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## FAIRLIE COMMUNITY BOARD

## Membership:

Owen Hunter (Chairman) Les Blacklock Ron Joll Graeme Page Trish Willis

Notice is given of the Meeting of the Fairlie Community Board to be held on Wednesday 17 July 2013 at 7.00 pm in the Council Chambers, Fairlie

**Business:** As per Agenda attached.

## WAYNE BARNETT CHIEF EXECUTIVE OFFICER

12 July 2013



#### FAIRLIE COMMUNITY BOARD AGENDA Wednesday 17 July 2013

## I. APOLOGY

## II. DECLARATIONS OF INTEREST

## III. MINUTES

Confirm and adopt as the correct record the Minutes of the meeting of the Fairlie Community Board held on 12 June 2013 including such parts as were taken with the Public Excluded. <u>MATTERS UNDER ACTION:</u>

## IV. GENERAL BUSINESS

- 1. Planter boxes (verbal report Trish Willis)
- 2. Community Board Plans (verbal report Trish Willis)
- 3. Community Survey of Swimming Pool (verbal report Trish Willis)

## V. REPORTS

- 1. Financial Report for May 2013 (distributed separately)
- 2. Election Protocols (discussion)
- 3. District Plan Review
- 4. Old Library Café
- 5. Points from Enhancement Board
- 6. Ward Member's Report
- 7. Reports from Member's who Represent the Board on other Committees

## MACKENZIE DISTRICT COUNCIL

## MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 12 JUNE 2013 AT 7.00PM

#### **PRESENT:**

Owen Hunter (Chairman) Cr Graeme Page Ron Joll Les Blacklock Trish Willis

#### IN ATTENDANCE:

Claire Barlow (Mayor) from 7:15pm Wayne Barnett (Chief Executive Officer) Garth Nixon (Manager Community Facilities) Paul Morris (Manager Finance and Administration) Keri-Ann Little (Committee Clerk) Councillor Evan Williams from 7:09pm Anne Thomson (member of the public)

## I <u>APOLOGY:</u>

<u>Resolved</u> that an apology be received from Ron Joll for lateness.

#### **Ron Joll/Les Blacklock**

#### II LATE ITEM

#### 1. THE WORLD WAR ONE YOUNG SOLDIER STATUE:

The Chairman thanked Ms Thomson for attending the meeting and invited her to speak to The Board.

Anne Thomson from the Mackenzie Enhancement Board thanked the Board's support for the Soldier Statue on the Village Green, Ms Thomson informed the Board the grant application applied to The Lotteries Commission has come back wanting to know what will be on the display board and evidence of the ability of the Community to maintain the Statue and interpretive signage panel into the future. Ms Thomson concluded by stating that The Commission also require that the Council give authority for the Statue to be erected on Council land.

Ms Thomson then left the meeting at 7:09pm.

<u>Resolved:</u> that the Council grants authority for the Statue of the World War One Young Soldier to be placed and remain on Council owned property at the Fairlie Village Green. Council undertakes to provide for the on-going maintenance of the statue and gardens in perpetuity.

#### **Owen Hunter/ Ron Joll**

## **III** <u>DECLARATIONS OF INTEREST</u>:

Community Board member Trish Willis submitted a tender for the grazing lease of Reserve 41131, this item of business is item 2 under reports. Ms Willis will sustain from discussion.

#### IV MINUTES:

<u>Resolved</u> that the minutes of the meetings of the Fairlie Community Board held on 17 April 2013 including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

#### Les Blacklock/Graeme Page

#### MATTERS ARISING:

#### CHAIRMAN

#### **Fairlie Western Catchments Project**

Asset Manager – Bernie Haar will liaise with Chairman Owen Hunter to confirm a date for a Public Consultation Meeting. It was noted that Cr Page will be unavailable from the 4<sup>th</sup> of May and is requested that the meeting date reflect this. The Asset Manager will also organise a refresher session for existing Community Board members and Council Staff as well as an informative session for new Community Board Members. The Asset Manager said this will be achieved with the aid of a PowerPoint presentation. No date been set yet for a meeting.

