



FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman)
Les Blacklock
Trish Willis
Warren Barker
Cr Noel Jackson

*Notice is given of the Meeting of the Fairlie Community Board to
be held on Monday September 1, 2014, at 7pm.*

VENUE: Council Chambers, Fairlie.

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



FAIRLIE COMMUNITY BOARD

Agenda for Monday September 1, 2014

APOLOGIES

DECLARATIONS OF INTEREST

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on Monday, July 21, 2014.

MATTERS UNDER ACTION

REPORTS:

1. Financial Report (to be circulated before the meeting)
2. Old Library Restoration (verbal update from Wayne Barnett)
3. Community Centre Courtyard Update (attached)
4. Fairlie Campground Sewer Pump (attached)
5. Fairlie Community Board Planning and Projects List in the context of the Mackenzie District (attached)
6. Ward member's report (verbal).
7. Reports from members who represent the board on other committees (verbal).

GENERAL BUSINESS:

1. Domain campground lease (for discussion)
2. Paintball ground lease (for discussion)

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY JULY 21, 2014, AT 7:00PM

PRESENT:

Owen Hunter (Chairman)
Les Blacklock
Warren Barker
Trish Willis
Cr Noel Jackson

IN ATTENDANCE:

Garth Nixon (Community Facilities Manager)
Arlene Goss (Committee Clerk)
Pauline Jackson (public)
Anne Thomson, Fairlie Heartlands (public)

APOLGIES:

Resolved that apologies be received from chief executive Wayne Barnett and Mayor Claire Barlow.

Noel Jackson/Warren Barker

DECLARATIONS OF INTEREST:

Declarations of interest were not called for.

MINUTES:

Resolved that the minutes of the meeting of the Fairlie Community Board held on June 9, 2014, be confirmed and adopted as the correct record.

Warren Barker/Noel Jackson

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION:

SH 79 Approach to Fairlie – Signage:

The Welcome to Fairlie sign has gone up.

Trish Willis expressed a concern that future similar signs need to be checked by someone at the council who has an overview of strategic branding for the district.

The chairman said this is the Fairlie Promotions Society sign, rather than a council or community board sign, and the advice from the chief executive was

that community board cannot tell them what they can or cannot put on their sign.

Cr Jackson said it was a sign for the Fairlie township, rather than the whole district, and it was helpful to have a sign to show what the township has to offer. The Promotions Society took advice from Transit NZ on the layout of the sign. He would like the sign to have a small border to give it a frame and make it stand out more.

Warren Barker said the community believes that signs come from the council anyway, so maybe the community board should have input.

Garth Nixon said a draft sign was put in front of the community board and a decision was made to go ahead with input from Christchurch and Canterbury Tourism. This occurred. The finished sign shows that fewer words and larger lettering is more effective.

Further discussion was held on the need for more collaboration with the Promotions Society on promoting Fairlie. A letter needs to be sent to them to thank them for their efforts in establishing the new sign. Town representation and signage is currently listed on the town projects list for further consideration.

Garth Nixon said the next step would be to create another sign to use on the same site, as the plan is to change signage regularly to keep it fresh. The community board discussed having more input into the design of the next sign.

Resolved that the Fairlie Community Board writes a letter to the Fairlie Promotions Society congratulating them on what has been done so far to establish a new 'Welcome to Fairlie' sign, and requests input and sign off on the design of the next sign on that site.

Owen Hunter/Trish Willis

PUBLIC FORUM:

Anne Thomson from Fairlie Heartlands was invited to address the community board.

She gave her views on the upgrade of the community centre courtyard. The points she raised were:

- The use of river stones in the courtyard needs to continue as a theme.
- A grass area is needed.
- She would like some thought given to the fate of the cherry trees because some people have an attachment to them. They have been there since 1986. She would like them retained.
- The recent pipe band championships were an example of good use of the area and she would like the space kept open and available for such occasions.
- Don't put in too many seats as they are not used.

The chairman thanked Anne Thomson for her comments and said the plans for the upgrade of the courtyard would be put out for public comment before anything happened.

This matter was also discussed later in the meeting.

REPORTS:

FAIRLIE COMMUNITY BOARD FINANCIAL ACTIVITY REPORT TO MAY:

Cr Jackson had a question regarding Strathconan Park on page 16 of the agenda. Why no budget? Garth Nixon said maintenance of the trees and mowing of this park is included in the township account.

Cr Jackson asked for details on the costs of maintaining the Fairlie walkway. Garth Nixon said the community board pays wages to the person maintaining the walkway and also other costs for contractors to do some jobs like the removal of large trees. There have also been costs for spraying, and contractors did work on the bottom section after it was blocked following a windstorm. New signage has also been installed at the Talbot St access point.

Mr Nixon was asked why the walkway entrance on Allandale Rd, going west, is like a pond. He is investigating this to see where the water is coming from.

