

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD AT TEKAPO COMMUNITY HALL, LAKE TEKAPO, ON MONDAY 18 NOVEMBER 2013 AT 7:30PM

PRESENT:

Stella Sweney
Alan Hayman
Peter Munro
Cr Murray Cox

IN ATTENDANCE:

Garth Nixon (Community Facilities Manager)
Keri-Ann Little (Committee Clerk)
1 Member of the Public

I APOLOGIES:

Resolved: that an apology be received from the Chief Executive Officer.

Alan Hayman/ Murray Cox

II ELECTION OF CHAIRPERSON:

The Manager Community Facilities on behalf of the Chief Executive Officer called for nominations for the position of Chairperson.

Motion:

That Peter Munro be nominated as Chairman of the Tekapo Community Board.

Alan Hayman/ Murray Cox

There were no further nominations. The motion was put and carried and the Manager Community Facilities declared Peter Munro to be the Chairman of the Tekapo Community Board.

III DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

IV MINUTES:

Resolved that the minutes of the meeting of the Tekapo Community Board held on Tuesday 24 September 2013 be confirmed and adopted as the correct record of the meeting.

Alan Hayman/ Murray Cox

Resolved that the minutes of the meeting of the Tekapo Community Board held on 21 October 2013 be confirmed and adopted as the correct record of the meeting.

Murray Cox/ Stella Sweney

V ELECTION OF DEPUTY CHAIRPERSON:

The Chairman called for nominations for the position of Deputy Chairperson.

Motion:

That Stella Sweney be nominated as the Deputy Chairperson of the Tekapo Community Board.

Alan Hayman/ Murray Cox

There were no further nominations. The motion was put and carried and the Chairman declared Stella Sweney to be the Deputy Chairman of the Tekapo Community Board.

MATTERS UNDER ACTION:

1. **Civil Defence:**

The Chairman has spoken to Ray Gardner via email regarding a meeting with Ray, Craig and "Swaney" Cr Cox to follow up with Ray.

2. **Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:**

Once the NZMCA have updated their template, approved by LGNZ and DoC, that this is put before the Community Board for further discussion. *Nothing further Garth to follow up.*

3. **Community Hall:**

Powerpoints have now been installed. Entrance to community centre landscaping discussed left and right of the entrance to be taken out in the near future.

Car parking for Lake Tekapo Community Hall:

Concept plans – ongoing.

The Mound by the Tennis Courts – to be grassed:

The hill area has been mowed and is looking okay with more water applied.

4. **Lighting Ordinances:**

On-going progress made;

- Brochure was distributed with rates.
- Waiting for cartoon and graphics to return.
- Changes to Asset Manager re the lights.
- Lights downtown has now a cover on it that was a problem, Montheiths Bar and the light at the camp.
- The Mayor gathering cartoon pictures.

5. **Lochinvar Subdivision:**

Rabbit control will need to be undertaken before numbers begin to rise again – still outstanding. Clarification over spraying from Whitestone required. Irrigation serviced recently.

8. **Council Owned Units:**

Would be a change of activity for Council and this would need to be discussed with Council to see if they (Council) want to be involved with worker accommodation.

If the Community Board wishes the CEO to undertake this he will. A local businessman is looking at worker accommodation options as a development and also Stephen Gubb could be advised to complete a feasibility study as to whether it is worth Council being involved in providing worker accommodation at Lake Tekapo. *Cr Cox will follow up this has not gone to Council as yet.*

Resolved: that the Community Board request the Council to investigate Council adopting a proactive role in providing worker accommodation at Lake Tekapo.

Ian Radford/ Alan Hayman

9. Walkways and Cycleway:

Map for Tekapo underway.

10. Tekapo Plantation:

Irrigation track underway in Section A. Enhancement Group intend to plant out along resource recovery road and the cemetery and have applied and received funding from Genesis Energy; however planting is not yet approved.

Enhancement Group want to plant Oaks along the road there is a sewer line running along the road. Enhancement Group requires permission from the Forestry Board. Cr Cox will return to Enhancement Group to discuss other suitable options.

VI REPORTS:

1. STANDING ORDERS:

The Local Government Act 2002 requires each council to adopt a set of standing orders. These apply to full council meetings, committee and community board meetings and provide the basis for orderly conduct of meetings and in particular certain rules defining the rights of Chairs and members to address meetings. Many councils adopt *Model Standing Orders for Meetings of Local Authorities and Community Boards – NZS9202:2003*.

Resolved:

1. That the report be received.
2. That New Zealand Standard Model Standing Orders NZS 9202:2003 be adopted with the following amendment:

Clause 3.14.2 is deleted and replaced with the following:

That the Chairperson or other person presiding at the meeting

a) has a deliberate vote; and

b) in the case of an equality of votes has a casting vote

Stella Sweney/ Murray Cox

2. MEETING SCHEDULE FOR 2014:

This report is to advise the Community Board of the schedule of meetings for Tekapo Community Board for 2014.

Resolved:

1. That the report be received.
2. That the attached schedule of meetings be noted.

Alan Hayman/ Stella Sweney

TEKAPO COMMUNITY BOARD

(Starting at 7:30pm in the summer and 7:00pm in June and July)

Monday 27 January 2014

Monday 10 March 2014 (including consideration of budgets for 2014/2015)

Tuesday 22 April 2014 (Tuesday to allow for Easter Monday)

Tuesday 3 June 2014 (Tuesday to allow for Queens Birthday)

Monday 14 July 2014

Monday 25 August 2014

Monday 6 October 2014

Monday 17 November 2014

3. ROLES OF COMMUNITY BOARDS:

This report from the Chief Executive Officer spoken to by the Community Facilities Manager outlining roles of community boards and for the board to adopt the attached discussion paper detailing how Council and Community Boards will fulfil their respective roles.

