



TEKAPO COMMUNITY BOARD

Membership:

Peter Munro (Chairman)
Stella Sweney
Alan Hayman
Lynette Martin
Cr Murray Cox

*Notice is given of a meeting of the Tekapo Community Board on
Tuesday, June 02, 2015, at 7:00pm.*

VENUE: Lake Tekapo Community Hall, Tekapo

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



TEKAPO COMMUNITY BOARD

Agenda for Tuesday June 2, 2015

APOLOGIES:

DECLARATIONS OF INTEREST:

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on March 09, 2015, including those parts taken in public excluded.

MATTERS UNDER ACTION:

REPORTS:

1. Financial report (attached).
2. Ward member's report (verbal).
3. Reports from members who represent the board on other committees (verbal).

GENERAL BUSINESS AND CORRESPONDENCE:

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL, TEKAPO, ON MONDAY, MARCH 9, 2015, AT 7.30PM

PRESENT:

Peter Munro (Chair)
Stella Sweeney
Alan Hayman
Lyn Martin
Cr Murray Cox

IN ATTENDANCE:

Wayne Barnett (Chief Executive)
Nathan Hole (Planning and Regulatory Manager)
Julie Jongen (Committee Clerk)
Two Members of the public (representatives for the memorial blanket, left meeting at 7.42)

OPENING:

The chairman welcomed everyone to the meeting.

APOLOGIES:

Apologies were received for:
Garth Nixon (Community Facilities Manager)
Claire Barlow (Mayor)

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITOR:

Joanne Bradley (member of the public) wants to speak to the board about Hamilton Drive lookout area.

MINUTES:

Resolved that the minutes of the meeting of the Tekapo Community Board held on January 26, 2015, including those parts taken in public excluded, be confirmed and adopted as the correct record of the meeting.

Alan Hayman/Lyn Martin

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION:

Stella Sweeney would like to have Civil Defence put back under "Matters under Action"

1. Tekapo Plantation: Murray Place/Section A:

Planting was done before Christmas and irrigation has taken place. There has been some loss of plants due to the dry weather.

Lyn Martin asked if there was any more planting to be done, response was no.

2. **Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:**

The community board would like to continue to monitor this issue.

Lake McGregor and Lake Alexandrina has had more freedom campers staying which is putting a lot of use on the Lake and the facilities. Cr Murray Cox suggested we put signs up to try and manage the area. Wayne Barnett said he thought a decision had already been made to do signage.

3. **Walkways and Cycle ways:**

Work to start very soon. Cr Murray Cox asked if the community board could have a look at the river walkway at some stage.

Cr Murray Cox had a map hand out and spoke about the Cowan's walkway, and questioned if there is an opportunity for the community board to mark it as a walkway and it definitely needs marking and a tidy up.

Hugh Stephenson from E-Can spoke to Peter Munro about doing a bike trail which would incorporate the walkway. Markers and signage with distance and times would need to be erected. It was suggested that DOC be involved as they may assist with the signage.

An inspection needs to be done to see if Turleys boundary is in the correct place as the path needs to be widened to accommodate bikes and foot traffic. Markers will be put in place. Wayne Barnett will speak to Garth Nixon.

4. **Future of Moturiki Island:**

DOC to keep the community board updated via the chairman.

Apparently they don't have a boat or any other source to get out there.

5. **Tekapo Squash Club:**

Cr Cox and Garth Nixon have been working on costings for moving the squash club. When they are received there will be discussion with council in regards to funding.

Cr Murray Cox said there is no update on this.

6. **Town Projects:**

a. **Landscaping the Community Centre Car park.**

Car park has commenced, no one knew of a completion date.

Landscaping will be looked at a later date.

b. **Alps2Ocean Link between Tekapo and Canal Road.**

There was nothing new to report.

c. **Rock wall extension along Main Road to Aorangi Crescent.**

Turleys will remove their own soil from the site.

d. **Upgrade of Hamilton Drive lookout.**

This was included in the Aurecon brief. They are working on prices.

There was nothing new to report.

e. **Walkway on Lakeside Drive – pruning, landscaping.**

Wayne Barnett mentioned he had spoken with Garth Nixon and all the trees along Lakeside Drive will be removed.

Nathan Hole mentioned that it is a Rec P zoning to the lake edge, therefore no trees should be removed without resource consent.

Five trees have been identified and will be retained by the car parking area.