The chairman said what the Lions Club would like to do is get the walkway to a high standard so it can be sprayed from a four-wheeler instead of by hand.

Trish Willis asked if there was an update on the lease of the domain camp ground. Garth Nixon said he would ask Finance Manager Paul Morris to provide an update on this to the community board.

The chairman also requested a balance sheet to tell the community board how much money each cost centre has in it. Garth Nixon offered to ask Paul Morris for this for the next meeting.

Resolved that the report be received.

Les Blacklock/Trish Willis

OLD LIBRARY CAFÉ BUILDING UPDATE:

Work is underway on the Old Library Café restoration. The traffic management plan has been signed off and the contractor is getting into demolition. The chairman said the contractor has been diligent with pricing. There is a possibility of some walls not being re-plastered and they may be water blasted and left as stone. Will be on schedule to finish in mid December, weather permitting. No resolution was passed on this item.

WARD MEMBERS REPORT:

Cr Jackson has nothing to report.

REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

The chairman said the Lions Club are continuing to work towards covering the stage on the village green. They have sourced an original door to make the railway carriage look authentic and this will be built over the next few months.

GENERAL BUSINESS:

FAIRLIE COMMUNITY CENTRE COURTYARD DESIGN:

The chairman asked the board members to consider the two designs that have been submitted. Trish Willis asked that a letter be written to Randall Froude to thank him for his time and contribution, as he did not charge for the work. The chairman agreed.

The chairman said he likes the use of river stone in the design, but would also like some greenery because otherwise it's all grey. He would also like the noticeboard at the front of the courtyard to be moved. Discussion was held on other sites that may be more suitable for a community noticeboard. The community board agreed to move it from the entrance area.

Trish Willis suggested a sign at Mount Michael with symbols including a coffee cup to encourage people to stop in Fairlie.

The chairman asked if it was possible to amalgamate the two courtyard design plans. Garth Nixon said yes and asked the board members to give him an indication of what they like or don't like in each plan.

The community board would like to incorporate the stone work and bring it further to the front. They like the grass area, and want to remove the noticeboard and drag the green area further to the front. The community centre sign needs to come forward. You need to be able to walk from the council door into the main courtyard. They don't want to include a deck at the front of the community centre as part of project. A new low stone wall at the front near the footpath is good.

Garth Nixon was asked to prepare a revised plan and said he hoped to be able to do this by the end of the week. It then needs to go out to the community board members before it is sent out for community consultation.

Trish Willis suggested using large boulders to provide interest, similar to the Britomart area in Auckland. Discussion was held on whether this would be

appropriate in the courtyard, with concern that the space might be too confined.

The chairman asked about seating. They are planning to tidy up the current seating and re-use it. Seven seats are included in the plan and this is too many. Garth Nixon said the seats by the community centre and in the rock alcove are the essential ones.

Discussion was held on the removal of cherry trees and which ones could be left. Garth Nixon was asked to discuss this with Anne Thomson.

The community board agreed not to make changes to the community centre building and will leave it as is, except for the front gardens. This work can be addressed later as a separate project.

Trish Willis asked about the décor in the community lounge. Garth Nixon said yes there are concerns about the age of the décor. Chairs have been cleaned but are aged. Curtains are old and are on the list to replace.

Warren Barker asked if the plans for the courtyard were within budget. Garth Nixon said once a decision is made on what to do with the courtyard it can then be costed. He expects it to be within budget.

Garth Nixon will email the revised plan to community board members before it goes into the Accessible. We need to make it clear to the community that it is only the courtyard that is being discussed, not the community centre.

Discussion was held on the dishwasher in the community centre which needs to be upgraded. The roof is a priority as well, because it is deteriorating.

TOWN SIGNAGE:

This agenda item was discussed earlier in the meeting under Matters Under Action.

GENERAL BUSINESS:

The chairman would like to organise a projects workshop for the community board to discuss the projects list, which is attached to these minutes.

It was decided to hold this workshop on Monday, August 4, at 5pm. Paul Morris will be asked to attend to provide financial advice. The chairman will send out a memo after this has been confirmed.

The chairman raised the issue of a raised area of ground that used to be railway ground on the north side of the bridge heading towards Tekapo. It is never mown and needs to be tidied up. Garth Nixon has discussed this with the owner of the land behind it and favours planting. The chairman suggested

the raised ground be removed. Cr Jackson would rather see it tidied up and planted. Garth Nixon will discuss with the land owner the idea of it being sprayed and planted.

Warren Barker raised the issue of a sign that says "Ford" which is needed to prevent vehicles from getting stuck in the ford/stream on North Street. It was agreed a sign is needed and should be actioned.

