

# **MACKENZIE DISTRICT COUNCIL**

## **MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 6 MARCH 2012 AT 9.30 AM**

### **PRESENT:**

Claire Barlow (Mayor)  
Crs John Bishop  
Peter Maxwell  
Annette Money  
Graeme Page  
Graham Smith  
Evan Williams

### **IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
Nathan Hole (Manager – Planning and Regulations) for part of the meeting.  
Rosemary Moran Committee Clerk)

### **I OPENING:**

The Mayor welcomed everyone to the meeting.

### **II APOLOGIES:**

There were no apologies.

### **III DECLARATIONS OF INTEREST:**

There were no Declarations of Interest.

### **IV BEREAVEMENTS:**

The Mayor referred to the recent deaths of Joy Milliken, Ellen Mason, Margaret Brien and Anne Kirke.

A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

**V MAYORAL REPORT:**

This was the report of Mayoral activities since 6 March 2011.

Resolved that the report be received.

**Graham Smith/Annette Money**

**VI REPORTS REQUIRING COUNCIL DECISION:**

1. CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES:

This report from the Chief Executive Officer referred to Council, Committee and Board Meetings and Other Meetings, Long Term Plan, Plan Change 13, Rural and Provincial Sector Meeting, Mayoral Forum, Pukaki Information Centre, Twizel Information Outlet and Staffing Issues.

The report was accompanied by the Canterbury Water Management Strategy Update for February 2012.

Resolved that the report be received.

**John Bishop/Peter Maxwell**

2. MAADI CUP SPONSORSHIP:

This report from the Mayor sought endorsement of a grant to Ruataniwha Rowing for sponsorship of a finals race at the New Zealand Maadi Cup event.

Resolved that the report be received.

**Annette Money/Evan Williams**

Resolved that the Council endorses the granting of \$345.00 plus GST, being 50% of the fee, to Ruataniwha Rowing for sponsorship of a finals race at the New Zealand Maadi Cup event to be held at Lake Ruataniwha from 26 to 31 March 2012 with the balance being provided by the Twizel Community Board.

**Annette Money/Peter Maxwell**

3. DOWNLANDS JOINT STANDING COMMITTEE:

This report from the Chief Executive Officer referred to the appointment of a replacement representative to the Downlands Joint Standing Committee as a joint representative of both the Waimate and the Mackenzie District Councils.

Resolved that the report be received.

**Graham Smith/Evan Williams**

Resolved that, subject to the approval of the Waimate District Council, Bill Wright be appointed as the replacement joint community representative of both the Waimate and Mackenzie Districts to the Downslands Joint Standing Committee.

**Graham Smith /Annette Money**

4. FAIRLIE WATER SUPPLY 2012 RENEWALS – TENDER ACCEPTANCE:

This report from the Asset Manager advised Council of the tender process for the Fairlie Water Supply 2012 Renewals and sought to obtain either delegated approval to accept a tender or guidance on how to proceed.

Resolved that the report be received.

**Annette Money/Evan Williams**

Resolved that the Mayor, Councillors Page and Smith and the Chairman of the Fairlie Community Board be delegated authority to consider and accept a tender for the Fairlie Water Supply 2012 Renewals.

**Annette Money/Graeme Page**

Concern was expressed about the late tendering of this work and the risk work could be hampered by bad weather in autumn.

5. TEKAPO TENNIS COURTS:

This report from the Community Facilities Manager sought approval to enter into a contract with Fulton Hogan to install the new tennis facility at Aorangi Crescent behind the Community Hall.

Resolved that the report be received.

**Evan Williams/Graeme Page**

Resolved that the Council endorses the Chief Executive Officer's action in accepting the tender from Fulton Hogan of \$205,098.00 plus GST, to undertake the installation of the new tennis courts at Aorangi Crescent behind the Community Hall.

**Annette Money/Evan Williams**

6. ALPINE ENERGY LTD – DRAFT STATEMENT OF CORPORATE INTENT 2012 – 2015:

This report from the Manager – Finance and Administration was accompanied by the draft Statement of Corporate Intent for Alpine Energy Ltd and commentary on the document.

Resolved that the report be received.

**Graham Smith/John Bishop**

Councillors accepted the reasoning behind the change in dividend policy despite its impacting upon the Council's interest and dividend revenue.

Resolved that Alpine Energy Ltd's Draft Statement of Corporate Intent for the years 2012 – 2015 be approved.

**John Bishop/Evan Williams**

7. ALPS2OCEAN CYCLE TRAIL:

This report from the Chief Executive Officer referred to issues of concern relating to the Alps2Ocean Cycle Trail its funding and overall financial viability in the medium to longer term.

Resolved that the report be received.

**Graham Smith/Peter Maxwell**

**XIII ADJOURNMENT:**

The meeting was adjourned at 10.30 am and reconvened at 10.45 am.

**VI REPORTS REQUIRING COUNCIL DECISION:**

8. SOUTH CANTERBURY RURAL FIRE DISTRICT – BUDGET:

The Mayor welcomed the Manager – Planning and Regulations and Rob Hands, Principal Rural Fire Officer for the South Canterbury Rural Fire District, to the meeting.

