

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 29 MAY 2012 AT 9.30 AM

PRESENT:

Claire Barlow (Mayor)
Crs John Bishop
Annette Money
Graeme Page
Graham Smith
Evan Williams

IN ATTENDANCE:

Glen Innes (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Manager – Planning and Regulations) for part of the meeting
Toni Morrison (Senior Policy Planner) for part of the meeting
Bernie Haar (Asset Manager) for part of the meeting.
Suzy Ratahi (Manager – Roading) for part of the meeting
Rosemary Moran Committee Clerk)

I OPENING:

The Mayor welcomed everyone to the meeting.

II APOLOGIES:

Resolved that an apology be received from Peter Maxwell.

Evan Williams/Annette Money

III DECLARATIONS OF INTEREST:

The Mayor declared her interest in the GIS Position report and advised that she would leave the Council Chamber while it was being debated.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Andrew Mackay, Ian Gillies, Sylvia Cuthill, Gary Smith, Molly Robinson, John Perry, Monica Smith and Olive Waters.

A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

V MAYORAL REPORT:

This was the report of Mayoral activities to 24 May 2012.

Resolved that the report be received.

Graham Smith/Graeme Page

VI REPORTS REQUIRING COUNCIL DECISION:

1. CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES:

This report from the Chief Executive Officer and the Acting Chief Executive Officer referred to Council, Committee and Board Meetings and Other Meetings and Activities and Staffing.

Resolved that the report be received.

John Bishop/Annette Money

The Mayor left the Council Chamber and Deputy Mayor Graham Smith took the Chair.

5. GIS POSITION:

This report from the Acting Chief Executive Officer provided the requested information relating to opportunities to share services with regard to the proposed GIS position and the cost of outsourced options.

Resolved that the report be received.

Annette Money/Evan Williams

Motion:

That the GIS position be funded with \$8,000 in the current year and \$15,000 in the 2012/2013 year.

Graeme Page

The motion lapsed for want of a seconder.

Motion:

That Council approves the establishment of a GIS Officer position as the least cost option to Council and authorises commencement of the recruitment process for project specific contact for a maximum of two years and within a budget of \$50,000.

Annette Money /Evan Williams

The motion was defeated.

XIII ADJOURNMENT:

The meeting was adjourned at 10.25 am

XI VISITORS:**1. CAMERON AND RUSSELL CAMERON**

Mayor welcomed Russell and Cameron Crampton and their parents, Robyn and Charlie, to the meeting. She noted that Russell and Cameron were members of the New Zealand Junior Rowing Team which was to compete in the Junior World Rowing Championships in Plovdiv, Bulgaria, in August 2012.

The Mayor invited the boys to speak to their application for funding support for the trip to Bulgaria.

The boys explained that they were not eligible for funding support from New Zealand Rowing or the support for elite athletes from Sport New Zealand. They said that their medium term aim was to get to compete in the 2020 Olympic Games.

The Councillors wished them well. The visitors then joined the Council for morning tea.

The meeting was reconvened at 10.45 am.

The Manager – Planning and Regulations and Senior Policy Planner joined the meeting.

2. ORARI-OPIHI-PAREORA ZONE WATER MANAGEMENT COMMITTEE MEMBERS:

The Mayor welcomed Dermott O’Sullivan, Chairman of Orari-Opihi-Pareora Water Management Zone Committee, and community member John O’Neill.

Mr O’Sullivan spoke to a power point presentation which explained the Zone Implementation Programme. A copy is attached to this record as Appendix A.

John O’Neill updated the Council on the activities of Canterbury Water Management Strategy Regional Committee.

3. UPPER WAITAKI ZONE WATER MANAGEMENT COMMITTEE MEMBERS:

The Mayor welcomed Barry Shepherd, Chairman of the Upper Waitaki Water Management Zone Committee and committee members Anne Steven, John Wilkie, Mat Bayliss and Mike Neilson.

