



## **FAIRLIE COMMUNITY BOARD**

### ***Membership:***

Owen Hunter (Chairman)  
Les Blacklock  
Ron Joll  
Graeme Page  
Trish Willis

**Notice is given of the Meeting of the Fairlie Community Board  
to be held on Wednesday 28 August 2013 at 7pm in the  
Council Chambers, Fairlie**

**Business:** As per Agenda attached.

**WAYNE BARNETT  
CHIEF EXECUTIVE OFFICER**

**23 August 2013**




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**FAIRLIE COMMUNITY BOARD AGENDA**  
**Wednesday 28 August 2013**

**I. APOLOGY**

**II. DECLARATIONS OF INTEREST**

**III. MINUTES**

Confirm and adopt as the correct record the Minutes of the meeting of the Fairlie Community Board held on 17 July 2013.

MATTERS UNDER ACTION:

**IV. GENERAL BUSINESS**

1. Application for Grant from Mackenzie School's Science Fair
2. Recommendation for Pedestrian Safety on Allandale Bridge
3. Recording Pedestrian Incidents on Allandale Bridge (verbal report) – Trish Willis
4. Enhancement Plan for Christmas 2013 (verbal report) – Trish Willis
5. Community Organisation/Trusts/Societies Delegation Decision Making that Affects Council (verbal report) – Trish Willis
6. Princess Street Trees (verbal report) - Chairman

**V. REPORTS**

1. Financial Report for June 2013
2. Village Green Trees Letter
3. Swimming Pool Survey Report
4. Moreh Home Water Update
5. Old Library Café (verbal report) – Chief Executive Officer
6. Ward Member's Report
7. Reports from Members who Represent the Board on other Committees

# **MACKENZIE DISTRICT COUNCIL**

## **MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 17 JULY 2013 AT 7.07PM**

### **PRESENT:**

Owen Hunter (Chairman)  
Cr Graeme Page  
Ron Joll  
Les Blacklock  
Trish Willis

### **IN ATTENDANCE:**

Claire Barlow (Mayor)  
Wayne Barnett (Chief Executive Officer)  
Garth Nixon (Manager Community Facilities)  
Paul Morris (Manager Finance and Administration)  
Julie Hadfield (Executive Support)  
Toni Morrison (Senior Planner)  
Karina Morrow (District Plan Review Planner)

### **I APOLOGY:**

Resolved that an apology be received from Bernie Haar (Asset Manager)

**Les Blacklock/Ron Joll**

### **II DECLARATIONS OF INTEREST:**

There were no declarations of interest.

### **III MINUTES:**

Resolved that the minutes of the meetings of the Fairlie Community Board held on 12 June 2013 be confirmed and adopted as the correct record of the meeting.

**Ron Joll/T Willis**

### **MATTERS ARISING:**

#### **CHAIRMAN**

#### **Fairlie Western Catchments Project**

Asset Manager – Bernie Haar will liaise with Chairman Owen Hunter to confirm a date for a Public Consultation Meeting. It was noted that Cr Page will be unavailable from the 4<sup>th</sup> of May and is requested that the meeting date reflect this. The Asset Manager will also organise a refresher session for existing Community Board members and Council Staff as well as an informative session for new Community Board Members. The Asset Manager said this will be achieved with the aid of a PowerPoint presentation. No date been set yet for a public meeting.

### **Allandale Bridge – Walkway**

Bernie Haar – Asset Manager with Suzy Ratahi, Roothing Manager met with NZTA in February regarding the Allandale Bridge Walkway and the response given was that there would need to be more incidents of close accidents and more use of the side of the bridge by residents. *Ms Willis asked could there be a system so that the Board knows about any incidences so that Council can report to NZTA or whoever. Ms Willis suggested a reporting system is made available for the community to use so that Council can accumulate a record of any incidents.*

#### Resolved:

1. that an article be published in the Accessible asking the community to supply incidences regarding the Allandale Bridge Walkway.
2. that a database is compiled of incidences and reported back to the Enhancement Board.

**Owen Hunter/ Graeme Page**

### **COMMUNITY FACILITIES MANAGER**

#### **SH 79 Approach to Fairlie – Signage**

It was instructed that - Community Board member Ron Joll is to carry out the following;

Gather more information, talk to Alister Gray and get a base sign, compile costing's of the sign/structure for Community Board to consider, site meeting with Ron and Grant Patterson from Opus. *Mr Joll has spoken briefly with Alister Gray but requires more discussion, also suggest that Mr Joll speaks with Mayor Barlow and The Mayor would also like input into the signage. The Chairman said a sign structure price has been received and he will clarify with the Promotions Association. Mr Nixon will speak directly with RTL to clarify.*

#### **Moreh Home Trust Board – Excess Water Rates**

The Asset Manager and Community Board will reply in writing to Mr Adams request asking the Community Board to consider increasing the allocation of water that Moreh receives, notifying Mr Adams that the Council will look into the request further with more historic information being required. The Asset Manager will also himself look into historic records and undertake investigations into the water supply to rule out any significant Leaks. *The CEO said Moreh Home receive an allocation per year and then pay a rate per unit after that. Cr Page asked about a bigger business like the pub, do they get charged more and will Moreh Home be coming to Council with water chares in excess every year until it is fixed. The CEO said the water leak man has been around and found no major leaks, found a small leak so no leakage now so hopefully they will come back within their usage allowance. The Chairman asked can we monitor their meter month to month but Council could raise their threshold so that they don't be an expense to Council. The CEO will check what rating system they are on compared to a residential block.*

## **IV      GENERAL BUSINESS:**

### **1. PLANTER BOXES:**

Trish Willis Community Board member asked for discussion on the Community Enhancement Board meeting matters. Ms Willis said it was suggested that the planter boxes that were removed from Princes Street, be offered to residents for use as small vegetable patches. Ms Willis said they would be particularly good height for the older folk. Ms Willis asked for the board members consideration.

The Chairman stated that the boxes would have to be sold to the Council as the pensioner houses are Council owned.

Mr Nixon referred to his report.

The Chairman thought it is best to use them instead of selling them. But if Mr Nixon has been approached by people to buy them, then go ahead and sell them, price determined as \$200 a box and use the remainder around town.

Kowhai trees – some will be used on Princes Street again.

### **2. COMMUNITY BOARD PLANS:**

Ms Willis spoke to the agenda item also a matter from the Community Enhancement Board. Ms Willis asked if a Community Board plan exists for Fairlie and if not could we discuss and asked is the Board here as a reactive body for things that crop up.

The Chairman said there is a plan, more of a survey really. A lot of it is reaction to what the community does and doesn't want. Fairlie is an older small town which has been struggling with costs but seems to be doing quite well and getting things done. The biggest thing is the beautification project after surveys.

Mr Nixon said there is a town plan of projects when money allows for footpaths and infrastructural asset projects. The Twizel Greenway Project was driven by the Twizel Community Board. The Tekapo Plan came about from having funding especially from subdivision funding for the Tekapo Hall as an example, driven by the Tekapo Community Board. The town has to deal with governance driven projects first and foremost (infrastructure etc.) and then look at other priorities if funding remains.

Ms Willis thought that from the District Plan Review, a list of possible jobs will come out and the Board can look at the list and streamline it to get the highest priorities and possibly look at those as part of the Community Board Plan.

### **3. COMMUNITY SURVEY OF SWIMMING POOL:**

The third item in general business is also a request from Ms Willis again from the Enhancement Board meeting matters. Ms Willis said it was mentioned that funding was being sought by the CEB for the pool. It would be helpful also to gather input from residents about what they want from their swimming pool and would like to suggest, given the predominant age group that uses the pool that a

Facebook or similar campaign be created that would achieve effective and quick information. Ms Willis said we need to start this as if funding is being sought for the next swimming season a start will need to be made very soon.

The Chairman asked could Council or Enhancement Board do a survey through the community of what they want from the swimming pool, cheap and large reach of users – what do they want from the pool in the next 3-5 years.

The Chairman asked Mr Nixon if we have a pool supervisor yet. Mr Nixon said not as yet and will be advertised again shortly. The lessons that have been conducted in the last 2 season have been good for the pools offset of expenses.

