (or decline) outside the average?
 - a. Does change in population numbers really make a difference to size of job or time required to do job?
 - b. What formula should be used to recognise growth or decline outside the average?
11. How should the additional responsibilities of Unitary Councils be addressed?
 - a. Use a Unitary multiplier (currently 1.25)?
12. How should the transition to new system be managed?
 - a. Minimum pools?

7. Specified Salary Approach

■ How it will Work

A Specified Salary approach would be likely to have the following features:

- The Remuneration Authority would set the base salary for each councillor for each local authority. The base salary is likely to be based on the job size and the proportion full time that is assessed as being needed for the position's responsibilities to be effectively carried. Research to date has indicated that there are about three different job sizes across all local authorities and the proportion full time ranges from 20% (equivalent to one day a week on average) to 80% (equivalent to 4 days a week on average). The relativities between local authorities (job size and proportion full time) will need to be determined.
- The Remuneration Authority will set the base salary for each Community Board member. The base salary is likely to take into account the population base of the Community Board and the level of delegation to the Community Board.
- An additional pool will be allocated to each local authority to enable the payment of additional salaries for additional responsibilities. It is possible that part of that pool could be used for meeting fees. The additional pool is likely to be based on a fixed percentage of the total of the base councillors' and community board members' salaries.
- The Remuneration Authority will determine the additional salaries and/or the meeting fees' rules after considering representations from the local authorities.

■ Issues

Issues to be addressed for the Specified Salaries approach:

1. Identification of sample councils from which to job size standard councillor positions and full-time proportions
2. What statistics are to be used to establish 'correct' relativities between councils:
 - a. Population, assets, expenses?
 - b. What weights?
3. Should the representational roles of Community Boards be recognised by reducing the representational component of salaries for councillors whose wards include Community Boards? How?
4. How much extra (over and above standard salaries) should be allowed for additional responsibilities?
5. Should the Remuneration Authority set standard salaries and position descriptions for positions of responsibility?
6. Should there be some recognition of varying governance and representational roles between councils? How?
7. Should there be some recognition of population growth (or decline) outside the average?
 - a. How?
8. Should meeting fees be allowed?
 - a. Standard rate?
 - b. Standard cap?
9. Should there be extra pool amounts for years in which district plans are reviewed?
 - a. How much?
10. How should the additional responsibilities of Unitary Councils be accommodated?
 - a. Use a Unitary multiplier (currently 1.25)?
11. How should the transition to a new system be managed?
 - a. Minimum pools?

8. Questions to which Responses are Sought

It will be helpful to the Remuneration Authority if respondents give their views on the following (as well as views on any other relevant matters):

1. Preferred approach – Pool or Specified Salary? Reasons?
2. The best ways of establishing relativities between local authorities
3. Appropriate local authorities to use as representational samples
4. Proportion full time appropriate for local authorities of differing sizes
5. Should meeting fees be allowed? Set rate and cap?
6. Should allowance be made for the extra work generated by planning reviews in the years in which District Plans are reviewed? How?
7. If the Pool approach is chosen:
 - a. Should the Remuneration Authority set a minimum salary for councillors?
 - b. Should the Remuneration Authority set a minimum salary for Community Board members?
 - c. What are the best statistics to measure relativities between councils? Population? Expenses? Assets? Capital?
 - d. Should pool size be set independently of the existence of Community Boards?
 - e. What portion of community board salaries should be met from the pool?
 - f. Should pool size be adjusted for abnormal population growth or decline?
 - g. What is the best way to recognise the additional responsibilities of Unitary Councils?
8. If the Specified Salary approach is chosen:
 - a. Should standard salaries reflect the existence of Community Boards (ie be reduced if there are Community boards)?
 - b. How much extra money should be allowed for additional responsibilities and/or meeting fees?
 - c. Should the Remuneration Authority set standard salaries and positions' descriptions for positions of responsibility
 - d. Should standard salaries be adjusted for abnormal population growth or decline?
 - e. What is the best way to recognise the additional responsibilities of Unitary Councils?

Appendix A

■ Remuneration Authority's Obligations

The Local Government Act, Schedule 7 section 6, provides that:

1. The Remuneration Authority must determine the remuneration, allowances, and expenses payable to elected members
2. The Remuneration may do one or more of the following things:
 - a. Fix –
 - i. Scales of salaries
 - ii. Scales of allowances
 - iii. Ranges of remuneration
 - iv. Different forms of remuneration
 - b. Prescribe –
 - v. Rules for the application of those scales, ranges, or different forms of remuneration
 - vi. Rules for reimbursing expenses incurred by elected members
 - c. Differentiate –
 - vii. Between persons occupying different positions in different local authorities or community boards
 - viii. Between persons occupying equivalent positions in the same local authorities or community boards
 - ix. Make determinations that apply to individuals, or groups occupying equivalent positions
3. Section 19 of the Remuneration Authority Act applies.