Lyn Martin suggested we have a planting plan which would mitigate the backlash from the public.

There has been public consultation, but a further notification will be done.

Resolved

That the Tekapo Community Board initiate a resource consent if required.

Alan Hayman/Lyn Martin

7. Playground Committee:

Need to resolve the area needing earthworks and put some priorities in place. Garth Nixon is meeting with Cr Murray Cox again.

8. Solar System Project:

The chairman has been asked for a letter of support for a funding application which he sent.

Mid-South Canterbury trust has pledged \$5000.

Wayne asked a question on completion, when and what is involved and could they submit a report or come and talk to the board.

9. New Stormwater Line Near Mantra Development:

Stella Sweney stated she had an email with a start date of next Monday 16, March 2015.

FINANCIAL REPORT TO JANUARY 31, 2015:

This report is the financial report for the community board for the period to January, 2015, the purpose of which to update board members on the financial performance of the Tekapo Community as a whole for that period.

Resolved that the report be received.

Murray Cox/Stella Sweney

Wayne Barnett spoke on the report. He stated that there is an investigation underway as to why member's expenses are slightly high.

The question was asked if we have any way of knowing how much and how often the rubbish is being collected as it is a large expense. It was agreed there needs to be a way of keeping some type of record for statistical purposes.

WARD MEMBER'S REPORT:

Cr Murray Cox spoke on this report. There are quite a few meetings going on at the moment re water quality, usage and catchment loads. Water allocation has yet to be sorted. Farmers seem to have a good understanding on what the allocations will mean. A discussion on camping around huts in Lake Alexandrina.

Lyn Martin asked about the 15,000 cows that are grazing. Nathan Hole replied that a consent was granted to use the water for grazing but not dairying. This is still an ongoing issue that has yet to be settled. There are no rules about dairying around Tekapo.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

GENERAL BUSINESS – Lake Tekapo Power Boat & Water Ski Club-Proposed Landscaping

Cr Murray Cox tabled a plan for landscaping, driveways and footpaths. They will be looking for community board support.

Resolved that The Tekapo Community Board support the clubs application to Trust Aoraki or similar for the proposed redevelopment of the Lake Tekapo Power Boat & Water Ski Club rooms.

Lyn Martin/Alan Hayman

Signage for Freedom Campers – Hamilton Drive Lookout

A member of the public, Joanne Bradley wrote a letter about freedom campers but couldn't speak on it. Cr Murray Cox will speak with Garth Nixon again about signage. A discussion took place that it is difficult to remove campers or fine them if there is no signage. Peter Munro mentioned that he doesn't think it's as big a problem as some residents may believe he has been driving past regularly and hasn't seen evidence of campers. It was agreed that signage and monitoring of the area needs to take place and the board need to canvass for volunteers to act as wardens. Lyn Martin is going to approach Joanne Bradley to see if she would like to be a warden.

Civil Defence Plan – Need a plan ready to implement

Wayne Barnett spoke on this and there is work under way. David Rae, Councils Project Administration Manager is working with Ray Gardner on putting a plan together. Stella asked about how does an event get triggered and the plan implemented. Wayne Barnett explained that there are processes and Bernie Haar is the Civil defence controller for this district.

Tekapo Promotions

Lyn Martin stated there are moves to change the present logo and update the website. Consultation will take place re the logo.

There is a community night on March 26.

Village signs need to be re-stained.

The Tekapo fete had the highest attendance numbers ever.

There are a lot of rabbits around at the moment, looking at rabbit control of some sort, there will need to be public notification if do bait stations.

Footbridge seems to be on track.

There was a request that could brief notes be put up on Councils website. Wayne Barnett replied that he wouldn't be comfortable with this and that the official minutes are on the website once they have been confirmed and that putting brief notes on the website could cause confusion.

The Board requested that there is no change to the present use of promotions email for brief notes and posting of minutes on the Council website.

Need for email addresses for community board members

It was agreed by the board that this is not necessary.

Report from Lyn Martin on framing of memorial blanket

Permission has been given to hang the blanket in the hall.

The group are seeking funding for the framing of the blanket commemorating 100 years since World War 1.

Peter Munro and Alan Hayman suggested there be a plaque stating what the blanket is about.

There was a request from 2 visitors who were part of the group that created the blanket that the community board supports the initiative by a local group of women to provide a permanent memorial for World War 1 in Lake Tekapo.

It was agreed that in the future the Board will look at getting a plaque made.