#### Allandale Bridge – Walkway

Bernie Haar – Asset Manager with Suzy Ratahi, Roading Manager met with NZTA in February regarding the Allandale Bridge Walkway and the response given was that there would need to be more incidents of close accidents and more use of the side of the bridge by residents.

## COMMUNITY FACILITIES MANAGER

#### SH 79 Approach to Fairlie – Signage

It was instructed that - Community Board member Ron Joll is to carry out the following;

Gather more information, talk to Alister Gray and get a base sign, compile costing's of the sign/structure for Community Board to consider, site meeting with Ron and Grant Patterson form Opus. Ron has spoken briefly with Alister Gray but requires more discussion, also suggest that Ron speaks with Mayor Barlow and The Mayor would also like input into the signage.

#### Moreh Home Trust Board – Excess Water Rates

The Asset Manager and Community Board will reply in writing to Mr Adams request asking the Community Board to consider increasing the allocation of water that Moreh receives, notifying Mr Adams that the Council will look into the request further with more historic information being required. The Asset Manager will also himself look into historic records and undertake investigations into the water supply to rule out any significant leaks. Agenda item.

#### IV <u>REPORTS:</u>

#### 1. FINANCIAL REPORT – APRIL 2013:

This report from the Mr Morris, Manager – Finance and Administration is the financial report for the Board for the period to April 2013, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.

Mr Morris introduced the new format with a new reporting tool; next report will include Reserves reporting.

<u>Resolved</u> that the report be received.

#### **Trish Willis/ Graeme Page**

The Manager – Finance and Administration provided commentary for any significant variances.

Cr Page asked to be available at the next meeting what interest has accumulated in the Beautifying Society Fund.

#### 2. LEASE RESERVE 41131:

This report from the Community Facilities Manager is to provide the Board with a lease option for the Reserve 41131.

<u>Resolved</u> that the report be received.

#### **Graeme Page/Ron Joll**

Mr Nixon, Community Facilities Manager provided background information to the Board regarding the lease option of the reserve by saying that this reserve is currently leased and the three year term expires at the end of this month. The annual lease was \$1,200 per annum plus rates. The lease of the land was readvertised recently and we received 5 ranging from \$800 to \$2,260.

Mr Morris suggested the next time the lease goes to tender, that the landlord can specify how long a period of lease is.

#### Resolved:

- 1. That the report be received.
- 2. That the Reserve 41131 be leased to Peter Johnson for three years at the agreed tendered rate of \$2,260 per annum including GST.
- 3. That the Community Board reduce the 1<sup>st</sup> year's rental by the sum of \$1,092 + GST to account for the spraying of the western boundary between the residents and the golf course.

## 3. COMMUNITY FACILITIES FEES AND CHARGES:

This report from the Community Facilities Manager is for the purpose of the Board reviewing fees and charges for Fairlie Community Facilities.

Mr Nixon spoke to the Board stating the 2.5% adjustment is only small however it is important to stay on top of these rates as when large changes occur it always proves difficult with the Community. The Community Board should adopt these rates as proposed.

Strathconan Pool	2012-13	Proposed	% Increase
Adult Session	\$3.50	\$3.60	2.86%
Child Session	\$2.40	\$2.50	4.17%
Preschool Session	\$1.00	\$1.00	0.00%
Adult Concession Ticket	\$35.00	\$36.00	2.86%
Child Concession Ticket	\$24.00	\$25.00	4.17%
Adult Season Pass	\$135.00	\$140.00	3.70%
Child Season Pass	\$90.00	\$92.00	2.22%
Family Pass	\$180.00	\$185.00	2.78%
School Use	\$14.00	\$14.50	3.57%
Private use per hour, structured session including one lifeguard	\$57.00	\$59.00	3.51%
Private use per hour, play session including two lifeguards	\$84.00	\$86.00	2.38%

