



TO THE MAYOR AND COUNCILLORS OF THE MACKENZIE DISTRICT COUNCIL

MEMBERSHIP OF THE FINANCE COMMITTEE

| | |
|-------------------------|---------------|
| Graham Smith (Chairman) | |
| Claire Barlow (Mayor) | John Bishop |
| Peter Maxwell | Annette Money |
| Graeme Page | Evan Williams |

*Notice is given of a meeting of the Finance Committee
to be held on Tuesday 5 July 2011
at 9.30 am*

VENUE: Council Chambers, Fairlie

BUSINESS: As per agenda attached

**GLEN INNES
CHIEF EXECUTIVE OFFICER**

30 June 2011



AGENDA FOR MONDAY 5 JULY 2011

I APOLOGIES

II DECLARATIONS OF INTEREST

III MINUTES

Confirm and adopt as the correct record the Minutes of the meeting of the Finance Committee held on 24 May 2011, including such parts as were taken with the Public Excluded.

MATTERS UNDER ACTION

IV REPORTS

1. Finance Report – April 2011
2. Pukaki Statement of Intent
3. MDC Forestry Board Statement of Intent
4. Grants Policy

V PUBLIC EXCLUDED

That the public, be excluded from the following part of the proceedings of this meeting namely:

1. Sale of Lot 2 Mackenzie Drive
2. Finance Committee PE Minutes 24 May 2011

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|--|--|---|
| Sale of Lot 2 Mackenzie Drive | Commercial Sensitivity | 48(10)(a)(i) |
| Finance Comm PE Minutes 24 May 2011 | Commercial Sensitivity | 48(10)(a)(i) |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Sale of Lot 2 Mackenzie Drive, (48)(1)(a)(i) Finance Committee PE Minutes 24 May 2011 (48)(1)(a)(i)*

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 24 MAY 2011 AT 9.30 AM

PRESENT:

Graham Smith (Chairman)
 Claire Barlow (Mayor)
 John Bishop
 Peter Maxwell
 Annette Money
 Graeme Page
 Evan Williams

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
 Paul Morris (Manager – Finance and Administration)
 Keri-Ann Little (Relief Committee Clerk)

I APOLOGIES:

There were no apologies.

II LATE ITEM

The Chief Executive Officer requested a late item be added to the agenda, being a presentation from the Mackenzie Tourism and Development Trust.

Resolved That a presentation from the Mackenzie Tourism and Development Trust be added to the agenda on the grounds that the matter was urgent and could not be deferred to a later date.

Graeme Smith/Claire Barlow

III MINUTES

Resolved That the minutes of the previous meeting of the Finance Committee held on Tuesday 12 April 2011, including such parts as were taken with the Public Excluded were confirmed and adopted as the correct record of the meeting.

Claire Barlow/Annette Money

MATTERS UNDER ACTION:

1. Tekapo Property Matters:

The parties have accepted the concept plan for the development of the camping ground land. Following formal approval of the subdivision, 40% of the purchase price will be deposited with the Council's Solicitors.

2. Twizel Land Sale:

Some concern was expressed that negotiations had been recommenced with the proposed purchaser of land at Twizel, following an earlier Council decision to withdraw from a sale and purchase agreement.

The Manager – Finance and Administration explained that Council's earlier instructions had been to obtain a better price for the land, given that the costs of subdivision were greater than first anticipated.

Resolved That negotiations should proceed with the original party to the sale of Twizel land, subject to a fresh valuation of the land being obtained together with a commitment to build within a certain time frame.

Annette Money/Evan Williams

IV VISITOR:

Alps2Ocean Joint Committee – Terms of Reference

Stephen Halliwell (Advisor to the Alps2Ocean Cycle Trail) presented his report on the terms of reference for the Alps2Ocean Joint Committee and answered question from elected members.

He advised that the Waitaki District Council had already adopted these terms of reference.

Resolved That the terms of reference for the Alps2Ocean joint committee as detailed below be adopted.

Claire Barlow/Evan Williams

Alps2Ocean Joint Committee Terms of Reference

Purpose and Function

The purpose and function of the Alps2Ocean Joint Committee is to:

- Monitor construction of the joint venture project
- Acting on behalf of the shareholders
- Providing opportunity for stakeholder participation

Objectives and Delegations

Monitor construction of the joint venture project

1. To ensure the Alps2Ocean Cycle Trail is constructed from Aoraki Mount Cook to Oamaru.
2. To approve, monitor and account for the grant of \$2.75m from the Ministry of Economic Development for the construction of the Trail.
3. To represent the councils, with the Ministry in all matters regarding the grant funding agreement.
4. To seek additional funding to develop the Trail.
5. To negotiate and obtain appropriate access agreements for the entire length of the Trail
6. To establish the operating structure, resources and activities for the Trail, including protecting intellectual property and establishing business opportunities.
7. To determine the fair allocation between the Councils of costs in accordance with the joint venture agreement.

Acting on behalf of the shareholders

8. To constitute a company to operate the Trail.
9. To recommend the transfer of all appropriate assets of the joint venture to the Company.
10. To monitor the activities and performance of the company on behalf of the shareholders, including receiving statutory reports on behalf of the shareholders.
11. To ensure statements of intent are prepared and approved by the committee in principle, prior to recommendation to the councils.
12. To establish criteria for appointing Directors to the company for approval of the councils.
13. To select Directors in accordance with the approved appointment policy for recommendation to the councils.
14. To discuss matters that relate to each Council's joint shareholding.
15. To determine the fair allocation between the Councils of costs in accordance with the shareholders agreement.

Providing opportunity for stakeholder participation

16. To monitor the relationship between the company and stakeholders.
17. To advocate for the importance of the Trail as part of the National Cycleway and as a tourism opportunity for the Mackenzie and Waitaki districts.

Financial Delegation

1. To spend up to \$5,000 per financial year to obtain advice on matters of governance of the Company.
2. To spend meeting fees and administration costs of operating meetings.
3. To spend the National Cycle Fund Grant, in accordance with the grant application and funding agreement.

4. To spend any grants received by the Joint Committee.

All expenses to be invoiced 50/50 to each Council.

Membership

The Alps2Ocean Joint Committee membership will comprise of one member appointed from each of the following groups:

- Waitaki District Council
- Mackenzie District Council
- Mackenzie Tourism and Development Trust
- Waitaki Development Board Ltd
- Department of Conservation
- Meridian Energy Ltd
- Land Owners

Appointment Process

The Territorial Authorities, Waitaki Development Board, Mackenzie Tourism and Development Trust, Meridian and Department of Conservation will nominate their representatives. These members will then call a meeting of land owners, who have provided access of their land for the Trail and are otherwise not represented. At this meeting nominations will be called for and a vote will be taken of the land owners to elect their representative.

Standing Orders

The standing orders of Waitaki District Council, as adopted after each triennial election and amended from time to time, shall be the standing orders for this Committee, except as changed by this terms of reference.

The Joint Committee is subject to the Local Government Official Information and Meetings Act 1987.

Quorum

In accordance with LGA2002 Sch7 cl 30(9)(b), the quorum shall be four (4), this being the majority of members (including vacancies).

Meeting Frequency

The Joint Committee may meet as required, but must meet at least twice per year to receive a 6 monthly report, annual report and statement of intent from the company.

Officers

The Chair of Committee shall be appointed by the committee. The committee shall reconsider the appointment of the chair in February of each year.

Term

In accordance with LGA2002 Sch7 cl 30(7) the councils have resolved that the Joint Committee is a permanent Joint Committee and cannot be discharged unless the councils agree to the Joint Committee being discharged.

Members are appointed for a term of five years and can be reappointed for a second term of five years at the discretion of the relevant nominated bodies, except that the Council representatives must be elected representatives. In the event that an elected representative is not re-elected they will immediately cease to be a member of the Joint Committee and the Council should make a new appointment.

In the event of one or both elected members ceasing to be a member and new members having not been appointed, the quorum remains unchanged.

Operating Philosophy

The Joint Committee will at all times operate in accordance with the following:

1. Be culturally sensitive observing tikanga Maori.
2. Give consideration to and balance the interests of all communities in the districts in debate and decision making.
3. Members will work in a collaborative and co-operative manner using their best endeavours to reach solutions that balance the interests of all sector of the community.
4. Promote a philosophy that the Alps2Ocean Cycle Trail is a key economic driver for the districts smaller communities.
5. The Committee will seek consensus in its decision making where at all possible. Where despite the best endeavours of members unanimous agreement is not able to be reached a decision may be taken if in the view of the significant majority it represents the best interest of all sectors of the community.
6. In the event that neither unanimous agreement is able to be reached nor a significant majority view formed, the Committee must in the first instance seek assistance from the Chief Executives of the Councils to further Committee discussions and deliberations.
7. Where the Committee is unable to reach consensus despite having sought assistance and exhausted all avenues, they must recommend that the Councils disband them and appoint a new Committee.

Administration

1. The Committee is administered by the Mackenzie Tourism and Development Trust.
2. Remuneration for non elected representative members will be paid in the form of meeting fees at the following levels:
 - Half day meetings \$100
 - Full day meetings \$200
 - Travel \$0.70/km

IV VISITOR:

Andrew Hocken - Submission Form Alps2Ocean Cycle Trail

The Chairperson welcomed Mr Hocken to the Meeting. He expanded on his written submission, which was supportive of Council's intention to create a company with Waitaki District Council to operate the Alps2Ocean Cycle Trail.

He stressed the need for key stakeholders to be represented on the joint committee and believed more thought needed to be given to how the operational costs of the trail would be funded.

The Chairperson thanked Mr Hocken for his comments and arranged for him to receive a copy of the terms of reference for the joint committee.

The meeting was adjourned for morning tea at 10.49am and reconvened at 11.08am.

V REPORTS:

1. FINANCIAL REPORT – FEBRUARY 2011:

This report from the Manager – Finance and Administration was accompanied by the financial reports for the period to March 2011.

The Manager – Finance and Administration spoke to his report.

Resolved that the report be received.

Graeme Page/Evan Williams

V REPORTS:

2. BANCORP QUARTERLY REPORT

The Manager – Finance and Administration spoke to this report which summarised the performance of Council's investment portfolio, compared with a benchmark portfolio for the quarter ending 31st March 2011.

Resolved that the report be received.

Annette Money/Evan Williams

VI PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Financial assistance for Mackenzie Tourism and Development Trust.

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|--|---|--|
| Financial assistance for the Mackenzie Tourism and Development Trust | To enable Council to carry on negotiations | Section 48(1)(a)(i) |

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, is as follows: *Section 7 (2)(h)*.

Annette Money/Evan Williams

The Committee continued in Open Meeting.

Due to the lateness of the hour it was agreed that the meeting would be adjourned to allow the other Committees to attend to their business.

The meeting adjourned at 2:20pm

The meeting was resumed at 4:12pm.

V REPORTS:

3. UNBUDGETED EXPENDITURE:- PRELIMINARY SUBDIVISION EXERCISE IN TEKAPO

This report requested Council approval of unbudgeted expenditure of up to \$32,718.16 + gst for a preliminary subdivision exercise for Tekapo land.

Cr Maxwell spoke in support of this report.

Cr Smith and Cr Bishop expressed the need for a signed commitment from interested parties before incurring more costs.

Motion That Council not proceed with this preliminary subdivision exercise until it has a firm commitment from purchasers of the land.

Graeme Page/John Bishop

Motion defeated on a show of hands 2/4.

Resolved That Council invite a representative from Robin Hughes Development Ltd to explain to the Council the property group's strategy for developing this land before proceeding further.

PETER MAXWELL/CLAIRE BARLOW

It was agreed that the remaining items on the agenda would be dealt with at the Council Meeting on 31st May 2011.

**THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 4:45PM**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – FINANCE COMMITTEE

MANAGER – FINANCE AND ADMINISTRATION

6 August 2010

Medical Facilities – Sale of Doctors’ Residences

Prepare a report with options for funding to support medical facilities in the District

Tekapo Property Matters

Investigate opportunities to market VC1 and VC2 sites and investigate potential corridor for access to lake frontage land. The parties have accepted the concept plan for the development of the camping ground land. Following formal approval of the subdivision, 40% of the purchase price will be deposited with the Council’s Solicitors. *Ongoing*

Twizel Land Sale

Withdraw from the sale of that piece of land forming part of the property at on Mackenzie Drive, Twizel on the grounds that costs of complying with the subdivisional consent are not acceptable. Resolved that negotiations should proceed with the original party to the sale of Twizel land, subject to a fresh valuation of the land being obtained together with a commitment to build within a certain time frame. *24 May 2011.*

1 February 2011

Transfund Income

The Manager – Finance and Administration undertook to show income from Transfund separately in the report. *This is actioned in the Financial Report*

1 March 2011

Make a grant equivalent to \$1.00 per ratepayer to be donated to the Red Cross for their Christchurch Earthquake Relief Fund. *Completed*

COMMUNITY FACILITIES MANAGER

Mackenzie Retirement Villas Carports – Unbudgeted Expenditure:

- That Council approves unbudgeted expenditure of approximately \$3,442.00 being the cost of GST and resource consent fees for the carports at the Mackenzie Retirement Villas.
- That the Fairlie Lions be requested to fund the balance of the unbudgeted expenditure, viz \$2,480.00 *The Fairlie Lions Club is prepared to contribute \$500 to the project.*

CHIEF EXECUTIVE OFFICER

13 September 2010

Negotiate with counterpart at the Waitaki District Council to clarify the proportion of individual financial liability for the Waitaki District Council and the Mackenzie District Council with regard to the \$2.75m construction funding for the *Alps to Ocean Cycleway* for which both Councils were invited to be joint signatories of the funding agreement with the Crown. *The draft agreement has been*

prepared for discussion with Waitaki Chief Executive Officer and should be finalised by the next Council meeting.

MACKENZIE DISTRICT COUNCIL

REPORT TO: FINANCE COMMITTEE

SUBJECT: FINANCIAL REPORT – APRIL 2011

MEETING DATE: 5 JULY 2011

REF: FIN 1/2/1

FROM: MANAGER – FINANCE AND ADMINISTRATION

ENDORSED: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for Council for the period to April 2011.

Commentary has been provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

| | |
|--|---------------------------------------|
| PAUL MORRIS | GLEN INNES |
| <u>MANAGER – FINANCE & ADMINISTRATION</u> | <u>CHIEF EXECUTIVE OFFICER</u> |

GOVERNANCE ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

√

| OPERATING RESERVE STATEMENT | Last Year | Actual | Budget | Apl 2011 | Variance | Note | Full Year to 30 June 2011 | | |
|-------------------------------|------------|---------|---------|----------|----------|------|---------------------------|---------|----------|
| | YTD Actual | | | | | | Forecast | Budget | Variance |
| OPENING BALANCE | 0 | 0 | 0 | | | | 0 | 0 | |
| Operating Expenditure | | | | | | | | | |
| Labour | 38,368 | 49,217 | 45,290 | 3,927 | X | 1 | 54,352 | 54,352 | 0 |
| Members Costs | 153,150 | 199,600 | 169,670 | 29,930 | X | 2 | 206,599 | 206,599 | 0 |
| Administration | 48,427 | 49,436 | 34,470 | 14,966 | X | 3 | 38,360 | 38,360 | 0 |
| Capital Reserve Interest Paid | 256 | 182 | 280 | 98 | ✓ | | 333 | 333 | 0 |
| Council Staff Support Costs | 352,410 | 352,610 | 352,610 | 0 | | | 423,111 | 423,111 | 0 |
| Total Operating Expenditure | 592,612 | 651,046 | 602,320 | 48,726 | | | 722,755 | 722,755 | 0 |
| Operating Revenue | | | | | | | | | |
| Total Rates | 592,612 | 628,391 | 602,320 | 26,071 | X | | 722,755 | 722,755 | 0 |
| Other Income | 0 | 22,654 | 0 | 22,654 | ✓ | 4 | 0 | 0 | 0 X |
| Total Operating Revenue | 592,612 | 651,046 | 602,320 | 48,726 | | | 722,755 | 722,755 | 0 |
| CLOSING BALANCE | 0 | 0 | 0 | | | | 0 | 0 | |

| CAPITAL RESERVE STATEMENT | Last Year | Actual | Budget | Apl 2011 | Variance | Note | Full Year to 30 June 2011 | | |
|---------------------------|------------|---------|---------|----------|----------|------|---------------------------|---------|----------|
| | YTD Actual | | | | | | Forecast | Budget | Variance |
| OPENING BALANCE | (7,244) | (5,617) | (5,617) | | | | (5,617) | (5,617) | |
| Capital Expenditure | | | | | | | | | |
| Total Capital Expenditure | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 |
| Capital Revenue | | | | | | | | | |
| Total Rates | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 |
| Total Capital Revenue | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 |
| CLOSING BALANCE | (7,244) | (5,617) | (5,617) | | | | (5,617) | (5,617) | |

Variance Analysis

1. Includes costs of \$7,090 wages and Salaries relating to Local Body elections
2. Includes \$18,278 costs for the Local body elections. These costs are funded by \$5,000 in this years budget and \$28,000 from Reserves set aside for this purpose in prior years.
3. Includes unbudgeted costs for the Mackenzie Sustainable Futures Trust (\$5,000) and a payment to correct an error on an erroneously issued s224 from 2006.