Ms Willis asked if there is a job description for that supervisor role and could that person be the receiver of community feedback and why is there only very few kids there.

Mr Nixon replied that the Fairlie Pool is different from the Twizel Pool as it has a roof so on a good sunny day, most kids want to be outside not in the covered pool.

The CEO suggested mapping out ideas including identifying user groups, identify aspects of the pool which are liked or not liked. This will help the supervisor meet the challenge.

The Chairman said that it will depend on the successful supervisor and their attitude which will affect the users, usage etc. and asked Mr Nixon when the role will be filled – Mr Nixon hopes within the next six weeks.

It was suggested to the Board to have a session to find out what is wanted with Mr Nixon assistance providing feedback to the next meeting. A possible survey on the Council Facebook page, through school newsletters etc.

The item will be an agenda item at the next Fairlie community board meeting.

#### 4. PENSIONER HOUSING:

The CEO said there is a policy and process already, the first go to person is Mr Nixon, then the CEO. That process is appropriate but would hope the tenants do not feel daunted about approaching Council. There is an Aged Care group with the Resource Centre etc. Not a Community Board issue as it falls under Council.

Ms Willis stated that the CEO has responded to her email and she is happy with that response.

## V **REPORTS:**

### 1. **DISTRICT PLAN REVIEW:**

Senior Planner Toni Morrison introduced Karina Morrow as the District Plan Review Senior Planner.

The purpose of this report from Ms Morrow is to seek feedback on District Plan zoning in the Fairlie area to inform the on-going District Plan review and to update the Community Board on next steps and further consultation.

Resolved that the report be received.

**Graeme Page/Trish Willis**

Cr Page asked should the Reserve be rezoned as Residential.

Mr Hole explained resource consent issues that may apply. The Reserve is Rural as it was not considered good land for future development due to the sewer system and the flooding issue – the sewer issue is now resolved but the flooding issue remains.

Ms Morrow said consultation with the Community Board during the review process will be on-going and further feedback from the Board will be sought. Really asking for ideas to be flagged by the Board which Planning can look into and then provide feedback to the Board for the Council and then public consultation and submissions etc. Zoning can affect largely what can or cannot be done. The Review period is the time to look at what has changed since 2004 and what the town wants to achieve.

The Chairman asked would Planning think it appropriate to rezone residential land along Mt Cook Rd to be tourism zoning.

Ms Morrison spoke about the VC zone and providing for that activity, concentrating your businesses, traffic flow, beautification etc., letting it develop out of that zone will take away from that focussed area. Need to manage how the zones interact, differing rates sit in different zones, does the Board feel there is sufficient availability of residential (RES) land for town growth etc.

### 2. **FINANCIAL REPORT – MAY 2013:**

This report from Mr Morris, Manager – Finance and Administration is the financial report for the Board for the period to May 2013, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.

Mr Nixon spoke to any significant variances.

Resolved that the report be received.

**Les Blacklock/Ron Joll**

Enid Hutt Account current balance is \$28,612.59. Interest is not calculated this year but last year it earned \$8,128.08, so this year will be a similar figure.

Floors were not sanded and painted in the Community Centre as the pricing was over \$30,000. There is a guy coming down to the school hall so could do both jobs at once but it will be over the \$20,000 budgeted. Board might like to look at other aspects of maintenance that is required in the Community Centre. Condensation is an issue above the theatre; aged building paper should be replaced under the roof over the stadium. Flooding from burst pipes on the weekend and insurance will be having a look to see what has been affected (caused by kitchen under floor heating was off and possibly the pink bats were not laid properly over the pipes in the ceiling.)

\$1,000 on cleaning supplies at the end of the season was spent on chlorine to fill up the tank when the truck was around, to use in the next year.

### 3. OLD LIBRARY CAFE:

The purpose of this report from the Chief Executive Officer was to update the Board on progress with determining options for repairing or replacing the Old Library Café building.

#### Resolved:

1. That the report be received.

**Ron Joll/Les Blacklock**

The CEO reported two further prices have been received from Architecture by Design \$3,500 estimate and also Rushton & Associates \$7,500 + GST and indications for a commercial building cost \$1,750-\$3,000 per m<sup>2</sup>.

The CEO said a price to repair for structural component from Fulton Hogan up from original estimate of \$227,000 including structural design to \$290,000 not including structural design. Graham McDermid will come back next week with a price for the fit out architectural side. He will offer his services for free if the Old Library is repaired.

Trish Willis declared an interest and stated that the Board needs to apply the same process and policy across all of the contractors.

The Chairman said that it would be Graham McDermid as well as Fulton Hogan's work together that would repair the Old Library. Two concepts plans are required – to replace and to repair then and would give the Board something to consult with the public.

The Chairman asked how the Council will fund the concept plans etc. that will be drawn up, the CEO will follow up with Mr Morris to confirm.

Ms Willis thought having 3 designs would be good to show the public. Ms Willis asked that the CEO ask them just for a sketch of what it is going to look like – don't need to know the layout of the internal fit at this stage.

It was decided that really all that is needed is just a sketch of possible designs to show people. The quoted prices would include the sketch, the building plans and



it taken to the stage where you could price it so the prices just for a sketch would be less.

Resolved: that the CEO will go back to the architects and just request that sketch, pricing and work through funding.

**Trish Willis/Owen Hunter**

The CEO will liaise with The Chairman to organise another public meeting to show plans for discussion after sketches are produced.

4. POINTS FROM ENHANCEMENT BOARD:

This report from the Community Facilities Manager, Garth Nixon to report on matters raised at the recent Fairlie Enhancement Board meeting.

Resolved:

1. That the report be received.
2. That the Community Board should express a view on how these planter boxes are dealt with.
3. The Community Board should indicate their preference for the disposal of these trees.

**Graeme Page/ Trish Willis**

5. WARD MEMBER'S REPORT:

Cr Page reported approximately \$1.2million flood bill, \$112,000 snow bill, a lot of trees are down. Cost of Solid Waste Recycling Bins is going up as the income from recyclables has reduced dramatically.

6. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

There were no further reports from members.

7. ELECTION PROTOCOL:

This information is to follow.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.53pm**

**CHAIRMAN:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## MATTERS UNDER ACTION – FAIRLIE COMMUNITY BOARD

### CHAIRMAN

#### **Fairlie Western Catchments Project**

Asset Manager – Bernie Haar will liaise with Chairman Owen Hunter to confirm a date for a Public Consultation Meeting. It was noted that Cr Page will be unavailable from the 4<sup>th</sup> of May and is requested that the meeting date reflect this. The Asset Manager will also organise a refresher session for existing Community Board members and Council Staff as well as an informative session for new Community Board Members. The Asset Manager said this will be achieved with the aid of a PowerPoint presentation. No date been set yet for a public meeting.

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Bernie Haar – Asset Manager with Suzy Ratahi, Roading Manager met with NZTA in February regarding the Allandale Bridge Walkway and the response given was that there would need to be more incidents of close accidents and more use of the side of the bridge by residents. *Ms Willis asked could there be a system so that the Board knows about any incidences so that Council can report to NZTA or whoever. Ms Willis suggested a reporting system is made available for the community to use so that Council can accumulate a record of any incidents.*

#### Resolved:

1. that an article be published in the Accessible asking the community to supply incidences regarding the Allandale Bridge Walkway.
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**Owen Hunter/ Graeme Page**

### COMMUNITY FACILITIES MANAGER

#### **SH 79 Approach to Fairlie – Signage**

It was instructed that - Community Board member Ron Joll is to carry out the following; Gather more information, talk to Alister Gray and get a base sign, compile costing's of the sign/structure for Community Board to consider, site meeting with Ron and Grant Patterson from Opus. *Mr Joll has spoken briefly with Alister Gray but requires more discussion, also suggest that Mr Joll speaks with Mayor Barlow and The Mayor would also like input into the signage. The Chairman said a sign structure price has been received and he will clarify with the Promotions Association. Mr Nixon will speak directly with RTL to clarify.*

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## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** FAIRLIE COMMUNITY BOARD

**SUBJECT:** MACKENZIE'S SCHOOL'S SCIENCE FAIR SPONSORSHIP TO COVER THE COSTS OF HIRING THE FAIRLIE COMMUNITY CENTRE

**MEETING DATE:** 28 AUGUST 2013

**FROM:** THE CHAIRMAN

### **PURPOSE OF REPORT:**

The Mackenzie School's Science Fair was held in the Fairlie Community Centre on the 20<sup>th</sup> and 21<sup>st</sup> of August 2013 and are hoping that as with last time, the Community Board are able to offer sponsorship as a monetary donation for the Science Fair (to cover the costs of hiring the Stadium).