Mackenzie Community Centre			
	2012-13	Proposed	% Increase
Stadium:			
Local user (and any nonprofit organisation)	\$18.70	\$19.00	1.60%
Set up charge	\$6.70	\$7.00	4.48%
Regular user	\$14.30	\$15.00	4.90%
Stadium heating (per unit)	\$15.30	\$15.70	2.61%
Commercial function, hourly rate plus heating	\$42.90	\$45.00	4.90%
Commercial set up fee	\$11.80	\$12.00	1.69%
Hall hire bond	\$61.20	\$63.00	2.94%
Theatre: (seats 180 people)			
Local users (and any nonprofit organisation)	\$14.90	\$15.50	4.03%
Set up cost per hour	\$6.40	\$6.50	1.56%
Regular user	\$12.80	\$13.00	1.56%
Commercial function	\$29.60	\$35.00	18.24%
Theatre heating (per unit)	\$15.30	\$15.70	2.61%
Kitchen:			
Kitchen	\$14.90	\$15.50	4.03%
Morning, afternoon teas, suppers etc where only zip and fridge is used	\$7.20	\$7.50	4.17%
Meeting Rooms:			
Upstairs Meeting Room	\$8.20	\$8.50	3.66%

Hire Lounge (includes tea making facilities and power consumption)	\$12.30	\$12.60	2.44%
Lounge Hire – Regular user	\$9.60	\$10.00	4.17%
Misc Hire Items:			
Crockery available without charge (not to be removed from the Comm Centre)			
Furniture			
Hire of chairs	\$1.40	\$1.50	7.14%
Hire of forms	\$2.10	\$2.50	19.05%
Hire of tables	\$10.80	\$11.00	1.85%
Furniture bond per 10 items	\$53.10	\$50.00	-5.84%
Hire of piano (per performance)	\$12.80	\$25.00	95.31%
Note: If furniture is required in the complex, it is not available for hire)			
Note: Regular User = user with 20 or more pre bookings			
Commercial business rates (ie rates for people getting profit from hiring the hall).			

#### Resolved:

- 1. That the report be received.
- 2. That the Fairlie Community Board adopt the revised Fees and Charges Proposed.

## **Ron Joll/ Les Blacklock**

## 4. MOREH HOME TRUST BOARD:

This report from the Asset Manager, Bernie Haar for the Community Board to consider the request from Moreh Home Trust Board to increase the allocation of water that Moreh Home currently receives before an excess is applied.

The CEO said there obviously is a leak there and to allow this to continue would be a bad move from an Engineering point of view. When the report was written they were looking into this, Mr Haar has recommended a leak detection service

Cr Page said it could subsidised from the grants budget.

Mr CEO says the leaks need to be fixed and with those fixed they should become back into their threshold.

#### Resolved:

- 1. That the report be received.
- 2. A grant gifted to Moreh Home of \$2,000 on the proviso that the leak detection is undertaken at Moreh Home's own cost.
- 3. CEO investigates the issue of excess water charges.

#### **Graeme Page/ Trish Willis**

## 5. OLD LIBRARY CAFÉ PUBLIC CONSULTATION REPORT:

The Chairman said it was a good meeting, people left more informed. We are either going to repair or replace, we are not going to pull it down. Last night the idea of the section next door being purchased was raised, thinking long term.

The CEO said there is no way Insurance would fund the purchase of the neighbouring section. The Chairman said not out of the Insurance money but that we should look into seeing if it is available.

Mr Morris said that we could run into problems with the Local Government Act, existing use rights. Once we step out of that and say expand the asset.

The Mayor said for a lot less money it could be replanted and fence replaced or painted to beautify the entrance for the Old Library and entrance to Town.

The CEO said more options will delay the project and felt that last night the public are sick of the delay.

Les Blacklock said there are young people that don't like the building, has spoken to a lot of young people under 30 and they aren't too worried they would like to see something for themselves. There is an opportunity to make a real statement he said.

The CEO said he could talk to Architect's to see if he can give us examples and photographs of existing building with costing's at square meterage and would give people an option of what could be done.