The Chairman expressed his pleasure at being able to present the Zone Implementation Programme to the Council.

He spoke to the first section of a power point presentation and his fellow Committee members Anne Steven, Mat Bayliss and Mike Neilson expanded on the information. A copy of the presentation is attached to this record as Appendix B.

VI REPORTS REQUIRING COUNCIL DECISION (continued):

4. ORARI-OPIHI-PAREORA ZONE IMPLEMENTATION PROGRAMME:

This report from the Manager – Planning and Regulations was accompanied by the Orari-Opihi-Pareora Zone Implementation Programme.

Resolved that the report be received.

Graham Smith/Graeme Page

The Senior Policy Planner spoke to the report. She noted that it was intended to make a submission to the Long Term Plan with regard to what the Zone Implementation Programme required of the Council.

Resolved:

1. That the report be received.
2. That the Council receives the Orari-Opihi-Pareora Implementation Programme.
3. That the Council notes that the content is a substantial contribution to implementing the Canterbury Water Management Strategy in the Mackenzie District.
4. That Council endorses Orari-Opihi-Pareora Zone Implementation Programme as the basis for consideration of relevant work programmes, including any implications for the Long Term Plan and the Mackenzie District Plan.

5. That Council notes that the Canterbury Regional Council will be considering the Zone Implementation Programme and its implications for planning frameworks and Regional Council work programmes.

Graham Smith/Annette Money

3. UPPER WAITAKI ZONE IMPLEMENTATION PROGRAMME:

This report from the Manager – Planning and Regulations was accompanied by the Upper Waitaki Zone Implementation Programme.

Resolved that the report be received.

Graham Smith/Graeme Page

The Senior Policy Planner spoke to the report. She noted that it was intended to make a submission to the Long Term Plan with regard to what the Zone Implementation Programme required of the Council.

Resolved:

1. That the Council receives the Upper Waitaki Zone Implementation Programme.
2. That the Council notes that the content is a substantial contribution to implementing the Canterbury Water Management Strategy in the Mackenzie District.
3. That Council endorses the Upper Waitaki Zone Implementation Programme as the basis for consideration of relevant work programmes, including any implications for the Long Term Plan and the Mackenzie District Plan.
4. That Council notes that the Canterbury Regional Council will be considering the Zone Implementation Programme and its implications for planning frameworks and Regional Council work programmes.

Graeme Page/Annette Money

The Manager – Planning and Regulations and Senior Policy Planner left the meeting at 12.00 pm

2. REQUEST FOR FUNDING SUPPORT – CAMERON AND RUSSELL CRAMPTON:

This report from the Community Facilities Manager was accompanied by an application for a grant and supporting submissions from Robyn Crampton.

Resolved that the report be received.

Graham Smith/Evan Williams

Resolved that \$2,500 be granted to Cameron and Russell Crampton, members of the New Zealand Junior Rowing Team, towards their travel expenses to compete in the Junior World Rowing Championships in Plovdiv, Bulgaria, in August 2012.

Graeme Page/John Bishop

The Mayor left the Council Chamber and Deputy Mayor Graham Smith took the Chair.

5. GIS POSITION:

The Council continued to consider the report on the GIS position.

Cr Smith asked if the IT/GIS positions could be combined.

The Chief Executive Officer clarified that the Council had employed a full time IT officer for eight or nine years. Previously the NCS system had been overseen by the accountant of the time. He said the input of GIS information into the system had always been under-resourced, unstructured and spread around several employees. That ad hoc arrangement was no longer acceptable; extra costs had already been incurred in the valuation of assets because of inadequate data, there was the risk of incorrect information being given out for LIMs and an unreliable basis for the rating regime had implications in terms of the money taken from ratepayers each year to fund depreciation.

The Chief Executive Officer noted the expert advice that a dedicated full time person was required for the job.

Cr Page queried the level of resource needed and suggested errors could still occur with a full time GIS person.