Kitchen use (zip and cup of tea facilities only) @ \$7.50 a day for 2 days	\$15.00
Stadium hire for Tuesday 20 August @ \$19.00 an hour for 6 hours	\$114.00
Stadium hire for Wednesday 21 August @ \$19.00 an hour for 4 hours	\$76.00
Heating the Stadium @ \$15.30 a unit with 6.09 units used	<u>\$93.20</u>
Total cost	<b>\$298.20</b>

### **STAFF RECOMMENDATIONS:**

1. That the report be received; and
2. That the Fairlie Community board grants the Mackenzie School's Science Fair Committee \$298.20 to cover the cost of hire of the Community hall, kitchen and heating for the 20<sup>th</sup> and 21<sup>st</sup> of August 2013; or
3. That the Fairlie Community board declines the grant application of \$298.20 from the Mackenzie School's Science Fair Committee required to cover the cost of the Community hall, kitchen hire and cost of heating for the 20<sup>th</sup> and 21<sup>st</sup> of August 2013.

### **ATTACHMENTS:**

1. The letter of request the Mackenzie School's Science Fair Committee.
2. Completed grant application form.

**OWEN HUNTER**  
**CHAIRMAN**



Mackenzie School's Science Fair  
Angela Marshall  
St Joseph's School, Fairlie  
3 Gall Street  
Fairlie 7925

05 August 2013

Fairlie Community Board  
53 Main Street  
Fairlie 7925

Dear Sir/Madam

I am writing on behalf of the Mackenzie School's Science Fair Committee. Firstly thank you for your assistance in 2011 with providing sponsorship. Without on-going support from organisations the Biannual Science Fair wouldn't be able to go ahead.

The 2013 Mackenzie School's Science Fair is fast approaching and we are requesting sponsorship to help us with this event. We are hoping that as with last time, you are able to offer sponsorship as a monetary donation for the Science Fair (to cover the costs of hiring the Stadium) which we have booked for the 20<sup>th</sup> and 21<sup>st</sup> August 2013 in Fairlie.

The Science Fair offers opportunities for all the children in the Mackenzie District to develop their science questioning and investigative skills. It is a great event where children are able to display their ideas and see what others are learning and exploring. These students could be the scientists of our future!

Feel free to contact me if you have any enquiries at St Joseph's School Fairlie on 6858659.  
Thank you for your time,

Yours sincerely

Angela Marshall  
Treasurer  
Mackenzie School's Science Fair Committee



### APPLICATION FOR GRANT

1. Name of Organisation/Individual:

Mackenzie School's Science Fair.

2. Address:

C/- St Joseph's School, Fairlie  
3 Gall Street, Fairlie 7925

Telephone: 03 6858659

Fax: 03 6858649

Email: principal@stjofairlie.school.nz

3. Contact Person: Angela Marshall

Position: Treasurer.

Phone: Business: 03 6858659

Phone: Home: 03 6858305

4. Please specify the legal status of your organization – trust/Incorporate Society/other.

Other.

5. Is your organisation recognised as a non profit body by the Inland Revenue Department?

Yes/No Unsure.

6. Name of principal officers:

Chairperson/President: John Cruden

Secretary: Sue Mitchell

Treasurer: Angela Marshall.

7. State your organisation's purpose and objectives: To provide an opportunity for students in the Mackenzie District to participate in a Science Fair, both at a competitive and non competitive level.
8. How long has your organisation existed? At least 1999
9. Is your organisation responsible to or controlled by any other organisation/authority?  
Please specify: Twizel Area School, Mackenzie College, Fairlie Primary School, St Joseph's Fairlie, Albury School, Lake Tekapo School, Haldon School, Mackenzie Kindergarten
10. What level of funding does your organisation request from the Mackenzie District Council?  
To cover the cost of hiring the stadium for two days.
11. State the purpose for which the grant is requested:

Answer To cover the cost of stadium hire so that any other donations we receive can go towards prizes for winning exhibits.

12. State the number whom you expect will benefit from the grant you are requesting:

Members: 8 staff members Others: Approx. 400 students from local schools

13. Has your organization received a donation during the past five years?

☒ Yes/No

If yes, please detail how your most recent donation was used	Received from	Year	Amount of Donation
Mt John Observatory	Prizes.	2013	\$100
Stadium Hire	Mackenzie District Council	2009	\$208
Prizes.	Alpine Energy	2009	\$150
		TOTAL	\$458

14. If your organisation is registered for GST, please supply your GST number:

15. Please supply a copy of your latest audited financial statements.

- This has not been done...

**DECLARATION**

I hereby declare that the information supplied here on behalf of my organisation is correct:

Name: Angela Marshall

Position: Treasurer

Signature: a Marshall

Date: 10/08/2013

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** FAIRLIE COMMUNITY BOARD

**SUBJECT:** RECOMMENDATION FOR PEDESTRIAN SAFETY ON THE  
ALLANDALE BRIDGE

**MEETING DATE:** 28 AUGUST 2013

**FROM:** THE CHAIRMAN

**PURPOSE OF REPORT:**

This report from Community Board member Trish Willis is accompanied by a memo outlining Ms Willis recommendations regarding pedestrian safety on the Allandale Bridge.

**STAFF RECOMMENDATIONS:**

1. That the report be received.

**ATTACHMENTS:**

1. Memo from Ms Willis

**OWEN HUNTER**  
**CHAIRMAN**



## Memo

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To: Fairlie Community Board Members

From: Trish Willis, Community Board Member

Date: 19 August 2013

Subject: **Recommendation for pedestrian safety on the Allandale Bridge**

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Dear Community Board Members

### **Recommendation:**

I would like to make a recommendation to the Community Board, that consideration be given to a low cost, practical and sustainable solution that would make pedestrians and cyclists of all types and abilities safe crossing the Allandale Bridge walkway.

### **Background Overview**

It is my understanding that this matter has been the subject of discussion for some time in Fairlie. Transit NZ has recently been approached by the MDC Rooding Manager, to determine if it is possible to attach an additional walkway on the side of the bridge with a clip system. Transit NZ has advised this is not feasible.

I also understand that Transit NZ has also engaged with the Mayor, Claire Barlow and encouraged 'creativity' in developing a solution; and that they would like to assist but their policy does not favour this particular initiative at this time unless there is an accident or fatality to a pedestrian. I think there was general agreement at the Community Board meeting that we would not want to wait until this happens to make the bridge safer to cross on bikes, scooters, buggies or feet (and sometimes with naughty dogs!).

At the last Community Board Meeting, it was resolved to record all events and near misses for pedestrians on the Allandale Bridge and that this could be centralised at the Resource Centre; to ensure we have the information we need when an opportunity to improve safety is available to us. The Community Enhancement Board agreed and are happy to take on this responsibility through the Resource Centre in Fairlie.

### **What is the scope of need for safety on the bridge?**

The Allandale Bridge does not have a constant stream of pedestrians but I believe there are approximately 1.5 million people passing through Fairlie each year presenting a risk to the pedestrians we do have. Summer would be the busiest season although walkers and cyclists, many of which are children, cross the bridge, often with bikes, to cycle the Kimbell Track. We also see an increase of river swimmers cross the bridge in the Summer and with the increase in residential dwellings on Clayton Rd, some students also bike to school and perhaps more would if it was safer to do so.

In summary, we have a high traffic flow but in comparison, a small and infrequent number of pedestrians at risk when crossing the bridge throughout the year.