#### Resolved:

- 1. The CEO will engage with two Architects to provide prices and concepts drawing for a replacement building.
- 2. Staff will liaise with the existing tenant in relation to a favourable layout of a new or repaired building.
- 3. Staff will seek a cost estimate for total repair of the existing building.
- 4. Staff will obtain a rental valuation for a repair or replacement building.

As soon as information in available The CEO will liaise with The Chairman as to a meeting date.

#### **Owen Hunter/ Ron Joll**

#### 6. <u>ALLANDALE BRIDGE</u>:

This agenda item from The Mayor followed up a request from the Board to speak with Grant Patterson from OPUS. The Mayor said they are requesting data with pedestrian traffic when it is the busiest time. Mr Patterson has looked at The Mayors options. The Mayor asked Mr Patterson for any innovative ideas. Mr Patterson said he will go away and have a think about it and get back in touch with the Council.

#### 7. WARD MEMBER'S REPORT:

Cr Page had no report.

#### 6 <u>REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER</u> <u>COMMITTEES:</u>

There were no further reports from members

#### 7 VILLAGE GREEN TABLES AND SHELTERS:

Mr Nixon, Community Facilities Manager updated the Board on the public consultation via the Accessible requesting the Communities feedback on the proposed new tables and shelters for the Village Green in Fairlie.

Mr Nixon said he only received one submission. Mr Nixon said he is proceeding with the project.

## THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9:11pm

## CHAIRMAN:

DATE: \_\_\_\_\_

## MATTERS UNDER ACTION - FAIRLIE COMMUNITY BOARD

#### CHAIRMAN

#### Fairlie Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Fairlie Community Board page on Council's website.

#### ASSET MANAGER

#### **Fairlie Western Catchments Project**

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#### SH 79 Approach to Fairlie - Signage

It was instructed that - Community Board member Ron Joll is to carry out the following;

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# MACKENZIE DISTRICT COUNCIL

REPORT TO:FAIRLIE COMMUNITY BOARDSUBJECT:DISTRICT PLAN REVIEWMEETING DATE:17 JULY 2013REF:REG 6/6FROM:KARINA MORRROW, SENIOR PLANNER- DISTRICT PLAN<br/>REVIEWENDORSED BY:CHIEF EXECUTIVE OFFICER

## **<u>PURPOSE OF REPORT</u>**:

To seek feedback on District Plan zoning in the Fairlie area to inform the ongoing District Plan review, and to update the Community Board on next steps and further consultation.

## **STAFF RECOMMENDATIONS:**

1. That the report be received.

## KARINA MORROW <u>SENIOR PLANNER-</u> <u>DISTRICT PLAN REVIEW</u>

## WAYNE BARNETT CHIEF EXECUTIVE OFFICER

## ATTACHMENTS:

Planning Maps. Aerial photograph showing zoning. Aerial photograph showing community board boundary.

## **BACKGROUND:**

The Mackenzie District Plan has been operative since May 2004. In developing the Plan, the Council undertook an extensive process of drafting and consulting on policies and rules, formal submissions and hearings, and finally the resolution of a number of appeals to the Environment Court.

The Resource Management Act (RMA) requires that any provision in the Plan that is more than 10 years old must be reviewed by the Council. Much of the Plan is therefore due for formal review, including those sections relating to Fairlie. The Council will undertake consultation, amend or review relevant provisions as necessary, and then formally notify them for submissions and hearings, before making final decisions.

The role of the District Council is prescribed in the RMA. District Councils have control of land use and subdivision under the Act, through their District Plans.

Examples of which issues/resources the District Council manages through its District Plan are as follows:

- Built development/urban expansion
- Where infrastructure goes, and how other land uses impact on infrastructure use and development
- Where industrial activities, residential activities, and rural activities locate, and the interplay between these
- Which aspects of the natural environment on land need protection from inappropriate development, and from what activities e.g. landscapes, significant natural areas
- Natural hazards

The notion underpinning any controls imposed under the District Plan is that the Plan itself has undergone a community process during its development, and that decisions are made on the final Plan at a local level, by elected representatives. In this way, local management of matters within a specified legal framework (being the sustainable management of the natural and physical resources of the District), is provided for. Consultation with the Community Board is an important part of this process.