Resolved that the Board accept the quote from Ronald Mottram picture framer, of Christchurch at a cost of \$2137.88

Stella Sweney/Alan Hayman

Rapuwai Road – What is process of naming

There is a list of approved names.

It appears there has been confusion between the names of Commercial Lane and Rapuwai Road.

There was a resolution passed previously that Rapuwai Road is the new name of the Commercial Lane. Street numbers to be issued.

Availability for Workshop on Keeping Rates Affordable

A suggested date of March 23 has been scheduled for this workshop. Wayne Barnett spoke how there have been a few workshops arranged with a presentation on costings of infrastructure and roading in the consultation document for the LTP.

Lyn Martin, Peter Munro and Stella Sweney are available to attend this workshop, but Cr Murray Cox and Alan Hayman are not available.

Wayne Barnett asked Cr Murray Cox if it was okay to go ahead with this date to which he agreed.

GENERAL BUSINESS

There was an enquiry from a member of the public re “the cut down trees laying on the ground at Sandhills”. As the trees are on private land it is not a matter for the Community Board to resolve.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.43PM**

CHAIRMAN: _____

DATE: _____

Peter Munro
Chair,
Tekapo Community Board

27/02/2015

Application to the Tekapo Community Board for a grant
for framing the Lake Tekapo Centennial Memorial Blanket.

The initiative of a group of women in the Lake Tekapo community to commemorate the Centennial of WW 1 has produced a poppy-covered army blanket; poppies are all hand-made, either knitted or crocheted or in felt.

Permission has been sought and given to hang the blanket in the Tekapo Community Hall.

To ensure that a memorial of this significance is secure and protected, 3 quotes for framing were received.

- | | |
|---|--------------------|
| 1. Ronald Mottram Picture Framers Limited, Christchurch | \$ 2173.88 inc GST |
| 2. Annette Coulter Designs & Framing, Timaru | \$ 3290.09 inc GST |
| 3. This quote from a joiner, although much cheaper, did not satisfy requirements for long-term protection of the blanket. | |

One of the group, Sussana Izard, has used the Christchurch framer for her artwork and is confident that he will do the best job.

On that basis and given the large pricing differential, the group seeks funding for the professional framing as per quote #1.

Lake Tekapo does not have a war memorial of any kind. If the Board supports this grant there will be a permanent quality reminder for the whole community and the generations to come.

Thank you
Lyn Martin (on behalf of)

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Tekapo Plantation: Murray Place/Section A:**
Replacements are planned.
2. **Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:**
The community board would like to continue to monitor this issue.
3. **Future of Moturiki Island:**
DOC to keep the community board updated via the chairman.
4. **Tekapo Squash Club:**
Nothing further.
5. **Town Projects:**
 - a. **Landscaping the Community Centre Car park.**
Planting underway this week.
 - b. **Alps2Ocean Link between Tekapo and Canal Road.**
Start point will be at Alpine Springs Information Centre.
 - c. **Rock wall extension along Main Road to Aorangi Crescent.**
Complete. Additional work, increase costs.
 - d. **Upgrade of Hamilton Drive lookout.**
Included in Aurecon brief. Working on prices.
 - e. **Walkway on Lakeside Drive – pruning, landscaping.**
Resource consent approved for pine trees removal.
6. **Playground Committee:**
Some of the equipment has arrived. Cr Cox, Garth Nixon and contractors met on site to discuss earthworks on the playground.
7. **New Stormwater Line Near Mantra Development:**
Complete.
8. **60Km Extension.**
9. **Civil Defence.**

MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD REPORT
Activity Statement
For the period ended April 2015

Council - General Tekapo
Tekapo Community Board

	LYTD Actual April 2014	YTD Actual April 2015	YTD Budget April 2015	Variance	Full Year Budget June 2015
Income					
Targeted Rates	9,500	6,370	6,370	-	7,650
Total Income	9,500	6,370	6,370	-	7,650
Expenses					
Members Expenses	6,454	6,358	6,370	12	7,650
Total Expenses	6,454	6,358	6,370	12	7,650
Net Operating Surplus/(Deficit)	3,046	12	-	(12)	-

Investment
Tekapo Community Board

Income					
Other Income	3,467	-	3,470	(3,470)	4,160
Internal Income	-	-	(3,470)	3,470	(4,160)
Total Income	3,467	-	-	-	-
Net Operating Surplus/(Deficit)	3,467	-	-	-	-

