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FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman) Les Blacklock Trish Willis Warren Barker Cr Noel Jackson

Notice is given of the Meeting of the Fairlie Community Board to be held on Monday November 23, 2015, at 5pm.

VENUE: Council Chambers, Fairlie.

BUSINESS: As per agenda attached

WAYNE BARNETT CHIEF EXECUTIVE OFFICER



FAIRLIE COMMUNITY BOARD

Agenda for Monday November 23, 2015

APOLOGIES

DECLARATIONS OF INTEREST

VISITOR:

Utilities manager Geoff Horler will give a presentation on Fairlie's water consent, why Fairlie has water restrictions, and how these are determined.

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on Monday, October 12, 2015.

MATTERS UNDER ACTION

REPORTS:

- 1. Financial Report to September, 2015 (attached).
- 2. Fairlie Town Projects Report (attached).
- 3. Meeting Schedule for 2016 (attached).
- 4. Ward member's report (verbal).
- 5. Reports from members who represent the board on other committees (verbal).

GENERAL BUSINESS:

- 1. Letter from Fairlie 150 Years Committee (attached).
- 2. Letter from Garry Kerr (attached).

MACKENZIE DISTRICT COUNCIL MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY OCTOBER 12, 2015, AT 5.02PM

PRESENT:

Owen Hunter (Chairman) Trish Willis Warren Barker

IN ATTENDANCE:

Wayne Barnett, Chief Executive Garth Nixon, Community Facilities Manager Arlene Goss, Committee Clerk

APOLOGIES:

Apologies were received from Cr Noel Jackson and Les Blacklock.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

<u>Resolved</u> that the minutes of the meeting of the Fairlie Community Board held on August 31, 2015, be confirmed and adopted as the correct record.

Trish Willis/Owen Hunter

MATTERS UNDER ACTION

Raised ground on the north side of the bridge heading to Tekapo: Now planted.

Town Projects: River Track – This has been completed. Discussion was held on a motorcyclist that has been using the walkway. The community facilities manager offered to talk to the motorcyclist. The chairman would like something published in the Fairlie Accessible to let people know it is a walking track and not for motorbikes.

Survey of Residents on Community Centre Use: The community facilities manager has spoken to Amy Lamb who said the community centre user group would like to re-form and would like a community board member to sit on this committee. The chairman agreed to do this and will call on other community board members if he is not available to attend meetings.

Town Clock is an Hour Out: the chairman has fixed the clock.

Wild Flowers Bee Friendly Planting Allandale Entrance: Seed has been sown. Discussion was held on watering this area.

Community Board Future Development and Town Projects Workshop: Les Blacklock is away until early November so the workshop will be postponed until he is available after that date.

Community Board Asset Database: The community facilities manager said he needs to do a 30 year plan on all assets and community board assets will be included in that process. Trish Willis said the community board would like a maintenance plan that includes the items that have been taken off the list of town projects.

PUBLIC FORUM:

Glen Innes requested to speak to the community board on behalf of the Fairlie in Focus Photographic group. They would like to install a permanent outdoor display space to enhance the town and display their photographic work. The preferred site is the central strip area running from the Four Square to the vets. The group would take responsibility for the painting and erection of the display and for changing the photographs. He would like the initial cost of this to be met by the Council's subdivision reserve fund. This cost is likely to be about \$10,000. He was seeking the community board's endorsement in principle before approaching the council. The chairman said they would need to ensure the display boards did not restrict visibility for traffic.

Glen Innes would like to make a formal presentation to Council at the next meeting with the support of the community board. Trish Willis asked how this would work with the interpretation panels that are planned by Heartlands. He does not think they would be in conflict. Mr Innes offered to email the community board members with a mock-up of what he is planning. Trish Willis suggested they look at this and meet on the site to discuss it. The chairman said the community board agrees in principle with the idea. Discussion was held on promoting the whole district in the photographs, not just Fairlie.