We are now in the initial stages of reviewing the District Plan provisions for the Fairlie area and wish to seek feedback from the Board in regards to current zoning and any suggested changes. In addition, we would like to provide an update in terms of the on-going review of the District Plan as well as a number of other issues specific to Fairlie.

## District Plan feedback

Council staff are currently at the stage of identifying issues to be covered in the District Plan review. We wish to seek feedback from the Board in order to inform the review of District Plan provisions for the Fairlie area. At this stage we would like to focus on the overall layout of zones in the Fairlie area. Feedback will be sought at a later date regarding more specific details within each zone such as building heights and minimum lot sizes etc. In particular, at this time we would appreciate your feedback on the following;

- Do the current zones in the District Plan reflect actual development? If not, has this raised any issues?
- Are the current zones in appropriate locations?
- Are any new zones or rezoning of existing zones required? E.g. should a Rural Residential zone be introduced to provide for low density rural residential living adjacent to Fairlie township?
- Does the District Plan contain the right mix of encouraging and supporting activities in certain zones while having appropriate controls?
- What, if any issues have arisen in the current District Plan which could be better dealt with?
- Should recreational opportunities be further provided for and could this be implemented through the District Plan?
- Are there any other matters that should be covered in the District Plan, or any other feedback?

Any issues identified, together with your feedback, will be included in the review of the current provisions. Consultation with any affected land owners and the community will also be undertaken as part of the process, where appropriate.

## Flood hazards

Management of risk from flood hazard is recognized as being an important issue in the Fairlie area. As part of the District Plan review staff will work with ECAN On updating flood hazard information and mapping. This information will be provided to the Board when it is available.

#### Fairlie Strategic Study

Staff have reviewed the Fairlie Area Strategic Study (Opus, 2009) and note that the report makes a number of recommendations. These recommendations will be taken into consideration during the review of District Plan provisions for the Fairlie area.

## **ISSUES AND OPTIONS**

N/a.

## ASSESSMENTS OF OPTIONS:

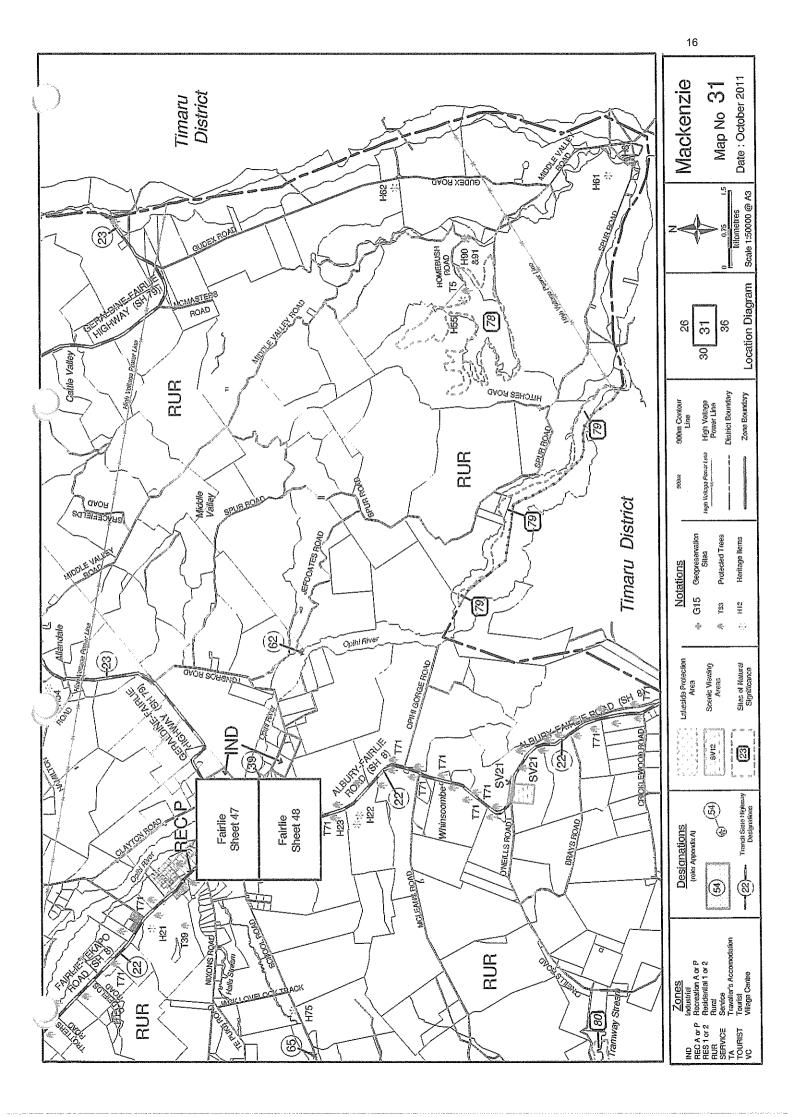
N/a.