## **Recommended Solution**

"If we can't change the bridge, change the driving - but only when it's needed"

## **Proposal**

If it's not feasible to change the bridge, then we change the driving habits with low cost traffic management that is only compulsory if pedestrians are on the bridge at that time. For example:

- 1) If there are no pedestrians on the bridge from which each end gets a good long view, nothing will change as there is no risk to pedestrians.
- 2) There is currently a 50km per hour sign at each end, these could be brought forward so there is more time to slow down and prepare to stop for pedestrians.
- 3) That we install signage at both bridge entranceways that makes it compulsory to "STOP & WAIT" pedestrians crossing the bridge".
- 4) We could possibly introduce a "PREPARE TO STOP AT BRIDGE" sign further back to prepare drivers to stop if needed.

Transit NZ could provide advice on traffic management signage; these are just suggestions for us to consider the concept.

## **Examples of other strategies**

One lane bridges on State Highways where it is compulsory to stop to let the opposite car on. Pedestrians across SH8 in Geraldine township.

## **Recommendation:**

- 1) That this matter is referred to the next Community Board meeting for consideration.
- 2) That Council staff or The Mayor contact Transit NZ for their opinion on this concept; to determine if it is feasible and/or fundable by Transit.
- 3) That we seek feedback from the Community via the Accessible and the Mackenzie District Council Facebook Page to determine if this would be an acceptable concept to the residents.
- 4) That an estimate of the financial impact on the ratepayer (if any) for this traffic management strategy be drafted.

Thank you for your consideration.

Trish Willis  
20 August 2013

## MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD  
SUBJECT: FINANCIAL REPORT — JUNE 2013  
MEETING DATE: 28 AUGUST 2013  
REF: FIN 1/2/2  
FROM: MANAGER – FINANCE AND ADMINISTRATION  
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to June 2013, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

- 1 That the report be received.

PAUL MORRIS  
MANAGER FINANCE &  
ADMINISTRATION

WAYNE BARNETT  
CHIEF EXECUTIVE OFFICER

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance		Full Year Budget 30/06/2013
<b>Council - General Fairlie</b>						
Income						
Targeted Rates	27,156	9,096	9,100 -	4 ✗		9,100
<b>Total Income</b>	<b>27,156</b>	<b>9,096</b>	<b>9,100 -</b>	<b>4 ✗</b>		<b>9,100</b>
Expenses						
Members Expenses	8,411	8,829	9,100	271 ✓	1	9,100
Internal Charges	18,060	-	-	- ✓		-
<b>Total Expenses</b>	<b>26,471</b>	<b>8,829</b>	<b>9,100</b>	<b>271 ✓</b>		<b>9,100</b>
<b>Total Council - General Fairlie</b>	<b>685</b>	<b>267</b>	<b>-</b>	<b>267 ✓</b>		<b>-</b>

Variance Analysis

1. Members expenses are down due to the timing of the board resignations in October 2012 and the new members being appointed.

**Investment**

Income						
Other Income	1,596	1,600	1,600 -	0 ✗		1,600
<b>Total Income</b>	<b>1,596</b>	<b>1,600</b>	<b>1,600 -</b>	<b>0 ✗</b>		<b>1,600</b>

**Rates Offset**

Income						
Targeted Rates	- 1,596 -	1,596 -	1,600	4 ✓	-	1,600
<b>Total Income</b>	<b>- 1,596 -</b>	<b>1,596 -</b>	<b>1,600</b>	<b>4 ✓</b>	<b>-</b>	<b>1,600</b>

**Total Investment and Rates Offset**

	-	4	-	4		-
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Variance Analysis

No significant variances from budget

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance		Full Year Budget 30/06/2013
<b>Fairlie Community Water Supply</b>						
<b>Income</b>						
Targeted Rates	222,588	190,330	190,013	317	✓	190,013
Other Income	9,359	10,997	7,000	3,997	✓	7,000
Financial Contributions	-	28,597	-	28,597	✓	1
<b>Total Income</b>	<b>231,947</b>	<b>229,925</b>	<b>197,013</b>	<b>32,912</b>	✓	<b>197,013</b>
<b>Expenses</b>						
Consultancy Expenses	-	-	3,000	3,000	✓	2
Administration Expenses	704	1,121	2,865	1,744	✓	2,865
Operational and Maintenance	67,445	55,478	77,100	21,622	✓	3
Depreciation	72,616	75,624	75,642	18	✓	75,642
Internal Charges	54,679	36,557	38,406	1,849	✓	38,406
<b>Total Expenses</b>	<b>195,443</b>	<b>168,781</b>	<b>197,013</b>	<b>28,232</b>	✓	<b>197,013</b>
<b>Total Fairlie Community Water Supply</b>	<b>36,504</b>	<b>61,144</b>	<b>-</b>	<b>61,144</b>	✓	<b>-</b>
<b>Capex</b>						
0118201. Town Reticulation - Renewal	199,071	250,032	146,000	- 104,032	✗	4
0118203. Reticulation	275	-	-	-	✓	-
0118206. Service Connections - Renewal	-	-	25,000	25,000	✓	25,000
0118211. Treatment - New	23,514	10,536	70,000	59,464	✓	70,000
0118215. Plant	-	1,900	-	- 1,900	✗	-
0118807. Resource Consent Costs	-	13,043	-	- 13,043	✗	-
0118982. Water Meters	1,938	-	2,000	2,000	✓	2,000
0118999. Transfer to Assets	- 224,799	-	-	-	✓	-
<b>Total Capex</b>	<b>-</b>	<b>275,511</b>	<b>243,000</b>	<b>- 32,511</b>	✗	<b>4</b>

Variance analysis

1. Unbudgeted financial contributions received during the period.
2. Unspent engineering consultancy expenditure
3. Lower than anticipated contractor costs (\$18,497) and quality monitoring costs (\$3,756) has lead to this favourable variance
4. Tender prices exceeded budget for Town reticulation. The board has overspent on capital work overall (\$32,511). Profit attributable to operations is \$32,547 (\$61,144-\$28,597) which will be used to cover the capital deficit

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance		Full Year Budget 30/06/2013
<b>Fairlie Community Sewerage</b>						
<b>Income</b>						
Targeted Rates	111,096	78,957	78,937	20 ✓		78,937
Other Income	-	871	-	871 ✓		-
Financial Contributions	-	20,874	-	20,874 ✓	1	-
<b>Total Income</b>	<b>111,096</b>	<b>100,702</b>	<b>78,937</b>	<b>21,765</b> ✓		<b>78,937</b>
<b>Expenses</b>						
Consultancy Expenses	-	-	5,000	5,000 ✓	2	5,000
Administration Expenses	-	555	1,650	1,095 ✓		1,650
Operational and Maintenance	40,564	26,089	34,400	8,311 ✓	3	34,400
Depreciation	36,567	35,976	35,982	6 ✓		35,982
Internal Charges	24,626	7,526	1,906	- 5,620 ✗		1,906
<b>Total Expenses</b>	<b>101,757</b>	<b>70,146</b>	<b>78,938</b>	<b>8,792</b> ✓		<b>78,938</b>
<b>Total Fairlie Community Sewerage</b>	<b>9,339</b>	<b>30,556</b>	<b>- 1</b>	<b>30,557</b> ✓		<b>- 1</b>
<b>Capex</b>						
0278410. New Reticulation - Eversley	-	-	1,700	1,700 ✓		1,700
<b>Total Capex</b>	<b>-</b>	<b>-</b>	<b>1,700</b>	<b>1,700</b> ✓		<b>1,700</b>

Variance analysis

1. Unbudgeted financial contributions received during the period.
2. Unspent engineering consultancy expenditure
3. Lower than anticipated contractor costs (\$5,938), consent monitoring costs (\$1,323) and electricity costs (\$1,088) has resulted in this favourable variance.