REPORTS:

FAIRLIE COMMUNITY BOARD FINANCIAL ACTIVITY REPORT TO AUGUST 2015:

The community facilities manager spoke on the financial report. He noted the salaries for the community board members were up. There are extra costs in operational maintenance for the Fairlie Domain due to clearing snow damage. The motor camp has also taken about \$2500 in income. The annual grant to the Fairlie Resource Centre of \$11,000 has been paid.

<u>Resolved</u> that the report be received.

Warren Barker/Trish Willis

FAIRLIE COMMUNITY BOARD FACILITIES UPDATE:

The chairman and community facilities manager went through this report with the community board members. The community board asked for an update on the Abley Traffic Study.

<u>Resolved</u> that the report be received.

Trish Willis/Warren Barker

WARD MEMBERS REPORT:

Cr Jackson was not at the meeting to give this report.

REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

There were no reports from members.

GENERAL BUSINESS:

 The chairman asked community board members to pass a resolution regarding an approach from the Fairlie 150 Years Committee to fund flags to mark the 150th anniversary of Fairlie. The funding application was not attached to the agenda but is available as an attachment to these minutes.

<u>Resolved</u> that the Fairlie Community Board funds \$2,177.30 to the Fairlie 150 Years Committee, under Heartlands Fairlie, for the 150 year flags, from the projects budget.

Trish Willis/Warren Barker

2. Update on Fairlie Campground: The chairman asked how long the former campground owner would be allowed to leave his old caravan parked at the domain. This is not registered. The community facilities manager will look into this.

The chairman said Council is awaiting a valuation of the campground business then will come up with a sale figure and advertise the sale of the business, as well as approach people who have already shown an interest. In the meantime the person looking after the campground will continue to do this. Council is unable to take forward bookings at this stage so the campground is only receiving visitors who turn up. Trish Willis asked if the camping area at Lake Opuha should be connected to the Fairlie campground. It was explained that running a campground requires a licence and high level of service and facilities. These are not available at Lake Opuha.

- 3. The chairman asked to put Fairlie townships water consent on the agenda for the next meeting. He would like to see the consent, and a report on this, and suggestions for a way around the problems with a shortage of water. The chief executive said the Utilities Manager Geoff Horler is working on this currently and would report to the next meeting. The chairman asked if it was possible to go back to the old consent. The chief executive said no, but they could apply to change the conditions of the current consent.
- 4. The chairman said road workers have repainted the Give Way marks on the intersection of the two state highways in Fairlie. These were removed to allow the new right hand rule to work at that intersection. He has asked the roading manager to sandblast the road markings to improve safety at the intersection.
- 5. Two meetings ago the Fairlie community board were asked to endorse a rope climbing frame on the village green. There was some discussion about funding already being sought for this. The chairman will put this on the agenda for the next meeting.
- 6. The Abley traffic report on Regent Street is also to go on the agenda for the next meeting.
- 7. The chairman noted that the town clock needs painting. The community facilities manager will address this.

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 6.10PM

CHAIRMAN:

DATE:

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION

- 1. Allandale Bridge Walkway: NZTA have been approached with no feedback received to date.
- 2. Green Sign and Power Pole in front of Old Library Building: Awaiting feedback from NZTA.
- 3. Raised ground on the north side of the bridge heading to Tekapo: Now planted.

4. Town Projects:

River Track – Work completed. A note has been published in the Fairlie Accessible to let people know this is a walking/cycling track and not for motorbikes. Community Centre maintenance and improvements – no update.

- 5. Survey of Residents on Community Centre Use The chairman has offered to sit on the community centre committee.
- 6. Town Clock is an Hour Out: The chairman has fixed this. The clock needs to be painted and the community facilities manager will action this.
- 7. Keeping Track of Projects Money: A report on projects money is in the agenda.
- 8. Wild Flowers Bee Friendly Planting Allandale Entrance: Seed has been sown.
- 9. Community Board Future Development and Town Projects Workshop: Les Blacklock is away until early November so the workshop will be postponed until he is available after that date.
- **10. Community Board Asset Database**: Community board assets to be included in a 30 year plan.
- **11. Fairlie Campground Lease**: Verbal update to be provided at the meeting.
- **12.Rope Climbing Frame on the Village Green:** The chairman asked for this to be included on the agenda for the next meeting.
- **13. Abley Traffic Report on Regent Street:** Report was emailed to community board members on October 13. Budget figures for this work will come to a future meeting.
- 14. Fairlie Township Water Consent: On the agenda for this meeting.
- **15. Fairlie in Focus Photographic Display:** The chairman will provide an update at the meeting.