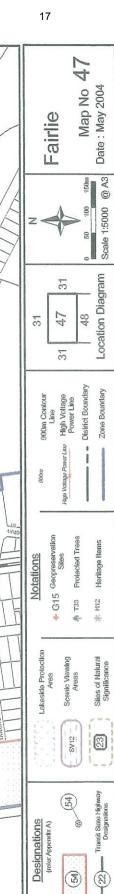
## **CONCLUSION:**

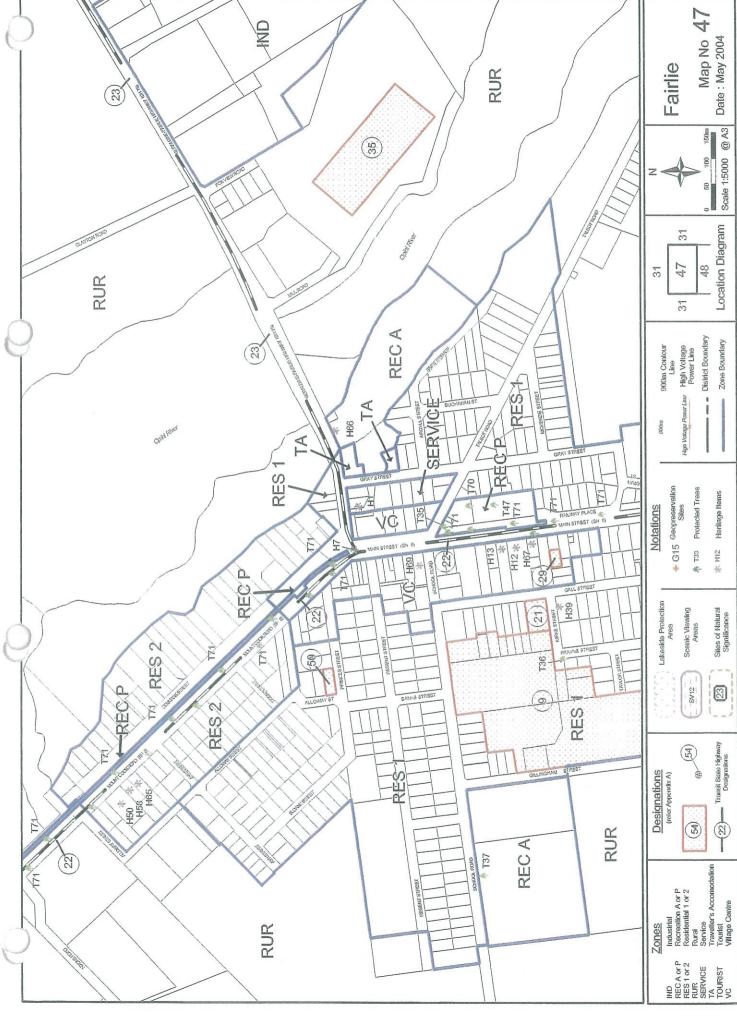
The Council is currently embarking on a review of its District Plan, as required by the RMA. We are currently reviewing the District Plan provisions for the Fairlie area and would like to seek general feedback on the current zoning and any suggested changes.