WATER ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|------------------------------------|-------------------------|-----------------|-----------------|----------------------|------|-----------------|-------------------------------------|----------|------|
| OPENING BALANCE | (36,182) | (34,119) | (34,119) | | | (34,119) | (34,119) | | |
| Operating Expenditure | | | | | | | | | |
| Consultancy | 2,515 | 7,060 | 29,526 | 22,466 | ✓ 1 | 39,606 | 39,606 | 0 | |
| Administration | 5,366 | 7,077 | 5,885 | 1,192 | X | 7,435 | 7,435 | 0 | |
| Capital Reserve Interest Paid | 52,968 | 30,147 | 53,270 | 23,123 | ✓ 2 | 63,915 | 63,915 | 0 | |
| General Maintenance | 231,729 | 226,435 | 260,514 | 34,079 | ✓ 3 | 314,001 | 314,001 | 0 | |
| Council Staff Support Costs | 97,270 | 95,780 | 95,780 | 0 | | 114,942 | 114,942 | 0 | |
| Total Operating Expenditure | 389,848 | 366,499 | 444,975 | 78,476 | | 539,899 | 539,899 | 0 | |
| Operating Revenue | | | | | | | | | |
| Total Rates | 351,957 | 332,542 | 427,655 | 95,113 | ✓ | 441,865 | 441,865 | 0 | |
| Other Income | 38,744 | 25,581 | 17,250 | 8,331 | ✓ | 97,785 | 97,785 | 0 | |
| Total Operating Revenue | 390,701 | 358,123 | 444,905 | 86,782 | | 539,650 | 539,650 | 0 | |
| CLOSING BALANCE | (35,329) | (42,495) | (34,189) | | | (34,368) | (34,368) | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|-----------------------------------|-------------------------|----------------|----------------|----------------------|------|------------------|-------------------------------------|----------|------|
| OPENING BALANCE | (420,833) | 113,533 | 113,533 | | | 113,533 | 113,533 | | |
| Capital Expenditure | | | | | | | | | |
| Fairlie | 3,695 | 55,343 | 65,068 | 9,725 | ✓ | 628,516 | 628,516 | 0 | |
| Tekapo | 0 | 4,774 | 3,102 | 1,672 | X | 3,102 | 3,102 | 0 | |
| Twizel | 23,412 | 20,072 | 69,400 | 49,328 | ✓ | 161,244 | 161,244 | 0 | |
| Rural | 25,141 | 21,025 | 15,000 | 6,025 | X | 15,000 | 15,000 | 0 | |
| Vested Assets from Developers | 0 | 0 | 0 | 0 | | 48,098 | 48,098 | 0 | |
| Total Capital Expenditure | 52,248 | 101,215 | 152,570 | 51,355 | | 855,960 | 855,960 | 0 | |
| Capital Revenue | | | | | | | | | |
| Total Rates | 250,307 | 262,149 | 231,990 | 30,159 | ✓ 4 | 281,119 | 281,119 | 0 | |
| Capital Reserve Interest Received | 31,013 | 23,798 | 17,000 | 6,798 | ✓ | (29,596) | (29,596) | 0 | |
| Financial Contributions | 34,392 | 5,326 | 10,000 | 4,674 | X | 5,034 | 5,034 | 0 | |
| Upgrade Contributions | 0 | 0 | 0 | 0 | | 42,344 | 42,344 | 0 | |
| Vested Assets from Developers | 0 | 0 | 0 | 0 | | 48,098 | 48,098 | 0 | |
| Rural | (1,559) | 24,000 | 15,000 | 9,000 | ✓ | 15,000 | 15,000 | 0 | |
| Total Capital Revenue | 314,152 | 315,273 | 273,990 | 41,283 | | 361,999 | 361,999 | 0 | |
| CLOSING BALANCE | (158,928) | 327,592 | 234,953 | | | (380,428) | (380,428) | | |

Variance Analysis

1. This positive variance relates to only part of the valuation costs of the infrastructure revaluation paid to date. An additional charge of \$4,030 has been processed for May which means the positive variance from valuations of water infrastructure assets will be \$18,438
2. Capital Reserve Interest down on budget for Fairlie (\$16,347) and Allandale (\$5,123) due to budgeted interest being calculated on the average estimated balance of the Capital Reserve (\$654,280) compared to actual of \$322,000
3. General Maintenance shows a favourable variance of \$34,079 made up of lower Contractor costs for Fairlie \$10,726 due to lower than anticipated breakages along with \$10,727 favourable variance for Twizel contractor. Ashwick schemes maintenance costs are \$7,630 below budgeted expenditure.
4. Fairlie Water scheme transfers its profits to its Capital reserve. YTD operating profit was ahead of budget by \$26,499 which has created this positive variance. The level of surplus will ultimately depend on the level of maintenance and the internal cost of funding required during the year.

SEWERAGE ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

√

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|-------------------------------|-------------------------|---------|---------|----------------------|------|----------|-------------------------------------|----------|------|
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |
| Operating Expenditure | | | | | | | | | |
| Consultancy | 0 | 5,026 | 13,054 | 8,028 | ✓ 1 | 13,054 | 13,054 | 0 | ✓ |
| Administration | 3,764 | 3,803 | 4,520 | 717 | ✓ | 5,408 | 5,408 | 0 | |
| Capital Reserve Interest Paid | 35,009 | 22,902 | 28,010 | 5,108 | ✓ | 33,613 | 33,613 | 0 | |
| General Maintenance | 97,209 | 94,210 | 91,835 | 2,375 | X 2 | 112,062 | 112,062 | 0 | |
| Council Staff Support Costs | 74,880 | 73,600 | 73,610 | 10 | ✓ | 88,329 | 88,329 | 0 | |
| Total Operating Expenditure | 210,861 | 199,540 | 211,029 | 11,489 | | 252,466 | 252,466 | 0 | |
| Operating Revenue | | | | | | | | | |
| Total Rates | 210,861 | 199,323 | 211,029 | 11,706 | ✓ | 252,466 | 252,466 | 0 | |
| Other Income | 0 | 217 | 0 | 217 | ✓ | 0 | 0 | 0 | |
| Total Operating Revenue | 210,861 | 199,540 | 211,029 | 11,489 | | 252,466 | 252,466 | 0 | |
| CLOSING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|-----------------------------------|-------------------------|----------|----------|----------------------|------|----------|-------------------------------------|----------|------|
| OPENING BALANCE | (963,465) | (82,805) | (82,805) | | | (82,805) | (82,805) | | |
| Capital Expenditure | | | | | | | | | |
| Fairlie | 0 | 162,340 | 165,000 | 2,660 | ✓ | 165,000 | 165,000 | 0 | |
| Tekapo | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Twizel | 113,989 | 36,998 | 19,000 | 17,998 | X 3 | 162,000 | 162,000 | 0 | |
| Vested Assets from Developers | 0 | 0 | 0 | 0 | | 64,140 | 64,140 | 0 | |
| Total Capital Expenditure | 113,989 | 199,339 | 184,000 | 15,339 | | 391,140 | 391,140 | 0 | |
| Capital Revenue | | | | | | | | | |
| Total Rates | 179,439 | 182,278 | 189,421 | 7,143 | ✓ | 228,128 | 228,128 | 0 | |
| Capital Reserve Interest Received | 20,260 | 16,472 | 12,850 | 3,622 | ✓ | 15,424 | 15,424 | 0 | |
| Financial Contributions | 50,464 | 57,451 | 49,520 | 7,931 | ✓ | 83,925 | 83,925 | 0 | |
| Upgrade Contributions | 0 | 0 | 0 | 0 | | 24,082 | 24,082 | 0 | |
| Vested Assets from Developers | 0 | 0 | 0 | 0 | | 64,140 | 64,140 | 0 | |
| Total Capital Revenue | 250,163 | 256,202 | 251,791 | 4,411 | | 415,699 | 415,699 | 0 | |
| CLOSING BALANCE | (827,291) | (25,942) | (15,014) | | | (58,246) | (58,246) | | |

Variance Analysis

1. Due to lower than anticipated valuation costs. Total costs for the year for valuations will be \$7,500 and will produce a favourable variance of \$4,900
2. Additional consent monitoring costs for Fairlie (\$4,427) have contributed to an unfavourable variance.
3. Includes unbudgeted Resource Consent costs for Twizel Sewer totalling \$18,773

STORMWATER ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

√

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|------------------------------------|-------------------------|---------------|---------------|----------------------|------|---------------|-------------------------------------|----------|------|
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |
| Operating Expenditure | | | | | | | | | |
| Consultancy | 0 | 1,915 | 12,432 | 10,517 | √ 1 | 12,434 | 12,434 | 0 | √ |
| Administration | 838 | 797 | 810 | 13 | √ | 976 | 976 | 0 | |
| General Maintenance | 10,716 | 6,556 | 10,830 | 4,274 | √ | 12,995 | 12,995 | 0 | |
| Council Staff Support Costs | 19,590 | 19,290 | 19,290 | 0 | | 23,137 | 23,137 | 0 | |
| Total Operating Expenditure | 31,144 | 28,557 | 43,362 | 14,805 | | 49,542 | 49,542 | 0 | |
| Operating Revenue | | | | | | | | | |
| Total Rates | 22,057 | 21,583 | 37,222 | 15,639 | √ | 42,188 | 42,188 | 0 | |
| Capital Reserve Interest Received | 9,087 | 6,975 | 6,140 | 835 | √ | 7,354 | 7,354 | 0 | |
| Total Operating Revenue | 31,144 | 28,557 | 43,362 | 14,805 | | 49,542 | 49,542 | 0 | |
| CLOSING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|----------------------------------|-------------------------|----------------|----------------|----------------------|------|----------------|-------------------------------------|----------|------|
| OPENING BALANCE | 235,053 | 308,184 | 308,183 | | | 308,183 | 308,183 | | |
| Capital Expenditure | | | | | | | | | |
| Fairlie | 0 | 0 | 0 | 0 | | 10,000 | 10,000 | 0 | |
| Tekapo | 0 | 0 | 0 | 0 | | 10,000 | 10,000 | 0 | |
| Twizel | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Vested Assets from Developers | 0 | 0 | 0 | 0 | | 38,514 | 38,514 | 0 | |
| Total Capital Expenditure | 0 | 0 | 0 | 0 | | 58,514 | 58,514 | 0 | |
| Capital Revenue | | | | | | | | | |
| Total Rates | 47,440 | 49,380 | 49,380 | 0 | | 59,257 | 59,257 | 0 | |
| Financial Contributions | 1,196 | 1,445 | 0 | 1,445 | √ | 0 | 0 | 0 | |
| Upgrade Contributions | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Vested Assets from Developers | 0 | 0 | 0 | 0 | | 38,514 | 38,514 | 0 | |
| Total Capital Revenue | 48,636 | 50,825 | 49,380 | 1,445 | | 97,771 | 97,771 | 0 | |
| CLOSING BALANCE | 283,689 | 359,009 | 357,563 | | | 347,440 | 347,440 | | |

Variance Analysis

1. Lower than anticipated valuation costs to date have resulted in this favourable variance.

ROADING ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apr 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|------------------------------------|-------------------------|------------------|------------------|---------------------------|------------------|-------------------------------------|----------|------|
| OPENING BALANCE | (108,688) | (48,834) | (48,834) | | (48,834) | (48,834) | | |
| Operating Expenditure | | | | | | | | |
| Labour | 76,190 | 74,675 | 89,740 | 15,065 ✓ | 107,693 | 107,693 | 0 | |
| Consultancy | 17,155 | 23,530 | 40,000 | 16,470 ✓ | 48,000 | 48,000 | 0 | |
| Administration | 2,570 | 4,558 | 3,570 | 988 X | 4,273 | 4,273 | 0 | |
| Capital Reserve Interest Paid | 537 | (233) | 1,030 | 1,263 ✓ | 1,235 | 1,235 | 0 | |
| General Maintenance | 10,802 | 22,530 | 9,630 | 12,900 X | 11,553 | 11,553 | 0 | |
| Roading | 870,831 | 836,051 | 866,686 | 30,635 ✓ | 1,264,784 | 1,264,784 | 0 | |
| Council Staff Support Costs | 232,100 | 249,160 | 249,160 | 0 | 298,987 | 298,987 | 0 | |
| Total Operating Expenditure | 1,210,186 | 1,210,271 | 1,259,816 | 49,545 | 1,736,525 | 1,736,525 | 0 | |
| Operating Revenue | | | | | | | | |
| Fairlie Works & Services Rates | 46,794 | 29,432 | 54,276 | 24,845 ✓ | 61,535 | 61,535 | 0 | |
| Tekapo Works & Services Rates | 50,653 | 9,403 | 37,187 | 27,784 ✓ | 65,874 | 65,874 | 0 | |
| Twizel Works & Services Rates | 75,737 | 58,390 | 86,759 | 28,369 ✓ | 91,252 | 91,252 | 0 | |
| Rural Works & Services Rates | 622,807 | 295,870 | 125,381 | 170,488 X | 519,432 | 519,432 | 0 | |
| Total Rates | 795,991 | 393,095 | 303,604 | 89,490 X | 738,093 | 738,093 | 0 | |
| Other Income | 358,485 | 767,743 | 858,712 | 90,969 X | 881,443 | 881,443 | 0 | |
| Council Staff Support Income | 90,372 | 107,500 | 107,500 | 0 | 128,992 | 128,992 | 0 | |
| Total Operating Revenue | 1,244,848 | 1,268,338 | 1,269,816 | 1,478 | 1,748,528 | 1,748,528 | 0 | |
| CLOSING BALANCE | (74,026) | 9,233 | (38,834) | | (36,831) | (36,831) | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apr 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|-------------------------------------|-------------------------|----------------|----------------|---------------------------|------------------|-------------------------------------|----------|------|
| OPENING BALANCE | 897,019 | 760,195 | 760,195 | | 760,195 | 760,195 | | |
| Capital Expenditure | | | | | | | | |
| Fairlie | 31,351 | 33,256 | 54,140 | 20,884 ✓ | 56,549 | 56,549 | 0 | |
| Tekapo | 52,713 | 3,730 | 2,580 | 1,150 X | 126,286 | 126,286 | 0 | |
| Twizel | 126,061 | 109,153 | 149,724 | 40,571 ✓ | 236,995 | 236,995 | 0 | |
| Rural | 894,244 | 719,872 | 629,762 | 90,110 X | 954,924 | 954,924 | 0 | |
| Professional Services Business Unit | 4,496 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Total Capital Expenditure | 1,108,865 | 866,012 | 836,206 | 29,806 | 1,374,754 | 1,374,754 | 0 | |
| Capital Revenue | | | | | | | | |
| Fairlie Works & Services Rates | 13,481 | 15,298 | 33,264 | 17,966 ✓ | 34,372 | 34,372 | 0 | |
| Tekapo Works & Services Rates | 22,667 | 1,716 | 1,187 | 529 X | 40,330 | 40,330 | 0 | |
| Twizel Works & Services Rates | 54,206 | 50,210 | 96,007 | 45,797 ✓ | 96,165 | 96,165 | 0 | |
| Rural Works & Services Rates | 384,525 | 331,141 | 289,691 | 41,451 X | 439,265 | 439,265 | 0 | |
| Total Rates | 474,879 | 398,365 | 420,148 | 21,783 ✓ | 610,132 | 610,132 | 0 | |
| Council Staff Support Income | 1,048 | 1,010 | 1,010 | 0 | 1,215 | 1,215 | 0 | |
| Fairlie | 17,870 | 17,958 | 20,876 | 2,918 ✓ | 22,177 | 22,177 | 0 | |
| Tekapo | 30,047 | 2,014 | 1,393 | 621 X | 85,956 | 85,956 | 0 | |
| Twizel | 74,586 | 60,201 | 54,967 | 5,234 X | 142,336 | 142,336 | 0 | |
| Rural | 562,825 | 419,168 | 365,091 | 54,077 X | 578,357 | 578,357 | 0 | |
| Professional Services Business Unit | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Total Capital Revenue | 1,161,254 | 898,717 | 863,486 | 35,231 | 1,440,173 | 1,440,173 | 0 | |
| CLOSING BALANCE | 949,408 | 792,901 | 787,475 | | 825,614 | 825,614 | | |

Variances

ROADING ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

| OPERATING RESERVE STATEMENT | Last Year | Actual | Budget | Apr 2011 | Variance | Note | Full Year to 30 June 2011 | | |
|------------------------------------|------------------|------------------|------------------|---------------|----------|------|---------------------------|------------------|----------|
| | YTD Actual | | | | | | Forecast | Budget | Variance |
| OPENING BALANCE | (108,688) | (48,834) | (48,834) | | | | (48,834) | (48,834) | |
| Operating Expenditure | | | | | | | | | |
| <i>Fairlie Roding</i> | | | | | | | | | |
| Subsidised | 47,572 | 48,841 | 72,930 | 24,089 | ✓ | | 86,792 | 86,792 | 0 |
| Unsubsidised | 14,154 | 17,943 | 14,730 | 3,213 | X | | 17,676 | 17,676 | 0 |
| <i>Tekapo Roding</i> | | | | | | | | | |
| Subsidised | 57,395 | 40,821 | 81,694 | 40,873 | ✓ | | 97,085 | 97,085 | 0 |
| Unsubsidised | 15,762 | 14,721 | 15,780 | 1,059 | ✓ | | 18,935 | 18,935 | 0 |
| <i>Twizel Roding</i> | | | | | | | | | |
| Subsidised | 81,547 | 63,833 | 101,582 | 37,749 | ✓ | | 119,610 | 119,610 | 0 |
| Unsubsidised | 32,491 | 30,313 | 29,860 | 453 | X | | 35,824 | 35,824 | 0 |
| <i>Rural Roding</i> | | | | | | | | | |
| Subsidised | 726,508 | 737,146 | 668,060 | 69,086 | X | | 1,030,397 | 1,030,397 | 0 |
| Unsubsidised | 87,260 | 89,520 | 89,520 | 0 | | | 107,433 | 107,433 | 0 |
| Professional Roding Business Unit | 147,498 | 167,133 | 185,660 | 18,527 | ✓ | | 222,773 | 222,773 | 0 |
| Total Operating Expenditure | 1,210,186 | 1,210,271 | 1,259,816 | 49,545 | | | 1,736,525 | 1,736,525 | 0 |
| Operating Revenue | | | | | | | | | |
| Fairlie Works & Services Rates | 46,794 | 29,432 | 54,276 | 24,845 | ✓ | | 61,535 | 61,535 | 0 |
| Tekapo Works & Services Rates | 50,653 | 9,403 | 37,187 | 27,784 | ✓ | | 65,874 | 65,874 | 0 |
| Twizel Works & Services Rates | 75,737 | 58,390 | 86,759 | 28,369 | ✓ | | 91,252 | 91,252 | 0 |
| Rural Works and Services Rates | 622,807 | 295,870 | 125,381 | 170,488 | X | | 519,432 | 519,432 | 0 |
| Other Income | 358,485 | 767,743 | 858,712 | 90,969 | X | | 881,443 | 881,443 | 0 |
| Professional Roding Business Unit | 90,372 | 107,500 | 107,500 | 0 | | | 128,992 | 128,992 | 0 |
| Total Operating Revenue | 1,244,848 | 1,268,338 | 1,269,816 | 1,478 | | | 1,748,528 | 1,748,528 | 0 |
| CLOSING BALANCE | (74,026) | 9,233 | (38,834) | | | | (36,831) | (36,831) | |