REPORT TO:	FAIRLIE COMMUNITY BOARD
SUBJECT:	FINANCIAL REPORT – SEPTEMBER 2015
MEETING DATE:	23 NOVEMBER 2015
REF:	FIN 1/2/3
FROM:	MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY:	CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Attached is the financial report for the community board for the period to September, 2015, the purpose of which is to update board members on the financial performance of the Fairlie Community as a whole for that period.

Commentary will be provided for any significant variances.

STAFF RECOMMENDATIONS:

1. That the report be received.

PAUL MORRISWAYNE BARNETTMANAGER - FINANCE & ADMINISTRATIONCHIEF EXECUTIVE OFFICER

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD		Full Year
	Actual	Actual	Budget		Budget
	September 2014	September 2015	September 2015	Variance	June 2016
Council - General Fairlie					
Fairlie Community Board					
Income					
Targeted Rates	1,911	1,875	1,875	- 🖌	7,500
Total Income	1,911	1,875	1,875	- 4	7,500
Expenses					
Members Expenses	1,904	1,875	1,875	- 1	7,500
Total Expenses	1,904	1,875	1,875	- 🗸	7,500
Net Operating Surplus/(Deficit)	7	-	-	- 1	-

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD		Full Year
	Actual	Actual	Budget		Budget
	September 2014	September 2015	September 2015	Variance	June 2016
Fairlie Investment Income					
Fairlie Community Board					
Income					
Targeted Rates	(399)	400	399	1 🗸	1,600
Total Income	(399)	400	399	1 🖌	1,600
Net Operating Surplus/(Deficit)	(399)	400	399	1 🗸	1,600

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD		Full Year
	Actual	Actual	Budget		Budget
	September 2014	September 2015	September 2015	Variance	June 2016
Investment					
Fairlie Community Board					
Income					
Other Income	-	399	399	- 🗸	1,600
Internal Income	-	- 399	(399)		(1,600)
Total Income	-	-	-	- 4	-
Net Operating Surplus/(Deficit)					-

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD			Full Year
	Actual	Actual	Budget			Budget
	September 2014	September 2015	September 2015	Variance		June 2016
Fairlie Domain						
Fairlie Community Board						
Income						
Targeted Rates	(63)	372	372	-	~	1,488
Other Income	-	2	3,498 -			14,000
Total Income	(63)	372	3,870 -	3,498	×	15,488
Expenses						
Administration Expenses	809	893	1,056	163	~	4,224
Operational and Maintenance	1,213	5,656	2,814	(2,842)	×	11,264
Depreciation	1,563	3,198	3,198	-	1	12,792
Total Expenses	3,585	9,746	7,068	(2,678)	×	28,280
Net Operating Surplus/(Deficit)	(3,648)	- 9,374	(3,198) -	820	×	(12,792)

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD			Full Year
	Actual	Actual	Budget			Budget
	September 2014	September 2015	September 2015	Variance		June 2016
Fairlie Township						
Fairlie Community Board						
Income						
Targeted Rates	43,836	40,055	40,056	(2)	×	160,218
Other Income	-	1,255	174	1,081	1	700
Internal Interest Income	119	<u>12</u>	63	(63)	×	256
Total Income	43,955	41,309	40,293	1,016	1	161,174
Expenses						
Administration Expenses	1,962	6,504	4,368	(2,136)	×	17,474
Operational and Maintenance	23,387	41,548	40,050	(1,498)	×	143,700
Depreciation	2,103	1,563	1,563	-	1	6,243
Total Expenses	27,452	49,615	45,981	(3,634)	×	167,417
Net Operating Surplus/(Deficit)	16,503	(8,306)	(5,688)	4,650	×	(6,243)