The Manager – Planning and Regulations noted the proposed Rural Fire Budget for 2012/2013 which had been circulated as part of the Agenda. He invited Councillors to ask Mr Hands any questions about the Draft Budget.

In response to questions, Mr Hands explained that the Pukaki weather station provided scientific information geared particularly to the needs of the Rural Fire Service. This information was not available from the weather station at the nearby Lake Pukaki Airport.

He also explained the rationale behind the budget for a 4 X 4 vehicle for the Deputy Principal Rural Fire Officer.

Mr Hands thanked the Council for listening to him and he left the meeting at 11.10 am.

5. ALPS2OCEAN CYCLE TRAIL (Continued):

Resolved:

1. That the Council notes that the draft Joint Venture Agreement, to be signed by the Chief Executive Officers of both Mackenzie and Waitaki District Councils, formalises the respective financial responsibility of both Councils.
2. That the Council notes that the company that will run the trail operation is still to be formed.

3. That, in the meantime, funding from the General Rate be provided to cover maintenance costs on the section of the trail in the Mackenzie District; this funding to be reviewed in three years.

**Graham Smith/Annette Money**

Resolved that finalisation of the Terms of Reference for the Joint Committee be delegated to the Chief Executive Officers of both Mackenzie and Waitaki District Councils.

**Graham Smith /Evan Williams**

Resolved:

1. That further discussion be held with the Alps2Ocean Committee regarding marketing of the Alps2Ocean Cycle Trail.
2. That the Council further debate the formation of the company *Alps to Ocean Cycle Trail Ltd* or other options to operate the cycle trail.
3. That further testing of the business case for operation of the company *Alps to Ocean Cycle Trail Ltd* be undertaken,

**Graham Smith/Graeme Page**

## **VII COMMUNITY BOARDS:**

This report from the Chief Executive Officer was accompanied by the minutes of the meetings of the Twizel and Tekapo Community Boards held on 13 February 2012 and the Fairlie Community Board held on 15 February 2012.

Resolved:

1. That the report be received.

### **TEKAPO COMMUNITY BOARD:**

#### **2. Meeting Schedule**

That Council notes that the following schedule of Tekapo Community Board meetings for the remainder of 2012 was confirmed:

- 26 March 2012 at 7.30 pm
- 7 May 2012 at 7.00 pm
- 18 June 2012 at 7.00 pm
- 30 July 2012 at 7.00 pm
- 10 September 2012 at 7.00 pm
- 15 October 2012 at 7.30 pm
- 26 November 2012 at 7.30 pm

#### **3. Lake Tekapo Tennis Courts - Tender**

That the Council notes that authority had been delegated to the Chairman of the Tekapo Community Board and the Community Facilities Manager to recommend a tender for the reconstruction of the tennis courts at Lake Tekapo.

4. **Lake Tekapo Tennis Courts – Works**

That the Council notes that:

- The Tekapo Community Board approved the removal of the required trees in the vicinity of the proposed works.
- A landscape plan for the replanting of the area was to be submitted to the Community Board.
- The provision of a backboard in the development of the courts was approved.
- The remaining requests would be considered in conjunction with the redevelopment of the Lake Tekapo Community Hall.

5. **Silver Birch Trees on Approaches to Lake Tekapo**

That the Council notes that:

- The Community Board approved the tree pruning works as proposed.
- That Ian and Radford and the Community Facilities Manager were to mark the trees to be removed.

6. **Draft Long Term Plan for Lake Tekapo:**

That the Council notes that the Draft Long Term Plan for Lake Tekapo was received and that the Board noted its intention that the Plan be reviewed and updated.

7. **Lake Tekapo i-SITE Funding**

That the Council notes that the Tekapo Community Board had offered to underwrite the operations of the Lake Tekapo i-SITE to a maximum amount of \$25,000 for the period 1 February 2012 to 30 June 2012, subject to the following conditions:

- a. the i-SITE continues to trade until the 30th June 2012;
- b. the MTDT will involve both the Community Board and the Lake Tekapo Promotions Assn in future discussions on the long term management and future funding of the Lake Tekapo i-SITE;
- c. MTDT will continue to source outside funding to offset on-going losses of the Lake Tekapo i-SITE;
- d. payment of any funds will be to a maximum of \$5,000 per month;
- e. payments to be at the end of each month's trading following presentation of the accounts to the Community Board;
- f. that, should the i-SITE cease to operate or the Mackenzie District Council indicates that it no longer supports the MTDT managing the i-SITE, the agreement would cease and the Community Board would not be responsible for underwriting any on-going debts.
- g. that the offer is a one-off and there is no guarantee that the Tekapo Community Board will assist the future financial operation of the i-SITE in Lake Tekapo.

TWIZEL COMMUNITY BOARD

8. **Market Place Landscaping:**

That the Council notes that the owners of the Supermarket in Market Place were to be advised:

- to submit an alternative plan for the Part 1 reinstatement works and planting, or to undertake the work, by the end of February 2012, and
- that the project was to be completed in accordance with the agreed Scope of Works by no later than 30 April 2012.

