

# MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE PROJECTS AND STRATEGIES COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 1 MARCH 2011 AT 11.25 AM

### **PRESENT:**

Graeme Page (Chairman)  
Claire Barlow (Mayor)  
Crs John Bishop  
Peter Maxwell  
Annette Money  
Graham Smith  
Evan Williams

### **IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
Bernie Haar (Asset Manager)  
Carl MacKay (Solid Waste Manager) for part of the meeting  
John O'Connor (Utilities Engineer) for part of the meeting  
Rosemary Moran (Committee Clerk)

### **I APOLOGY:**

There were no apologies.

### **II DECLARATIONS OF INTEREST:**

There were no declarations of interest.

### **III MINUTES:**

The Minutes of the meeting of the Projects and Strategies Committee held on 1 February 2011 were confirmed and adopted as the correct record of the meeting.

**Claire Barlow/Peter Maxwell**

### **MATTERS UNDER ACTION**

#### **1. Minor Safety Improvements**

The Asset Manager advised that the Safety Footpath in Fairlie through the Reserve had been added to the list of Minor Improvements Projects and was completed.

#### **2. Solid Waste Education**

The Asset Manager advised that a report would be presented on an education programme regarding the use of green bags for the collection of residual waste.

## IV **REPORTS:**

### 1. **ASSET MANAGER'S MONTHLY REPORT:**

This report from the Asset Manager referred to the Christchurch Earthquake, Project Progress – Council Priority List, Project Progress – Staff List, Civil Defence, Roothing, Essential Services and Solid Waste.

The Asset Manager spoke to the report.

#### **Twizel Water Supply**

Annette Money undertook to obtain details and figures from the Twizel Medical Centre on the incidence of gastro- enteritis in the Township.

#### **Local Government New Zealand Roothing Forum**

Evan Williams reported on the forum which he had attended in Wellington. He referred to the following issues which had been among those discussed at the forum:

- The need for LGNZ personnel and staff to develop solution-based arguments to support submissions to central government.
- A task force had been set up by Local Government New Zealand to look at transport patterns for New Zealand for the next thirty years including a long term strategy, and potential funding sources other than rates.
- An approach to him by Central Otago representatives for the development of a joint approach to local members of parliament regarding the need for entities such as the Department of Conservation and NZ Defence Force to pay rates which would assist with the funding rural roading costs.

#### **Sealing Past Houses Policy**

In response to a concern from Annette Money, the Asset Manager advised that he had not received a response to the Council's proposal regarding the request to seal past a house on Clayton Road. He acknowledged the need to review the policy.

#### **Waste Assessment:**

The Solid Waste Manager referred to the development of the Waste Assessment which was being done in conjunction with the Timaru District Council and Waimate District Council. It was a requirement of the Waste Minimisation Act 2008 and had to be undertaken as a prerequisite to a new Waste Management and Minimisation Plan to be completed by 1 July 2012. The Solid Waste Manager said that Brian Gallagher had been engaged to provide guidance in the process.

Resolved the Committee notes the joint production of a Waste Assessment Plan by the South Canterbury councils and authorises Council's share of the cost of external advice (Brian Gallagher) to be funded from the Council's Waste Levy Funding

**Graham Smith/John Bishop**

## 2. SOLID WASTE SUBCOMMITTEE:

This report from the Asset Manager sought a change in the status of the Solid Waste Working Group as a sub-committee of the Projects and Strategies Committee.

Resolved that the report be received.

**Graham Smith/Annette Money**

Resolved:

1. That the Solid Waste Working Group be established as a Sub-Committee of the Projects and Strategies Committee with the membership and delegations as follows:

- Membership
  - Mayor Claire Barlow
  - Crs Graeme Page and John Bishop
  - Asset Manager
  - Solid Waste Manger
  - Chief Executive Officer
  - Manager – Finance and Administration
  - Manager – Planning and Regulations
  
- Delegated Powers: -
  - All the general powers needed to negotiate the terms of a new solid waste contract with one of the shortlisted respondents to Council's Request for Proposal to the stage where a report and recommendation can be made to Council for formal approval.
  - Specifically to determine:
    - Whether or not to reactivate the vertical composting unit
    - The capacity of "wheelie bins" to be used
    - The days for township collections.
  - To devise and oversee a suitable programme of public consultation on what Council is proposing and why.

**Graham Smith/Claire Barlow**

## V PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Solid Waste Requests for Proposals

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
--	--	---

Solid Waste RFP

Commercial Sensitivity

48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Solid Waste RFP* - section 7(2)(b)(ii)

**Peter Maxwell /Annette Money**

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT  
1.45 PM**

\_\_\_\_\_  
**CHAIRMAN**

\_\_\_\_\_  
**DATE**