Cr Smith agreed that the current situation needed to be fixed but expressed concern that IT was the fastest growing cost centre in the organisation.

Cr Williams referred to the ever-increasing costs of compliance imposed by central government including the relatively recent requirement for councils to produce asset management plans. He said cutting corners had not worked. It was time to put things right or go backwards and be in a worse position; it might cost money but it was a cost that had to be paid.

The Manager – Finance and Administration suggested the total expense of the position did not have to be borne by the general ratepayer but could be partially offset by using the ‘user pays’ principle and increasing the cost of LIMs.

Resolved:

1. That a GIS Officer be contracted for a term of one year at a maximum cost of \$50,000 per annum.

2. That the position be funded by a combination of rates and user charges.
3. That a report on the status of Council's GIS systems be submitted before the conclusion of the one-year contract to enable a review of on-going requirements to be made.

John Bishop/Evan Williams

XIII ADJOURNMENT:

The meeting was adjourned at 12.25 pm and reconvened at 1.10 pm.

VI REPORTS REQUIRING COUNCIL DECISION (continued):

8. OMBUDSMEN ACT COMPLAINT:

This report from the Acting Chief Executive Officer was accompanied by a copy of the Ombudsman's final report on access to the Opuha River from Gudex Road.

Resolved:

1. That the report be received.
2. That the Council accepts the Ombudsman's final report on access to the Opuha River from Gudex Road and proceeds to implement one of the two options recommended with the final choice to be made following discussion between with Mr Morgan and the Mayor, Cr Williams and the Chief Executive Officer.

Graham Smith/Graeme Page

7. PUKAKI STORAGE ENHANCEMENT PROJECT:

This report from the Asset Manager referred to Meridian Energy Ltd's proposal to apply for a change of consent condition under Section 127 of the Resource Management Act 1991, to change the Maximum Control Level of Lake Pukaki from 532.0 m to 532.5 m between September and April, and Meridian's request that Council provide written agreement in support.

Resolved:

1. That the report be received.
2. That written agreement be provided to Meridian Energy Ltd in support of the application to allow the Maximum Control Level on Lake Pukaki to be raised by 0.5m to 532.5 between September and April, subject to the following conditions:

- that additional shoreline inspections, at agreed key erosion areas, be carried out by Meridian Energy, and
- that the results of those inspections be reported to the Asset Manager when the lake was over 532.0m Maximum Control Level, and following a "storm" event.

Evan Williams/John Bishop

XI VISITORS:

The Mayor welcomed South Canterbury Rural Support Trust Chairman David Hewson, Trustee David Williams, and Council's Emergency Management Officer Ray Gardner to the meeting.

Mr Hewson thanked the Councillors for the opportunity to tell them about the Trust which was part of the nation-wide network of Rural Support Trusts which could assist rural communities and individuals during and after extreme weather events and other crises, including personal crises.

He said it was an organisation to which people could turn in times of need. He encouraged Councillors to spread the word amongst their rural constituents, noting that the biggest challenge for the Trust was to get its name out in the rural community.

Mr Hewson circulated copies of the Trust's brochure to the Councillors.

VII INFORMATION REPORTS:

1. COMMON SEAL AND AUTHORISED SIGNATURES REGISTER:

This report from the Committee Clerk advised of documents listed on the Common Seal and Authorised Signatures Register from 6 April until 24 May 2012.

Resolved:

1. That the report be received.
2. That the listing of document numbers 732 to 740 be endorsed.

Annette Money/Evan Williams

The Asset Manager and the Manager – Roading joined the meeting.

VI REPORTS REQUIRING COUNCIL DECISION (continued):

6. DRAFT NATIONAL LAND TRANSPORT PROGRAMME:

This report from the Manager- Roading referred to the New Zealand Transport Agency's indicative funding allocation for the Council 2012/2015 roading programme.

Resolved that the report be received.