FAIRLIE ROADING
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|------------------------------------|-------------------------|---------------|---------------|----------------------|------|----------------|-------------------------------------|----------|------|
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |
| Operating Expenditure | | | | | | | | | |
| Interest on Capital Reserves | 35 | (233) | 150 | 383 | ✓ | 178 | 178 | 0 | |
| Roading | | | | | | | | | |
| Subsidised | | | | | | | | | |
| Drainage Mtce - St Cleaning | 13,773 | 5,099 | 21,250 | 16,151 | ✓ 1 | 25,500 | 25,500 | 0 | |
| Drain Mtce - St Clean - Transi | 10,438 | 10,491 | 10,060 | 431 | X | 12,076 | 12,076 | 0 | |
| Traffic Svcs Mtce - Pav Mkings | 0 | 0 | 3,600 | 3,600 | ✓ | 3,600 | 3,600 | 0 | |
| St Lighting - Elec | 3,622 | 4,562 | 5,560 | 998 | ✓ | 6,670 | 6,670 | 0 | |
| St Lighting - Elec - Transit | 3,814 | 4,779 | 4,280 | 499 | X | 5,130 | 5,130 | 0 | |
| St Lighting - Mtce | 3,165 | 1,991 | 5,500 | 3,509 | ✓ | 6,600 | 6,600 | 0 | |
| St Lighting - Mtce - Transit | 3,294 | 8,752 | 3,350 | 5,402 | X 2 | 4,017 | 4,017 | 0 | |
| Sealed Pavement Mtce | 3,582 | 1,913 | 4,880 | 2,967 | ✓ | 5,850 | 5,850 | 0 | |
| Unsealed Pavement Mtce | 2,410 | 1,642 | 860 | 782 | X | 1,032 | 1,032 | 0 | |
| Routine Drainage Mtce | 844 | 1,890 | 1,080 | 810 | X | 1,300 | 1,300 | 0 | |
| Environ Mtce - Snow & Ice Cont | 0 | 4,619 | 2,610 | 2,009 | X 3 | 3,127 | 3,127 | 0 | |
| Enviro Mtce - Vegetation Contr | 651 | 0 | 1,110 | 1,110 | ✓ | 1,333 | 1,333 | 0 | |
| Enviro Mtce - Other | 0 | 538 | 1,110 | 572 | ✓ | 1,334 | 1,334 | 0 | |
| Traffic Svcs Mtce - Signs EMPs | 0 | 159 | 330 | 171 | ✓ | 400 | 400 | 0 | |
| Network & Asset Management | 0 | 0 | 5,000 | 5,000 | ✓ | 6,001 | 6,001 | 0 | |
| Total Subsidised | 45,592 | 46,491 | 70,580 | 24,089 | ✓ | 83,970 | 83,970 | 0 | |
| Unsubsidised | | | | | | | | | |
| Fairlie Footpaths | 6,109 | 9,916 | 6,320 | 3,596 | X | 7,585 | 7,585 | 0 | |
| Total Unsubsidised | 6,109 | 9,916 | 6,320 | 3,596 | X | 7,585 | 7,585 | 0 | |
| Total Direct Rooding Costs | 51,701 | 56,407 | 76,900 | 20,493 | ✓ | 91,555 | 91,555 | 0 | |
| Council Staff Support Costs | | | | | | | | | |
| Charges - Rooding Prof Svcs | 1,980 | 2,350 | 2,350 | 0 | | 2,822 | 2,822 | 0 | |
| Charges - Rooding Prof Svcs | 1,420 | 1,690 | 1,690 | 0 | | 2,027 | 2,027 | 0 | |
| Professional Rooding Services | 3,400 | 4,040 | 4,040 | 0 | | 4,849 | 4,849 | 0 | |
| Charges - Admin District | 3,440 | 3,480 | 3,480 | 0 | | 4,181 | 4,181 | 0 | |
| Charges - Asset Management | 3,150 | 3,090 | 3,090 | 0 | | 3,705 | 3,705 | 0 | |
| Total Council Staff Support Costs | 9,990 | 10,610 | 10,610 | 0 | | 12,735 | 12,735 | 0 | |
| Total Operating Expenditure | 61,726 | 66,784 | 87,660 | 20,876 | | 104,468 | 104,468 | 0 | |
| Operating Revenue | | | | | | | | | |
| Fairlie Works & Services Rates | 46,794 | 29,432 | 54,276 | 24,845 | ✓ 4 | 61,535 | 61,535 | 0 | |
| Other Income | | | | | | | | | |
| Transit-Street Lights & Clean | 0 | 15,687 | 7,620 | 8,067 | ✓ | 9,147 | 9,147 | 0 | |
| Transfund New Zealand | 25,350 | 31,937 | 40,320 | 8,383 | X | 48,378 | 48,378 | 0 | |
| NZTA Operational Subsidy | 7,480 | 13,979 | 19,444 | 5,465 | X 4 | 26,201 | 26,201 | 0 | |
| Petroleum Tax | 7,452 | 7,687 | 6,320 | 1,367 | ✓ | 7,585 | 7,585 | 0 | |
| Total Other Income | 14,932 | 37,352 | 33,384 | 3,968 | ✓ | 42,933 | 42,933 | 0 | |
| Council Staff Support Income | | | | 0 | | | | 0 | |
| Total Operating Revenue | 61,726 | 66,784 | 87,660 | 20,876 | | 104,468 | 104,468 | 0 | |
| CLOSING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|----------------------------------|-------------------------|---------------|---------------|----------------------|------|---------------|-------------------------------------|----------|------|
| OPENING BALANCE | (41,745) | 6,011 | 6,011 | | | 6,011 | 6,011 | | |
| Capital Expenditure | | | | | | | | | |
| Subsidised Capital | | | | | | | | | |
| Traffic Svcs Renewal - Signs EMP | 250 | 3,338 | 12,020 | 8,682 | ✓ | 14,429 | 14,429 | 0 | |
| Sealed Road Resurfacing | 31,101 | 29,918 | 26,640 | 3,278 | X | 26,640 | 26,640 | 0 | |
| Total Subsidised Capital | 31,351 | 33,256 | 38,660 | 5,404 | ✓ | 41,069 | 41,069 | 0 | |
| Unsubsidised Capital | | | | | | | | | |
| Vested Assets | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Footpaths - Surfacing | 0 | 0 | 15,480 | 15,480 | ✓ 5 | 15,480 | 15,480 | 0 | |
| Total Unsubsidised | 0 | 0 | 15,480 | 15,480 | ✓ | 15,480 | 15,480 | 0 | |
| Total Capital Expenditure | 31,351 | 33,256 | 54,140 | 20,884 | | 56,549 | 56,549 | 0 | |
| Capital Revenue | | | | | | | | | |
| Fairlie Works & Services Rates | 13,481 | 15,298 | 33,264 | 17,966 | ✓ | 34,372 | 34,372 | 0 | |
| Vested Assets | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| NZTA Subsidies | 17,870 | 17,958 | 20,876 | 2,918 | X | 22,177 | 22,177 | 0 | |
| Total Capital Revenue | 31,351 | 33,256 | 54,140 | 20,884 | | 56,549 | 56,549 | 0 | |
| CLOSING BALANCE | (41,745) | 6,011 | 6,011 | | | 6,011 | 6,011 | | |

Variance Analysis

1. Drainage maintenance has been over budgeted for the 2011 financial year. The final costs are unlikely to reach \$10,000
2. These costs are passed directly onto transit. Increased costs of Maintenance relating to Transit. These costs are recovered 100% from Transit.
3. Costs of snow/ice clearing incurred at the beginning of the year. These costs will vary depending on the amount and frequency of snow/ice events
4. Both the level of rates and the NZTA operational subsidy are lower than anticipated due to lower than anticipated overall subsidised work.
5. The budget for this item has been carried forward to the 2011/2012 financial year

TEKAPO ROADING
FINANCIAL REPORT FOR APRIL 2011

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|-----------------------------------|-------------------------|--------|--------|----------------------|------|----------|-------------------------------------|----------|------|
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |
| Operating Expenditure | | | | | | | | | |
| Interest on Capital Reserve | 502 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Roading | | | | | | | | | |
| Subsidised | | | | | | | | | |
| Drain Mtce - St Clean | 12,568 | 5,158 | 13,090 | 7,932 | ✓ | 15,705 | 15,705 | 0 | |
| Drain Mtce - St Clean - Transi | 6,786 | 5,850 | 8,190 | 2,340 | ✓ | 9,825 | 9,825 | 0 | |
| Traffic Svcs Mtce - Pav Mkings | 0 | 0 | 4,644 | 4,644 | ✓ | 4,644 | 4,644 | 0 | |
| Street Lighting - Electricity | 5,744 | 6,451 | 6,670 | 219 | ✓ | 8,000 | 8,000 | 0 | |
| St Lighting - Elec - Transit | 710 | 797 | 1,140 | 343 | ✓ | 1,372 | 1,372 | 0 | |
| Street Lighting - Maintenance | 18,232 | 6,437 | 20,000 | 13,563 | ✓ 1 | 24,000 | 24,000 | 0 | |
| St Lighting - Mtce - Transit | 2,253 | 792 | 3,400 | 2,608 | ✓ | 4,079 | 4,079 | 0 | |
| Sealed Pavement Mtce | 4,225 | 2,326 | 3,980 | 1,654 | ✓ | 4,771 | 4,771 | 0 | |
| Unsealed Pavement Maintenance | 1,954 | 1,026 | 0 | 1,026 | X | 0 | 0 | 0 | |
| Drainage Mtce - Other | 2,091 | 880 | 1,320 | 440 | ✓ | 1,590 | 1,590 | 0 | |
| Environmental Maintenance | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Enviro Mtce - Snow & Ice Contr | 495 | 7,896 | 3,050 | 4,846 | X 2 | 3,657 | 3,657 | 0 | |
| Enviro Mtce - Vegetation Contr | 658 | 618 | 5,420 | 4,802 | ✓ | 6,500 | 6,500 | 0 | |
| Enviro Mtce - Other | 0 | 416 | 5,350 | 4,934 | ✓ | 6,416 | 6,416 | 0 | |
| Traffic Svcs Mtce - Signs EMPs | 0 | 174 | 430 | 256 | ✓ | 516 | 516 | 0 | |
| Network & Asset Management | 0 | 0 | 3,010 | 3,010 | ✓ | 3,612 | 3,612 | 0 | |
| Total Subsidised | 55,715 | 38,821 | 79,694 | 40,873 | ✓ | 94,687 | 94,687 | 0 | |
| Unsubsidised | | | | | | | | | |
| Tekapo Footpaths | 6,069 | 4,811 | 5,420 | 609 | ✓ | 6,502 | 6,502 | 0 | |
| New Year Road Sweep | 0 | 0 | 450 | 450 | ✓ | 542 | 542 | 0 | |
| Total Unsubsidised | 6,069 | 4,811 | 5,870 | 1,059 | ✓ | 7,044 | 7,044 | 0 | |
| Total Direct Roothing Costs | 61,784 | 43,632 | 85,564 | 41,932 | ✓ | 101,731 | 101,731 | 0 | |
| Council Staff Support Costs | | | | | | | | | |
| Charges - Roothing Prof Svcs | 1,680 | 2,000 | 2,000 | 0 | | 2,398 | 2,398 | 0 | |
| Charges - Roothing Prof Svcs | 4,050 | 4,810 | 4,810 | 0 | | 5,768 | 5,768 | 0 | |
| Professional Roothing Services | 5,730 | 6,810 | 6,810 | 0 | | 8,166 | 8,166 | 0 | |
| Charges - Asset Management | 3,260 | 3,190 | 3,190 | 0 | | 3,834 | 3,834 | 0 | |
| Charges - Admin District | 1,880 | 1,910 | 1,910 | 0 | | 2,289 | 2,289 | 0 | |
| Total Council Staff Support Costs | 10,870 | 11,910 | 11,910 | 0 | | 14,289 | 14,289 | 0 | |
| Total Operating Expenditure | 73,156 | 55,542 | 97,474 | 41,932 | | 116,020 | 116,020 | 0 | |
| Operating Revenue | | | | | | | | | |
| Tekapo Works & Services Rates | 50,653 | 9,403 | 37,187 | 27,784 | ✓ 3 | 65,874 | 65,874 | 0 | |
| Other Income | 0 | 3,033 | 4,540 | 1,507 | X | 5,451 | 5,451 | 0 | |
| Transit-Street Lights & Clean | 0 | 3,033 | 4,540 | 1,507 | X | 5,451 | 5,451 | 0 | |
| NZTA Operational Subsidy | 16,438 | 36,926 | 50,607 | 13,681 | X 3 | 38,537 | 38,537 | 0 | |
| Petroleum Tax | 5,455 | 5,627 | 3,870 | 1,757 | ✓ | 4,639 | 4,639 | 0 | |
| Interest Earned on Capital Rsv | 610 | 553 | 1,270 | 717 | X | 1,519 | 1,519 | 0 | |
| Total Other Income | 22,503 | 46,139 | 60,287 | 14,148 | X | 50,146 | 50,146 | 0 | |
| Total Operating Revenue | 73,156 | 55,542 | 97,474 | 41,932 | | 116,020 | 116,020 | 0 | |
| CLOSING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Variance | Note | Forecast | Budget | Variance | Note |
|---------------------------------|-------------------------|--------|--------|----------|------|----------|---------|----------|------|
| OPENING BALANCE | 6,876 | 18,815 | 18,815 | | | 18,815 | 18,815 | | |
| Capital Expenditure | | | | | | | | | |
| Subsidised Capital | | | | | | | | | |
| Traffic Svcs Renewal - St Light | 0 | 3,730 | 1,720 | 2,010 | X 4 | 2,064 | 2,064 | 0 | |
| Signs | 0 | 0 | 860 | 860 | ✓ | 1,032 | 1,032 | 0 | |
| Reseals | 52,713 | 0 | 0 | 0 | | 41,099 | 41,099 | 0 | |
| Total Subsidised Capital | 52,713 | 3,730 | 2,580 | 1,150 | X | 44,195 | 44,195 | 0 | |
| Unsubsidised Capital | | | | | | | | | |
| Vested Assets | 0 | 0 | 0 | 0 | | 62,091 | 62,091 | 0 | |
| Footpaths - Surfacing | 0 | 0 | 0 | 0 | | 20,000 | 20,000 | 0 | |
| Pioneer Drive Upgrade | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Total Unsubsidised | 0 | 0 | 0 | 0 | | 82,091 | 82,091 | 0 | |
| Total Capital Expenditure | 52,713 | 3,730 | 2,580 | 1,150 | | 126,286 | 126,286 | 0 | |
| Capital Revenue | | | | | | | | | |
| Tekapo Works & Services Rates | 22,667 | 1,716 | 1,187 | 529 | X | 40,330 | 40,330 | 0 | |
| Vested Assets | 0 | 0 | 0 | 0 | | 62,091 | 62,091 | 0 | |
| NZTA Subsidy | 30,047 | 2,014 | 1,393 | 621 | ✓ | 23,865 | 23,865 | 0 | |
| | 52,713 | 3,730 | 2,580 | 1,150 | | 126,286 | 126,286 | 0 | |
| | 6,876 | 18,815 | 18,815 | | | 18,815 | 18,815 | | |

Variance Analysis

1. Street Light maintenance costs are lower than budget due to less repairs required to be carried out over the period. Anecdotal evidence suggests last years higher than expected costs may have been attributable to power spikes which may have caused some of the problems. These problems do not appear to have re-occurred.
2. Costs of snow/ice clearing incurred at the beginning of the year. These costs will vary depending on the amount and frequency of snow/ice events
3. Both the level of rates and the NZTA operational subsidy are lower than anticipated due to lower than anticipated overall subsidised work.
4. Unbudgeted carry forward from 2009/2010 year