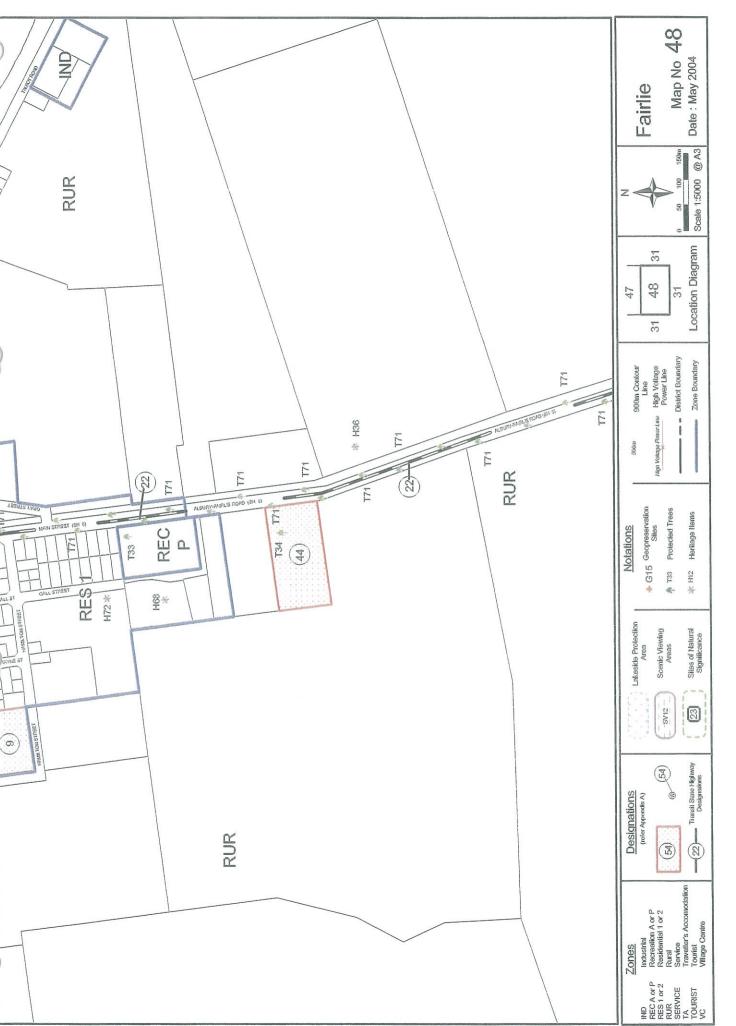
Consultation with the Community Board during the review process will be on-going, and further feedback from the Board will be sought.

## ATTACHMENTS









## Planning Map

Results

Map Contents

😑 📝 Planning

Search Attributes Print

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Cadastral
Utilities
Planning
Aerials

🗄 📃 District Plan Info

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ESRI ESRI Support Center Help

8/07/2013



# MACKENZIE DISTRICT COUNCIL

<b>REPORT TO:</b>	MACKENZIE DISTRICT COUNCIL
SUBJECT:	OLD LIBRARY CAFE
MEETING DATE:	17 JULY 2013
REF:	
FROM:	CHIEF EXECUTIVE OFFICER

## **<u>PURPOSE OF REPORT</u>**:

To update the Board on progress with determining options for repairing or replacing the Old Library Café building.

