

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE PROJECTS AND STRATEGIES COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 4 DECEMBER 2012 AT 2.20 PM

PRESENT:

Graeme Page (Chairman)
Claire Barlow (Mayor)
John Bishop
Annette Money
Peter Maxwell
Graham Smith
Evan Williams

IN ATTENDANCE:

Wayne Barnett(Chief Executive Officer)
Bernie Haar (Asset Manager)
Suzy Ratahi (Manager – Roading) for part of the meeting
Angie Taylor (Solid Waste Officer) for part of the meeting
John O’Connor (Utilities Engineer) for part of the meeting
Rosemary Moran (Committee Clerk)

II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

III MINUTES:

Resolved that the Minutes of the meeting of the Projects and Strategies Committee held on 30 October 2012 be confirmed and adopted as the correct record of the meeting.

Claire Barlow/Graham Smith

MATTERS UNDER ACTION

Bridge Replacements – Morris Road

Cr Smith advised that he had concluded negotiations for the owner to take over the maintenance of the bridge.

IV REPORTS:

1. ASSET MANAGER’S MONTHLY REPORT:

This report from the Asset Manager referred to Asset Management – Project Progress – Council Priority List, Roading, Essential Services and Solid Waste

Resolved that the report be received.

Claire Barlow/Graham Smith

Road Maintenance:

The Manager – Roading undertook to contact the affected landowners to advise the reasons for the imposition of speed restrictions on Braemar Road.

Retirement of John Brook

It was agreed that John Brook's long service to the District as a grader driver be recognised by the Council with a gift and a letter from the Mayor.

Solid Waste Subcommittee

It was requested that a meeting of the Solid Waste Subcommittee be convened early in the New Year.

Twizel Water Supply

The Utilities Engineer circulated copies of an update from Murray Petrie on the proposed drilling location on the Ben Ohau Station.

Activity Management Plans for Foul Sewer and Stormwater

The Asset Manager provided copies of the above plans to each member of the Committee.

The meeting was adjourned at 3.20 pm for afternoon tea and reconvened at 3.35 pm

2. UTILITIES SERVICES – OPERATION AND MAINTENANCE CONTRACT:

This report from the Utilities Engineer referred to the Utilities Services Operation and Maintenance Contract with Whitestone Contracting Ltd which was due to conclude on 30 June 2013.

Resolved:

1. That the report be received.
2. That staff enter into negotiations with Whitestone Contracting Ltd for a new Utilities Services Operation and Maintenance Contract and report back to the Projects and Strategies Committee at their meeting on 19 March 2013.

Annette Money /Graham Smith

3. ADOPTION OF NZS 4404:2010 LAND DEVELOPMENT AND SUBDIVISION INFRASTRUCTURE:

This report from the Manager – Roading sought confirmation of the use of the New Zealand Standard Land Development and Subdivision Infrastructure, NZS 4404:2010 as the Council's engineering design standard along with some amendments.

Resolved that the report be received

Claire Barlow/Graham Smith

Resolved:

1. That NZS 4404:2010 be adopted as Mackenzie District Council's Land development and subdivision infrastructure for any new or subdivisions currently under construction
2. That clause 3.4.4.1 (First Coat and Second Coat Chip Seals) within NZS 4404:2010 be deleted and replaced with:
 "The first coat seal shall comprise of a grade 4 and 6 two coat seal. Two seal coats shall be applied by the developer.

The second seal coat shall be applied approximately 1 year after the first seal coat, ideally between 12 and 18 months after the first coat. The type of each seal coat shall be agreed with the Council's Asset Manager prior to the work commencing.

There shall be no new sealing works between 15th May and the 15th September in any one year."

Graham Smith/Claire barlow

4. FEE STRUCTURE TO RECOVER COSTS FOR ROAD CORRIDOR MANAGEMENT:

This report from the Asset Technical Assistant recommended a fees and charges policy to recover cost associated with implementation of the Code of Practice, Utilities Access Act and other road corridor access requests.

Resolved that the report be received.

Evan Williams/Annette Money

Resolved:

1. That Council the adopts the following fee structure, subject to the balance of any unused portion of the fee being refunded:
 - Initial application fee of \$320 for any road opening. This covers all costs in the majority of cases.
 - Minor works by Alpine Energy and Telco \$20-\$25
 - If inspections are likely to be required these are pre-charged
 - Major works invoiced on an estimate basis.

Claire Barlow/ Annette Money

V PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

Twizel Oxidation Ponds – Land Acquisition

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Twizel Oxidation Ponds Land Acquisition	To Maintain Legal Professional Privilege	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Twizel Oxidation Ponds – Land Acquisition section 7(2)(g) .

Annette Money /Claire Barlow

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED
THE MEETING CLOSED AT 4.30 PM**

CHAIRMAN

DATE