**TWIZEL ROADING
FINANCIAL REPORT FOR APRIL 2011**

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Budget | Full Year to 30 June 2011 Variance | Note |
|------------------------------------|-------------------------|---------------|----------------|----------------------|------|----------------|----------------|---------------------------------------|------|
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |
| Operating Expenditure | | | | | | | | | |
| Interest on Capital Reserve | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Roading Subsidised | | | | | | | | | |
| Drainage Mtce - St Cleaning | 23,427 | 19,233 | 25,800 | 6,567 | ✓ | 30,960 | 30,960 | 0 | |
| Traffic Svcs Mtce - Pav Mkings | 0 | 0 | 11,352 | 11,352 | ✓ | 11,352 | 11,352 | 0 | |
| St Lighting - Electricity | 16,408 | 17,071 | 18,570 | 1,499 | ✓ | 22,280 | 22,280 | 0 | |
| St Lighting - Elec - Transit | 91 | 104 | 120 | 16 | ✓ | 144 | 144 | 0 | |
| Street Lighting - Maintenance | 15,606 | 11,049 | 17,330 | 6,281 | ✓ 1 | 20,800 | 20,800 | 0 | |
| St Lighting - Mtce - Transit | 158 | 112 | 600 | 488 | ✓ | 722 | 722 | 0 | |
| Sealed Pavement Mtce | 14,081 | 2,886 | 13,180 | 10,294 | ✓ 2 | 15,813 | 15,813 | 0 | |
| Unsealed Pavement Maintenance | 2,170 | 2,821 | 860 | 1,961 | X | 1,032 | 1,032 | 0 | |
| Routine Drainage Mtce | 2,342 | 961 | 1,670 | 709 | ✓ | 2,002 | 2,002 | 0 | |
| Environmental Maintenance | 386 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Enviro Mtce - Snow & Ice Contr | 0 | 2,311 | 1,150 | 1,161 | X 3 | 1,376 | 1,376 | 0 | |
| Enviro Mtce - Vegetation Contr | 1,819 | 333 | 1,150 | 818 | ✓ | 1,376 | 1,376 | 0 | |
| Enviro Mtce - Other | 343 | 927 | 1,150 | 223 | ✓ | 1,376 | 1,376 | 0 | |
| Traffic Svcs Mtce - Signs EMPs | 38 | 477 | 520 | 43 | ✓ | 619 | 619 | 0 | |
| Network & Asset Management | 0 | 0 | 2,580 | 2,580 | ✓ | 3,096 | 3,096 | 0 | |
| Total Subsidised | 76,867 | 58,283 | 96,032 | 37,749 | ✓ | 112,948 | 112,948 | 0 | |
| Unsubsidised | | | | | | | | | |
| Twizel Footpaths | 13,551 | 11,293 | 10,840 | 453 | X | 13,003 | 13,003 | 0 | |
| Total Unsubsidised | 13,551 | 11,293 | 10,840 | 453 | X | 13,003 | 13,003 | 0 | |
| Total Direct Roothing Costs | 90,418 | 69,576 | 106,872 | 37,296 | ✓ | 125,951 | 125,951 | 0 | |
| Council Staff Support Costs | | | | | | | | | |
| Charges - Roothing Prof Svcs | 4,680 | 5,550 | 5,550 | 0 | | 6,662 | 6,662 | 0 | |
| Charges - Roothing Prof Svcs | 1,570 | 1,870 | 1,870 | 0 | | 2,239 | 2,239 | 0 | |
| Professional Roothing Services | 6,250 | 7,420 | 7,420 | 0 | | 8,901 | 8,901 | 0 | |
| Charges - Asset Management | 13,370 | 13,100 | 13,100 | 0 | | 15,719 | 15,719 | 0 | |
| Charges - Admin District | 4,000 | 4,050 | 4,050 | 0 | | 4,863 | 4,863 | 0 | |
| Total Council Staff Support Costs | 23,620 | 24,570 | 24,570 | 0 | | 29,483 | 29,483 | 0 | |
| Total Operating Expenditure | 114,038 | 94,146 | 131,442 | 37,296 | | 155,434 | 155,434 | 0 | |
| Operating Revenue | | | | | | | | | |
| Twizel Works & Services Rates | 75,737 | 58,390 | 86,759 | 28,369 | ✓ 4 | 91,252 | 91,252 | | |
| Other Income | | | | | | | | | |
| Transit-Street Lights & Clean | 0 | 196 | 720 | 524 | X | 866 | 866 | 0 | |
| NZTA Operational Subsidy | 25,638 | 22,497 | 31,883 | 9,385 | X 4 | 48,822 | 48,822 | 0 | |
| Petroleum Tax | 12,664 | 13,062 | 12,080 | 982 | ✓ | 14,494 | 14,494 | 0 | |
| Total Other Income | 38,301 | 35,756 | 44,683 | 8,927 | X | 64,182 | 64,182 | 0 | |
| Total Operating Revenue | 114,038 | 94,146 | 131,442 | 37,296 | | 155,434 | 155,434 | 0 | |
| CLOSING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Variance | Note | Forecast | Budget | Variance | Note |
|----------------------------------|-------------------------|----------------|----------------|---------------|------|----------------|----------------|----------|------|
| OPENING BALANCE | 82,969 | 63,487 | 63,487 | | | 63,487 | 63,487 | | |
| Capital Expenditure | | | | | | | | | |
| Subsidised Capital | | | | | | | | | |
| Signs | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Reseals | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Traffic Svcs Renwl - Signs EMP | 0 | 11,476 | 1,720 | 9,756 | X 5 | 2,064 | 2,064 | 0 | |
| Sealed Road Resurfacing | 126,061 | 97,677 | 97,756 | 79 | ✓ | 97,756 | 97,756 | 0 | |
| Total Subsidised Capital | 126,061 | 109,153 | 99,476 | 9,677 | X | 99,820 | 99,820 | 0 | |
| Unsubsidised Capital | | | | | | | | | |
| Footpaths - Surfacing | 0 | 0 | 50,248 | 50,248 | ✓ | 50,248 | 50,248 | 0 | |
| Vested Assets | 0 | 0 | 0 | 0 | | 86,927 | 86,927 | 0 | |
| Total Unsubsidised | 0 | 0 | 50,248 | 50,248 | ✓ | 137,175 | 137,175 | 0 | |
| Total Capital Expenditure | 126,061 | 109,153 | 149,724 | 40,571 | | 236,995 | 236,995 | 0 | |
| Capital Revenue | | | | | | | | | |
| Twizel Works & Services Rates | 54,206 | 50,210 | 96,007 | 45,797 | ✓ | 96,165 | 96,165 | 0 | |
| Vested Assets | 0 | 0 | 0 | 0 | | 86,927 | 86,927 | 0 | |
| NZTA Subsidy | 71,855 | 58,943 | 53,717 | 5,226 | ✓ | 53,903 | 53,903 | 0 | 2 |
| | 126,061 | 109,153 | 149,724 | 40,571 | | 236,995 | 236,995 | 0 | |
| | 82,969 | 63,487 | 63,487 | | | 63,487 | 63,487 | | |

Variance Analysis

1. Maintenance is lower than budget due to lower than anticipated breakages occurring.
2. Lower than anticipated repairs for footpath resurfacing have led to lower than anticipated costs
3. Costs of snow/ice clearing incurred at the beginning of the year. These costs will vary depending on the amount and frequency of snow/ice events
4. Both the level of rates and the NZTA operational subsidy are lower than anticipated due to lower than anticipated overall subsidised work.
5. Budget from last year was not carried forward into the 2011 year to match expenditure.

ROADING - RURAL
FINANCIAL REPORT FOR APRIL 2011

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apr 2011 Variance | Note | Full Year to 30 June 2011 | | |
|------------------------------------|-------------------------|---------|---------|----------------------|------|---------------------------|-----------|------|
| | | | | | | | Variance | Note |
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | |
| Operating Expenditure | | | | | | | | |
| Capital Reserve Interest Paid | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Roading Subsidised | | | | | | | | |
| Struct Mtce - Bridges | 55,661 | 38,595 | 45,000 | 6,405 | ✓ | 87,896 | 87,896 | 0 |
| Struct Mtce - Cattle Stops | 15,860 | 7,188 | 10,000 | 2,812 | ✓ | 22,704 | 22,704 | 0 |
| St Lighting - Electricity | 345 | 434 | 680 | 246 | ✓ | 821 | 821 | 0 |
| St Lighting - Elec - Transit | 842 | 1,086 | 1,820 | 734 | ✓ | 2,186 | 2,186 | 0 |
| St Lighting - Mtce | 1,139 | 712 | 2,580 | 1,868 | ✓ | 3,096 | 3,096 | 0 |
| St Lighting - Mtce - Transit | 2,420 | 1,513 | 5,160 | 3,647 | ✓ | 6,192 | 6,192 | 0 |
| Sealed Pavement Mtce | 113,775 | 120,447 | 82,890 | 37,557 | X 1 | 99,470 | 99,470 | 0 |
| Unsealed Pavement Mtce | 251,047 | 306,970 | 320,000 | 13,030 | ✓ | 513,966 | 513,966 | 0 |
| Drainage Mtce - Other | 71,506 | 37,900 | 40,000 | 2,100 | ✓ | 102,160 | 102,160 | 0 |
| Enviro Mtce - Snow & Ice Contr | 19,657 | 17,558 | 0 | 17,558 | X 2 | 0 | 0 | 0 |
| Enviro Mtce - Vegetation Contr | 50,749 | 60,187 | 29,170 | 31,017 | X 3 | 35,000 | 35,000 | 0 |
| Enviro Mtce - Other | 28,915 | 43,415 | 22,280 | 21,135 | X 4 | 26,736 | 26,736 | 0 |
| Traffic Svcs Mtce - Signs EMPs | 34,127 | 30,262 | 29,170 | 1,092 | X | 35,000 | 35,000 | 0 |
| Emergency reinstatement | 14,150 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Network and Asset Management | 0 | 0 | 8,600 | 8,600 | ✓ | 10,320 | 10,320 | 0 |
| Total Subsidised Roading | 666,928 | 666,436 | 597,350 | 69,086 | X | 945,547 | 945,547 | 0 |
| Internal Charges | | | | | | | | |
| Professional Roading Business Unit | 76,040 | 90,240 | 90,240 | 0 | | 108,291 | 108,291 | 0 |
| Charges - Asset Management | 52,560 | 51,490 | 51,490 | 0 | | 61,794 | 61,794 | 0 |
| Charges - Admin District | 18,240 | 18,500 | 18,500 | 0 | | 22,198 | 22,198 | 0 |
| Total Internal Charges | 146,840 | 160,230 | 160,230 | 0 | | 192,283 | 192,283 | 0 |
| Total Operating Expenditure | 813,768 | 826,666 | 757,580 | 69,086 | | 1,137,830 | 1,137,830 | 0 |
| Operating Revenue | | | | | | | | |
| Rural Works & Services Rates | 622,807 | 295,870 | 125,381 | 170,488 | X | 519,432 | 519,432 | 0 |
| Other Income | | | | | | | | |
| Transit-Street Lights & Clean | 0 | 2,445 | 6,980 | 4,535 | X | 8,378 | 8,378 | 0 |
| Other Income | (82) | 13,585 | 32,390 | 18,805 | X | 38,870 | 38,870 | 0 |
| NZTA Operating Subsidy | 142,378 | 467,578 | 557,669 | 90,091 | X | 528,958 | 528,958 | 0 |
| Petroleum Tax | 23,135 | 23,865 | 20,940 | 2,925 | ✓ | 25,124 | 25,124 | 0 |
| Other Income | 0 | 492 | 0 | 492 | ✓ | 0 | 0 | 0 |
| Interest earned on Capital Rsv | 25,529 | 22,833 | 14,220 | 8,613 | ✓ | 17,068 | 17,068 | 0 |
| Capital Reserve Interest | 25,529 | 22,833 | 14,220 | 8,613 | ✓ | 17,068 | 17,068 | 0 |
| Other Income | 190,961 | 530,797 | 632,199 | 101,402 | X | 618,398 | 618,398 | 0 |
| Total Operating Revenue | 813,768 | 826,666 | 757,580 | 69,086 | | 1,137,830 | 1,137,830 | 0 |
| CLOSING BALANCE | 0 | 0 | 0 | | | 0 | 0 | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apr 2011 Variance | Note | Full Year to 30 June 2011 | | |
|-----------------------------------|-------------------------|---------|---------|----------------------|------|---------------------------|-----------|------|
| | | | | | | | Variance | Note |
| OPENING BALANCE | 846,946 | 667,349 | 667,349 | | | 667,349 | 667,349 | |
| Capital Expenditure | | | | | | | | |
| Subsidised | | | | | | | | |
| Unsealed Road Metalling | 330,725 | 301,333 | 244,840 | 56,493 | X | 279,840 | 279,840 | 0 |
| Pavement rehabilitation | 0 | 44,601 | 50,000 | 5,399 | ✓ | 189,800 | 189,800 | 0 |
| Struc Com Repl - Bridges Cstop | 2,772 | 3,529 | 14,448 | 10,919 | ✓ | 14,448 | 14,448 | 0 |
| Bridges | 0 | 14,083 | 20,000 | 5,917 | ✓ | 84,500 | 84,500 | 0 |
| Drainage Renewals - Culverts | 26,757 | 21,881 | 36,170 | 14,289 | ✓ | 43,400 | 43,400 | 0 |
| Traffic Svcs Renwl - Signs EMPs | 62,039 | 29,152 | 0 | 29,152 | X 5 | 0 | 0 | 0 |
| Associated improvements | 0 | 0 | 3,440 | 3,440 | ✓ | 4,128 | 4,128 | 0 |
| Minor Improvements | 134,598 | 45,012 | 50,000 | 4,988 | ✓ | 183,000 | 183,000 | 0 |
| Reseals | 337,438 | 253,820 | 183,624 | 70,196 | X 6 | 183,624 | 183,624 | 0 |
| Total Subsidised | 894,244 | 733,955 | 649,762 | 84,193 | X | 1,039,424 | 1,039,424 | 0 |
| Unsubsidised | | | | | | | | |
| Sealing Past Houses | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Total Unsubsidised | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Total Capital Expenditure | 894,244 | 733,955 | 649,762 | 84,193 | | 1,039,424 | 1,039,424 | 0 |
| Capital Revenue | | | | | | | | |
| Rural Works & Services Rates | 384,525 | 337,619 | 298,891 | 38,729 | X | 478,135 | 478,135 | 0 |
| Upgrade Contributions | 27,576 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Capital Reserve Interest Received | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| NZTA Subsidies | 509,719 | 396,336 | 350,871 | 45,464 | ✓ | 561,289 | 561,289 | 0 |
| Total Capital Revenue | 921,820 | 733,955 | 649,762 | 84,193 | | 1,039,424 | 1,039,424 | 0 |
| CLOSING BALANCE | 874,522 | 667,349 | 667,349 | | | 667,349 | 667,349 | |

Variance Analysis

1. Higher than anticipated repairs required for sealed road maintenance due to factors such as frost heave.
2. Snowfall at the beginning of the year required additional rural road clearing
3. Higher than anticipated costs to clear vegetation etc from culverts and other stormwater structures
4. Additional costs linked to snow and ice clearing requiring ice control (grit) to be removed from intersections etc.
5. Unbudgeted carry forward from 2009/2010 year
6. Council have previously been advised that the overspend in Reseals will be funded from Pavement rehabilitation.

ROADING - PROFESSIONAL SERVICES BUSINESS UNIT
FINANCIAL REPORT FOR APRIL 2011

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Full Year to 30 June 2011 | | |
|------------------------------------|-------------------------|-----------------|-----------------|----------------------|------|---------------------------|-----------------|----------|
| | | | | | | | Variance | Note |
| OPENING BALANCE | (108,688) | (48,834) | (48,834) | | | (48,834) | (48,834) | |
| Operating Expenditure | | | | | | | | |
| Labour | 76,190 | 74,675 | 89,740 | 15,065 | ✓ 1 | 107,693 | 107,693 | 0 |
| Consultancy | | | | 0 | | | | 0 |
| RAMM | 2,709 | 17,607 | 25,000 | 7,393 | ✓ | 30,000 | 30,000 | 0 |
| Legal | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Other Consultancy Services | 14,447 | 5,924 | 15,000 | 9,077 | ✓ | 18,000 | 18,000 | 0 |
| Total Consultancy | 17,155 | 23,530 | 40,000 | 16,470 | ✓ | 48,000 | 48,000 | 0 |
| Administration | | | | | | | | |
| Advertising | 930 | 1,551 | 690 | 861 | X | 829 | 829 | 0 |
| Tools & Equipment | 92 | 746 | 460 | 286 | X | 550 | 550 | 0 |
| Insurance | 1,096 | 2,036 | 920 | 1,116 | X | 1,100 | 1,100 | 0 |
| Other Expenses | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Publications & Legislation | 0 | 0 | 290 | 290 | ✓ | 343 | 343 | 0 |
| Subscriptions | 211 | 0 | 780 | 780 | ✓ | 932 | 932 | 0 |
| Tolls & Rentals | 242 | 225 | 430 | 205 | ✓ | 519 | 519 | 0 |
| Total Administration | 2,570 | 4,558 | 3,570 | 988 | X | 4,273 | 4,273 | 0 |
| Capital Reserve Interest | | | | | | | | |
| Interest on Capital Reserve | 0 | 0 | 880 | 880 | ✓ | 1,057 | 1,057 | 0 |
| Total Capital Reserve Interest | 0 | 0 | 880 | 880 | ✓ | 1,057 | 1,057 | 0 |
| General Maintenance | | | | | | | | |
| Vehicle Expenses | 10,802 | 22,530 | 9,630 | 12,900 | X | 11,553 | 11,553 | 0 |
| General Maintenance | 10,802 | 22,530 | 9,630 | 12,900 | X | 11,553 | 11,553 | 0 |
| Council Support Costs | | | | 0 | | | | 0 |
| Charges - Admin District | 22,410 | 22,960 | 22,960 | 0 | | 27,546 | 27,546 | 0 |
| Charges - Council Bldg Fairlie | 2,800 | 2,820 | 2,820 | 0 | | 3,380 | 3,380 | 0 |
| Charges - CEO Department | 7,630 | 7,550 | 7,550 | 0 | | 9,065 | 9,065 | 0 |
| Charges - Info Tech Support | 7,940 | 8,510 | 8,510 | 0 | | 10,206 | 10,206 | 0 |
| Council Staff Support Costs | 40,780 | 41,840 | 41,840 | 0 | | 50,197 | 50,197 | 0 |
| Total Operating Expenditure | 147,498 | 167,133 | 185,660 | 18,527 | | 222,773 | 222,773 | 0 |
| Operating Revenue | | | | | | | | |
| Transfund New Zealand | 91,487 | 117,600 | 86,430 | 31,170 | ✓ | 103,712 | 103,712 | 0 |
| Other Income | 300 | 100 | 1,730 | 1,630 | X | 2,072 | 2,072 | 0 |
| Total Other Income | 91,787 | 117,700 | 88,160 | 29,540 | ✓ | 105,784 | 105,784 | 0 |
| Council Staff Support Income | | | | | | | | |
| Total Council Staff Support Income | 90,372 | 107,500 | 107,500 | 0 | | 128,992 | 128,992 | 0 |
| Total Operating Revenue | 182,159 | 225,200 | 195,660 | 29,540 | | 234,776 | 234,776 | 0 |
| CLOSING BALANCE | (74,026) | 9,233 | (38,834) | | | (36,831) | (36,831) | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Full Year to 30 June 2011 | | |
|----------------------------------|-------------------------|--------------|--------------|----------------------|------|---------------------------|--------------|----------|
| | | | | | | | Variance | Note |
| OPENING BALANCE | 1,973 | 6,195 | 6,195 | | | 6,195 | 6,195 | |
| Capital Expenditure | | | | | | | | |
| Plant & Equipment | 4,496 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Total Capital Expenditure | 4,496 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Capital Revenue | | | | | | | | |
| Council Staff Support Income | 1,048 | 1,010 | 1,010 | 0 | | 1,215 | 1,215 | 0 |
| Total Capital Revenue | 1,048 | 1,010 | 1,010 | 0 | | 1,215 | 1,215 | 0 |
| CLOSING BALANCE | (1,476) | 7,205 | 7,205 | | | 7,410 | 7,410 | |