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD			Full Year
	Actual	Actual	Budget			Budget
	September 2014	September 2015	September 2015	Variance		June 2016
Mackenzie Community Centre						
Fairlie Community Board						
Income						
Targeted Rates	6,636	12,136	12,135	1	~	48,545
Other Income	5,094	3,246	4,125	(879)	×	16,500
Internal Interest Income	124	83	105	(22)	×	416
Total Income	11,854	15,465	16,365	(900)	×	65,461
Expenses						
Employment Expenses	372	1,335	1,761	426	1	7,048
Administration Expenses	2,884	2,954	1,788	(1,166)	×	7,153
Operational and Maintenance	4,631	19,834	8,154	(11,680)	×	32,602
Depreciation	7,203	9,333	9,333	-	1	37,316
Total Expenses	15,090	33,455	21,036	(12,419)	×	84,119
Net Operating Surplus/(Deficit)	(3,236)	(17,990)	(4,671)	11,519	×	(18,658)

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD			Full Year
	Actual	Actual	Budget			Budget
	September 2014	September 2015	September 2015	Variance		June 2016
Strathconan Park						
Fairlie Community Board						
Income						
Targeted Rates	1,599	1,600	1,599	1	-	6,400
Total Income	1,599	1,600	1,599	1	~	6,400
Expenses						
Administration Expenses	5,887	2,878	1,350	(1,528)	×	5,400
Operational and Maintenance		1,018	249	(769)	\times	1,000
Total Expenses	5,887	3,896	1,599	(2,297)	×	6,400
Net Operating Surplus/(Deficit)	(4,288)	(2,296)	-	2,298	× _	

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD Actual September 2014	YTD Actual September 2015	YTD Budget September 2015	Variance		Full Year Budget June 2016
Strathconan Swimming Pool						
Fairlie Community Board						
Income						
Targeted Rates	10,881	13,896	13,896	-	~	55,585
Other Income	1 <u>44</u> 1	-	10,900	(10,900)	\times	25,500
Total Income	10,881	13,896	24,796	(10,900)	×	81,085
Expenses						
Employment Expenses	1,442	29	30,934	30,905	1	47,434
Administration Expenses	2,465	1,599	674	(925)	×	5,700
Operational and Maintenance	1,164	251	10,630	10,379	~	23,420
Internal interest Expense	234	180	135	(45)	×	541
Depreciation	2,598	2,175	2,175	-	~	8,697
Total Expenses	7,903	4,234	44,548	40,314	1	85,792
Net Operating Surplus/(Deficit)	2,978	9,662	(19,752)	(51,214)		(4,707)

MACKENZIE DISTRICT COUNCIL COMMUNITY BOARD

Detailed Expenses Report

	LYTD September 2014	YTD Actual September 2015	YTD Budget September 2015	Variance		Full Year Budget June 2016
Fairlie Township						
Administration Expenses						
0524455. Advertising	104	672	63	(609)	×	250
0524485. Donations & Grants	-		3,750	3,750	~	15,000
0524615. Rates	1,857	5,832	555	(5,277)	×	2,224
Total Administration Expenses	1,961	6,504	4,368	(2,136)	×	17,474
Operational and Maintenance						
0525001. Materials Purchased	-	-	51	51	~	200
0525020. Gardening	6,221	4,062	5,751	1,689	1	23,000
0525021. Contractors	625	417	624	207	~	2,500
05250221. Irrigation equip - maintenance	190	127	126	(1)	×	500
0525025. Lawn Mowing	3,670	-	12,375	12,375	~	33,000
0525026. Repairs & Maintenance Planned	-	10,046	2,499	(7,547)	×	10,000
0525027. Repairs & Maint Unplanned	736	956	2,499	1,543	~	10,000
0525029. Tree Maintenance	994	1,826	999	(827)	×	4,000
0525035. Playground Maintenance	803	267	501	234	~	2,000
0525042. Litter Bin Collection	3,859	2,756	4,125	1,369	~	16,500
0525210. Fairlie Walkway	-	-	2,499	2,499	~	10,000
0525213. Tree Surgery	-	-	501	501	~	2,000
0525603. Fairlie Township Projects	6,289	21,092	7,500	(13,592)	×	30,000
Total Operational and Maintenance	23,387	41,548	40,050	(1,498)	×	143,700