Graeme Page /Graham Smith

There was general agreement that the Asset Manager make a submission to the Long Term Plan based on the use of surplus rates collected to rebuild roading reserves and to utilise any surplus rates to provide a fund for further non-subsidised roading projects that the Council might want to complete to continue roading improvements across the District.

The Asset Manager and the Manager –Roading left the meeting.

VII INFORMATION REPORTS (Continued):

2. ALPS2OCEAN COMMITTEE – APRIL SUMMARY REPORT:

This was the April 2012 monthly summary report to councils from the Alps 2 Ocean Joint Committee.

Resolved that the report be received.

The Chief Executive Officer noted that the arrangements which had been made for Waitaki District Council's Chief Executive Officer Michael Ross and Thunes Cloete to attend the meeting to discuss the governance arrangements had been changed because of their commitments to Long Term Plan submission hearings. He undertook to to arrange a new date.

VIII COMMUNITY BOARDS:

This report from the Acting Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 2 May 2012 and the Twizel and Tekapo Community Boards held on 7 May 2012.

Resolved:

1. That the report be received.

Graham Smith/Graeme Page

TWIZEL**2. Scenic Viewing Areas**

- That Council adopts the recommendation that the Twizel Scenic Viewing areas be specifically reviewed during the next review of the District Plan.
- That the Council notes that, in the meantime, the Community Board will consult with the public regarding the removal of some of the trees compromising Scenic Viewing Areas in the Township.

3. Advertising Kiosk

That the Council notes that the the advertising kiosk adjacent to Heron's 4 Square Store is be removed and not be replaced.

4. Trees at Twizel Youth Centre:

That the Council notes that the request from the Twizel Youth Group to remove the silver birch tree between the Youth Centre building and the tennis courts and trim the silver birch tree on the skate park side of the building was approved.

5. Fees and Charges

That the Council adopts the following schedule of Fees and Charges:

TWIZEL EVENTS CENTRE*Casual Hire***Sports hall**

Local	\$21.00
Commercial	\$29.00

Theatre

Local	\$21.00
Commercial	\$37.00

Community room & kitchen

Local	\$16.00
Commercial	\$48.00

GYMNASIUM

Casual Use: \$7 per session or \$14 per weekend plus \$25 bond for swipe card

Members: \$15 per month, \$45 three months, \$40 per month family membership
(children over 16)

SQUASH

Membership: \$55 per annum (includes \$25 individual swipe card bond)

Casual use: \$7 per court plus \$25 bond for swipe card

TWIZEL SWIMMING POOL

Adult Session	\$3.50
Child Session	\$2.50
Preschool Session	\$1.00
Adult Concession Ticket	\$35.00
Child Concession Ticket	\$25.00
Adult Season Pass	\$135.00
Child Season Pass	\$90.00
Family Pass	\$180.00
School Usage	\$14.00
Private use per hour, structured session including one lifeguard	\$57.00
Private use per hour, play session including two lifeguards	\$84.00

Graham Smith/Annette Money

TEKAPO

6. **Correspondence from Spreydon Heathcote Ward – Fracking Free:**
That the Council notes that the Tekapo Community Board has referred the attached letter from the Spreydon Heathcote Ward to Council for further consideration and a response to the Spreydon Heathcote Community Board.

It was agreed that the Spreydon Heathcote Ward Chairperson be thanked for the letter and advised that fracking was not an issue in the Mackenzie District.

7. **Tekapo Community Tennis Courts**

That the Council notes that the Community Facilities Manager has been requested to provide costs for the construction and installation of one or two basketball hoops and that the Chairman and Peter Munro have been delegated authority to allow the project to proceed.

8. Improvements to the Reserve Area on Lakeside Drive – Pete Speedy

- That the Council notes that an onsite meeting is to be convened with Mr Speedy to discuss the project.
- That Council notes that Mr Speedy has been requested to submit landscape plans and images of the planned work, with a staged timetable, for approval by the Community Board.
- That Council notes that Mr Speedy is to be advised that Stage One, the area immediately northwest of the power boat club house extending approximately 75 metres, be completed to the satisfaction of the Community Board before the next stage is initiated.