Variance Analysis

1. Lower than anticipated labour costs as annual leave was taken during the period.

SOLID WASTE ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Actual | Full Year to 30 June 2011 Budget | Variance Note |
|-------------------------------|-------------------------|-----------|-----------|---------------------------|-----------|-------------------------------------|---------------|
| OPENING BALANCE | 21,619 | (38,869) | (38,869) | | (38,869) | (38,869) | |
| Operating Expenditure | | | | | | | |
| Labour | 196,748 | 173,833 | 206,630 | 32,797 ✓ 1 | 247,952 | 247,952 | 0 |
| Members Costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Consultancy | 3,118 | 11,380 | 1,190 | 10,190 X 2 | 4,124 | 4,124 | 0 |
| Administration | 8,150 | 7,431 | 11,440 | 4,009 ✓ | 13,711 | 13,711 | 0 |
| Capital Reserve Interest Paid | 27,651 | 17,464 | 25,120 | 7,656 ✓ | 30,164 | 30,164 | 0 |
| General Maintenance | 400,680 | 390,200 | 451,290 | 61,090 ✓ 3 | 533,833 | 533,833 | 0 |
| Council Staff Support Costs | 318,000 | 111,040 | 111,040 | 0 | 133,230 | 133,230 | 0 |
| Total Operating Expenditure | 954,347 | 711,348 | 806,710 | 95,362 | 963,014 | 963,014 | 0 |
| Operating Revenue | | | | | | | |
| Total Rates | 427,738 | 163,323 | 378,421 | 215,098 ✓ | 437,364 | 437,364 | 0 |
| Other Income | 259,681 | 273,781 | 185,955 | 87,826 ✓ 4 | 224,282 | 224,282 | 0 |
| Council Staff Support Income | 282,580 | 74,990 | 74,250 | 740 ✓ | 89,093 | 89,093 | 0 |
| Total Operating Revenue | 969,999 | 512,094 | 638,626 | 126,533 | 750,739 | 750,739 | 0 |
| CLOSING BALANCE | 37,271 | (238,123) | (206,953) | | (251,144) | (251,144) | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Actual | Full Year to 30 June 2011 Budget | Variance Note |
|------------------------------|-------------------------|-----------|-----------|---------------------------|-----------|-------------------------------------|---------------|
| OPENING BALANCE | (681,151) | (624,804) | (624,804) | | (624,804) | (624,804) | |
| Capital Expenditure | | | | | | | |
| Resource Recovery Parks | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Organic Waste | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Capital Expenditure | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Revenue | | | | | | | |
| Total Rates (Funded Depn) | 52,770 | 40,410 | 41,148 | 738 ✓ | 49,354 | 49,354 | 0 |
| Council Staff Support Income | 30 | 30 | 770 | 740 X | 924 | 924 | 0 |
| Total Capital Revenue | 52,800 | 40,440 | 41,918 | 1,478 | 50,278 | 50,278 | 0 |
| CLOSING BALANCE | (628,351) | (584,364) | (582,886) | | (574,526) | (574,526) | |

Variance Analysis

1. Lower than anticipated labour costs as a result of staff reductions and lower overtime being required.
2. Costs relating to assistance provided to Solid Waste sub committee by Biobiz Ltd. Some of these costs will be covered by the Solid Waste Levy.
3. Lower than anticipated costs for township collection costs (\$7,925) Closed Landfills costs (\$5,646) and RRP's (\$13,597) coupled with lower than anticipated costs for Organics (\$38,669) and transportation of recyclables (\$35,348) offset by higher than anticipated cartage costs of residual waste of \$36,279 and disposal fees \$10,455
4. Higher than anticipated gate fee takings for the period

SOLID WASTE ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Actual | Full Year to 30 June 2011 Budget | Variance Note |
|-----------------------------------|-------------------------|-----------|-----------|---------------------------|-----------|-------------------------------------|---------------|
| OPENING BALANCE | 21,619 | (38,869) | (38,869) | | (38,869) | (38,869) | |
| Operating Expenditure by Activity | | | | | | | |
| Management | 76,007 | 85,836 | 81,590 | 4,246 X | 100,596 | 100,596 | 0 |
| Refuse Collection | 68,895 | 67,685 | 75,610 | 7,925 ✓ | 91,268 | 91,268 | 0 |
| Closed Landfills | 2,002 | 3,884 | 9,530 | 5,646 ✓ | 11,183 | 11,183 | 0 |
| Resource Recovery Parks | 399,221 | 186,154 | 223,960 | 37,806 ✓ | 268,767 | 268,767 | 0 |
| Hardfill Sites | 6,484 | 4,024 | 7,450 | 3,426 ✓ | 8,940 | 8,940 | 0 |
| Residual Waste | 242,282 | 286,818 | 238,770 | 48,048 X | 286,500 | 286,500 | 0 |
| Recycling | 54,238 | 29,128 | 67,890 | 38,762 ✓ | 81,467 | 81,467 | 0 |
| Organics | 105,217 | 47,818 | 101,910 | 54,092 ✓ | 114,293 | 114,293 | 0 |
| Total Operating Expenditure | 954,347 | 711,348 | 806,710 | 95,362 | 963,014 | 963,014 | 0 |
| Operating Revenue | | | | | | | |
| Targeted Rates (Townships) | 82,770 | 77,933 | 77,950 | 17 ✓ | 93,543 | 93,543 | 0 |
| Rural Works and Services | 440 | 460 | 460 | 0 | 550 | 550 | 0 |
| General Rates | 344,528 | 84,930 | 300,011 | 215,081 ✓ | 343,271 | 343,271 | 0 |
| Other Income | 259,681 | 273,781 | 185,955 | 87,826 ✓ | 224,282 | 224,282 | 0 |
| Internal Council Income | 282,580 | 74,990 | 74,250 | 740 ✓ | 89,093 | 89,093 | 0 |
| Total Operating Revenue | 969,999 | 512,094 | 638,626 | 126,533 | 750,739 | 750,739 | 0 |
| CLOSING BALANCE | 37,271 | (238,123) | (206,953) | 31,171 | (251,144) | (251,144) | 0 |

BUILDING CONTROL ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|------------------------------------|-------------------------|----------------|----------------|---------------------------|----------------|-------------------------------------|---------------|
| OPENING BALANCE | 0 | 0 | 0 | | 0 | 0 | |
| Operating Expenditure | | | | | | | |
| Labour | 107,220 | 106,561 | 115,860 | 9,299 ✓ | 139,024 | 139,024 | 0 |
| Members Costs | | | | 0 | | | 0 |
| Consultancy | 8,753 | 0 | 10,020 | 10,020 ✓ | 12,031 | 12,031 | 0 |
| Administration | 28,163 | 38,274 | 30,450 | 7,824 X 3 | 32,132 | 32,132 | 0 |
| Capital Reserve Interest Paid | (15) | 7 | 0 | 7 X | 0 | 0 | 0 |
| General Maintenance | 10,050 | 23,139 | 13,800 | 9,339 X 1 | 16,557 | 16,557 | 0 |
| Council Staff Support Costs | 68,330 | 68,910 | 68,910 | 0 | 82,701 | 82,701 | 0 |
| Total Operating Expenditure | 222,502 | 236,891 | 239,040 | 2,149 | 282,445 | 282,445 | 0 |
| Operating Revenue | | | | | | | |
| Total Rates | (7,231) | 48,459 | 88,900 | 40,441 ✓ | 102,286 | 102,286 | 0 |
| Other Income | 227,233 | 185,932 | 147,640 | 38,292 ✓ 2 | 177,159 | 177,159 | 0 |
| Council Staff Support Income | 2,500 | 2,500 | 2,500 | 0 | 3,000 | 3,000 | 0 |
| Total Operating Revenue | 222,502 | 236,891 | 239,040 | 2,149 | 282,445 | 282,445 | 0 |
| CLOSING BALANCE | 0 | 0 | 0 | | 0 | 0 | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|---------------------------|-------------------------|------------|------------|---------------------------|------------|-------------------------------------|---------------|
| OPENING BALANCE | 2,295 | 607 | 607 | | 607 | 607 | |
| Capital Expenditure | | | | | | | |
| Total Capital Expenditure | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Revenue | | | | | | | |
| General Rates | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Capital Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 2,295 | 607 | 607 | | 607 | 607 | |

Variance Analysis

1. Due to increase in internal charge out of Motor vehicles to 48c per km
2. Increased revenue from Building consent fees
3. Includes \$33,340 call from Riskpool. This will be funded from the Special Reserve created in 2009/2010 to cover this expenditure.

RESOURCE MANAGEMENT ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|------------------------------------|-------------------------|----------------|----------------|---------------------------|----------------|-------------------------------------|---------------|
| OPENING BALANCE | 0 | 0 | 0 | | 0 | 0 | |
| Operating Expenditure | | | | | | | |
| Labour | 135,922 | 151,409 | 154,930 | 3,521 ✓ | 185,914 | 185,914 | 0 |
| Members Costs | | | | 0 | | | 0 |
| Consultancy | 23,099 | 193,824 | 13,820 | 180,004 X 1 | 16,576 | 16,576 | 0 |
| Administration | 19,964 | 6,939 | 12,140 | 5,201 ✓ | 14,563 | 14,563 | 0 |
| Capital Reserve Interest Paid | 5,715 | 8,148 | 2,580 | 5,568 X 2 | 3,098 | 3,098 | 0 |
| General Maintenance | 8,420 | 12,859 | 13,800 | 941 ✓ | 16,557 | 16,557 | 0 |
| Council Staff Support Costs | 97,170 | 99,380 | 99,380 | 0 | 119,263 | 119,263 | 0 |
| Total Operating Expenditure | 290,290 | 472,559 | 296,650 | 175,909 | 355,971 | 355,971 | 0 |
| Operating Revenue | | | | | | | |
| General Rates | 188,083 | 371,068 | 207,510 | 163,558 X 1 | 249,008 | 249,008 | 0 |
| Other Income | 68,625 | 75,630 | 64,970 | 10,660 ✓ | 77,963 | 77,963 | 0 |
| Real Estate Account Funding | 9,412 | 1,692 | 0 | 1,692 ✓ | 0 | 0 | 0 |
| Council Staff Support Income | 24,170 | 24,170 | 24,170 | 0 | 29,000 | 29,000 | 0 |
| Total Operating Revenue | 290,290 | 472,559 | 296,650 | 175,909 | 355,971 | 355,971 | 0 |
| CLOSING BALANCE | 0 | 0 | 0 | | 0 | 0 | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|-----------------------------------|-------------------------|------------------|------------------|---------------------------|------------------|-------------------------------------|---------------|
| OPENING BALANCE | (51,671) | (235,944) | (235,944) | | (235,944) | (235,944) | |
| Capital Expenditure | | | | | | | |
| Computers | 0 | 0 | 0 | 0 ✓ | 0 | 0 | 0 ✓ |
| Plan Change 15 | 0 | 8,207 | 10,000 | 1,793 ✓ | 65,000 | 65,000 | 0 ✓ |
| Plan Change 13 | 72,276 | 144,531 | 75,000 | 69,531 X | 90,000 | 90,000 | 0 |
| Total Capital Expenditure | 72,276 | 152,738 | 85,000 | 67,738 | 155,000 | 155,000 | 0 |
| Capital Revenue | | | | | | | |
| General Rates | 5,210 | 110 | 19,700 | 19,590 ✓ | 23,636 | 23,636 | 0 |
| Transfer Funding from General Res | 0 | 0 | 0 | 0 X | 0 | 0 | 0 X |
| Subdivision Res Contn Received | 16,720 | 28,168 | 16,670 | 11,498 ✓ | 20,000 | 20,000 | 0 |
| Subdivision Res Contn Transferred | (16,720) | (28,168) | (16,670) | 11,498 X | (20,000) | (20,000) | 0 |
| Total Capital Revenue | 5,210 | 110 | 19,700 | 19,590 | 23,636 | 23,636 | 0 |
| CLOSING BALANCE | (118,737) | (388,572) | (301,244) | | (367,308) | (367,308) | |

Variance Analysis

1. Due to an accounting treatment change Plan Change 13 and 15 cannot now be capitalised. This has incurred an unfavourable variance of \$180,004. This now has a rates impact rather than a funded depreciation impact. The budget for both projects is recorded in the Capital Reserve Account.
2. Due to previous levels of Capitalised Plan Change 13 costs (\$235,944)

REGULATORY SERVICES ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|------------------------------------|-------------------------|----------------|----------------|---------------------------|----------------|-------------------------------------|---------------|
| OPENING BALANCE | 0 | 0 | 0 | | 0 | 0 | |
| Operating Expenditure | | | | | | | |
| Labour | 10,888 | 7,503 | 16,520 | 9,017 ✓ 1 | 19,831 | 19,831 | 0 |
| Administration | 19,980 | 20,327 | 20,240 | 87 X | 24,288 | 24,288 | 0 |
| Capital Reserve Interest Paid | 3,701 | 1,976 | 1,580 | 396 X | 1,890 | 1,890 | 0 |
| General Maintenance | 92,206 | 91,000 | 98,960 | 7,960 ✓ 2 | 144,778 | 144,778 | 0 |
| Council Staff Support Costs | 15,690 | 15,920 | 15,920 | 0 | 19,100 | 19,100 | 0 |
| Total Operating Expenditure | 142,466 | 136,727 | 153,220 | 16,493 | 209,887 | 209,887 | 0 |
| Operating Revenue | | | | | | | |
| Total Rates | 107,706 | 99,957 | 117,270 | 17,313 ✓ | 139,347 | 139,347 | 0 |
| Other Income | 34,162 | 36,268 | 35,130 | 1,138 ✓ | 69,556 | 69,556 | 0 |
| Capital Reserve Interest Received | 598 | 502 | 820 | 318 X | 984 | 984 | 0 |
| Total Operating Revenue | 142,466 | 136,727 | 153,220 | 16,493 | 209,887 | 209,887 | 0 |
| CLOSING BALANCE | 0 | 0 | 0 | | 0 | 0 | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|----------------------------------|-------------------------|-----------------|-----------------|---------------------------|-----------------|-------------------------------------|---------------|
| OPENING BALANCE | (48,781) | (46,338) | (46,338) | | (46,338) | (46,338) | |
| Capital Expenditure | | | | | | | |
| Animal Control | 0 | 4,658 | 5,000 | 342 ✓ | 7,100 | 1,100 | 6,000 X |
| Rural Fire Control | 7,600 | 5,600 | 6,000 | 400 ✓ | 6,216 | 6,216 | 0 |
| Total Capital Expenditure | 7,600 | 10,258 | 11,000 | 742 | 13,316 | 7,316 | 6,000 |
| Capital Revenue | | | | | | | |
| Total Rates | 31,190 | 26,850 | 26,850 | 0 | 32,211 | 32,211 | 0 |
| Total Capital Revenue | 31,190 | 26,850 | 26,850 | 0 | 32,211 | 32,211 | 0 |
| CLOSING BALANCE | (25,191) | (29,746) | (30,488) | | (27,443) | (21,443) | |

Variance Analysis

1. Unspent costs due to delay in replacement of Civil Defence Officer.
2. Lower than anticipated costs to date for Rural fire contributions (\$3,793) and Animal control contractors (\$3,310) has resulted in the favourable variance.

COMMUNITY SERVICES ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|------------------------------------|-------------------------|----------------|----------------|----------------------|------|----------------|-------------------------------------|----------|------|
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |
| Operating Expenditure | | | | | | | | | |
| Administration | 23,206 | 19,645 | 21,090 | 1,445 | ✓ | 24,828 | 24,828 | 0 | ✓ |
| Grants | 96,469 | 84,383 | 99,853 | 15,470 | ✓ 1 | 108,012 | 108,012 | 0 | ✓ |
| Capital Reserve Interest Paid | 2,804 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| General Maintenance | 147,598 | 154,816 | 160,550 | 5,734 | ✓ | 177,816 | 177,816 | 0 | |
| Council Staff Support Costs | 40,800 | 41,160 | 41,160 | 0 | | 49,408 | 49,408 | 0 | |
| Total Operating Expenditure | 310,878 | 300,004 | 322,653 | 22,649 | | 360,064 | 360,064 | 0 | |
| Operating Revenue | | | | | | | | | |
| Total Rates | 223,085 | 220,133 | 208,739 | 11,394 | X | 226,528 | 226,528 | 0 | |
| Building Maintenance Reserve | 13,156 | 27,344 | 22,004 | 5,340 | ✓ | 22,500 | 22,500 | 0 | |
| Other Income | 69,561 | 50,898 | 88,680 | 37,782 | X 2 | 107,159 | 107,159 | 0 | |
| Capital Reserve Interest Received | 5,076 | 1,630 | 3,230 | 1,600 | X | 3,877 | 3,877 | 0 | |
| Total Operating Revenue | 310,878 | 300,004 | 322,653 | 22,649 | | 360,064 | 360,064 | 0 | |
| CLOSING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|----------------------------------|-------------------------|---------------|---------------|----------------------|------|---------------|-------------------------------------|----------|------|
| OPENING BALANCE | (409,516) | 73,308 | 73,308 | | | 73,308 | 73,308 | | |
| Capital Expenditure | | | | | | | | | |
| Pensioner Housing | 595 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Total Capital Expenditure | 595 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Capital Revenue | | | | | | | | | |
| Total Rates | 17,300 | 18,030 | 18,030 | 0 | | 21,642 | 21,642 | 0 | |
| Total Capital Revenue | 0 | 18,030 | 18,030 | 0 | | 21,642 | 21,642 | 0 | |
| CLOSING BALANCE | (410,111) | 91,338 | 91,338 | | | 94,950 | 94,950 | | |

Variance Analysis

- Grant monies still to be drawn down.
- Reversal of Meridain funding (\$20,000) for Pukaki toilets from last year has contributed to this unfavourable variance.

