

MACKENZIE DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE
MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS,
FAIRLIE, ON TUESDAY 15 NOVEMBER 2011 AT 9.30 AM**

PRESENT:

Claire Barlow (Mayor)
Crs John Bishop
Peter Maxwell
Annette Money
Graeme Page
Graham Smith
Evan Williams

IN ATTENDANCE:

Nathan Hole (Acting Chief Executive Officer)
Garth Nixon (Community Facilities Manager) for part of the meeting
Rosemary Moran Committee Clerk)

I OPENING:

The Mayor welcomed everyone to the meeting.

II APOLOGIES:

There were no apologies.

III DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of John Miller, Frank Waud, Annette Officer and Shirley Allan. A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

XI VISITOR:

The Mayor welcomed Emergency Management Officer Ray Gardner to the meeting.

Mr Gardner updated the Council on his activities including planning, reviews and future projects. He answered questions from the Councillors.

The Mayor thanked Mr Gardner and congratulated him on the manner in which he was undertaking the role.

V MAYORAL REPORT:

This was the report of Mayoral activities for the previous six weeks.

Resolved that the report be received.

Annette Money/Peter Maxwell

VI REPORTS REQUIRING COUNCIL DECISION:

1. APPOINTMENT OF MEMBERS TO THE TEKAPO PROPERTY SUBCOMMITTEE:

This report from the Acting Chief Executive Officer referred to the appointment of members to the Tekapo Property Subcommittee.

Resolved that the report be received.

Graham Smith/Annette Money

Resolved that the Council confirms the following as members of the Tekapo Property Subcommittee:

- Cr Peter Maxwell
- Leon O'Sullivan
- Glen Innes (Chief Executive Officer)
- Paul Morris (Manager – Finance and Administration)
- Tekapo Community Board Chair.

Graham Smith/Evan Williams

2. ACTING CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES:

This report from the Acting Chief Executive Officer referred to Council, Committee and Board Meetings, Other Meetings and Activities and Staff.

Resolved that the report be received.

Evan Williams/Peter Maxwell

Alps2Ocean Cycle Trail

The Acting Chief Executive Officer and Cr Money updated the Council on progress with the project.

Concern was expressed that the agreement with the Waitaki District Council regarding the maintenance of the cycleway had yet to be finalised. Grave concerns were expressed about potential costs and liabilities for the Council.

The Acting Chief Executive Officer advised that the Waitaki District Council had assumed responsibility for accounting and administration for the cycleway project.

Extraordinary Council Meeting and Workshop

Resolved that an extraordinary Council meeting be held on Tuesday 13 December 2011 at 9.30 am.

Annette Money /Graham Smith

Resolved that a workshop to discuss Internal Debt Funding be held on Tuesday 6 December 2011 at 9.30 am.

Annette Money/ Graeme Page

The Acting Chief Executive Officer advised that he had arranged to meet with the General Manager – Destination Mt Cook Mackenzie to discuss issues around the Lake Pukaki Visitor Centre and the Licence to Occupy held by the Council. He said the matter would be discussed at the Workshop on 6 December and included on the Agenda for the Extraordinary Council meeting on 13 December 2011.

XIII ADJOURNMENT:

The meeting was adjourned at 10.40 am for morning tea and reconvened at 11.05 am.

VII INFORMATION REPORTS:1. COMMON SEAL

This report from the Committee Clerk advised of documents signed under the Common Seal from 30 September 2011 to 10 November 2011.

Resolved:

1. That the report be received.
2. That the affixing of the Common Seal to document numbers 722 to 724 be endorsed.

Graeme Page/Annette Money

VIII COMMUNITY BOARD RECOMMENDATIONS:

This report from the Chief Executive officer was accompanied by the minutes of the meetings of the Twizel Community Board and Tekapo Community Board held on 25 and the Fairlie Community Board held on 26 October 2011.

Resolved that the report be received.