FAIRLIE COMMUNITY BOARD REPORT

Activity Statement

	LYTD	YTD	YTD		Full Year
	Actual	Actual	Budget		Budget
	September 2014	September 2015	September 2015	Variance	June 2016
Capital Expenditure					
Recreational Facilities					
Reserves					
0958940. Furniture & Fittings - Other	-	6,392	-	(6,392) 💢	<u> </u>
Total Reserves	-	6,392	-	(6,392)	-
Township Maintenance					
0528965. Comm Asset - Public Amenities	80	-	2		-
Total Township Maintenance	80	-	-	-	-
Total Recreational Facilities Capital Expenditure	80	6,392	-	(6,392) 💥	-

REPORT TO: Fairlie Community Board

SUBJECT: Project Update

MEETING DATE: 23rd October 2015

- REF: WAS 3/3
- FROM: Garth Nixon

PURPOSE OF REPORT:

Update the Fairlie Community Board on Community Facilities projects and other matters

STAFF RECOMMENDATIONS:

1. That the report be received.

Garth Nixon Community Facilities Manager

Projects Budget

Total Budget available \$ 40,600

2014/15 Carry over to Reserve \$21,000

Total funds available \$61,600

Expenditure to date \$21,530

Made up of

Entrance Plantings	\$ 2,705.00
New Entrance Signs	\$ 12,785.00
Fencing contribution	\$ 1,180.00
Traffic Management Plan	\$ 4,500.00
Planting wild flowers on Entrance Berm	\$ 343.00

OTHER WORKS	Budget
Planting in front of Dobsons	\$ 2,500.00
Photo Graphic Display	\$ 10,000.00

Strathconan Swimming Pool

Pool is open for two week now and is running smooth

Learn to swim, Which is now running through the resource centre has had its first two session and appears to be working well.

<u>Wildflower planting</u> was sown and rolled in just prior to one of the recent NW winds and I am dubious as to it likely success. Though some areas germiating

Recently planted bedding display on the corner of Allandale Road was lost to the frost. Some replacement plant are available but not sufficient. The will be replanted with the remaining plant at the rest sown with a Bee friendly with flower mix.

The will also be sown through the council community centre garden to provide colour through the summer.

Photographic Display orders issued to suppliers, awaiting update .

REPORT TO:	FAIRLIE COMMUNITY BOARD
SUBJECT:	MEETING SCHEDULE FOR 2016
MEETING DATE:	NOVEMBER 16, 2015
REF:	PAD 4
FROM:	ARLENE GOSS, COMMITTEE CLERK

PURPOSE OF REPORT:

To advise the community board of the schedule of meetings for 2016.

STAFF RECOMMENDATIONS:

1. That the report be received and the attached schedule of meetings be noted.

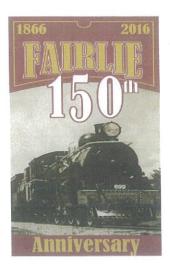
WAYNE BARNETT CHIEF EXECUTIVE OFFICER

Schedule of Fairlie Community Board Meeting Dates for 2016

Meetings will be held at the Council Chambers, Fairlie, starting at 5pm

Monday, February 1 Monday, March 14 Tuesday, April 26 (to allow for Anzac Day) Tuesday, June 7 (to allow for Queens Birthday) Monday, July 18 Monday, August 29 Monday, October 3 (final meeting before the election)

Election Day will be on Saturday, October 8 Ceremony to swear in the new community board will be held on Tuesday, October 25 First meeting of the new Fairlie Community Board will be on Monday, November 21



150 Year Celebration Committee C/- 29 Talbot Street Fairlie Tel: 027 352 1014 email <u>emily_butters@hotmail.com</u>

22 October 2015

Chairperson Fairlie Community Board Mackenzie District Council Fairlie 7925

Dear Sir/Madam,

I write on behalf of the Fairlie 150 Years Committee.