The chairman raised the issue of the Give Way sign on the main intersection that is used by vehicles from Tekapo turning left towards Geraldine. NZTA would like to remove this sign, however this will create a bottleneck. Roding manager Suzy Ratahi has written to NZTA asking them to leave it as it is.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 8.29pm.**

CHAIRMAN: _____

DATE: _____

Unconfirmed

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION

1. **Fairlie Western Catchments Project:**
Bernie Haar has gone back to Ecan to ask regarding progress. They indicated they needed information from council. This has been sent. Bernie Haar to follow up and check on timing.
2. **Allandale Bridge – Walkway:**
NZTA to put signs near the bridge to warn pedestrians.
3. **SH 79 Approach to Fairlie – Signage:**
Sign has gone up. Letter has been sent to Fairlie Promotions Society.
4. **Give Way sign on main highway:**
Chairman has asked the roading manager to liaise with NZTA on this issue.
5. **Green Sign in front of Old Library Building:**
NZTA have indicated this can be moved at a cost to the community board.
6. **Missing Soldier's Names on War Memorial at Fairlie:**
No update reported.
7. **Resurfacing of high priority footpaths in Fairlie:**
Council staff have negotiated the price down, and as a result two extra streets will have their footpaths resurfaced as part of the package.
8. **Old Library Café:**
Tender has been awarded and work has begun. To finish in December.
9. **Community Centre Courtyard Upgrade:**
Public feedback has been sought on a revised plan. A second approach will be made to council to fund 50% of the work once the design has been finalised.
10. **Fairlie Bike Stands**
Community board decided to incorporate the need for bike stands in the main street in its workshop planning for the next financial year.
11. **Fairlie Community Board Facebook Page**
Chief executive to discuss this with Trish Willis and report back at the next community board meeting.
12. **Suggestions from Fairlie District Promotions Association:**
A notice is to go into the Fairlie Accessible asking people to park around the back of the shops. Chairman will speak to business that is storing cars on the road. Chairman to send memo to Asset Manager to request a disabled park outside the Four Square.
13. **Domain Campground Lease:**

The community board has requested an update from Finance Manager Paul Morris.

14. Town Projects:

Community board to hold a workshop to discuss a projects list.

15. Raised ground on the north side of the bridge heading to Tekapo:

Garth Nixon to talk to owner regarding tidying up this area.

16. “Ford” sign at entrance to North Street:

To be installed to warn vehicles of ford.

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: FINANCIAL REPORT – JUNE 2014
MEETING DATE: 1 SEPTEMBER 2014
REF: FIN 1/2/3
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the Board for the period to June 2014, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRIS	WAYNE BARNETT
<u>MANAGER – FINANCE & ADMINISTRATION</u>	<u>CHIEF EXECUTIVE OFFICER</u>

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

Council - General Fairlie						
Fairlie Community Board						
Income						
General Rates	-	-	-	-	-	-
Targeted Rates	9,096	9,397	9,396	1	0.01%	9,396
Internal Income	-	-	-	-	-	-
Total Income	9,096	9,397	9,396	1	0.01%	9,396
Expenses						
Employment Expenses	-	-	-	-	-	-
Members Expenses	8,281	7,242	9,396	2,154	22.92%	9,396
Consultancy Expenses	-	-	-	-	-	-
Administration Expenses	-	-	-	-	-	-
Internal Charges	-	-	-	-	-	-
Total Expenses	8,281	7,242	9,396	2,154	22.92%	9,396
Net Operating Surplus/(Deficit)	815	2,155	-	2,155		-

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Fairlie Community Sewerage Fairlie Community Board						
Income						
General Rates	-	-	-	-		-
Targeted Rates	78,957	87,721	87,696	25	0.03%	87,696
Subsidies and Grants	-	-	-	-		-
Other Income	871	170	-	170		-
Financial Contributions	20,874	3,540	-	3,540		-
Internal Interest Income	-	-	-	-		-
Gain on Sale - Assets	-	-	-	-		-
Vested Assets	-	-	-	-		-
Total Income	100,702	91,431	87,696	3,735	4.26%	87,696
Expenses						
Consultancy Expenses	-	2,399	3,159	760	24.06%	3,159
Administration Expenses	555	-	1,716	1,716	100.00%	1,716
Operational and Maintenance	26,089	34,585	37,708	3,123	8.28%	37,708
Finance Expense	-	-	-	-		-
Internal Interest Expense	7,526	5,826	8,532	2,706	31.72%	8,532
Depreciation	36,567	36,599	36,600	1	0.00%	36,600
Internal Charges	-	-	-	-		-
Loss On Sale and Assets Written Off	-	-	-	-		-
Total Expenses	70,737	79,409	87,715	8,306	9.47%	87,715
Net Operating Surplus/(Deficit)	29,965	12,022	(19)	12,041		(19)
Capex						
O278410. New Reticulation - Eversley	-	-	1,700	1,700	100.00%	1,700
Total Capex	-	-	1,700	1,700	100.00%	1,700