Peter Maxwell /John Bishop

Resolved:

- That the Council approves that the redevelopment of the **Tekapo Community Centre** proceeds, that the design work be completed and that tenders be called for the project.

- That the Council approves the request to fund the establishment of three tennis courts at the Tekapo Community Centre from the Land Subdivision Reserve.

Annette Money/Evan Williams

Resolved that Council adopts the recommendations that the following areas be added to the Schedules of the **Amended Camping on Roadways and Reserves Bylaw 2006**:

- Schedule B *Schedule of Prohibited Areas*
 - Roadways and Reserves in the Fairlie Township.
 - Adjacent to the Ruataniwha Camping Ground and on Twizel roadsides.
- Schedule A *Schedule of Permitted Areas*:
 - The Lake Ruataniwha Rowing Course starting area.

Annette Money/Evan Williams

Cr Money said she was disappointed with the Community Board's decision not to pursue the **Cancer Society's shade proposal** for the playground in Market Square, Twizel. She suggested a District-wide policy on shade should be developed as part of the Council's support of safe and healthy environments.

Cr Bishop explained the rationale for the Community Board's decision. Cr Money undertook to request that further information to support the proposal be provided by the Cancer Society to the Community Board, including plans to address the future care of the canvas shades, maintenance and costs.

Resolved:

1. That the Council approves the recommendation that Council contributes \$1,000.00 to the **Twizel Promotion and Development Association**.
2. That Council notes that the agreement with Twizel Promotion and Development Association regarding payment for services to the Council was to be clarified.

John Bishop/Graham Smith

Resolved:

1. That Council approves the recommendation that the **Dog Control Bylaw** includes provision for the enforcement of the requirement for dogs to be confined so that they cannot freely leave the owners' property.
2. That the Council approves the recommendation that the Dog Control Bylaw be amended to permit dogs on leashes in the Lake Tekapo Village Centre.

Graham Smith/Graeme Page

Resolved:

1. Safety Footpath Lakeside Drive, Lake Tekapo:

That the Council notes that the reinforced concrete path option was to be used on the safety footpath on Lakeside Drive and that the project was to begin at each

end of the footpath to provide two visual entrances to discourage pedestrians from walking along the roadside.

2. Lake Ruataniwha Boundary Fence:

That the Council notes that tenders were to be sought to erect a boundary fence using deer fencing material, between Council land and the Ruataniwha Camping Ground with the view to having the project completed if possible before 30 November 2011.

3. Twizel Car Park Areas

- That the Council notes that the Wairepo Road car park was to be repaired in its entirety this season and programmed for a reseal in the next two years subject to available budgets.
- That the Council notes that work on the Mackenzie Drive car park was to be delayed until the siting the proposed new Twizel medical centre has been confirmed.

4. Cancer Society – Market Square Shade Development Project

That the Council notes that the Community Board declined to pursue the Cancer Society's shade proposal for the playground in Market Square.

5. Mistletoe Market – Request for Rubbish Bins:

That the Council notes that the request for rubbish bins to be supplied at the 2011 Mistletoe Market was granted.

6. TPDA – Request for Financial Contribution:

That the Council notes that the Twizel Community Board had contributed \$1,000.00 to the TPDA.

7. Twizel Volunteer Fire Brigade Fireworks Display – Request for Grant:

That Council notes that a donation of \$200.00 was to be made towards the Twizel Volunteer Fire Brigade's fireworks display.

8. Fairlie Market Days:

That the Council notes that the road area outside the Ski Shack, Fairlie, is to be closed to traffic as per the following schedule:

- 22 October 2011
- 5 and 19 November 2011
- 3, 10, 17 and 31 December 2011
- 7, 14 and 21 January 2012
- 4 and 18 February 2012
- 3 and 17 March 2012
- 7 and 21 April 2012
- 5 and 19 May 2012

9. Princes Street and Fairlie Township Footpaths:

- That Council notes that information on the Fairlie Footpath Maintenance Programme including priority footpaths was to be provided for the next Fairlie Community Board meeting.