The Remuneration Authority Act has the following provisions which apply to determinations made under the local Government Act:

Sections 18 and 18 A require the Authority when making determinations to have regard to, or to take into account:

- a. The need to achieve fair relativity with levels of remuneration achieved elsewhere
- b. The need to be fair to both –
 - a. The people whose remuneration is being determined, and
 - b. Taxpayers or ratepayers
- c. The need to recruit and retain competent people
- d. The requirements of the position concerned
- e. The conditions of service for those whose remuneration is being determined and conditions of employment for comparable positions
- f. Any prevailing adverse economic conditions.

Section 19 covers the frequency of determinations and adjustments to determinations.



9 September 2011

Claire Barlow
Mayor
Mackenzie District Council
PO Box 52
FAIRLIE

Dear Claire

New Zealand Cycle Trail Network Expansion Project

I write to inform you of a new phase of work that has been initiated under the New Zealand Cycle Trail (NZCT).

The initial focus of the NZCT has been on developing the 18 'Great Rides' that have received government funding. These are premier rides, predominantly off-road, that showcase the best of New Zealand.

However, it has always been a longer term objective of the NZCT to create an expanded network of rides that caters for a wider range of cycling abilities and interests, maintaining an emphasis on the cycle tourist. This new phase of work is focused primarily on mapping and signposting existing roads and cycle paths.

The aim is to establish cycle routes that link the Great Rides, urban centres, transport hubs and key tourist attractions and that steer cyclists away from busier state highways and arterial routes, spreading the economic benefits of cycle tourism throughout the regions of New Zealand.

The NZCT's Network Expansion Project was launched over the weekend of 20-21 August with the opening of our first three on-road cycle touring routes: Taumarunui to New Plymouth (including the Forgotten World Highway); Taumarunui to the Pureora Timber Trail; and Taumarunui to the Ruapehu-Whanganui Trails.

The NZCT is now seeking proposals for cycle routes from interested stakeholders, with local authority support, towards creating this nationwide cycling network.

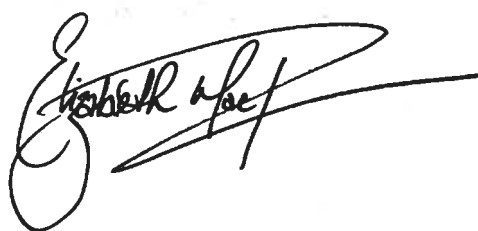
I would encourage you to visit 'The Big Idea' page on the NZCT website (www.nzcycletrail.com) for more information about this expansion project, including a copy of the NZCT's *Route Planning & Selection Guidelines*.

Please note that this expanded network of rides is a long term vision and as such, it is anticipated that any improvements required to some proposed cycle routes (to meet the NZCT criteria) may take time.

With the planning processes underway to develop regional land transport programmes and long term plans, now is a good time to consider potential routes in your region. If funding is required for safety improvements it should be identified as either part of routine road improvement and maintenance programmes and/or integrated into the short, medium and long term planning programmes for cycling infrastructure in your region, especially where it complements the NZCT. No further funding is currently available through the NZCT.

If you have any questions or require more information about this initiative, please contact Jude Ellis, NZCT Project Manager at jude.ellis@med.govt.nz or (04) 498 7426. The NZCT project team will be available to meet with local councils to present on this exciting new initiative.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Liz MacPherson', with a long horizontal flourish extending to the right.

Liz MacPherson
Deputy Secretary

Cc: Chief Executive, Mackenzie District Council
Chief Executive, New Zealand Transport Agency
New Zealand Transport Agency Regional Directors



Twizel Community Board
Chairperson
Peter Bell

c/- Mackenzie District Council
CEO
Glen Innes
Fairlie

3 October 2011

By email

Re: Thank-you, Market Place footpath addition.

Dear All of Twizel Community Board,

Thank-you for the development of concreted footpath in Market Place.

This enhancement will allow both our families and greater Twizel community safer pedestrian access within the Market Place carpark.

I personally am utilizing daily.

In the spirit of community enhancements and pride our Board will be undertaking the exterior repaint of our Centre later this month – colour is Ironsand and will complement both the School and Events Centre.

Sincerely,

Coralie

Coralie Reid
Chairperson
Twizel Early Learning Centre Inc.