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Fairlie Community Water Supply						
Fairlie Community Board						
Income						
Targeted Rates	190,330	219,008	218,880	128	0.06%	218,880
Other Income	10,997	5,234	11,000	(5,766)	-52.42%	11,000
Financial Contributions	28,597	4,675	-	4,675	-	-
Upgrade Contributions	-	-	-	-	-	-
Internal Interest Income	-	-	-	-	-	-
Gain on Sale - Assets	-	-	-	-	-	-
Vested Assets	-	-	-	-	-	-
Total Income	229,925	228,917	229,880	(963)	-0.42%	229,880
Expenses						
Consultancy Expenses	-	2,910	8,221	5,311	64.60%	8,221
Administration Expenses	1,121	834	2,867	2,033	70.93%	2,867
Operational and Maintenance	55,478	69,105	56,160	(12,945)	-23.05%	56,160
Internal Interest Expense	36,557	50,698	52,236	1,538	2.94%	52,236
Depreciation	76,844	80,423	80,424	1	0.00%	80,424
Internal Charges	-	-	-	-	-	-
Loss On Sale and Assets Written Off	-	-	-	-	-	-
Total Expenses	170,001	203,970	199,908	(4,062)	-2.03%	199,908
Net Operating Surplus/(Deficit)	59,924	24,947	29,972	(5,025)		29,972
Capex						
0118201. Town Reticulation - Renewal	250,032	141,311	135,000	(6,311)	-4.67%	135,000
0118206. Service Connections - Renewal	-	810	32,000	31,190	97.47%	32,000
0118211. Treatment - New	10,536	26,020	70,000	43,980	62.83%	70,000
0118215. Plant	1,900	3,518	5,195	1,677	32.28%	5,195
0118807. Resource Consent Costs	13,043	-	-	-	-	-
0118982. Water Meters	-	-	2,076	2,076	100.00%	2,076
Total Capex	275,511	171,660	244,271	72,611	29.73%	244,271

MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Fairlie Domain						
Fairlie Community Board						
Income						
General Rates	-	-	-	-		-
Targeted Rates	768	3,973	3,972	1	0.03%	3,972
Other Income	8,668	15,213	12,696	2,517	19.83%	12,696
Internal Income	-	-	-	-		-
Gain on Sale - Assets	-	-	-	-		-
Total Income	9,436	19,186	16,668	2,518	15.11%	16,668
Expenses						
Employment Expenses	8,069	(2,262)	3,996	6,258	156.61%	3,996
Members Expenses	-	-	-	-		-
Consultancy Expenses	-	-	-	-		-
Administration Expenses	4,021	4,107	3,408	(699)	-20.52%	3,408
Operational and Maintenance	6,151	6,917	9,264	2,347	25.33%	9,264
Depreciation	6,257	6,599	6,600	1	0.02%	6,600
Internal Charges	-	-	-	-		-
Loss On Sale and Assets Written Off	-	-	-	-		-
Total Expenses	24,498	15,361	23,268	7,907	33.98%	23,268
Net Operating Surplus/(Deficit)	(15,062)	3,825	(6,600)	10,425		(6,600)
Fairlie Investment Income						
Fairlie Community Board						
Income						
Targeted Rates	(1,600)	(2,427)	-	(2,427)		-
Total Income	(1,600)	(2,427)	-	(2,427)		-
Net Operating Surplus/(Deficit)	(1,600)	(2,427)	-	(2,427)		-

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Fairlie Stormwater						
Fairlie Community Board						
Income						
Targeted Rates	25,188	27,673	27,672	1	0.00%	27,672
Financial Contributions	15,837	-	-	-	-	-
Internal Interest Income	58	237	360	(123)	-34.13%	360
Gain on Sale - Assets	-	-	-	-	-	-
Vested Assets	-	-	-	-	-	-
Total Income	41,083	27,910	28,032	(122)	-0.43%	28,032
Expenses						
Consultancy Expenses	-	1,971	2,184	213	9.73%	2,184
Administration Expenses	325	307	1,356	1,049	77.38%	1,356
Operational and Maintenance	6,187	7,380	6,852	(528)	-7.71%	6,852
Internal Interest Expense	649	-	-	-	-	-
Depreciation	17,240	17,652	17,652	0	0.00%	17,652
Internal Charges	-	-	-	-	-	-
Loss On Sale and Assets Written Off	-	-	-	-	-	-
Total Expenses	24,402	27,310	28,044	734	2.62%	28,044
Net Operating Surplus/(Deficit)	16,682	601	(12)	613		(12)

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Fairlie Township						
Fairlie Community Board						
Income						
General Rates	-	-	-	-		-
Targeted Rates	187,180	144,930	144,888	42	0.03%	144,888
Other Income	685	2,337	696	1,641	235.77%	696
Total Income	187,865	147,267	145,584	1,683	1.16%	145,584
Expenses						
Employment Expenses	-	-	-	-		-
Consultancy Expenses	-	-	-	-		-
Administration Expenses	12,551	13,955	18,072	4,117	22.78%	18,072
Operational and Maintenance	110,150	118,739	120,348	1,609	1.34%	120,348
Internal Interest Expense	(16,148)	3	456	453	99.30%	456
Depreciation	7,809	6,718	6,720	2	0.03%	6,720
Internal Charges	-	-	-	-		-
Loss On Sale and Assets Written Off	-	-	-	-		-
Total Expenses	114,363	139,415	145,596	6,181	4.25%	145,596
Net Operating Surplus/(Deficit)	73,501	7,852	(12)	7,864		(12)