Tekapo Community Hall
Tekapo Community Board

Income					
Targeted Rates	11,099	7,900	7,900	-	9,476
Other Income	14,262	13,191	16,670	(3,479)	20,000
Total Income	25,361	21,091	24,570	(3,479)	29,476
Expenses					
Administration Expenses	3,402	3,237	3,540	303	4,118
Operational and Maintenance	12,186	11,808	15,710	3,902	18,847
Internal interest Expense	1,142	1,374	2,106	732	2,506
Depreciation	13,899	6,670	6,670	-	8,010
Total Expenses	30,628	23,088	28,026	4,938	33,481
Net Operating Surplus/(Deficit)	(5,267)	(1,997)	(3,456)	(8,416)	(4,005)

**Tekapo Community Sewerage
Tekapo Community Board**

Income

Targeted Rates	150,968	140,670	140,670	-	168,809
Other Income	1,463	974	-	974	-
Financial Contributions	97,071	-	-	-	93,594
Internal Interest Income	1,834	7,248	-	7,248	-
Vested Assets	-	-	-	-	160,000
Total Income	251,337	148,892	140,670	8,222	422,403

Expenses

Consultancy Expenses	1,919	-	-	-	-
Administration Expenses	538	2,131	3,610	1,479	4,326
Operational and Maintenance	46,525	53,892	58,179	4,287	70,452
Internal interest Expense	-	-	672	672	1,345
Depreciation	74,863	77,230	77,230	-	92,686
Total Expenses	123,845	133,253	139,691	6,438	168,809

Net Operating Surplus/(Deficit)

Net Operating Surplus/(Deficit)	127,491	15,639	979	1,784	253,594
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Capital Expenditure

Sewer

0288193. Vested Assets	-	-	-	-	160,000
0288265. Pump Station - new work	-	5,837	-	(5,837)	-
0288401. Sewer Reticulation - Renewal	-	5,762	4,500	(1,262)	6,000
Total Sewer Capital Expenditure	-	11,598	4,500	(7,098)	166,000

Tekapo Community Water Supply
Tekapo Community Board

Income						
Targeted Rates	111,763	90,550	90,550	-	108,661	
Other Income	(615)	(1,807)	22,400	(24,207)	26,884	
Financial Contributions	60,586	-	-	-	106,895	
Internal Interest Income	13,150	16,133	20,206	(4,073)	24,256	
Vested Assets	-	-	-	-	77,000	
Total Income	184,883	104,875	133,156	(28,281)	343,696	
Expenses						
Consultancy Expenses	1,971	667	2,690	2,023	3,226	
Administration Expenses	2,974	2,072	2,105	33	2,387	
Operational and Maintenance	55,897	47,857	56,880	9,023	68,250	
Depreciation	62,929	71,620	71,620	-	85,938	
Total Expenses	123,772	122,216	133,295	11,079	159,801	
Net Operating Surplus/(Deficit)	61,111	(17,341)	(139)	(39,360)	183,895	

Capital Expenditure
Water

0128211. Treatment - New	18,709	-	30,830	30,830	37,000	
0128212. Service Connections - Renew	-	-	900	900	1,075	
0128216. Vested Assets	-	-	-	-	77,000	
0128251. Reticulation - Renewal	-	2,213	4,480	2,267	5,377	
0128981. Water Meters	-	-	2,500	2,500	3,000	
0128999. Transfer to Assets	(18,709)	-	-	-	-	
Total Water Capital Expenditure	-	2,213	38,710	36,497	123,452	

Tekapo Domain

Tekapo Community Board						
Expenses						
Operational and Maintenance	11,526	4,436	-	(4,436)	-	
Total Expenses	11,526	4,436	-	(4,436)	-	
Net Operating Surplus/(Deficit)	(11,526)	(4,436)	-	4,436	-	

Tekapo Investment Income

Tekapo Community Board						
Income						
Targeted Rates	(3,464)	(3,470)	(3,470)	-	(4,160)	
Total Income	(3,464)	(3,470)	(3,470)	-	(4,160)	
Net Operating Surplus/(Deficit)	(3,464)	(3,470)	(3,470)	-	(4,160)	

Tekapo Stormwater

Tekapo Community Board

Income

Targeted Rates	14,700	18,840	18,840	-	✓	22,608
Financial Contributions	-	-	-	-	✓	11,590
Internal Interest Income	2,634	2,743	4,200	(1,457)	✗	4,733
Vested Assets	-	-	-	-	✓	132,000
Total Income	17,333	21,583	23,040	(1,457)	✗	170,931