RECREATIONAL FACILITIES ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|------------------------------------|-------------------------|------------------|------------------|---------------------------|------------------|-------------------------------------|---------------|
| OPENING BALANCE | 2,053 | 1,654 | 1,654 | | 1,654 | 1,654 | |
| Operating Expenditure | | | | | | | |
| Labour | 60,750 | 60,923 | 64,768 | 3,845 ✓ | 66,698 | 66,698 | 0 |
| Consultancy | 10,100 | 485 | 0 | 485 X | 0 | 0 | 0 |
| Administration | 157,351 | 175,171 | 150,875 | 24,296 X 1 | 174,912 | 174,912 | 0 |
| Capital Reserve Interest Paid | 48,545 | 34,152 | 31,700 | 2,452 X | 38,035 | 38,035 | 0 |
| General Maintenance | 659,752 | 759,229 | 782,048 | 22,819 ✓ 2 | 916,056 | 916,056 | 0 |
| Council Staff Support Costs | 157,750 | 157,610 | 157,610 | 0 | 189,140 | 189,140 | 0 |
| Total Operating Expenditure | 1,094,248 | 1,187,570 | 1,187,001 | 569 | 1,384,841 | 1,384,841 | 0 |
| Operating Revenue | | | | | | | |
| Total Rates | 889,113 | 1,038,325 | 1,026,818 | 11,507 X | 1,104,428 | 1,104,428 | 0 |
| Other Income | 207,936 | 117,908 | 124,074 | 6,166 X | 220,354 | 220,354 | 0 |
| Building Maintenance Reserve | (8,411) | 16,506 | 19,025 | 2,519 X | 39,891 | 39,891 | 0 |
| Capital Reserve Interest Received | 3,557 | 13,178 | 15,430 | 2,252 X | 18,514 | 18,514 | 0 |
| Total Operating Revenue | 1,092,195 | 1,185,916 | 1,185,347 | 569 | 1,383,187 | 1,383,187 | 0 |
| CLOSING BALANCE | 0 | 0 | 0 | | 0 | 0 | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|-----------------------------------|-------------------------|------------------|------------------|---------------------------|------------------|-------------------------------------|---------------|
| OPENING BALANCE | (1,033,201) | (792,245) | (792,245) | | (792,245) | (792,245) | |
| Capital Expenditure | | | | | | | |
| Parks, Reserves & Township Maint | 44,729 | 11,672 | 30,000 | 18,328 ✓ | 30,000 | 30,000 | 0 |
| Community Halls | 51,713 | 7,390 | 4,000 | 3,390 X | 4,000 | 4,000 | 0 |
| Total Capital Expenditure | 96,442 | 19,062 | 34,000 | 14,938 | 34,000 | 34,000 | 0 |
| Capital Revenue | | | | | | | |
| Total Rates | 11,090 | 4,600 | 4,600 | 0 | 5,519 | 5,519 | 0 |
| Capital Reserve Interest Received | 1,833 | 1,248 | 1,620 | 372 X | 1,939 | 1,939 | 0 |
| Funding from Land Subdivision Res | 0 | 0 | 0 | 0 | 100,000 | 100,000 | 0 |
| Total Capital Revenue | 12,923 | 5,848 | 6,220 | 372 | 107,458 | 107,458 | 0 |
| CLOSING BALANCE | (1,116,720) | (805,459) | (820,025) | | (718,787) | (718,787) | |

Variance Analysis

1. Additional funding costs relating to Grants for assisting with Information centre hours. The Twizel Community Board allocated an additional \$5,500 which was unbudgeted as well as Tekapo Community Board withdrawing their share of funding for the Twizel Information centre.
2. Cleaning costs for Twizel Events centre are tracking up due to additional cleaning requirements due to the Events Centre toilets being used as a public toilet facility. Also included in this cost is an additional FCB approved unbudgeted replacement of the dosing unit at the Strathconan Pool (\$4,500)

COMMERCIAL ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|-----------------------------------|-------------------------|----------|---------|---------------------------|-----------|-------------------------------------|---------------|
| OPENING BALANCE | 1,500,766 | 614,969 | 614,969 | | 614,969 | 614,969 | |
| Operating Expenditure | | | | | | | |
| Members Costs | 19,950 | 19,725 | 25,830 | 6,105 ✓ | 31,000 | 31,000 | 0 |
| Consultancy | 75,891 | 61,913 | 72,930 | 11,017 ✓ 1 | 87,520 | 87,520 | 0 |
| Administration | 100,360 | 53,374 | 92,122 | 38,748 ✓ | 108,587 | 108,587 | 0 |
| Capital Reserve Interest Paid | 107,604 | 100,686 | 143,680 | 42,994 ✓ | 172,414 | 172,414 | 0 |
| General Maintenance | 234,431 | 258,166 | 231,327 | 26,839 X 2 | 275,167 | 275,167 | 0 |
| Council Staff Support Costs | 102,720 | 104,110 | 104,110 | 0 | 124,927 | 124,927 | 0 |
| Total Operating Expenditure | 640,956 | 597,975 | 669,999 | 72,024 | 799,615 | 799,615 | 0 |
| Operating Revenue | | | | | | | |
| Total Rates | (472,430) | (95,216) | (1,505) | 93,711 ✓ | 24,715 | 24,715 | 0 |
| Capital Reserve Interest Received | 179,458 | 106,918 | 225,520 | 118,602 X | 270,632 | 270,632 | 0 |
| Other Income | 1,776,561 | 462,926 | 276,210 | 186,716 ✓ 3 | 1,256,442 | 1,256,442 | 0 |
| Total Operating Revenue | 1,483,589 | 474,629 | 500,225 | 25,596 | 1,551,789 | 1,551,789 | 0 |
| CLOSING BALANCE | 2,343,399 | 491,622 | 445,195 | | 1,367,143 | 1,367,143 | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|-----------------------------------|-------------------------|---------|---------|---------------------------|----------|-------------------------------------|---------------|
| OPENING BALANCE | 344,691 | 823,148 | 823,148 | | 823,148 | 823,148 | |
| Capital Expenditure | | | | | | | |
| Pukaki Airfield | 263,827 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Capital Expenditure | 263,827 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Revenue | | | | | | | |
| Capital Reserve Interest Received | (6,956) | 9,107 | 12,500 | 3,393 X | 15,000 | 15,000 | 0 X |
| Total Capital Revenue | (6,956) | 9,107 | 12,500 | 3,393 | 15,000 | 15,000 | 0 |
| CLOSING BALANCE | 73,908 | 832,256 | 835,648 | | 838,148 | 838,148 | |

Variance Analysis

1. Lower than anticipated legal expenses YTD have resulted in a positive variance. The majority of the costs relating to the major land deal on the table at present were incurred in the previous financial year.
2. Forestry costs show an unfavourable variance of \$30,812 mainly due to the costs associated with the logging operations undertaken at the beginning of the financial year
3. Includes unbudgeted property sales Doctors residence as well as \$66,000 in carbon credit sales.

CORPORATE SERVICES ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|------------------------------------|-------------------------|------------------|------------------|----------------------|------|------------------|-------------------------------------|----------|------|
| OPENING BALANCE | 0 | 0 | 0 | | | 0 | 0 | | |
| Operating Expenditure | | | | | | | | | |
| Labour | 678,630 | 757,743 | 785,600 | 27,857 | ✓ | 942,731 | 942,731 | 0 | |
| Consultancy | 145,056 | 128,564 | 77,580 | 50,984 | X 1 | 93,101 | 93,101 | 0 | |
| Administration | 214,176 | 195,957 | 176,760 | 19,197 | X 2 | 252,935 | 252,935 | 0 | |
| Capital Reserve Interest Paid | 7,258 | 0 | 3,420 | 3,420 | ✓ | 4,096 | 4,096 | 0 | |
| General Maintenance | 129,181 | 179,598 | 164,158 | 15,440 | X 3 | 190,133 | 190,133 | 0 | |
| Council Staff Support Costs | 273,370 | 278,470 | 278,470 | 0 | | 334,176 | 334,176 | 0 | |
| Total Operating Expenditure | 1,447,670 | 1,540,332 | 1,485,988 | 54,344 | | 1,817,172 | 1,817,172 | 0 | |
| Operating Revenue | | | | | | | | | |
| Rates | | | | 0 | | | | 0 | |
| Other Income | 73,719 | 73,478 | 77,160 | 3,682 | X | 92,584 | 92,584 | 0 | |
| Capital Reserve Interest Received | 2,216 | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Council Staff Support Income | 1,451,497 | 1,455,900 | 1,455,900 | 0 | | 1,747,106 | 1,747,106 | 0 | |
| Total Operating Revenue | 1,531,141 | 1,536,455 | 1,548,220 | 11,765 | | 1,857,890 | 1,857,890 | 0 | |
| SURPLUS/(DEFICIT) | 83,470 | (3,878) | 62,232 | | | 40,718 | 40,718 | | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance | Note | Forecast | Full Year to 30 June 2011 Budget | Variance | Note |
|-----------------------------------|-------------------------|-----------------|-----------------|----------------------|------|-----------------|-------------------------------------|----------|------|
| OPENING BALANCE | (53,561) | (46,046) | (46,046) | | | (46,046) | (46,046) | | |
| Capital Expenditure | | | | | | | | | |
| Administration | 613 | 11,533 | 18,750 | 7,217 | ✓ | 22,500 | 22,500 | 0 | |
| Information Technology Department | 36,880 | 11,271 | 5,840 | 5,431 | X | 7,000 | 7,000 | 0 | ✓ |
| Total Capital Expenditure | 37,493 | 22,804 | 24,590 | 1,786 | | 29,500 | 29,500 | 0 | |
| Capital Revenue | | | | | | | | | |
| Council Staff Support Income | 47,013 | 49,590 | 49,590 | 0 | | 59,510 | 59,510 | 0 | |
| Total Capital Revenue | 47,013 | 49,590 | 49,590 | 0 | | 59,510 | 59,510 | 0 | |
| CLOSING BALANCE | (44,041) | (19,260) | (21,046) | | | (16,036) | (16,036) | | |

Variance Analysis

1. Tax advice relating to the voluntary disclosure for Mackenzie Holdings Ltd amounting to \$8,037. Also additional cost of \$4,003 was incurred to provide District and ward boundary maps in relation to the representation review boundary changes.
2. Higher than anticipated final audit costs have contributed to this unfavourable variance
3. Includes \$7,153 relating to computer leasing. Depreciation expense will be reduced to offset this additional expenditure. Also includes additional costs of \$10,387 that relates to increased motor vehicle charge out costs caused by raising the rate to 48c per km.

VEHICLE ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|------------------------------|-------------------------|--------|--------|---------------------------|----------|-------------------------------------|---------------|
| OPENING BALANCE | 0 | 0 | 0 | | 0 | 0 | |
| Operating Expenditure | | | | | | | |
| Contractors | 5,623 | 9,863 | 12,837 | 2,974 ✓ | 15,405 | 15,405 | 0 ✓ |
| Insurance | 2,010 | 2,959 | 2,495 | 464 X | 2,994 | 2,994 | 0 ✓ |
| Interest | 266 | 3,868 | 6,066 | 2,198 ✓ | 7,280 | 7,280 | 0 ✓ |
| Licences | 2,240 | 3,007 | 1,616 | 1,391 X | 1,940 | 1,940 | 0 ✓ |
| Fuel | 24,907 | 36,783 | 22,834 | 13,949 X 1 | 27,401 | 27,401 | 0 ✓ |
| Total Operating Expenditure | 35,047 | 56,481 | 45,848 | 10,633 | 55,020 | 55,020 | 0 |
| Operating Revenue | | | | | | | |
| Operating Expense Recoveries | 36,351 | 70,915 | 47,583 | 23,332 X 2 | 57,100 | 57,100 | 0 ✓ |
| Total Operating Revenue | 36,351 | 70,915 | 47,583 | 23,332 | 57,100 | 57,100 | 0 |
| Over/(Under) Recovery | 1,305 | 14,434 | 1,735 | | 2,080 | 2,080 | |

| CAPITAL RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|---------------------------|-------------------------|-----------|-----------|---------------------------|-----------|-------------------------------------|---------------|
| OPENING BALANCE | 0 | (129,879) | (129,879) | | (129,879) | (129,879) | |
| Capital Expenditure | | | | | | | |
| Total Capital Expenditure | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Revenue | | | | | | | |
| Recoveries Funded Depn | (2,424) | 24,587 | 23,565 | 1,022 X | 28,278 | 28,278 | 0 ✓ |
| Total Capital Revenue | (2,424) | 24,587 | 23,565 | 1,022 | 28,278 | 28,278 | 0 |
| CLOSING BALANCE | (2,424) | (105,292) | (106,314) | | (101,601) | (101,601) | |

Variance Analysis

1. Due to changes in fuel prices coupled with increased milage during the period has resulted in higher than anticipated Fuel costs.
2. Change in Chargeout recovery to 48c as per Council resolution to collect sufficient revenue to clear prior years Capital reserve deficits and to fund replacement in future.

OVERALL OPERATING ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|---------------------------------------|-------------------------|------------------|------------------|---------------------------|------------------|-------------------------------------|---------------|
| OPENING BALANCE | 1,379,568 | 494,801 | 494,800 | | 494,800 | 494,800 | |
| Operating Expenditure | | | | | | | |
| Labour | 1,304,717 | 1,381,865 | 1,479,338 | 97,473 ✓ | 1,764,195 | 1,764,195 | 0 |
| Members Costs | 173,100 | 219,325 | 195,500 | 23,825 X | 237,599 | 237,599 | 0 |
| Consultancy | 285,688 | 426,756 | 270,552 | 156,204 X | 326,446 | 326,446 | 0 |
| Administration | 728,784 | 667,171 | 664,225 | 2,946 X | 810,420 | 810,420 | 0 |
| General Maintenance | 2,032,774 | 2,218,740 | 2,288,742 | 70,002 ✓ | 2,721,508 | 2,721,508 | 0 |
| Capital Reserve Interest Paid | 292,049 | 215,424 | 290,670 | 75,246 ✓ | 348,793 | 348,793 | 0 |
| Plant Under Recovery | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Roading | 870,831 | 836,051 | 866,686 | 30,635 ✓ | 1,264,784 | 1,264,784 | 0 |
| Council Support Costs | 1,850,169 | 1,667,110 | 1,667,050 | 60 X | 2,000,451 | 2,000,451 | 0 |
| Total Operating Expenditure | 7,538,111 | 7,632,442 | 7,722,763 | 90,321 | 9,474,196 | 9,474,196 | 0 |
| Operating Revenue | | | | | | | |
| Total Rates | 3,329,542 | 3,420,982 | 3,607,983 | 187,001 ✓ | 4,481,043 | 4,481,043 | 0 |
| Building Maintenance Reserve | 8,455 | 50,925 | 56,189 | 5,264 X | 80,591 | 80,591 | 0 |
| Plant Over Recoveries | 1,305 | 14,434 | 1,735 | 12,699 ✓ | 2,080 | 2,080 | 0 |
| Net Capital Reserve Interest Received | (92,043) | (86,230) | (39,530) | 46,700 X | (47,432) | (47,432) | 0 |
| Other Income | 3,114,705 | 2,093,017 | 1,875,781 | 217,236 ✓ | 3,204,727 | 3,204,727 | 0 |
| Other Reserve Funding | 9,412 | 1,692 | 0 | 1,692 ✓ | 0 | 0 | 0 |
| Council Staff Support Income | 1,851,119 | 1,665,060 | 1,664,320 | | 1,997,191 | 1,997,191 | 0 |
| Total Operating Revenue | 8,222,495 | 7,159,881 | 7,166,478 | 6,598 | 9,718,200 | 9,718,200 | 0 |
| CLOSING BALANCE | 2,063,953 | 22,239 | (61,485) | | 738,805 | 738,805 | |

| OPERATING RESERVE STATEMENT | Last Year YTD Actual | Actual | Budget | Apl 2011 Variance Note | Forecast | Full Year to 30 June 2011 Budget | Variance Note |
|--|-------------------------|------------------|------------------|---------------------------|------------------|-------------------------------------|---------------|
| OPENING BALANCE | 1,379,568 | 494,801 | 494,800 | | 494,800 | 494,800 | |
| Operating Expenditure (By Activity) | | | | | | | |
| Governance | 592,612 | 651,046 | 602,320 | 48,726 X | 722,755 | 722,755 | 0 |
| Water | 389,848 | 366,499 | 444,975 | 78,476 ✓ | 539,899 | 539,899 | 0 |
| Sewer | 210,861 | 199,540 | 211,029 | 11,489 ✓ | 252,466 | 252,466 | 0 |
| Stormwater | 31,144 | 28,557 | 43,362 | 14,805 ✓ | 49,542 | 49,542 | 0 |
| Roading | 1,210,186 | 1,210,271 | 1,259,816 | 49,545 ✓ | 1,736,525 | 1,736,525 | 0 |
| Solid Waste | 954,347 | 711,348 | 806,710 | 95,362 ✓ | 963,014 | 963,014 | 0 |
| Building Control | 222,502 | 236,891 | 239,040 | 2,149 ✓ | 282,445 | 282,445 | 0 |
| Resource Management | 290,290 | 472,559 | 296,650 | 175,909 X | 355,971 | 355,971 | 0 |
| Regulatory Services | 142,466 | 136,727 | 153,220 | 16,493 ✓ | 209,887 | 209,887 | 0 |
| Community Services | 310,878 | 300,004 | 322,653 | 22,649 ✓ | 360,064 | 360,064 | 0 |
| Recreational Facilities | 1,094,248 | 1,187,570 | 1,187,001 | 569 X | 1,384,841 | 1,384,841 | 0 |
| Commercial Activities | 640,956 | 597,975 | 669,999 | 72,024 ✓ | 799,615 | 799,615 | 0 |
| Corporate Services | 1,447,670 | 1,540,332 | 1,485,988 | 54,344 X | 1,817,172 | 1,817,172 | 0 |
| Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Expenditure | 7,538,008 | 7,639,319 | 7,722,763 | 83,444 | 9,474,196 | 9,474,196 | 0 |
| Operating Revenue | | | | | | | |
| Total Rates | 3,329,542 | 3,420,982 | 3,607,983 | 187,001 ✓ | 4,481,043 | 4,481,043 | 0 |
| Building Maintenance Reserve | 8,455 | 50,925 | 56,189 | 5,264 X | 80,591 | 80,591 | 0 |
| Net Capital Reserve Interest Received | (92,043) | (86,230) | (39,530) | 46,700 X | (47,432) | (47,432) | 0 |
| Other Income | 3,114,705 | 2,093,017 | 1,875,781 | 217,236 ✓ | 3,204,727 | 3,204,727 | 0 |
| Other Reserve Funding | 9,412 | 1,692 | 0 | 1,692 ✓ | 0 | 0 | 0 |
| Plant Recoveries | 1,305 | 14,434 | 1,735 | 12,699 ✓ | 2,080 | 2,080 | 0 |
| Council Staff Support Income | 1,851,119 | 1,665,060 | 1,664,320 | 740 ✓ | 1,997,191 | 1,997,191 | 0 |
| Total Operating Revenue | 8,222,495 | 7,159,881 | 7,166,478 | 6,598 X | 9,718,200 | 9,718,200 | 0 |
| CLOSING BALANCE | 2,064,056 | 15,362 | (61,484) | | 738,805 | 738,805 | |