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Expenses						
Administration Expenses						
0524455. Advertising	38	-	240	240	100.00%	240
0524485. Donations & Grants	10,781	12,002	15,432	3,430	22.23%	15,432
0524615. Rates	1,732	1,953	2,160	207	9.59%	2,160
0524618. Water Meter Remissions	-	-	240	240	100.00%	240
Total Administration Expenses	12,551	13,955	18,072	4,117	22.78%	18,072
Operational and Maintenance						
0525001. Materials Purchased	128	6	-	(6)		-
0525020. Gardening	19,783	23,043	24,996	1,953	7.81%	24,996
0525021. Contractors	1,211	1,263	1,512	249	16.46%	1,512
0525022. Irrigation equip - maintenance	-	286	840	554	65.92%	840
0525023. Water Meter	-	300	-	(300)		-
0525025. Lawn Mowing	27,346	28,637	32,004	3,367	10.52%	32,004
0525027. Repairs & Maint Unplanned	13,051	6,389	9,996	3,607	36.08%	9,996
0525027. Repairs & maint - programmed	-	-	1,452	1,452	100.00%	1,452
0525029. Tree Maintenance	4,513	3,848	4,116	268	6.50%	4,116
0525035. Playground Maintenance	1,230	483	1,056	573	54.22%	1,056
0525042. Litter Bin Collection	18,331	20,797	21,828	1,031	4.72%	21,828
0525210. Fairlie Walkway	1,492	7,267	-	(7,267)		-
0525213. Tree Surgery	-	-	1,548	1,548	100.00%	1,548
0525561. Walkways	-	1,255	996	(259)	-25.96%	996
0525603. Fairlie Township Projects	23,065	25,163	20,004	(5,159)	-25.79%	20,004
Total Operational and Maintenance	110,150	118,739	120,348	1,609	1.34%	120,348
Capex						
0528965. Comm Asset - Public Amenities	-	600	30,000	29,400	98.00%	30,000
Total Capex	-	600	30,000	29,400	98.00%	30,000

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Investment						
Fairlie Community Board						
Income	1,600	933	-	933		-
Other Income	-	-	-	-		-
Internal Income	-	-	-	-		-
Total Income	1,600	933	-	933		-
Net Operating Surplus/(Deficit)	1,600	933	-	933		-

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

**Mackenzie Community Centre
Fairlie Community Board**

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Income						
General Rates	-	-	-	-		-
Targeted Rates	43,284	24,337	24,336	1	0.00%	24,336
Other Income	13,310	16,544	13,380	3,164	23.65%	13,380
Internal Income	-	-	-	-		-
Internal Interest Income	85	318	840	(522)	-62.09%	840
Gain on Sale - Assets	-	-	-	-		-
Total Income	56,679	41,199	38,556	2,643	6.86%	38,556
Expenses						
Employment Expenses	6,062	(2,003)	7,140	9,143	128.06%	7,140
Consultancy Expenses	-	-	-	-		-
Administration Expenses	8,206	9,194	6,780	(2,414)	-35.61%	6,780
Operational and Maintenance	8,772	17,050	14,376	(2,674)	-18.60%	14,376
Depreciation	28,812	29,327	29,328	1	0.00%	29,328
Internal Charges	-	-	-	-		-
Loss On Sale and Assets Written Off	-	-	-	-		-
Total Expenses	51,852	53,568	57,624	4,056	7.04%	57,624
Net Operating Surplus/(Deficit)	4,827	(12,369)	(19,068)	6,699		(19,068)

**MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014**

Strathconan Park

Fairlie Community Board

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Income						
General Rates	-	-	-	-		-
Targeted Rates	3,792	-	-	-		-
Other Income	-	-	-	-		-
Internal Income	-	-	-	-		-
Gain on Sale - Assets	-	-	-	-		-
Total Income	3,792	-	-	-		-
Expenses						
Administration Expenses	5,323	5,616	-	(5,616)	-100.00%	-
Operational and Maintenance	-	-	-	-		-
Depreciation	-	-	-	-		-
Internal Charges	-	-	-	-		-
Loss On Sale and Assets Written Off	-	-	-	-		-
Total Expenses	5,323	5,616	-	(5,616)		-
Net Operating Surplus/(Deficit)	(1,531)	(5,616)	-	(5,616)		-