Expenses

Consultancy Expenses	1,877	-	-	-	✓	-
Administration Expenses	-	-	360	360	✓	430
Operational and Maintenance	4,072	8,177	9,230	1,053	✓	11,400
Depreciation	11,602	12,920	12,920	-	✓	15,511
Total Expenses	17,551	21,097	22,510	1,413	✓	27,341

Net Operating Surplus/(Deficit)

	(218)	486	530	(2,871)	✗	143,590
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Capital Expenditure

Stormwater

0578193. Vested Assets	-	-	-	-	✓	132,000
0578456. S/Water Structure - New	-	31,342	40,000	8,659	✓	40,000
Total Stormwater Capital Expenditure	-	31,342	40,000	8,659	✓	172,000

Tekapo Township
Tekapo Community Board

Income					
Targeted Rates	238,916	330,234	330,280	(46)	396,351
Other Income	1,169	2,012	7,130	(5,118)	8,560
Internal Interest Income	-	530	-	530	-
Total Income	240,085	332,775	337,410	(4,635)	404,911
Expenses					
Employment Expenses	283	-	-	-	-
Administration Expenses	9,084	18,242	19,540	1,298	22,377
Operational and Maintenance	175,027	254,407	318,760	64,353	382,534
Internal interest Expense	955	-	-	-	-
Depreciation	14,417	17,890	17,890	-	21,477
Internal Charges	1,463	-	-	-	-
Total Expenses	201,229	290,539	356,190	65,651	426,388
Net Operating Surplus/(Deficit)	38,857	42,236	(18,780)	(70,285)	(21,477)

**Capital Expenditure
Recreational Facilities**

0548961. Development Plan Projects	90,082	-	-	-	✓	-	-
1248917. Aorangi Cres Upgrade	5,066	-	-	-	✓	-	-
1248940. Furniture & Fittings - Other	20,444	10,207	-	(10,207)	✗	-	-
1248950. Community Assets - Buildings	4,587	-	-	-	✓	-	-
1248978. Resurfacing Tennis Court	15,076	-	-	-	✓	-	-
1248999. Transfer to Assets	(45,173)	-	-	-	✓	-	-
Total Recreational Facilities Capital Expenditure	90,082	10,207	-	(10,207)	✗	-	-

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD**
Detailed Expenses Report
For the period ended April 2015

	LYTD April 2014	YTD Actual April 2015	YTD Budget April 2015	Variance	Full Year Budget June 2015
Tekapo Township					
Tekapo Community Board					
Administration Expenses					
0544485. Donations & Grants	1,533	12,948	1,920	(11,028)	2,303
05444851. Promotions Ass ex Meridian	-	-	7,130	7,130	8,560
05444852. Promotions Ass ex Comm Bd	-	-	5,090	5,090	6,114
0544540. Telephone and Tolls	214	-	-	-	-
0544615. Rates	7,337	5,294	5,400	106	5,400
Total Administration Expenses	9,084	18,242	19,540	1,298	22,377
Operational and Maintenance					
0545020. Gardening	13,754	27,216	13,720	(13,496)	16,465
0545021. Contractors	552	1,304	1,290	(14)	1,554
0545022. Mtce of Irrigation Equipment	2,132	375	1,530	1,155	1,842
0545023. Water Meter	155	-	-	-	-
0545025. Lawn Mowing	27,229	25,979	32,030	6,051	38,443
0545027. Repairs & Maint Unplanned	2,032	5,064	1,920	(3,144)	2,303
0545028. Pest Control	500	-	4,590	4,590	5,506
0545029. Tree Maintenance & Pruning	400	1,583	1,760	177	2,109
0545035. Playground Maintenance	1,407	3,201	2,920	(281)	3,509
0545041. Litterbin waste disposal fees	-	-	1,360	1,360	1,631
0545042. Litter Bin Collection	36,895	47,724	32,650	(15,074)	39,177
0545078. Spraying	-	-	2,700	2,700	3,240
0545303. Walkways	3,321	499	4,410	3,911	5,294
0545351. Tekapo School Pool	-	435	480	45	576
0545604. Tekapo Township Projects	86,651	141,027	217,400	76,373	260,885
Total Operational and Maintenance	175,027	254,407	318,760	64,353	382,534