FAIRLIE

9. Minor Improvements Project List:

That the Council notes that the Fairlie list along with amendments, additions, prioritisations and justifications is to be added to the Combined Roding Minor Improvements for consideration by the Council.

10. Fairlie Lions Club Request:

That the Council endorses the grant of \$3,200, funded from the Community Projects budget, to the Fairlie Lions Club to go towards the spraying of the Fairlie to Kimbell walkway.

Graeme Page/Graham Smith

11. Community Facilities Fees and Charges:

That the Council adopts the following schedule of fees and charges:

Strathconan Pool	2012-13
Adult Session	\$3.50
Child Session	\$2.40
Preschool Session	\$1.00
Adult Concession Ticket	\$35.00
Child Concession Ticket	\$24.00
Adult Season Pass	\$135.00
Child Season Pass	\$90.00
Family Pass	\$180.00
School Use	\$14.00
Private use per hour, structured session including one lifeguard	\$57.00
Private use per hour, play session including two lifeguards	\$84.00

Mackenzie Community Centre	
	2012/13
Stadium:	
Local user (and any non-profit organisation)	\$18.70
Set up charge	\$6.70
Regular user	\$14.30
Stadium heating (per unit)	\$15.30

Commercial function, hourly rate plus heating	\$42.90
Commercial set up fee	\$11.80
Hall hire bond	\$61.20
Theatre: (seats 180 people)	
Local users (and any non-profit organisation)	\$14.90
Set up cost per hour	\$6.40
Regular user	\$12.80
Commercial function	\$29.60
Theatre heating (per unit)	\$15.30
Kitchen:	
Kitchen	\$14.90
Morning, afternoon teas, suppers etc where only zip and fridge is used	\$7.20
Meeting Rooms:	
Upstairs Meeting Room	\$8.20
Hire Lounge (includes tea making facilities and power consumption)	\$12.30
Lounge Hire – Regular user	\$9.60
Misc Hire Items:	
Crockery available without charge (not to be removed from the Comm Centre)	
Furniture	
Hire of chairs	\$1.40
Hire of forms	\$2.10
Hire of tables	\$10.80
Furniture bond per 10 items	\$53.10
Hire of piano (per performance)	\$12.80
Note: If furniture is required in the complex, it is not available for hire)	
Note: Regular User = user with 20 or more pre bookings	
Commercial business rates (ie rates for people getting profit from hiring the hall).	

Graham Smith/Evan Williams

XI COMMITTEES:

Resolved that Minutes of the meetings of the Finance, Projects and Strategies and Planning Committees held on 15 May 2012, including such parts as were taken with the Public Excluded, be received.

Graham Smith/John Bishop

XII CONFIRMATION OF MINUTES:

Resolved that the Minutes of the meetings of the Mackenzie District Council held on 17 April and 3 May 2012, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct records of the meetings.

Annette Money/Graeme Page

MATTERS ARISING:**1. 2012 LGNZ CONFERENCE:**

In response to the Mayor's request Crs Bishop, Smith, Page and Williams indicated their interest in attending the conference.

2. LONG TERM PLAN:

The Mayor referred to the draft Long Term Plan which had been put out for public consultation. She noted that the Council would have the opportunity to change the Plan in response to submissions; however it would not be appropriate for a different proposal to be adopted in the process.

NEW ZEALAND DAIRY FARM MANAGER OF THE YEAR:

The Mayor advised at the 2012 New Zealand Dairy Industry Awards Mick O'Connor had been named Dairy Farm Manager of the Year. Mr O'Connor is the son of Council's Utilities Engineer John O'Connor and his wife Margaret.

**THERE BEING NO FURTHER BUSINESS,
THE MAYOR DECLARED THE MEETING CLOSED AT 2.30 PM**

MAYOR: _____

DATE: _____