MACKENZIE DISTRICT COUNCIL
COMMUNITY BOARD ACTIVITY REPORT
FOR THE PERIOD ENDED JUNE 2014

	LYTD ACT. JUNE 2013	YTD ACT. JUNE 2014	YTD BUD JUNE 2014	VARIANCE	% VARIANCE	FY BUD JUNE 2014
Strathconan Swimming Pool						
Fairlie Community Board						
Income						
General Rates	-	-	-	-		-
Targeted Rates	29,976	37,330	37,332	(2)	-0.01%	37,332
Other Income	21,968	25,434	22,968	2,466	10.74%	22,968
Internal Income	-	-	-	-		-
Internal Interest Income	30	-	(120)	120	-100.00%	(120)
Gain on Sale - Assets	-	-	-	-		-
Total Income	51,974	62,764	60,180	2,584	4.29%	60,180
Expenses						
Employment Expenses	35,922	41,344	29,100	(12,244)	-42.07%	29,100
Consultancy Expenses	-	-	-	-		-
Administration Expenses	5,302	5,599	5,748	149	2.60%	5,748
Operational and Maintenance	17,074	30,612	22,044	(8,568)	-38.87%	22,044
Internal interest Expense	-	987	-	(987)		-
Depreciation	10,100	10,081	10,080	(1)	-0.01%	10,080
Internal Charges	-	-	-	-		-
Loss On Sale and Assets Written Off	-	-	-	-		-
Total Expenses	68,398	88,622	66,972	(21,650)	-32.33%	66,972
Net Operating Surplus/(Deficit)	(16,424)	(25,859)	(6,792)	(19,067)		(6,792)
Capex						
1408215, Plant	-	4,753	3,000			3,000
Total Capex	-	4,753	3,000	-	0.00%	3,000

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: COUNCIL COURTYARD UPGRADE
MEETING DATE: 1 SEPTEMBER 2014
REF: Was 3/3
FROM: Garth Nixon Community Facilities Manager

PURPOSE OF REPORT:

To bring the feedback in relation to the Courtyard to the Community Boar

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Fairlie Community Board approve Option 2 and that the work proceed based on acceptable pricing.

GARTH NIXON
COMMUNITY FACILITIES MANAGER

ATTACHMENTS:

Emails from Phillip Braddick and Alan Ward

BACKGROUND:

The Community Boards approved proposal that was advertised in the Fairlie accessible.

In response I received two emails as attached. In addition I spoke with Lyn Butters about the proposal and explained the design. Ann Thompson expressed her concern about retaining the blossom trees as mentioned at the previous meeting.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION:

Not significant under the significance policy

ISSUES & OPTIONS:

The options here are to

1. Price this work and complete the proposal as proposed
2. Complete the proposal and retain blossom where practical
3. Tidy up planters, paint and re plant effectively retaining the status quo

CONSIDERATIONS:***Legal******Financial***

Council has indicated that they would consider contributing to the work once costs are known. There was budget for this work last year \$ 30,000 with the balance 0ry \$29,320 now sitting in the Fairlie Capital reserve. My expectation is that this work would be completed well within budget including new planting.

Other

We were not inundated with strong public feeling on this issue. Two email responses and two verbal responses.

ASSESSMENT OF OPTIONS:

- | | |
|----------|---|
| Option 1 | This would follow through on what the Community Board approved proposal and could be completed within the budget available. |
| Option 2 | This would acknowledge the feedback about the trees and follow through on what was proposed, while addressing some of the concerns expressed. |
| Option 3 | This would be a compromise and address the concerns of those who emailed. It would be the lowest cost option and provide funds for other |

projects. Repair work on the walls would be required at some point down the track

CONCLUSION:

This proposal has been around for a long time and budget was provided last year. The Community Board should choose one of the options and proceed with this work. Following the earlier water blasting the area is in need of work one way or another.

Garth Nixon

From: phil braddick <jwjpjbraddick17@gmail.com>
Sent: Thursday, August 7, 2014 2:27 PM
To: Garth Nixon
Subject: Community Centre Courtyard Upgrade

As a ratepayer in this community I strongly believe this proposed idea is a complete waste of money. On inspection of this area I can see absolutely nothing wrong with the existing timber planters. Structurally they still seem sound, and a coat of paint would be sufficient to improve the look of them. Some plants could be removed and replaced with added colour as per rest of town ie. Polyanthus, pansies and petunias. The existing trees just need to be pruned and shaped properly and they will be fine for many years to come. The idea of small raised grass areas and extra stonewalls is completely baffling, not only for the installation and planting costs, but then for the ongoing maintenance costs ie. mowing. I also believe the seating already in place is sufficient for the amount it is used, especially when you have the more open sunnier aspect of the playground and village green just across the road. In conclusion I feel the money this project would cost, would be better spent in other areas of the community. Possibly something that offers a financial return.

Philip Braddick

Garth Nixon

From: awkward@vodafone.co.nz
Sent: Tuesday, August 12, 2014 12:22 PM
To: Garth Nixon
Subject: Courtyard upgrade

I am opposed to the upgrade of the courtyard in front of the council building.