OVERALL CAPITAL ACTIVITY
FINANCIAL REPORT FOR APRIL 2011

✓

| CAPITAL RESERVE STATEMENT | Last Year | Actual | Budget | Apl 2011 | | Forecast | Full Year to 30 June 2011 | |
|----------------------------------|--------------------|------------------|------------------|---------------|------|------------------|---------------------------|---------------|
| | YTD Actual | | | Variance | Note | | Budget | Variance Note |
| OPENING BALANCE | (2,190,366) | 245,176 | 245,176 | | | 245,176 | 245,175 | |
| Capital Expenditure | | | | | | | | |
| Water | 52,248 | 101,215 | 152,570 | 51,355 | ✓ | 807,862 | 807,862 | 0 |
| Sewerage | 113,989 | 199,339 | 184,000 | 15,339 | X | 327,000 | 327,000 | 0 |
| Stormwater | 0 | 0 | 0 | 0 | | 20,000 | 20,000 | 0 |
| Roading | 1,108,865 | 866,012 | 836,206 | 29,806 | X | 1,225,736 | 1,225,736 | 0 |
| Solid Waste | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Resource Management | 72,276 | 152,738 | 85,000 | 67,738 | X | 155,000 | 155,000 | 0 |
| Regulatory Services | 7,600 | 10,258 | 11,000 | 742 | ✓ | 13,316 | 7,316 | 6,000 X |
| Community Services | 595 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Recreational Facilities | 96,442 | 19,062 | 34,000 | 14,938 | ✓ | 34,000 | 34,000 | 0 |
| Commercial Activities | 263,827 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Corporate Services | 37,493 | 22,804 | 24,590 | 1,786 | ✓ | 29,500 | 29,500 | 0 |
| Vested Assets from Developers | 0 | 0 | 0 | | | 299,770 | 299,770 | |
| Total Capital Expenditure | 1,753,335 | 1,371,427 | 1,327,366 | 44,061 | | 2,912,184 | 2,906,184 | 6,000 |
| Capital Revenue | | | | | | | | |
| Total Rates (Funded Depn) | 1,069,625 | 982,172 | 1,001,267 | 19,095 | ✓ | 1,310,998 | 1,310,998 | 0 |
| Indirect Funded Depreciation | 48,091 | 50,630 | 51,370 | 740 | ✓ | 61,649 | 61,649 | 0 |
| Land Subdivision Reserve | 0 | 0 | 0 | 0 | | 100,000 | 100,000 | 0 |
| Water | 32,833 | 29,326 | 25,000 | 4,326 | ✓ | 62,378 | 62,378 | 0 |
| Sewerage | 83,873 | 81,020 | 80,231 | 789 | ✓ | 145,693 | 145,693 | 0 |
| Stormwater | 1,196 | 1,445 | 0 | 1,445 | ✓ | 0 | 0 | 0 |
| Roading | 1,161,254 | 898,717 | 863,486 | 35,231 | ✓ | 1,291,155 | 1,291,155 | 0 |
| Community Services | (17,300) | 0 | 0 | 0 | | 0 | 0 | 0 |
| Recreational Facilities | 0 | (0) | 0 | 0 | X | 0 | 0 | 0 |
| Commercial Activities | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Vested Assets from Developers | 0 | 0 | 0 | | | 299,770 | 299,770 | |
| Total Capital Revenue | 2,379,572 | 2,043,311 | 2,021,354 | 21,957 | | 3,271,643 | 3,271,643 | 0 |
| CLOSING BALANCE | (1,564,129) | 917,060 | 939,164 | | | 604,634 | 610,634 | |

Variance Analysis

MACKENZIE DISTRICT COUNCIL

REPORT TO: FINANCE COMMITTEE

SUBJECT: PUKAKI AIRPORT BOARD STATEMENT OF INTENT FOR THE
THREE YEARS TO 30 JUNE 2014

MEETING DATE: 5 JULY 2011

REF: LAN 15

FROM: MANAGER – FINANCE AND ADMINISTRATION

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

For Council to adopt the Statement of Intent of the Pukaki Airport Board for the three years to 30 June 2014

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That Council adopt the Statement of Intent for The Pukaki Airport Board for the three years to 30 June 2014.

PAUL MORRIS
MANAGER – FINANCE & ADMIN

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Appendix 1 – Pukaki Airport Board Statement of Intent.

BACKGROUND:

Council received the Pukaki Airport Boards Statement of Intent for the Three years ended 30 June 2014 on 8 March 2011. Council should now adopt the Statement of Intent.

SIGNIFICANCE OF DECISION REQUESTED:

The decision required is not considered to be significant.

RECOMMENDATION:

It is recommended that Council adopt the Statement of Intent for the Pukaki Airport Board for three years ending 30 June 2014.

DRAFT FOR COUNCIL CONSIDERATION

Pukaki Airport Board

Statement of Intent

**For the Three Years Ended
30 June 2014**

1. INTRODUCTION:

The Pukaki Airport Board is a committee of the Mackenzie District Council, set up to manage Pukaki Airport assets and achieve the goals as set out in this document.

The Statement of Intent sets out the overall intentions and objects for the Company and Board for the trading year 1 July 2011 to 30 June 2012 and the succeeding two years.

2. MISSION:

The Pukaki Airport Board and will seek to maximise the commercial value and returns from the Pukaki Airport and implement the Council's aviation strategy.

3. GOVERNANCE:

The Directors/Board (Committee) members are responsible for the overall governance of the organisation. They are responsible to the owner, the Mackenzie District Council, for the performance of the Board.

The organisations will operate within the legal framework governing all companies and local body organisations. They will work within the legal framework of the Local Government Act 2002, Act 1986, Resource Management, Airport Authorities Act 1966, and Civil Aviation Act 1992. They will also operate taking account of other aviation and real estate specific legislation, regulations, and codes of practice.

4. NATURE AND SCOPE OF ACTIVITIES:

4.1 The objective of the Pukaki Airport Board will be the efficient operation of

aviation activity at Pukaki Airport in line with Council's Aviation Strategy.

In the short to medium term this will be achieved by the subdivision of land

and sale of real estate, while preserving the Airport's integrity now

and in the future, as the region's public airfield.

The major long term business of the Pukaki Airport Board will be the efficient

and profitable management and operation of aviation activity at Pukaki Airport.

The Board will seek growth through the development of Pukaki Airport as a public airfield, as base for airport related activities such as tourist flights, aircraft storage and aircraft maintenance and through the leasing or sale of land for the benefit of the Airport and the aviation industry in the Mackenzie.

Page

1

4.1 Consistent with its objectives the Board has invested in capital equipment and infrastructure that further enhances its role to efficiently manage, grow, and develop, the commercial assets of the Council at Pukaki Airport.

4.2 While recognising the goals set out in the Council's aviation strategy to provide a public airport facility, the Board will seek to maximise returns to the Airport and work within the guidelines of the Terms of Reference outlined by Council.

5. FINANCIAL PERFORMANCE PROJECTIONS:

REVISED FINANCIAL FORECAST PROJECTIONS

- 7th March 2011

| | 2011/2012 | 2012/2013 | 2013/2014 |
|--|-------------------|-------------------|-------------------|
| Opening Balance | +\$187,000 | +\$340,000 | +\$329,000 |
| Revenue Statement | | | |
| Revenue: | | | |
| Capital Revenue-land sales (stages1-4) | \$165,000 | | |
| Rebate Fuel installation | | | |
| Charges (stages 1-4) | | | |
| Capital Revenue-land sales(stage 5 & 6) | | | |
| Aviation, Rental Revenue, topsoil | \$24,000 | \$25,000 | \$26,000 |
| Interest | \$3,000 | \$5,000 | \$5,000 |
| Total Land Sales and Revenue | +\$192,000 | \$30,000 | \$31,000 |
| Less Expenses: | | | |
| Running Expenses | \$35,000 | \$35,000 | \$35,000 |
| Capital Hanger | | | |
| Retentions | | | |
| Crosswind Runway | | | |
| Aircraft Park | | | |

| | | | |
|---------------------------------|-------------------|-------------------|-------------------|
| Repairs and Maintenance | \$2000 | \$3000 | \$4000 |
| Incidentals | \$2000 | \$3000 | \$4000 |
| Interest | | | |
| Total Expenses | -\$39,000 | -\$41,000 | -\$43,000 |
| Net Surplus/(Deficit) | +\$153,000 | -\$11,000 | -\$12,000 |
| Airport Reserve Balances | +\$340,000 | +\$329,000 | +\$317,000 |
| Closing Balance | +\$340,000 | +\$329,000 | +\$317,000 |

6. OPERATING PERFORMANCE PROJECTIONS:

Assumptions made in producing the financial forecast table in scenario 1.

1. The Opening Balance at 1.7.2011 may differ depending upon the timing of the receipt of accounts. This will not affect the closing balances
2. No further sales are forecast during the financial years 2013 and 2014.
3. All pre sale contracts for sales in stages 5 & 6 are honoured and completed.
(One sale from earlier stages which matured this year is under negotiation).

The targets set out in the forecast are based on a conservative approach to the economic conditions existing as at March 2011.
Page 2.

Specific Projections

- a) No further sales are made.
- b) No further development work will be undertaken during this period.
- c) The Board have no residual financial obligations to other parties including Mackenzie District Council accept for normal land owner annual charges.
- d) The Board along with Council have reviewed the Council's Aviation strategy and presented a revised 10 year cash flow forecast to Council for approval in 2009.

The Board undertook preliminary work on noise boundaries and decided to leave these on file to be activated at some time in the future. Based on current airport noise protection zones gleaned from public documents we expect only one nearby landowner would be affected by noise zones. It will be important for the airport to review this issue regularly, and make decisions relative to future subdivision activity near the airport.

- e) The airport has lease contracts with The Helicopter Line, Metservice NZ, and BP.

f) The airport has available for sale a further \$2,000,000 of Lots to sell as economic conditions improve. In spite of our advertising efforts and working through a number of enquiries there have been no further sales during the last 12 months. We believe it would not be prudent to put further land sales into our forecasts.

h) Fuel. The new installation is complete and to a very high standard, and well under budget. This facility will be vital to the future success of the airport.

i) The Board recommend to Council the construction of the proposed hanger to the most competitive tenderer, to be built on one of the unsold Lots.

7. DIVIDEND DISTRIBUTION POLICY:

The Board has completed investment in capital infrastructure required for the subdivision and the running of the airport. The Board expects to make small annual deficits until more sales are made, and does not expect to pay dividends to Council until such time as substantial annual surpluses occur. This will be dependent on more land sales. It is important to note that the Board and Council recognise that capital is required for development and future operations of the airport

8. REPORTING SCHEDULE:

8.1 The Board shall deliver to the Council within 60 days of the end of December Each year a report on the state of the Board's operations which shall include:

- Report from the Chairman

- ✱ Financial report showing the year to date position against budget and the year-end forecast against budget.

- ✱ Financial commentary explaining variances

Page 3.

8.2 Annually, prior to the end of February each year, the Board shall deliver to the Council:

- ✱ A draft Statement of Intent

8.3 Prior to the 30th of June each year the Board shall deliver the completed Statement of Intent.

8.4 Annually, within 60 days of the end of June each year, the Board shall deliver to the Council:

- ✱ Report from the Chairman

- ✧ Statement of achievements relative to the goals and objectives of the Aviation Strategy
- ✧ Financial report showing the year to date position against budget.
- ✧ Financial commentary explaining variances

8.5 The Board recognises that it is obliged under the Local Government Act

2002 to make its completed Statement of Intent available to the public.

9. AVIATION STRATEGY:

In conjunction with the Council, the Board shall be responsible to facilitate a review of the Aviation Strategy every three years to coincide with the review of the Council's long-term council community plan.

10. THE BOARD:

The Board will exercise due diligence and care in carrying out its role. Board members must act in good faith and in what the member believes to be in the best interest of the Board, the Airport, and the Council.

10.1 Appointment

The number of Board members shall be no more than five. The Mackenzie District Council will appoint all members, and appointments will be reviewed as outlined in the Terms of Reference document. The Council will appoint one sitting Councillor to the Board.

10.2 Quorum

The quorum shall be three members, and a simple majority shall make decisions. Board meetings will be conducted in accordance with Mackenzie District Council standing orders.

10.3 Meeting Frequency

The Board shall generally meet 4 times each year, either by meeting **Page 4.**
in person or by conference call meeting.

10.4 Resignation

A Board member will cease to hold office immediately the Mackenzie District Council's Chief Executive Officer receives a written resignation.

10.5 Remuneration

The remuneration for participation of the appointed Councillor to the Board shall be as part of her or his total remuneration received as Councillor. Remuneration for other Board members will be determined at the time of appointment.

10.6 Retirement

Board members appointed by the Council will retire from office every three years at the Council's election date. Council may decide to appoint Directors for further terms.

10.7 Disqualification

A Board member will automatically be disqualified from holding office if he or she:

- ✱ Dies
- ✱ Is adjudged bankrupt
- ✱ Would be prohibited to act as a director of a company under the Companies Act 1993
- ✱ Is removed by the Council

10.8 Chairperson

Board members may elect one of their number as chairperson of the Board.

10.9 Personal Interest

A Board member must, forthwith after becoming aware of the fact that he or she is interested in a transaction or proposed transaction with the Board, disclose their interest to the Board, quantifying the nature and monetary value of the interest. The members shall then remove themselves from the meeting and not take part in discussion or voting. Such interest must also be registered with the Chief Executive Officer of the Mackenzie District Council, and be recorded in the Board's minutes.

10.10 Indemnities and Insurance

The Council shall maintain and keep current such public liability insurance cover that will cover the Board as part of Council's committee structure.

Page

5.

10.11 Delegated Authority

The Council's Delegation Manual (effective) provides full-delegated authority to the Pukaki Airport Board.

Any changes to the planned operational programmes outlined in this Statement of Intent that will result in a financial impact of greater than \$25,000 when compared with budgeted outcomes will be reported to the Mackenzie District Council prior to implementation for their consideration.

This will ensure that the Council can have regard to the financial and cash flow implications on the balance of its operations.

11 Risks

11.1 Real Estate

Assumptions are made based on the Board's knowledge of the current

world and New Zealand economic situation, and our own experiences at

Pukaki Airport. Enquiries continue but sales are very difficult.

The Pukaki Airport subdivision is no longer a cash risk to Council as the

Board no longer has debt owing to Council and has cash reserves for

future real estate selling, Airport governance, and asset maintenance.

12 Pukaki Airport Capital Reserves

The Board acknowledge and agree with the Council policy that after the Board has transferred funds to the value of the Council's cost of purchase for the Airport, all surplus funds are to be held in a secure Pukaki Airport Capital Reserve Account. Funds held in this account will attract interest at a rate in line with Council internal funding policy, and funds from this account will be protected and used only for pursuing outcomes documented in the Council's Airport Strategy as outlined in the Council Terms of Reference produced for the Pukaki Airport Board.

13 Asset values and Rateable Value

The Board expect the ultimate rateable value of the Airport, including the privately owned lots, to be approximately \$7,500,000, - this figure is based on current values.

PAGE 6.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: MACKENZIE FORESTRY BOARD STATEMENT OF INTENT
FOR THE THREE YEARS TO 30 JUNE 2014

MEETING DATE: 5 JULY 2011

REF: WAS 19/7/1

FROM: MANAGER – FINANCE AND ADMINISTRATION

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

For Council to adopt the Statement of Intent of the Mackenzie Forestry Board for the three years to 30 June 2014.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That Council recommend to the Mackenzie Forestry Board to adopt the Statement of Intent for the three years ended 30 June 2014.

PAUL MORRIS
MANAGER – FINANCE & ADMINISTRATION

GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Appendix 1 – Mackenzie Forestry Board Statement of Intent for the three years ended 30 June 2014.

BACKGROUND:

Council received the Forestry Board's Statement of Intent for the three years ended 30 June 2014 on 8th March 2011.

Through the budgeting processes Council has had to amend certain aspects of the financial statements to correctly reflect the next three years.

These adjustments have not materially changed the results of the Boards operation.

SIGNIFICANCE OF THE DECISION REQUIRED:

The decision is not considered to be significant.

RECOMMENDATION:

It is recommended that Council adopt the changes to the Statement of Intent and recommends to the Forestry Board that these changes be adopted by that Board.

Appendix 1

Mackenzie Forestry Board

Statement of Intent

For the Three Years Ended
30 June 2014

1. INTRODUCTION:

The Mackenzie Forestry Board is a committee of the Mackenzie District Council, set up to manage its forestry estate and achieve the goals as set out in this document.

The statement of intent sets out the overall intentions and objects for the Board for the trading year 1 July 2011 to 30 June 2012 and the succeeding two years.

2. OBJECTIVES:

To actively manage the Mackenzie District Council's forestry estate wisely as a successful commercial operation.

- ✧ Ensuring that forestry achieves the best possible economic return
- ✧ Ensuring that forestry contributes positively to the Mackenzie District economy.