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance		Full Year Budget 30/06/2013
<b>Fairlie Stormwater</b>						
<b>Income</b>						
Targeted Rates	30,468	25,188	25,184	4 ✓		25,184
Financial Contributions	-	15,837	-	15,837 ✓	1	-
Internal Income	- 1,540	58	-	58 ✓		-
<b>Total Income</b>	<b>28,928</b>	<b>41,083</b>	<b>25,184</b>	<b>15,899 ✓</b>		<b>25,184</b>
<b>Expenses</b>						
Administration Expenses	310	325	1,300	975 ✓		1,300
Operational and Maintenance	1,864	6,187	6,000 -	187 ✗		6,000
Depreciation	17,240	17,232	17,240	8 ✓		17,240
Internal Charges	7,476	649	644 -	5 ✗		644
<b>Total Expenses</b>	<b>26,890</b>	<b>24,393</b>	<b>25,184</b>	<b>791 ✓</b>		<b>25,184</b>
<b>Total Fairlie Stormwater</b>	<b>2,038</b>	<b>16,690</b>	<b>-</b>	<b>16,690 ✓</b>		<b>-</b>

Variance analysis

- Unbudgeted financial contributions received during the period.

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance		Full Year Budget 30/06/2013
<b>Mackenzie Community Centre</b>						
<b>Income</b>						
Targeted Rates	27,156	43,284	43,292	- 8	✗	43,292
Other Income	20,676	13,310	13,000	310	✓	13,000
Internal Income	-	85	-	85	✓	-
<b>Total Income</b>	<b>47,832</b>	<b>56,679</b>	<b>56,292</b>	<b>387</b>	✓	<b>56,292</b>
<b>Expenses</b>						
Employment Expenses	2,523	6,146	6,144	- 2	✗	6,144
Administration Expenses	6,653	8,206	6,578	- 1,628	✗	1 6,578
Operational and Maintenance	31,056	8,772	36,713	27,941	✓	2 36,713
Depreciation	28,992	28,356	28,385	29	✓	28,385
Internal Charges	10,248	-	-	-	✓	-
<b>Total Expenses</b>	<b>79,472</b>	<b>51,480</b>	<b>77,820</b>	<b>26,340</b>	✓	<b>77,820</b>
<b>Total Mackenzie Community Centre</b>	<b>- 31,640</b>	<b>5,199</b>	<b>- 21,528</b>	<b>26,727</b>	✓	<b>- 21,528</b>

Variance analysis

1. Higher than budgeted insurance costs (\$1,017) has resulted in this unfavourable variance
2. Planned expenditure on the Hall floor has not been undertaken and has contributed to this favourable variance. The unspent money can be transferred to the hall Capital reserve and the work undertaken next year as unbudgeted work funded from the hall capital reserve.

**Strathconan Park**

<b>Income</b>						
Targeted Rates	5,220	3,792	3,800	- 8	✗	3,800
<b>Total Income</b>	<b>5,220</b>	<b>3,792</b>	<b>3,800</b>	<b>- 8</b>	✗	<b>3,800</b>
<b>Expenses</b>						
Administration Expenses	2,919	2,662	3,300	638	✓	3,300
Operational and Maintenance	-	-	500	500	✓	500
Internal Charges	1,416	-	-	-	✓	-
<b>Total Expenses</b>	<b>4,335</b>	<b>2,662</b>	<b>3,800</b>	<b>1,138</b>	✓	<b>3,800</b>
<b>Total Strathconan Park</b>	<b>885</b>	<b>1,130</b>	<b>-</b>	<b>1,130</b>	✓	<b>-</b>

Variance Analysis

No significant variances from budget



Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance		Full Year Budget 30/06/2013
<b>Strathconan Swimming Pool</b>						
<b>Income</b>						
Targeted Rates	36,408	29,976	29,977	- 1	×	29,977
Other Income	53,029	21,968	23,500	- 1,532	×	1 23,500
Internal Income	-	30	83	- 53	×	83
<b>Total Income</b>	<b>89,437</b>	<b>51,974</b>	<b>53,560</b>	<b>- 1,586</b>	<b>×</b>	<b>53,560</b>
<b>Expenses</b>						
Employment Expenses	33,921	35,922	31,241	- 4,681	×	2 31,241
Administration Expenses	5,158	5,302	5,250	- 52	×	5,250
Operational and Maintenance	20,825	17,074	14,604	- 2,470	×	3 14,604
Depreciation	9,932	9,876	9,883	7	✓	9,883
Internal Charges	10,200	-	-	-	✓	-
<b>Total Expenses</b>	<b>80,036</b>	<b>68,174</b>	<b>60,978</b>	<b>- 7,196</b>	<b>×</b>	<b>60,978</b>
<b>Total Strathconan Swimming Pool</b>	<b>9,401</b>	<b>- 16,200</b>	<b>- 7,418</b>	<b>- 8,782</b>	<b>×</b>	<b>- 7,418</b>

**Capex**

1408925. Plant and Equipment	25,299	2,016	-	- 2,016	×	-
1408999. Transfer to Assets	- 25,299	-	-	-	✓	-
<b>Total Capex</b>	<b>-</b>	<b>2,016</b>	<b>-</b>	<b>- 2,016</b>	<b>×</b>	<b>-</b>

**Variance Analysis**

1. Lower than anticipated takings for the year has produced this unfavourable variance
2. Higher than anticipated labour costs compared to budget due to underbudgeting the level of costs.
3. Higher than anticipated repairs and maintenance costs (\$1,212) and Cleaning materials (\$1,035) due to purchase of chemicals at the end of the season. This will lower the running costs budgeted for next year.

**Fairlie Domain**

<b>Income</b>						
Targeted Rates	3,024	768	779	- 11	×	779
Other Income	13,900	10,668	12,700	- 2,032	×	12,700
<b>Total Income</b>	<b>16,924</b>	<b>11,436</b>	<b>13,479</b>	<b>- 2,043</b>	<b>×</b>	<b>13,479</b>
<b>Expenses</b>						
Employment Expenses	3,509	8,069	4,000	- 4,069	×	1 4,000
Administration Expenses	3,169	4,021	900	- 3,121	×	2 900
Operational and Maintenance	6,188	6,151	8,579	2,428	✓	8,579
Depreciation	6,257	6,252	6,257	5	✓	6,257
Internal Charges	3,708	-	-	-	✓	-
<b>Total Expenses</b>	<b>22,831</b>	<b>24,493</b>	<b>19,736</b>	<b>- 4,757</b>	<b>×</b>	<b>19,736</b>
<b>Total Fairlie Domain</b>	<b>- 5,907</b>	<b>- 13,057</b>	<b>- 6,257</b>	<b>- 6,800</b>	<b>×</b>	<b>- 6,257</b>

**Variance Analysis**

1. Higher than anticipated labour costs for the year has resulted in this unfavourable variance
2. Higher than anticipated insurance costs (\$3,226) has lead to this unfavourable variance.

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance		Full Year Budget 30/06/2013
<b>Fairlie Township</b>						
<b>Income</b>						
Targeted Rates	121,128	187,172	187,172	-	✓	187,172
Other Income	1,085	685	-	685	✓	-
<b>Total Income</b>	<b>122,213</b>	<b>187,857</b>	<b>187,172</b>	<b>685</b>	✓	<b>187,172</b>
<b>Expenses</b>						
Administration Expenses	15,493	12,551	17,560	5,009	✓	1 17,560
Operational and Maintenance	88,979	103,998	171,206	67,208	✓	1 171,206
Depreciation	7,262	6,096	6,114	18	✓	6,114
Internal Charges	24,515	-	16,148	293	✓	293
<b>Total Expenses</b>	<b>136,249</b>	<b>106,498</b>	<b>195,173</b>	<b>88,675</b>	✓	<b>195,173</b>
<b>Total Fairlie Township</b>	<b>- 14,036</b>	<b>81,359</b>	<b>- 8,001</b>	<b>89,360</b>	✓	<b>- 8,001</b>
<b>Capex</b>						
0528977. Playground Upgrade	-	-	-	-	✓	-
0528979. Village Green Upgrades	11,759	5,256	30,000	24,744	✓	2 30,000
0528999. Transfer to Assets	- 11,759	-	-	-	✓	-
<b>Total Capex</b>	<b>-</b>	<b>5,256</b>	<b>30,000</b>	<b>24,744</b>	✓	<b>30,000</b>

Variance Analysis

1. details of costs provided on next page
2. Costs associated with the village green have not been spent in the period covered by this report.