There are other areas in town that need a little TLC, one area is in front of the shops, which is looking tired, most visitors spend time in this area.

I agree the courtyard needs a little bit of a tidy up, a maintenance program should be set up to keep it up to standard.

The only time people use this area is when there is a function on, where in front of the shops, the playground and toilet area people are there all of the time.

Yours Alan Ward.

MACKENZIE DISTRICT COUNCIL

REPORT TO: Fairlie Community Board

SUBJECT: Fairlie Campground Sewer Pumps

MEETING DATE:

REF:

FROM: Geoff Horler

ENDORSED BY: CHIEF EXECUTIVE OFFICER

Not Public Excluded

PURPOSE OF REPORT:

To approve the Fairlie campground sewer pump station replacement.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. Community Board approves the replacement of the Sewer Pump Station in the Fairlie Camp Ground as a non-budgeted item.

Geoff Horler
UTILITIES
MANAGER

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

BACKGROUND:

Recently, both pumps in the sewer pump station, the serves the campground in Fairlie, failed within a few days of one another.

Both pumps were sent to an electrical repair company for rewinding and repair. A quote has been received for the work and it is more than half the value of each pump to repair.

Consideration needs to be given as to sense in repairing these pumps or replacing them. One is an old pump and the other is approximately three years old.

This pump station has had a problem with ground water infiltration for some time that also needs to be rectified as the pumps are pumping ground water for a considerable amount of time.

Staff have programmed to replace the pump station completely in 2015/16, being the first year of the next LTP.

At the moment we have a temporary pump set up that needs to be checked each day.

POLICY STATUS:

CONSIDERATIONS:

Financial Considerations:

The repair cost for both pumps is \$3,500 plus GST. The cost to replace both pumps is \$5,356 plus GST. This still leaves the issue of ground water infiltration to be addressed in 2015/16 at a cost of at least \$10,000, probably more.

A package Sewerage Pump Station, such as those supplied by ECO-One (system similar to those installed in Eversley) will cost \$10,400 plus the cost of installation which is another \$4644.

CONCLUSION:

By installing the ECO-One system or similar will solve the ground water infiltration and have a complete new system in place. This just brings forward necessary work that was programmed for 2015-16. It makes good economic sense to install a complete system now instead of repairing/replacing existing the existing pumps and then trying to replace the pump chamber at a later date. With ground water infiltration eliminated the running costs will be reduced as well.

RECOMENDATION:

That a new package pump station be installed in the Fairlie Camp Ground instead of repairing or replacing the existing pumps.

Fairlie Community Board Agenda Item 17 August 2014

Date: 21 August 2014

From: Trish Willis

To: Fairlie Community Board

Subject: **Fairlie Community Board Planning and Projects List in the context of the Mackenzie District.**

Due to the Community Board Members' time constraints and in the interests of progressing our previous Board discussions, budget allocations and our Fairlie Projects List, I have developed a framework that I suggest will assist us to get some traction.

The purpose of the framework is to organise our discussions/suggestions within the context of the role of the Community Board (LGA) and in the context of other plans and the Mackenzie District.

Other relevant strategic considerations include:

- Mackenzie District Council's vision for the Mackenzie District
- Mackenzie District Council Long Term Plan
- The District Plan
- The Fairlie Strategic Study 2009-2023
- The Fairlie Community Forums 2012
- Promoting Business in Fairlie meeting 2012
- Fairlie Community Board discussions and resolutions
- LGNZ expectations - our role in contributing to economic development

As recently confirmed by the Finance Manager, it has been made clear to us what areas we 'advocate' for and what we have decision-making 'authority' over.

The following headings can help us develop a coordinated plan for the future. The Fairlie Community Board project list fits within these headings which can be modified as we see fit at our meeting - it's just to get us started.

(Where the word 'facilitation' has been used, the intention is that the Community Board provides a leadership role using relevant groups/organisations/council staff/resources to coordinate what is needed).

1. **The future of Fairlie's Green Spaces** - Fairlie Community Board to facilitate the development of plans for Fairlie's green spaces - Including entranceways, reserves, parks, domain, camping ground, gardens and tracks. This also includes honouring our commitment to the community when resolving issues for the Princes Street upgrade.
2. **Fairlie Main Street Service Contracts** – Review Community Board expectations of levels of service and implement changes for achieving greater outcomes from budget allocation that meets a Mackenzie standard.
3. **Infrastructure Plans** (includes Community Safety) – Community Board to liaise with Council staff and central Government regarding infrastructure upgrades and priorities for maintenance or initiatives for roads, road signage, footpaths, pedestrian areas, parking, bike stands.