- That Council notes that cost estimates were to be provided for a range of options for seal widening along the complete length of Princes Street, and beautification work.
- That the Council notes that full report on the proposed safety pathway along School Road to the Lovelock Track, including the funds available, was to be provided to the next meeting of the Community Board.

Graham Smith Graeme Page

IX COMMITTEES:

Resolved that the Minutes of the meetings of the Finance Committee held on 8 November 2011, the Projects and Strategy Committee held on 8 November 2011 and the Planning Committee held on 8 November 2011, including such parts as were taken with the Public Excluded, be received.

Annette Money /Graeme Page

X CONFIRMATION OF MINUTES:

Resolved that the Minutes of the meetings of the Mackenzie District Council held on 4 and 28 October 2011, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct records of the meetings.

Annette Money/Graham Smith

MATTERS ARISING FROM THE MINUTES:

Lake Alexandrina Trust – Request for Funding

It was advised that the Trust had been asked to provide more detailed justification of the budgets provided; however no response had been received to date. The Community Facilities Manager undertook to pursue the issue.

Twizel Medical Centre

Cr Money advised that, as the Chairman of the Mackenzie Medical Trust, she had met with the Chairman of High Country Health Ltd in an effort to arrange a meeting between the two organisations. She said she hoped she would be in a position to report to Council in the New Year.

Twizel Transformer

The acting Chief Executive Officer undertook to follow up more actively the debt relating to the installation of the transformer.

Ombudsman Decision – Raincliff Station

Cr Williams advised that consideration of the road closure and associated decision by the Ombudsman was in the hands of the lawyers for David Morgan of Raincliff Station and the Council.

The Mayor said that, in general, issues associated with road closures/walking trails were of interest to organisations such as Environment Canterbury and a number of people were watching what was happening in the matter of the Raincliff road closure.

Trees in Fairlie Domain

The Community Facilities Manager undertook to expedite the removal of the trees.

LATE ITEM

Resolved that pursuant to the Local Government Official Information and Meetings Act 1987 the letter ‘Lake Pukaki Visitor Centre’ be considered.

The letter was not included on the Agenda because it was not available in time. Consideration of the issue at this meeting was required to update the Council on events.

Resolved that the letter be received.

Annette Money/Graeme Page

This letter from the General Manager – Destination Mt Cook Mackenzie advised of the closure of the Lake Pukaki Visitor Centre from 11 December 2011.

The Acting Chief Executive Officer reiterated that the Council would have the opportunity to discuss the matter at its next meeting.

IX PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. PE Minutes Council Meetings 4 and 28 October 2011
2. PE Minutes Finance Committee Meeting 8 November 2011
3. PE Minutes Tekapo Community Board 25 October 2011
4. Twizel Community Board Recommendation
5. Tekapo Property Group

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
1. PE Minutes Council Meetings 4 and 28 October 2011		48(1)(a)(i)
2. PE Minutes Finance Committee Meeting 8 November 2011		48(1)(a)(i)
3. PE Minutes Tekapo Community Board 25 October 2011		48(1)(a)(i)
4. Twizel Community Board Recommendations	To protect information which is commercially sensitive	48(1)(a)(i)
5. Tekapo Property Group	To protect information which is commercially sensitive	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding

of the whole or the relevant part of the proceedings of the meeting in public are as follows:
Twizel Community Board Recommendations and *Tekapo Property Group* section
7(2)(b)(ii)

Peter Maxwell /Graeme Smith

The Council continued in Open Meeting.

XIII ADJOURNMENT:

The meeting was adjourned at 12.10 pm for lunch and reconvened at 1.45 pm.

**THERE BEING NO FURTHER BUSINESS,
THE MAYOR DECLARED THE MEETING CLOSED AT 2.20 PM**

MAYOR: _____

DATE: _____