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance	Full Year Budget 30/06/2013
<b>Breakdown Township Costs</b>					
<b>Township Maintenance</b>					
<b>Administration Expenses</b>					
0524455. Advertising	-	38	230	192 ✓	230
0524485. Donations & Grants	13,554	10,781	15,000	4,219 ✓	15,000
0524615. Rates	1,938	1,732	2,100	368 ✓	2,100
0524618. Water Meter Remissions	-	-	230	230 ✓	230
<b>Total Administration Expenses</b>	<b>15,493</b>	<b>12,551</b>	<b>17,560</b>	<b>5,009 ✓</b>	<b>17,560</b>
<b>Operational and Maintenance</b>					
0525001. Materials Purchased	-	128	-	128 ✗	-
0525020. Gardening	20,125	19,783	22,308	2,525 ✓	22,308
0525021. Contractors	1,219	1,211	1,468	257 ✓	1,468
05250221. Irrigation equip - maintenance	196	-	818	818 ✓	818
0525025. Lawn Mowing	26,282	27,346	26,921	425 ✗	26,921
0525027. Repairs & Maint Unplanned	3,461	6,899	544	6,355 ✗	544
05250271. Repairs & maint - programmed	-	-	1,414	1,414 ✓	1,414
0525029. Tree Maintenance	3,339	4,513	4,000	513 ✗	4,000
0525035. Playground Maintenance	797	1,230	1,024	206 ✗	1,024
0525041. Litterbin waste disposal fees	2,060	-	-	- ✓	-
0525042. Litter Bin Collection	18,512	18,331	21,209	2,878 ✓	21,209
0525210. Fairlie Walkway	1,650	1,492	10,000	8,508 ✓	10,000
0525213. Tree Surgery	-	-	1,500	1,500 ✓	1,500
0525603. Fairlie Township Projects	11,337	23,065	20,000	3,065 ✗	1 20,000
05256031. Fle Twnshp Prof - C Fwd Bud	-	-	60,000	60,000 ✓	1 60,000
<b>Total Operational and Maintenance</b>	<b>88,979</b>	<b>103,998</b>	<b>171,206</b>	<b>67,208 ✓</b>	<b>171,206</b>

Variance Analysis

- Lower than anticipated costs of Township projects (\$56,935) has resulted in this favourable variance.  
Overall the total Operational and Maintenance costs are favourable compared to budget by \$7,208 (\$67,208-\$60,000) with over spends in some areas being offset by underspends in others. These surplus monies will be appropriated into the township reserve for next year.

Mackenzie District Council  
Activity Statement  
For the Period ended June 2013

	LYTD Actual June 2012	YTD Actual June 2013	YTD Budget June 2013	Variance	Full Year Budget 30/06/2013
<b>Summary</b>					
<b>Income</b>					
Targeted Rates	719,268	566,968	566,654	314 ✓	566,654
Subsidies and Grants	40,510	916	-	916 ✓	-
Other Income	109,994	60,099	57,800	2,299 ✓	57,800
Financial Contributions	-	65,309	-	65,309 ✓	-
Internal Income	- 1,540	172	83	89 ✓	83
<b>Total Income</b>	<b>868,232</b>	<b>693,464</b>	<b>624,537</b>	<b>68,927 ✓</b>	<b>624,537</b>
<b>Expenses</b>					
Employment Expenses	39,953	50,137	41,385	- 8,752 ✗	41,385
Members Expenses	8,411	8,829	9,100	271 ✓	9,100
Consultancy Expenses	-	-	8,000	8,000 ✓	8,000
Administration Expenses	34,448	34,745	39,403	4,658 ✓	39,403
Operational and Maintenance	296,500	223,749	349,102	125,353 ✓	349,102
Roading	56,964	-	-	- ✓	-
Depreciation	286,294	179,412	179,503	91 ✓	179,503
Internal Charges	176,963	28,585	41,249	12,664 ✓	41,249
<b>Total Expenses</b>	<b>899,534</b>	<b>525,456</b>	<b>667,742</b>	<b>142,286 ✓</b>	<b>667,742</b>
<b>Total Summary</b>	<b>- 31,302</b>	<b>168,008</b>	<b>- 43,205</b>	<b>211,213</b>	<b>- 43,205</b>

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** FAIRLIE COMMUNITY BOARD  
**FROM:** COMMUNITY FACILITIES MANAGER  
**SUBJECT:** VILLAGE GREEN TREES LETTER  
**MEETING DATE** 28 AUGUST 2013  
**REF:** WAS 3/6

### **REASON FOR REPORT:**

Consider a request from residence to remove these trees

### **RECOMENDATIONS**

1. That the report be received.
2. That the Fairlie Community Board declines the request to remove these trees.
3. That the Fairlie Community agrees to remove selected trees to mitigate some of the nuisance and for the health of the trees.
4. The Community Facilities Manager undertakes the work and responds to the writer.
5. In this case the Community Board do not seek cost recovery for this work.

**GARTH NIXON**  
**COMMUNITY FACILITIES MANAGER**

**WAYNE BARNETT**  
**CHIEF EXCUTIVE OFFICER**

## **ATTACHEMENTS**

Letter from John Willson signed by 3 other neighbours

## **BACKGROUND**

The Community Board has previously considered and rejected a similar request some years ago. The main cause for complaint appears to be the leaves

## **POLICY STATUS:**

The tree policy give us guidance on the matter and relevant sections are included below

### **3.3 Tree Removal**

- Trees will not generally be removed to maintain private views, remove shading or for the control of leaf litter.
- Trees that are dead, dying, or storm damaged will be removed as a priority.
- Tree removal may be undertaken where significant public views from the road and footpath are compromised.
- Tree removal may be undertaken to eliminate an ice hazard where trees shade the road.

There is a small range of tree species that will be proactively removed due to the following factors:

- rapid growth rates
- eventual large size of the tree (in relation to the site)
- prolific at self-seeding
- pose a major risk when ageing
- often colonise or grow on inappropriate sites
- considered a pest plant

### **4.0 Cost recovery for Discretionary Work, Storm Damage and Potential Hazards**

Where Council agrees that a tree is blocking a view, or shading a property by the occupier of the property and Council carries out work on the trees the following criteria will apply to cost recovery for the work:

#### **4.1 Full cost recovery**

Re-instatement of views where this is considered to be work of a discretionary nature.  
Mitigating the effects of shading where this is considered to be work of a discretionary nature.

Cost recovery, will be agreed to by both parties before work commences.

## **4.2 No cost recovery**

Essential work to mitigate an actual or potential hazard.

## **4.3 Ability to waive cost recovery**

Council will consider the following factors when exercising discretion in relation to cost recovery, or the requirement to mitigate a nuisance:

- the level of direct benefit to the applicant or Council as a result of the work
- the priority or the need for the work.
- The need for assistance as determined by the Community Board or Council

## **4.4 Replacement Planting**

Where the work is of a discretionary nature and cost recovery is appropriate, Council may also require an additional contribution for replacement planting. Replacement of trees by the applicant will not generally be considered due to the on-going maintenance requirement.

## **5.0 Tree management**

### **5.1 Shading and re-instatement of views**

Council will be a ‘good neighbour’ and will assess Council owned trees, and undertake work to mitigate a nuisance as defined by The Property Law Act 1975 in response to requests from the occupiers of properties that are affected by trees on reserves. The cost of the work will be recovered in accordance with this policy.

The following factors determine the *significance* of the issue and will be considered when making decisions on requests for work on trees from the public or a landowner/occupier:

- The wider community’s interests in the maintenance of an aesthetically pleasing environment.
- The value of the tree as a public amenity, including the ability to provide shelter from wind,
- The likely effect (if any) of the removal or trimming on ground stability or the stability of other trees.
- The historical, cultural, botanical or scientific significance (if any) of the tree.
- The length of time the property owner has resided in the property. Often the applicant has recently purchased the property and was aware of the trees at the time of purchase.