Resolved:

1. That the report and attached discussion paper be received.
2. That the discussion document detailing how Council and Community Boards will fulfil their respective roles be adopted.

Alan Hayman/ Stella Sweney

4. REMUNERATION OF ELECTED MEMBERS:

This report is for members to adopt a policy for reimbursement of expenses by elected members.

Resolved:

1. That the report be received.
2. That the policy of reimbursement of expenses by elected members be adopted.

Alan Hayman/ Murray Cox

5. LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968 – REGISTER OF MEMBERS' INTERESTS:

The purpose of this report was to provide information about the *Local Authorities (Members' Interests) Act 1968* and in particular about good practice regarding compliance with the Act.

The Community Facility Manager spoke to this report with the aid of an example of conflict of interest's register of member's interest and a copy of frequently asked questions.

Resolved:

1. That the report be received.
2. That the elected members provide details of their declared business interests and spouse/partner declared business interests for inclusion in a Mackenzie District Council Register of Members' Interests.

Murray Cox/ Stella Sweney

6. FINANCIAL REPORT:

The financial report was tabled at the meeting. The Manager Community Facilities spoke to the report and explained any variances.

Resolved that the report be received.

Murray Cox/ Stella Sweney

7. BLINDS FOR TEKAPO COMMUNITY CENTRE:

This report from the Community Facilities Manager for discussion of the possibility of enclosing the veranda at the Tekapo Hall and provide information from LouvreTec.

Mr Nixon will source further suppliers and quotes.

Resolved that the report be received.

Alan Hayman/ Murray Cox

Resolved: that the community board recommends we proceed subject to acceptable quotations and that the work be funded from the Hall capital reserve.

Alan Hayman/ Murray Cox

VII GENERAL BUSINESS:

1. DISCHARGE PERMIT APPLICATION – TEKAPO VILLAGE CENTRE:

A letter received from Aurecon Planner Melanie Muldowney was included in the agenda regarding the discharge permit application for Tekapo Village Centre.

Ms Muldowney thanked the community board for providing affected party approval for the abovementioned discharge consent application.

Ms Muldowney said that in terms of the comments that related to the landscaping of existing domain swales, with the proposed modifications to the existing stormwater network these areas will become dryer overall and so it is agreed that some improvements may be required.

Ms Muldowney concluded her letter by stating they are happy to discuss the above matters with the community board by contacting her personally.

This works will start in conjunction with the development.

2. LAKE TEKAPO COMMERCIAL LANE STREET NUMBERS:

This agenda item accompanied by an email sent to the Community Board by Cr Cox on behalf of Tekapo business owners regarding increasing enquiries around business owners address along the commercial lane, the road running parallel to the Main Highway and in front of the main businesses in Lake Tekapo.

Cr Cox said business owners are finding an increasing number of customers can't find their businesses using navigation devices and it would also seem timely to look at naming the street properly and giving numbers, as when the new commercial development is started this issue will need to be addressed.

Resolved: that Council put the process in place to officially name the Lake Tekapo commercial lane and allocate street numbers to premises.

Murray Cox/ Alan Hayman

3. WARD MEMBER'S REPORT:

Cr Cox informed the board the following:

- Induction and familiarity over the last 2 weeks.
- Met with Waimate Councillors and ECan Commissioners
- Attended Upper Waitaki Zone Water Management meeting last Friday in Tekapo.
- One Council meeting and another next Tuesday
- I will be the Chair of the Planning and Regulatory Committee
- I will be a member of the Forestry Board
- I will be a member of the Tekapo Property Group
- Tour of the District was good putting things into perspective especially around Twizel.

4. REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

Cr Cox reported on the regional park, negotiations on caretaker/ranger verbally all signed off just awaiting the contract. This new position will provide sustainability moving forward to help with maintenance in the park.

The Chairman attended the Project River Recovery meeting last week on behalf of the Community Board with the outlook to continue on with their good work. Several bird colonies have been saved. They have been trying to protect fledging's which are now starting to leave the nest and survive.

The Chairman said the Alpine Trust's new South Opuha Hut is now opened after a successful opening in the weekend.

The Chairman reported the Footbridge is ongoing. The "buy a plank" campaign has raised over \$40,000 so far.

The Chairman reported on the Whitewater Trust, this had ceased but a letter was received from Genesis Energy stating the closing of the canal will be delayed a month. No consents have been applied for.

Tekapo Search and Rescue has been active in the last month and had a search on Mt John reported the Chairman. The person was found safe at her home.

5. MACKENZIE COUNTY SCHOLARSHIP REPRESENTATIVE:

A member of the Tekapo Community Board is required as a representative for the Mackenzie County Scholarship, namely the Bruce Scott Memorial Prize. Interviews will take place on 29 November 2013 with information regarding procedures and full applications distributed to all representatives prior to the interviews.

The Chairman called for nominations for the position of Representative on the Mackenzie County Scholarship.

Motion:

That Alan Hayman be nominated as the Representative on the Mackenzie County Scholarship.

There were no further nominations. The motion was put and carried and the Chairman declared Alan Hayman the Tekapo Community Board Representative on the Mackenzie County Scholarship.

Murray Cox/ Stella Sweney

VIII PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Lakeside Drive Carpark

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
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Lakeside Drive Carpark	Commercial Sensitivity	48(1)(a)(i)
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This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Lakeside Drive Carpark* Section 7(2)(b)(ii)

Murray Cox/ Alan Hayman

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9:35PM**

CHAIRMAN: _____

DATE: _____