4. **Council owned Community Buildings and Assets** (non-infrastructure) – Community Board to review the current status of assets (to be provided by staff) and direct improvements in service levels and future planning for managing initiatives, repairs and ongoing maintenance to a Mackenzie District standard.
5. **What is Fairlie Township's Identity or Culture?** – Fairlie Community Board to facilitate and/or support the development of strategies that can help attract new investors, businesses, travellers and new residents in Fairlie.
6. **Community Board Influence on Predicted Population Decline** – Fairlie Community Board to facilitate the development of strategies that help address the declining population for Fairlie, being a town of significant risk in this area.
7. **Development of an effective marketing and promotion model for Fairlie** – Currently fragmented, the Fairlie Community Board should advocate for the development of a new model, one that achieves the greatest capacity for economic development in Fairlie (in the context of the Mackenzie).
8. **Fairlie Community Board Liaisons** – Identify new or build on existing relationships vital to Fairlie's economic development and the Community Board's initiatives.
9. **New Initiatives not including above areas** (As bulleted in the projects list by the Community Board)

I have also taken into account where the Board is an advocate of projects related to Fairlie but sit with the Council for decisions, plus identified Fairlie Community Board controlled decisions. This is to help ensure that our recommendations and/or decisions are made strategically, consultatively and not ad hoc.

I recommend at that at our next Community Board Meeting, we link our Projects List to the above categories. We will then be able to look at the big picture and review, prioritise and recommend budgets accordingly.

Additional information required from Council staff please

- Mackenzie District Council's Vision for the Mackenzie District
- The Fairlie Community Board Project List
- Financial spreadsheets showing allocation of funding to Fairlie, Tekapo and Twizel for the last 2 years.

Thank you.

Trish Willis
Deputy Chairperson
Fairlie Community Board

PROJECT LIST

1. Allandale Bridge to Talbot Rd Walkway
2. Town entrance – Allandale Bridge
3. Streetscaping plan
4. Town entrance – Mt Cook Rd
5. Street furniture
6. Denmark St retail development
7. Signage
8. Clip on Allandale Bridge
9. Proactive Main St caretaker
10. Water reticulation – Eversley
11. Courtyard improvement
12. Riddle St
13. Street parking
14. Swimming Pool
15. Colour palette
16. Themed seasonal decorations
17. Seal Eversley Reserve
18. Eversley street lights
19. Stan Taylor/Lions Corner
20. Tighter contractual arrangements with Enhancement Board etc
21. Define levels of serve from contractor
22. Targeted grants – Entrepreneurs
23. Pedestrian Crossing – Main St
24. Main intersection design
25. Land availability to new houses
26. Eversley Turnoff
27. Earthquake strengthening issues
28. Retail parking
29. Fairlie Domain
30. Western Catchment
31. Town Boundary – Representation
32. Cycle Lanes
33. Beautification of visible river
34. Promotion and marketing of town model
35. Disabled parking (4)

21st.

see paul.

5 pm

Monday.

4 August

Mackenzie District Council

Strategic vision

To strengthen the resilience, personality and self-determination of the Mackenzie District.

- retaining diverse strong communities;
- growing and succeeding in the face of our challenges;
- working and living in balance with our iconic environment;
- caring for the essence of our identity and
- enhancing the welcome to and experience of our visitors.

Council Contribution to the vision

The role of the Council in achieving this vision is to provide a strong voice for the needs and interests of the Mackenzie, deliver effective and efficient services and to support and enable business and communities to thrive.

Goals

- 1. To develop a shared strong brand as the Mackenzie District.**
 - a. Resilient and sustainable
 - b. Shared and owned across our communities - speaking well of one another
 - c. Welcoming to guests in the district - everyone who visits takes a little of the Mackenzie to their hearts
- 2. To strengthen the District economy**
 - a. Actively support existing major economic activities of tourism and farming
 - b. Facilitate building the capability and innovation for existing business
 - c. Advocate for the provision of infrastructure e.g. broadband
- 3. To improve the leadership and advocacy role of the Council**
 - a. Strengthening the policy advice capability of the Council
 - b. Strengthening and building our partnerships and alliances
 - c. Leadership for the Mackenzie agreement
- 4. To maintain and strengthen the performance of the Council**
 - a. Managing risks
 - b. Maintain strong cost control
 - c. Investing in the District and the strategic direction

Actions

Council and partners capability

1. Review the capability and performance of the Council to ensure the Council is ready and able to increase its contribution to economic and environmental objectives
2. Test the readiness of existing providers of marketing and economic development services to respond to the new Council emphasis

Brand and advocacy

1. Promote the “one district” identity for the District. Strong communities working to sustain a strong District.
2. Identify the investment and actions required to advance the Mackenzie agreement – what by whom
3. Develop a council advocacy plan

Economic Development

1. Testing the projections of growth – demographic and economic for the Mackenzie
2. Develop an economic development plan for the district
3. Strengthen economic development alliances
4. Review investment policy

Aligned Council Plan

1. Prepare a discussion document to inform the long term plan conversation

First steps

- a. Strategy conversation at next council meeting
- b. Testing the strategic direction with community boards