I write to ask the Fairlie Community Board to waive of the hire fees of the community centre from 15 October 2016 to Sunday 23 October 2016. As part of the Fairlie 150 years celebration. The theme of 'Coming Home', we wish to hold a ball hosted by Mackenzie Young Farmers Club, to welcome everyone back to the area.

We then continue the celebrations at the community centre with a visual history display in the main stadium though out the week. This will be open to the public through the day and will be manned by volunteers.

On Monday 17th we plan to host a historical movie night in the theatre, and then on Friday 21st is the Fairlie Recipe book launch also held in the theatre. These are all community based events and any monies raised will go back into the Fairlie community.

Our final event at the stadium is an 'old time dance' held on Saturday 22 October.

The Ball itself will be run at a cost neutral (not for profit) to make it as accessible as possible to the community. As will the visual display and other activities.

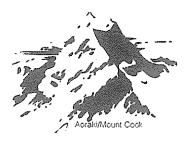
Our group would like to request the use of the community centre hire fees to be donated to the 150 year celebrations for the period of this week.

We thank you for your consideration.

Yours sincerely

Emily Butters 150 Year Celebration Committee

Juily Bitters



Mackenzie District Council

19 October 2015

Garry Kerr 17 Mount Cook Road FAIRLIE

Dear Garry

Strathconan Sports Fields

Than you for your letter. Council agreed to use this area as part of their freedom camping policy and bylaw created in November last year.

In response to your questions:

- A. The current Dog Control bylaw permits dogs on a lead around the edges of the park.
- B. The area is only available to certified vans only.
- C. We do not wish to restrict the area to MCA members only.
- D. There is currently a permanent sign located at the entrance specifying rules.

Thank you for your interest and suggestions.

Your letter and my response will be passed to the Fairlie Community Board at their meeting in December.

Yours faithfully

Garth Nixon Community Facilities Manager

REF:

http://docshare/community/recr/park/2015-10-19 g kerr strathconan sportsfields.docx

16 OCT 2015

TO CHAIRMAN FAIRLUE COMMUNITY BOARD FIO BOX 52 FAIRLIE

LISTED DECLARED MEDBERSHE
MACHANDE RUGBY CLUB
CARAMAN ASSOCIATION

attention de maxieR.

DEAR SIR

FREEDOM LAMPING AT STRATHLOWAY SEDATS FIELDS

I COMMENT COUNCIL ON THE DECISSON TO ALLOW FREEDONT CAMPING ON THE ABOVE STORTS FIELD DURING BASICALLY THE NOW PULLIBY SEASON

HOW-FEVER I NO HOLD LONCERN'S AND I SUBITIT IMPROVEMENTS NOT IN ANY ORDER OF IMPORTANCE

(A) NO DOUS ALLOWED - (MAYBLE ON LISADS ONLY)

(13) CONDITION'S BIE FOR CERTIFIED SELF CONTAINED WITS (1) TELITURATED MOBILE BEDS TYPE VANS

- (C) ONLY AVAILATSLE TO FINANCIAL MEMBERS OF THE CARAVAN ASSOCIATION DISTLATING THE WINGS LOUGO,
- WITO ATTE UNDER A STRICT CONDUCT RULLE WHICH 13 STRICTLY ENFORCED
- (D) THAT A CERTAINENT SIGN ISTE LERECTED AT THE PARK'S ENTRANCE DISFLATIONS OF USE
- L 1415 LIETTER IS FROM THE UNDERSTANED ONLY AND NOT ON BIEMALF OF MY MEMBERSHIP OF THE ABOVE LISTED DECLARED GROUPS.

IN SWITTARY I ATT POSITIVE MUST THE CO-OFFRANCE "GOODWIL OF ALL ENVOLVED THAT FLOW ON EFFECTS WILL BEWEFT CITIZEN'S AND RATERAYERS OF OUR FAIRLIE TOTAL AND ENVIRONS

Yours Faithfully JUNE GARRY KERR

25