Council will give full consideration to residents’ concerns

### **SIGNIFICANCE OF DECISION REQUESTED:**

Does not trigger the significance policy

### **ISSUES AND OPTIONS:**

The options in this case are three

1. Do nothing
2. Remove trees as requested
3. Remove some trees to reduce the suggested nuisance

### **CONSIDERATION**

The letter suggests that the trees were planted 1986 making the trees approximately 27 years old and that they are past their use by date.

They are not past their use by date and on the face of it are quite young.

Some of the trees are growing into each other and could do with more space which would allow a better final form.

The trees are not causing a shade nuisance due to their location and are not impacting on any services. The main issue is the leaf drop in autumn.

The trees provide shade and aesthetics on the Village Green and the trees are generally valued by the community with the exception of the direct neighbours

### **ASSESSMENT OF OPTIONS**

Option 1 - Do nothing will leave neighbours disgruntled with possible consequences being - actions through Disputes Tribunal or matters taken into their own hands.

Option 2 - Remove the trees will keep the neighbours happy, likely upset some locals. And ideally require replacement planting which will take another 27 years to achieve a similar result

Option 3 – Agree to remove some trees at the Community Boards discretion. This option provides room for some of the trees to grow, reduces the amount of leaf fall and addresses the issue in part as opposed to doing nothing. This way everyone gets some satisfaction

### **CONCLUSION**

Option three is recommended. The Community Board should decline this request but agree to remove some trees for their own health.



John Willson 33  
39 Gray Street  
Fairlie 7925  
Ph: 027 6169268

Dear Sir.

I, as a resident of the above address would like or won't the ----? trees removed from my boundary fence. These trees were planted in 1986 for the 100 centery of ~~Fairlie~~ Fairlie and are well past their use by date. They drop huge amounts of leaves over my boundary fence and are just an ever increasing problem with the mess which is left, including the on going cleaning of the spoutings.

I as one of the residents would like and appreciate if these were removed!

John Willson

Y.G. Gallagher

P. R. Halford.  
J. Q. Edwards

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** FAIRLIE COMMUNITY BOARD  
**SUBJECT:** STRATHCONAN SWIMMING POOL SURVEY  
**MEETING DATE:** 28 AUGUST 2013  
**REF:** WAS 11/2  
**FROM:** MANAGER – COMMUNITY FACILITIES  
**ENDORSED BY:** CHIEF EXECUTIVE OFFICER

### **PURPOSE OF REPORT:**

Provide the result of the Strathconan Swimming Pool Survey.

### **STAFF RECOMMENDATIONS:**

1. That the report be received.

**GARTH NIXON**  
**MANAGER – COMMUNITY FACILITIES**

**WAYNE BARNET**  
**CHIEF EXECUTIVE OFFICER**

**ATTACHMENTS:**

Pool Survey Summary

**BACKGROUND:**

At the time of writing this report we had received 17 responses to the survey.

There are some themes running through the survey which we will look at this year and some we are unable to address.

The Board is welcome to discuss these and consider priorities for this coming season.

## Strathconan Swimming Pool Survey

### 1. Are you a Swimming Pool User?

All said yes except one who would like to be.

### 2. Are you a supervising adult of children

Yes – 15

No – 4

**How many times a week do you use the pool?**

1-2 – 3

3-4 – 3

5+ - 4

Irregularly – 4

### 3. What is your age?

1-15 – 2

16-30 0

31-45 – 8

46-60 – 2

60+ - 5

If supervising adult of children what are their ages?

3 & 6 years

2, 3 & 5 years

11.5, 6 & 3 years

7 and 10 years

8 and 11

2 and 4 years

7 years

9 and 11 years

### 4. Are you:

Female – 15

Male – 2

**5. What do you use the pool for?**

Lessons – 9

Training – 2

Fitness – 12

Fun – 10

**6. What would encourage you to use the pool more often?**

- Very warm water and enough room to swim, do exercises.
- If pool was open until 5.30pm – by the time kids get home from school, eat, rest then want to go swimming, pool is nearly closed.
- Warmer, it's just too cold. Children freeze.
- Open Sat/Sun for lane swimming after 6pm
- We already use it a lot in summer as well as having lessons in the Learn to Swim programme from Nov-Feb, and also the January block swimming lessons.
- It suits me now for what I use it – ie lane swimming in the mornings.
- Nothing in particular – I use the pool 3+ times per week currently.
- Being able to use the pool when convenient to me ie to supply a key.
- An inflatable, similar to Ashburton Swimming Pool, would bring more families in. I see the upcoming Quiz nights are fundraising for one, so that's great!
- Open in the daytime when kids are school or kindy. Warmer water.
- If it was warmer. Better opening hours.
- Better heating, the water in the pool is too cold.
- Consistent temp of 28 degrees which I know can be achieved if pump turned up a bit.

**7. Are you happy with the season/hours that the pool is open for leisure/public swimming?**

Yes – 6

No – 11

**8. If not, what would you suggest?**

- Should be earlier in school holidays.
- A time for lane swimming that better suits parents with young children eg lane swimming open until 10am or 7-8pm in the evening. Even if only 1-2 times per week 5-6.30pm is a hopeless time. Most rural men not home from work at this time.
- Longer season, we along with other families travel to Timaru to use their pools once Fairlie closed.

- Pool used to be open from 5-6pm for adult lanes – miss this. Also at night, people busy – it could go at night say 7-8.30pm be great.
- Would like to see a longer season. Opening earlier in October and closing at Easter.
- Sorry, the pool closes so early at the end of the season.
- Being able to use the pool when convenient to me ie to supply a key.
- Could be open later in the season, as quite often there is warmer weather in March/April.
- Daytime hours so I get to use it without children to supervise.
- Later morning for the older age group as the morning one is too early for some.
- Open longer in the evening. Open until 6pm anyway, if not 7pm.
- Morning lane swimming should go until 9.30am so allows Mums to drop off kids at 8.30am and then able to swim. Work in with schools to maybe have a 1 hour lane during school hours if possible.
- With the new hearing the pool should be open later in the year rather than closing in March.

**9. Are you satisfied with the Learn to Swim Programme provided at the pool?**

Yes – 8

No – 0

N/A – 7

Excellent

It is excellent and well run.

Trainers are excellent and our kids have learnt a lot from the lessons.

**10. What suggestions do you have for increasing patronage?**

- Warm water, children well supervised, no dive bombing.
- Temperature up! The fundraising for heating seemed to be rather substantial yet the pool doesn't seem warmer? How can Geraldine be warmer when it's an outside pool?
- Staff need to make it an enjoyable experience for patrons. Supervisors too officious, patronising, inflexibility of rules, friendliness & common sense from staff would be helpful.
- Keep open for longer season with lessons. Great for fitness in cooler months.
- Perhaps open up to an outdoor area might encourage more people to use it for recreational purposes?
- A programme of events targeted at families and children would be useful.
- Using at own convenience.
- Inflatable/slide, cheaper season pass for kids, friendly staff, relax the rules on diving/bombing (must be safe though).

- Warmer water, increased hours.
- Hours, temperature of water.
- Allow teenagers to have a bit of fun. Block off half deep end just for them so they don't hurt/scare the younger ones.
- Allow the swimmers (children/teenagers) to have fun. Strict rules have over the years turned away most teenagers and many parents who also have been put off going to the pool

**11. What do you like about the whole swimming pool complex?**

- It's in Fairlie
- Complex on a whole good.
- Although it is basic, it still has a pool for toddlers, a main pool, toilets, hot showers and shop.
- The new heating regime is a benefit. The staff are friendly and helpful.
- Great pool but needs better community promotion to encourage increased patronage.
- I like that I can get a lane in the morning with no crowding.
- It is very well maintained and we are lucky to have a covered pool.
- To have the opportunity. Nice temperature for the more mature.
- The heat pump is great. The facilities are clean.
- Shop supplies, cheap, price, doors open up when hot, clean.
- The solar heating has added warmth to water so longer swimming season.
- It's close to home.
- It is located in Fairlie, great asset to the little town.
- Indoor, and new heating system helped last season.