## **STAFF RECOMMENDATIONS:**

1. That the report be received.

WAYNE BARNETT CHIEF EXECUTIVE OFFICER

## **ATTACHMENTS:**

• None

## **BACKGROUND:**

It was resolved at the last Community Board meeting that:

- 1. The CEO will engage with two architects to provide prices and concept drawings for a replacement building.
- 2. Staff will liaise with the existing tenant in relation to a favourable layout for a new or repaired building.
- 3. Staff will seek a cost estimate for total repair of the existing building.
- 4. Staff will seek a rental valuation for the repaired building and for a replacement building.

## **POLICY STATUS:**

See comments on significance below.

## **SIGNIFICANCE OF DECISION:**

The purpose of this investigation is to provide information to enable consultation and decision making in relation to the Old Library Café building.

The decision will trigger the requirements of Council's policy on significance.

## **ISSUES & OPTIONS:**

At the time of writing prices had been received from two architects to provide concept drawings for a replacement building. The prices were \$9,500 (+GST) and \$10,000 (+GST). Enquiries are being made with two other architects.

We have also received an offer from Graham McDermid of Architects Plus to provide his services without charge to repair the Old Library building. Graham is one of the architects who has provide a price for concept drawings.

Graham McDermid is preparing design and layout sketches for the repaired building. Staff have had initial discussions with the existing tenant regarding layout and will continue these once the architectural plans are available.

Enquiries have been made with our insurance broker who believes that the insurance company is unlikely to object to a change in building layout providing this does not significantly increase the cost to repair.

Staff have arranged for a contractor to provide a first order cost estimate for the structural repairs based on the Engineer's Specifications. This information is due on 16<sup>th</sup> July to enable it to be tabled at the Board's meeting on 17 July.

A rental valuation has been requested for the repaired building and for a replacement. It is anticipated that this information will be available for the  $17^{\text{th}}$  July.

## **CONSIDERATIONS AND ASSESSMENT OF OPTIONS:**

This information has been provided as an update to enable the Board to further consider the matter.

# MACKENZIE DISTRICT COUNCIL

<b>REPORT TO:</b>	FAIRLIE COMMUNITY BOARD
SUBJECT:	POINTS FROM ENHANCEMENT BOARD
MEETING DATE:	17 JULY 2013
REF:	
FROM:	MANAGER – COMMUNITY FACILITIES
ENDORSED BY:	CHIEF EXECUTIVE OFFICER

## **<u>PURPOSE OF REPORT</u>**:

To report on matters raised.

## **STAFF RECOMMENDATIONS:**

- 1. That the report be received.
- 2. The Community Board should express a view on how these planter boxes are dealt with.
- 3. The Community Board should indicate their preference for the disposal of these trees

## GARTH NIXON <u>MANAGER – COMMUNITY FACILITIES</u>

## WAYNE BARNETT CHIEF EXECUTIVE OFFICER

## ATTACHMENTS:

• Email – matters raised by Trish Willis.

## **BACKGROUND:**

1 & 2 - There are currently no plans for the planter boxes. There has been some interest from the community with the view to purchase some of these.

The boxes cost \$293 each, supplied and installed. A fair price would be in the region of \$220 to \$250 each.

Other suggestions have been to use the boxes to replace the existing green planters around town There are too many planters for the Main Street. The Community Board should express a view on how these will be dealt with.

- 3. The Kowhai trees from Princes Street have been bagged up and are stored at Whitestones. Their best chance of survival is for them to be planted. The only decisions made regarding their location is some will be returned to Regent Street as per Community Board decision. Five were planted in front of Dobson shingle supplies. Options could include use in Village Green Planting, Albury Cemetery (which needs some new trees), Tekapo plantation or disposal by sale. The plants were purchased for \$32 each. If transferred elsewhere appropriate cost should apply.
- 4. Old Library Café Dealt with by separate report.
- 5. Swimming Pool Communications with the Community Enhancement Board suggest that some of the proceeds from the spring fling could go towards equipment for the pool. The Board has \$3,000 in the budget this year for a new inflatable. Additional contribution could enable the purchase of a bigger and better piece of equipment The Community Enhancement Board has copies of the options available.
- 6. Planning This is addressed by a separate agenda item.