9. **Meetings Schedule**

That the Council note that the following schedule of Twizel Community Board meetings for the remainder of 2012 was confirmed:

- 26 March 2012 at 4.00 pm
- 7 May 2012 at 3.00 pm
- 18 June 2012 at 3.00 pm
- 30 July 2012 at 3.00 pm
- 10 September 2012 at 3.00 pm
- 15 October 2012 at 4.00 pm
- 26 November 2012 at 4.00 pm

10. **Request for Donation – David McDonald:**

That the Council note that David McDonald was to be advised that his request for a donation towards the charities supported by the Central South Island Charity Bike Ride Trust was declined because the Community Board already contributed to the event by providing facilities and also because there would be little benefit for the general Twizel ratepayer.

11. **Request for Sponsorship – Ben Ohau Classic Golf Tournament:**

That the Council note that the Twizel Community Board granted \$100 to the Ben Ohau Golf Club as sponsorship for the Annual Premier Golf Tournament scheduled for 18 and 19 February 2012.

12. **Ostler Road Trees:**

That the Council notes that the Twizel Community Board approved the removal of the identified trees and directed that the area be tidied to enable it to be incorporated into the regular mowing schedule, and that automatic irrigation be used to improve the lawn in the area.

13. **Power Supply - Market Place Kiosk:**

That the council notes that the three-phase power system in the Market Place Kiosk is to be converted to a number of single phase outlets.

14. **Trail Bikes in Public Areas:**

That the Council notes that three *No Motorcycles* signs (A3 size) would be erected at locations to be determined in consultation with Phil Rive.

FAIRLIE COMMUNITY BOARD

15. **Meeting Schedule for 2012:**

That the Council notes that the following schedule of meetings for the Fairlie Community Board for the remainder of 2012 was confirmed:

- 21 March 2012
- 2 May 2012



- 13 June 2012
- 25 July 2012
- 5 September 2012
- *10 October 2012*
- *21 November 2012*

**PRINCES STREET STREETSCAPING PROJECT:**

1. That the Council notes that authority was delegated to the Chairman and Ashley Shore to consider and recommend a suitable tender to the Council for the Princes Street Streetscaping project.
2. That the Council considers for adoption the recommended tender for the Princes Street Streetscaping Project detailed in the report in the Public Excluded section of the Agenda.

**Evan Williams /Peter Maxwell**

**XI COMMITTEES:**

Resolved that Minutes of the meetings of the Finance, Projects and Strategies and Planning Committees held on 21 February 2012 and including such parts as were taken with the Public Excluded, be received.

**Graham Smith/John Bishop**

**XII CONFIRMATION OF MINUTES:**

Resolved that the Minutes of the meetings of the Mackenzie District Council held 31 January 2011, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

**Graeme Smith/Peter Maxwell**

**IX PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Public Excluded Minutes of the Council meeting of 3 January 2012
2. Public Excluded Minutes of the Twizel Community Board meeting of 13 February 2012
3. Fairlie Community Board Resolution re Princes Street Streetscaping
4. Public Excluded Minutes of the Finance Committee meeting 21 February 2012
5. Public Excluded Minutes of the Planning Committee meeting 21 February 2012
6. Plan Change 13

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Public Excluded Minutes of Council meeting of 3 January 2012		48(1)(a)(i)
Public Excluded Minutes of the Twizel Community Board meeting held on 13 February 2012		48(1)(a)(i)
Fairlie Community Board Resolution re Princes St Streetscaping	Commercial Sensitivity	48(1)(a)(i)
Public Excluded Minutes of the Finance Committee meeting of 21 February 2012		48(1)(a)(i)
Public Excluded Minutes of the Planning Committee meeting of 21 February 2012		48(1)(a)(i)
Lake Alexandrina Traction Seal	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Fairlie Community Board Resolution Princess Street Streetscaping* and *Lake Alexandrina Traction Seal* section 7(2)(b)(ii).

**Evan Williams/Graham Smith**

The Council continued in Open Meeting

**CONFIRMATION OF RESOLUTIONS TAKEN WITH THE PUBLIC EXCLUDED:**

Resolved that the following decisions taken with the Public Excluded be confirmed:

**1. Lake Alexandrina Middle Access Road**

- That the Lake Alexandrina Middle Access Road receives a traction seal.
- That the Manager – Roading obtains a fixed price for the works
- That the quoted price be considered by Crs Page, Smith and Williams prior to acceptance

**2. Fairlie Princes Street Streetscaping Project**

- That the tender from Whitestone Ltd for the sum of \$72,039.00 for the Princes Street Streetscaping project, be accepted by Council.

**Annette Money /Evan Williams**

**THERE BEING NO FURTHER BUSINESS,  
THE MAYOR DECLARED THE MEETING CLOSED AT 12.15 PM**

**MAYOR:** \_\_\_\_\_

**DATE:** \_\_\_\_\_