**12. What do you not like about the whole pool complex?**

- Parking
- Cold, dark inside even on a hot day.
- It's a wee bit tired, but not bad.
- The changing rooms are a little Spartan.
- Freedom to choose when to swim.
- Staff can be a bit pedantic about kids having fun, but they are just adhering to rules. Relax the rules?? Don't like the lollies for sale – make it healthier?
- Shallow end deep for small children.
- Showers are terrible and need a paint job – cost of season ticket.
- Doesn't have a nice outdoor area with shade. Would be lovely to have more tables outside with big umbrellas.
- Length of the season, could be longer now with the new heating system in place.

**13. If you were more satisfied with the pool's facilities and service, would you be more likely to buy a seasons ticket?**

Yes – 8

No – o

I already buy a season ticket.

I will probably buy a pass this year (I am new to Fairlie).

I do anyway.

I buy one now.

Family concessions? 10 swims get one free?

Already buy a season's ticket.

The season pass is quite expensive, it would be good if it could be cheaper for a kids season pass.

I already do.

Yes but depending on the price.

I buy a season ticket as I do lane swimming as well as have two kids so worth it for me.

**14. Why do you think only a few people are using the pool during our hottest days?**

- Not open long enough
- Because it is cold inside. Pool supervisor is very strict on children trying to have fun.
- Maybe the close vicinity of the lake. C Bay also close and has so many more facilities.
- River and lake swimming for whole families more attractive, incurring no cost. Poor ventilation.
- Perhaps the families/people are at the local rivers and lakes with their boats, kayaks, BBQs and dogs. People can't be forced to use the pool on the hottest days.
- Better for cooler or wet days.
- Because they like to be in the sunshine on a nice day.
- Probably because families go to lakes or rivers.
- Covered? Very hot stuffy. Can't win whatever way?
- Families use nearby lakes/rivers – free!
- Rivers close by.
- The lake.
- Because people are busy doing other things outside during the day and in the evening the pool is shut.
- Because when it is hot people not only want to go for a swim but would like to be outside in the shade. No outdoor areas with shade.
- We have great rivers and the teenagers don't get told off.
- Due to the strict rules enforced by the lifeguards the pool has now become a place to train (swim lengths) rather than a place where children and teenagers can go and have a leisurely swim and have fun! They go to the river instead. When I first started taking my pre-schoolers to the pool 10 years ago it was



very busy with lots of teenagers/children enjoying the pool but I have seen this dwindled to a very poor attendance.

**15. Do you think the pool is value for your money?**

Yes – 13

No- 1

N/A – 1

A little too expensive for what is offered.

I would pay an extra small amount if temperature was guaranteed.

**16. In the next 3-5 years, how would you like to see the pool developed in a realistic manner given the number of ratepayers in the area?**

- Maintained and warm.
- I think the heating needs to be readdressed. The current system is obviously a huge mistake.
- Perhaps a play area outside for children. Heaters in changing rooms.
- Longer season maybe 12 months, heated for winter months, encourage kids activities.
- As suggested, an outdoor area to let fresh air and sunshine in would be nice.
- No major development envisaged.
- Okay the way it is.
- Open later in the season, inflatable/slide, relaxed rules (safety still important), reduced kids' season pass, healthier food, water filter, coffee for parents.
- Heated and open all year. More options for pre-school learn to swim.
- Have pool warmer and offer swimming lessons for under 4 years old.
- Outdoor area with umbrellas please. Better facilities for the little ones.
- Guaranteed 28 degree temperature, longer season.
- Longer season and open longer hours giving adults more sessions. Better co-ordination with the schools to make use of every hour available.

**17. What ideas do you have that would increase overall community participation at the pool?**

- Warm water, well supervised children
- Have heard a lot of negative things about the retired pool supervisor, so hopefully some positive changes will happen if you can find the right new supervisor.
- Maybe some fun days for kids.
- Water slide, inflatables. Staff make it unpleasant for parents supervising their children.
- It needs to be remembered that we live in a small rural community and the Strathconan Pool is adequate for what the community requires of it. If we want to have a swim in a year round warmer pool we can travel to the hot pools in Tekapo (at a great expense for a family of \$66) or travel to C Bay and have the whole experience of a hydroslide, small children's adventure play

gym with water cannons and lovely facilities. The Strathconan Pool is basic but we don't mind.

- Advertise for fitness all year round, fun kids activities, bouncy blow up activity in one area for kids.
- Target community groups to use the pool for their own events/functions.
- To supply a key – perhaps there may be adults who could supervise for free.
- Kids parties – inflatables etc, fun galas, fitness sessions.
- Fun days for kids.
- Advertise fun days or theme days to encourage people to get together at the pool.
- Outdoor area with shading. Free entry on first day of opening/or free entry on the first weekend after opening so people who normally don't use the pool might be attracted as it is free the first time.
- Guaranteed 28 degree temperature, allow longer season, more money into pay for running the pump higher!
- Common sense approach to rule boundaries instead of strict enforcement which has in the past created a formal environment rather than a fun environment.

### **Other Comments**

Pool Supervisor's job description is too much for one person.

I want to swim so I ignore the staff's unfriendliness and lack of respect, and over officiousness.

In the Opuha Ward of the MDC, the majority of the residents are rural dwellers. I am a frequent user of the pool and notice that the majority of the patrons are town residents and rural people who live very close to town. You don't see people from Sherwood, Albury, Burkes Pass or even Kimbell at the pool.

## **MACKENZIE DISTRICT COUNCIL**

**REPORT TO:** FAIRLIE COMMUNITY BOARD  
**SUBJECT:** MOREH HOME WATER  
**MEETING DATE:** 28 AUGUST 2013  
**REF:** WAS 16/15  
**FROM:** CHIEF EXECUTIVE OFFICER

### **REASON FOR REPORT:**

To update the Board in relation to excess water usage and charging at Moreh Home.

### **RECOMMENDATION:**

1. That the report be received.
2. That the resolution (from 12 June 2013) to grant \$2,000 to Moreh Home be rescinded.

**WAYNE BARNETT**  
**CHIEF EXECUTIVE OFFICER**

**ATTACHMENTS:**

Letter from MDC to Moreh Home.

**BACKGROUND:**

Moreh Home had approached Council regarding their charge for excess water usage. The matter was reported to the Board on 12 June 2013. The Board resolved that 'A grant be gifted to Moreh Home of \$2,000 on the proviso that the leak detection is undertaken at Moreh Home's own cost'. Leak detection was undertaken and some faults rectified. Council refunded the assessed excess water charge in accordance with the rating provisions.

**POLICY STATUS & SIGNIFICANCE OF DECISION:**

Council's refund is in accordance with the Rating Policy. This decision is not significant in terms of Council's Policy on Significance.

**ISSUES & OPTIONS:**

1. Rescind the resolution for a \$2,000 grant.
2. Follow through with the \$2,000 grant in addition to the \$1,177.46 refund.

**ASSESSMENT OF OPTIONS:**

The purpose of the grant resolution was to remove the cost burden from Moreh Home for excess water that was not used by the facility. This objective has been achieved within the rating provisions and it is recommended that the grant be rescinded.

9 August 2013

B Adams  
Chairperson – Moreh Home Trust Board  
17 Main Street  
FAIRLIE 7925

Dear Board Members

***Moreh Home Trust Board – Excess Water Rates***

Thank you for your letter of 16 March 2013 to the Fairlie Community Board regarding the excess usage water charge for Moreh Home.

We understand that ‘Detection Services’ were able to identify a number of water losses and that these have been addressed.

Councils rating system allows for excess water charges to be refunded if they are caused by a leak and that leak is fixed. I am comfortable that this has occurred at Moreh Home and have authorised a credit of \$1,177.35 which is our assessment of the excess charge arising from leakage.

This amount will be credited against your rates account.

In relation to your request that the allocation of water to Moreh Home be increased, Council is bound by the Rating Act and our rates schedule that is formulated under this Act. This does not allow us to adjust rating changes on an ad-hoc basis.

I hope that this solution is satisfactory to you. If you wish to discuss further please feel free to call me on 685 9013.

Yours faithfully

Wayne Barnett  
**CHIEF EXECUTIVE OFFICER**