3. BUSINESS PLAN GOALS:

- 3.1 To maintain the current estate in a healthy, productive and profitable state in perpetuity for the economic and social benefit of the community at large.
- 3.2 To maximise the Council's wealth.

4. NATURE AND SCOPE OF ACTIVITIES:

The Board are required to operate and administer the Mackenzie District Council's forestry estate as a successful business.

As such, the Board will be responsible for:

- ✧ Implementation & review of the long term forestry strategy.
- ✧ Providing recommendations for the sale/purchase of land to meet the strategy.
- ✧ Approval of planting & harvesting programmes.
- ✧ Approval of annual financial budgets and physical targets.
- ✧ Approval of wood sale contracts.
- ✧ Approval of the annual operating programme.

5. PERFORMANCE TARGETS:

5.1 Financial Projections

| | 2011/12 | 2012/13 | 2013/14 |
|------------------------------------|----------------|----------------|----------------|
| Income | | | |
| Lease Rentals | 7,500 | 7,500 | 7,500 |
| Interest earned in Capital Reserve | 11,861 | 12,000 | 12,000 |
| Carbon Credit Sales | 82,555 | 89,055 | 95,600 |
| Timber Sales | 70,935 | | 95,427 |
| Less Harvesting Costs | (3,500) | | (6,700) |
| Total revenue | 169,351 | 108,553 | 203,833 |
| | | | |
| LESS EXPENSES | | | |
| General Maintenance | | | |
| Land Preparation | 5,805 | - | 12,250 |
| Planting | - | 9,675 | - |
| Releasing | - | 3,096 | - |
| Fertilising | - | 2,700 | - |
| Silviculture | 2,655 | 1,935 | 8,290 |
| Pest Control | 2,500 | 2,575 | 2,652 |
| Fire breaks | 3,340 | 3,440 | 3,543 |
| Fencing | 2,500 | 2,575 | 2,652 |
| Perimeter Spraying | 3,400 | 3,502 | 3,607 |
| Repairs – Maintenance | 3,000 | 3,090 | 3,183 |
| Total General Maintenance | 23,200 | 32,588 | 36,177 |
| | | | |
| Administration | | | |
| Advertising | 500 | 515 | 530 |
| Insurance | 4,000 | 4,120 | 4,244 |
| Other Expenses | 500 | 515 | 530 |
| Rates | 7,000 | 7,210 | 7,426 |
| Total Administration | 12,000 | 12,360 | 12,730 |
| | | | |
| Consultancy | | | |
| Forest Manager | 10,000 | 10,300 | 10,609 |
| Contract Management | 15,000 | 15,450 | 18,914 |
| Total Consultancy | 25,000 | 25,750 | 26,523 |
| | | | |
| Internal Charges | 12,804 | 13,188 | 13,583 |
| Royalty | 32,000 | 32,000 | 32,000 |
| Total Expenditure | 105,004 | 115,886 | 121,013 |
| Operating Surplus | 64,346 | (7,333) | 82,820 |

5.2 Internal Rate of Return Projections (Target Rate = 7%)

| | 2011/12 | 2012/13 | 2013/14 |
|-------------------|---------|---------|---------|
| Tekapo Restocking | n/a | 0.9% | n/a |

5.3 Performance Target

The Council has, in its Long Term Council Community Plan 2009-2019 designated the following performance targets for the Forestry Board:

1. Council will approve the Statement of Intent for the Mackenzie Forestry Board
2. Achieve the strategic direction for the Council's forestry estate to have 900 planted hectares. The Board notes that it has exceeded its target of planting 900 hectares.
3. Ensure that all new plantings, with the exception of the Tekapo Plantation, should achieve the minimum internal rate of return of 7% pre tax. The Mackenzie Forestry Board acknowledges the amenity value of the Tekapo Plantation and adopts a minimum rate of return of 0.9% for that plantation.

6. OPERATING PERFORMANCE TARGETS

6.1 Planting Program (Hectares)

| | 2011/2012 | 2012/2013 | 2013/2014 |
|-------------------------------|-----------|-------------|-----------|
| Tekapo Restocking | - | 12.9 | - |
| Total Hectares Planted | - | 12.9 | - |

6.2 Harvesting Program (Hectares)

| | 2011/2012 | 2012/2013 | 2013/2014 |
|---------------------------------|-------------|-----------|-----------|
| Tekapo 19/03 | 12.9 | - | - |
| Total Hectares Harvested | 12.9 | - | - |

6.3 Harvesting Program (Tonnes)

| | 2011/2012 | 2012/2013 | 2013/2014 |
|--------------------------------|--------------|-----------|--------------|
| Tekapo – 19/03 | 4,180 | | |
| Cave – 1/04, 1/05 & 1/07 | | | 1,155 |
| Behind Whitestone Yard – 7/01 | | | 900 |
| Wrefords (Nelsons Road) – 8/01 | | | 1,715 |
| Total Tonnes Harvested | 4,180 | | 3,770 |

| | 2011/2012 | 2012/2013 | 2013/2014 |
|---|------------|------------|------------|
| 6.4 Total Land Area Planted | 1,024 ha | 1,037 ha | 1,027 ha |
| 6.5 Plantable Bare Land | 12.9 ha | - | - |
| 6.6 Total Plantable Land | 1,070 ha | 1,070 ha | 1,070 ha |
| 6.7 Weighed Avg Plantation Age | 14.6 years | 15.4 years | 16.4 years |
| 6.8 Weighted Avg. Plan. Rotation | 43.3 years | 43.3 years | 43.3 years |

6.9 Forestry Valuation (tree) \$3.05m \$3.40m \$3.60m

The valuation of the forestry is a tree only valuation as there is inconsistency throughout the industry as to how to value Carbon Trading income stream and longer term for inclusion in Forestry Valuations.

7. DIVIDEND DISTRIBUTION POLICY:

As the Board is a committee of Council it does not distribute its accumulated profits or capital reserves. The profile or losses in any one year are appropriated to the Board's capital reserve for use in funding the Board's future activities.

The Board pays to Council a royalty of \$32,000 being 2% of the nominal value of the land Council has earmarked for Forestry activities. This was reduced from \$64,000 due to the strain placed on cashflows until the next significant harvest. It is the Board's opinion that the level of rental should remain at its current level until a steady carbon market is established that gives the Board certainty in its trading.

8. REPORTING SCHEDULE:

8.1 The Board shall deliver to the Council within 60 days of the end of December each year a report on the state of the Board's operations which shall include:

- ✧ Report from the Chairman
- ✧ Financial report showing the year to date position against budget and the year-end forecast against budget.
- ✧ Financial commentary explaining variances

8.2 Annually, prior to the end of February each year, the Board shall deliver to the Council:

- ✧ A draft Statement of Intent that complies with Schedule 8 of the Local Government Act 2002.

8.3 Annually, within 60 days of the end of June each year, the Board shall deliver to the Council:

- ✧ Report from the Chairman
- ✧ Statement of achievements relative to the goals and objectives of the Forestry Strategy
- ✧ Financial report showing the year to date position against budget and the end forecast against budget.
- ✧ Financial commentary explaining variances
- ✧ An annual Market Valuation for all plantations explaining the cause for any increases or decreases in value.

9. FORESTRY STRATEGY:

In conjunction with the Council, the Board shall be responsible to facilitate a review of the Forestry Strategy every three years to coincide with the review of the Council's Long Term Financial Strategy.

10. THE BOARD:

The Board will exercise due diligence and care in carrying out its role. Board members must act in good faith and in what the member believes to be in the best interest of both the Board and the Council.

10.1 Appointment

The number of Board members shall be no fewer than three or more than four. The Mackenzie District Council will appoint three members, and appointments will be reviewed, as a minimum every three years following elections. The Board shall have a minimum of two sitting Councillors. The Board may co-opt a further member if they deem appropriate.

The Mackenzie District Council's Chief Executive Officer shall be appointed ex-officio.

10.2 Quorum

The quorum shall be two members, and a simple majority shall make decisions.

Board meetings will be conducted in accordance with Mackenzie District Council standing orders.

10.3 Meeting Frequency

The Board shall meet no less than quarterly.

10.4 Resignation

A Board member will cease to hold office immediately the Mackenzie District Council's Chief Executive Officer receives a written resignation.

10.5 Remuneration

As a committee of Council, Board members are not separately remunerated for the work they undertake for the Forestry Board.

Remuneration for co-opted Board members will be determined at the time of appointment.

10.6 Retirement

Board members appointed by the Council will retire from office every three years at the Council's election date. Co-opted members will retire three yearly from the date of their appointment. Co-opted members may make themselves available for reappointment on retirement.

10.7 Disqualification

A Board member will automatically be disqualified from holding office if he or she:

- ✱ Dies
- ✱ Is adjudged bankrupt
- ✱ Is prohibited to act as a director under the 1993 Company's act
- ✱ Is removed by the Council
- ✱ Ceases to be a Councillor

10.8 Chairperson

Board members may elect one of their number as chairperson of the Board.

10.9 Personal Interest

A Board member must, forthwith after becoming aware of the fact that he or she is interested in a transaction or proposed transaction with the Board, disclose their interest to the Board, quantifying the nature and monetary value of the interest. The members shall then remove themselves from the meeting and not take part in discussion or voting.

10.10 Indemnities and Insurance

The Council shall maintain and keep current such public liability insurance cover that will cover the Board as part of Council's committee structure.

10.11 Delegated Authority

The Council's Delegation Manual (effective 27 November 1995) provides full-delegated authority to the Forestry Board to manage Council's forestry operation in accord with the Strategy Document dated 10 January 1995 and the Business Plan adopted by the Council.

Any changes to the planned planting/harvesting or operational programs that will result in a financial impact of greater than 20% of budgeted revenue will be reported to the Mackenzie District Council prior to implementation. This will ensure that the Council can have regard to the financial and cash flow implications on the balance of its operations. The Council will not unreasonably withhold authority to any such changes.

11. **ACCOUNTING POLICIES:**

The Board's accounting policies are the same as those used by Council and may be amended by Council from time to time.

MACKENZIE DISTRICT COUNCIL

REPORT TO: FINANCE COMMITTEE
SUBJECT: GRANTS POLICY
MEETING DATE: 5 JULY 2011
REF: FIN 9/6
FROM: MANAGER – COMMUNITY FACILITIES
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To provide guidance and consistency in allocation of Community Grants.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That Council reconfirms the Grants Policy and Criteria as attached.
3. That no additional budget provision be made for unspecified grants.
4. Council acknowledges the existing assistance it provides through concessional rental arrangements.
5. Application forms and Evaluation Criteria be made available through the website. To assist applicants

GARTH NIXON
MANAGER – COMMUNITY FACILITIES



GLEN INNES
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

- Grants Policy
- Application Form
- Evaluation Criteria

BACKGROUND:

Council currently allocates Grants from The Creative Communities Fund and the Sparc Rural travel fund. These funds are provided from outside Council and are allocated based on applications against specific criteria.

Council Grants are also allocated to the Fairlie and Twizel Resource Centres and Information Centres. These items are contributions for community services.

Council and Community Boards also regularly receive requests from various groups for funds for which the Council or Community Boards generally have no budgets available for allocation.

I am not aware of where any specific budget is set aside for allocation.

In addition, Council makes grants to various groups and organisation by way of accommodation in various Council owned buildings at special rates (for example, Twizel Plunket, Twizel Youth Group and Twizel Crèche). These buildings are leased, basically rent free on the understanding that the buildings are maintained by the lessor.

POLICY STATUS:

Council currently has a grants policy adopted in November 2003. I am not aware of any circumstance where this has been used or where the evaluation criteria have been applied.

SIGNIFICANCE OF DECISION REQUESTED:

Not a significant issue

ISSUES AND OPTIONS:

The policy, as it stands, seems simple and workable with the exception that there are no specific funds available for allocation.

Options could include:

1. Allocate budget as suggested in 2003
2. Retain status quo with no specific allocation
3. Allocate budget from or for specific areas within the Community (ie: Community Facility type projects funded from Land Subdivision Reserve or Lake Alexandrina Fund).

CONSIDERATIONS:**Legal Considerations:**

N/A

Financial Considerations:

Allocating a specific fund for grants will raise the expectation that funds will be granted and this may take some of the emphasis from other fund raising opportunities.

Funding or allocating to a grant budget will increase rates unless allocated from an outside source of funds that can be drawn upon.

There are a number of community organisations that are doing work to enhance the various townships. This has the advantage of undertaking work in the community using volunteer labour, thereby getting increased value for the dollar spent. By supporting these organisations through funding assistance, the whole Community wins.

Other Considerations

The Fairlie Community Board believes that when an organisation requests a grant for annual programmes on an on-going basis, these should be looked at with a view to them becoming self-sustaining over time. An example would be to grant an amount one year with the understanding that it is unlikely to be available next year at the same level.

ASSESSMENTS OF OPTIONS:

Allocation of specific funds for grants would raise the expectation within the community and almost indicate Council as a first port of call for funding assistance.

Retaining the status quo while reconfirming the grants policy and requiring the use of the application form, will focus the minds of the applicants and the minds of those assessing the applications, as to how specific projects benefit their communities.

In recent years, individual communities have held project budgets. These are either targeted to specific projects or in some cases, used to support specific projects that benefit their respective communities. This may be a suitable area to fund these grants.

CONCLUSION:

The grants policy as it stands, seems satisfactory, although there has been no specific budget allocated and the application forms have not been used.

It is appropriate to use these forms as it gives those deciding on specific applications, necessary information that allows the application to be compared against others.

No additional budget should be provided for grants although Communities and Council may provide grants from within existing budget areas.

In the case where Council grants leases to community organisations, the detail of these will be documented and attached to the policy.

| External Grants | Funding | Amount | Purpose |
|---------------------------------------|---|---------------|----------------------------------|
| Sparc Rural Travel Fund | External | \$ 9000.00 | Allocated by Committee |
| Creative Communities | External | \$ 7000.00 | Allocated by Committee |
| Grants for Services | | | |
| Twizel Community Care Trust | General Rate /Twizel Rate | \$ 10,000 | Contribution to Community Worker |
| Mackenzie Community Enhancement Board | General rate/ Rural Rate/ Fairlie Rate | \$ 30,000 | Contract for Services |
| Mackenzie Tourism | Twizel Rate /General rate/Rural rate | \$ 25,500 | Contract for Info Centre Twizel |

Buildings

| | |
|----------------------------|--|
| Twizel Plunket | Rent \$ 20 per annum plus rates ,insurance, power and maintenance |
| Twizel Creche | Rent \$ 20 per annum rental plus rates, insurance and maintenance |
| Twizel Youth Centre | No rent in lieu of maintenance. Youth group pays power, not separately rateable |
| Fairlie Plunket | No rent Plunket pays consumables and maintains the building not separately rateable |
| TPDA | \$ 520 per annum Council pays rates, and power insures the building . |
| | |



MACKENZIE DISTRICT COUNCIL GRANT EVALUATION CRITERIA

1. Does the application assist the Council to achieve its strategic direction (applicant must make specific reference to the Long Term Plan and support that reference with reasoned arguments).
2. Will the grant *directly* benefit ratepayers/residents in the Mackenzie District? If so, how many?
3. Are there any other bodies which are specifically designed to cater for these requests e.g. Creative New Zealand, Mid-South Canterbury Trust, and Lottery Grants Commission?
4. Has the organisation received, or have they applied for funds from other organisations for the same project? If so, how much?
5. How much of their own funds does the organisation have to put toward this request/project?
6. Is the organisation/individual a non-profit body and able to accurately account for any funds granted?
7. Has the organisation supplied all information on the application form including a set of accounts?
8. What is the effect on the individual/organisation if the Council does not support the application?

MACKENZIE DISTRICT COUNCIL

GRANTS

RATIONALE

From time to time Council and community boards provide grants budgets from which financial support for general purposes can be funded, eg for a donation to a worthy cause such as flood relief. Council also has budgets for specific purposes, eg the Heritage Protection Fund.

When Council is requested to provide financial support by remitting rates, fees or charges, transparency can be preserved if the request is approved, by making a grant funded from the affected cost centre. For example, if a request by the Fairlie Ice Skating Club for remission of excess water charges is approved, a grant funded from the Fairlie Water Supply Account will ensure that the cost of the remission actually falls where it should lie.

GUIDELINES:

1. All requests for financial assistance are to be submitted on an "Application for Donation" form to the Council..
2. All requests for financial support are to be dealt with as requests for grants.
3. Requests for grants from clubs, groups or organisations are to be accompanied by full financial information.
4. Applications for grants are to be evaluated in terms of
 - the direct benefit of the grant to ratepayers/residents of the District
 - the availability of funds from other sources for the project
 - the level of contribution to the project made by the applicant
5. Recipients are to be required to account accurately for grants.

(See attached Grant Evaluation Criteria adopted at Fin Cttee of 3.10.03)



APPLICATION FOR DONATION

-
1. Name of Organisation _____

 2. Address: Street _____
District/City _____
Postal _____
Telephone _____ Fax _____

 3. Contact Person: Name _____
Position _____
Phone: Business _____ Residence _____

 4. Are you a Trust, Incorporated Society or Other? _____
If other, please specify _____

 5. Is your organisation recognised as a non profit body by the Inland Revenue Department?
☐ Yes ☐ No

 6. Name of principal officers:
Chairperson/President _____
Secretary _____ Treasurer _____

 7. State your organisation's purpose and objectives _____

 8. How long has the branch of your organisation existed? _____

9. Is your organisation responsible to or controlled by any other organisation/authority?

(please specify) _____

10. State the purpose for which the donation is requested _____

11. Number of people whom you expect will benefit from the donation which you are requesting

Members _____ Other _____

12. Has your organisation received a donation during the past five years? ☐ Yes ☐ No

| If YES please detail how your most recent donation was used | Received From | Year | Amt of Donation |
|---|---------------|-------|-----------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | |

13. If your club/organisation is registered for GST, please supply your GST number:

14. Please supply a copy of your latest audited accounts.

| | |
|--|-----------------|
| DECLARATION | |
| I hereby declare that the information supplied here on behalf of my organisation is correct: | |
| Name _____ | Signature _____ |
| Role in Organisation _____ | |
| Date _____ | |