

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL, HELD IN THE TWIZEL SERVICE CENTRE ON TUESDAY 17 SEPTEMBER 2013 AT 9:35AM

PRESENT:

Claire Barlow (Mayor)
Crs Peter Maxwell
Annette Money
Graeme Page
John Bishop

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Keri-Ann Little (Committee Clerk)

I OPENING:

The Mayor opened the meeting and welcomed all present.

II APOLOGY

Resolved: that an apology be received from Cr Evan Williams.

Graham Smith/ Annette Money

III DECLARATIONS OF INTEREST:

There were no declarations of interest.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Pauline Stevenson, Robert James Johnston, Hilary Adams, Edith Hanifin, June Lillian Heslip, Trevor Waite, John Mackay Trotter, Douglas Barwood, Judith Jean Dobson and Bill Smith.

A moment of silence was observed and a motion of sympathy was passed. The Chief Executive Officer was directed to pass this on to those concerned.

V CHRISTCHURCH CANTERBURY TOURISM:

The Mayor welcomed Rowan Townsend and Caroline Blanchfield from Christchurch Canterbury Tourism.

Rowan and Caroline spoke to their report; included as an agenda paper with the aid of a PowerPoint presentation.

The Mayor thanked Rowan and Caroline for their hard work and personable approach. The Mayor said she continues to be impressed with feedback she has received, especially in areas that may have previously been overlooked.

VI ADJOURNMENT:

The meeting was adjourned at 10:30am for a Citizenship Ceremony followed by morning tea. The meeting was reconvened at 11:10am.

VII PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. CAI Shared Services Group For Aerial Fly

Reason for passing General subject of each matter to be considered	Ground(s) under this resolution in relation to each matter	Section 48(1) for the passing of this resolution
CAI Shared Services Group For Aerial Fly	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *CAI Shared Services Group for Aerial Fly* 7(2)(b)(ii)

Graeme Page/ John Bishop

The Council continued in open meeting.

VIII MAYORAL REPORT:

This was the report of The Mayoral activities to 16 September 2013.

The Mayor made a correction to her report stating she did not in fact attend the Rural Water Meeting on 16 of August 2013.

Resolved that the report be received.

Evan Williams/ Graham Smith

IX REPORTS REQUIRING COUNCIL DECISION:

1. NEW ZEALAND TRANSPORT AGENCY:

This report from the CEO was to update Council on the New Zealand Transport Agency (NZTA) progress in reviewing the level of Funding Assistance Rate (FAR) provided to Councils.

Resolved:

1. That the report be received

Resolved:

2. That the Chief Executive and Asset Manager liaise with neighbouring Councils to determine a joint response to the NZTA FAR consultation process.

Annette Money/ Graeme Page

2. REGIONAL STRATEGY AND POLICY FORUM:

This report from the CEO was to inform Council in relation to proposed regional collaboration in Strategy and Policy matters and to seek Council support for Mackenzie District Council involvement in the proposed forum.

Resolved:

1. That the report be received.

Annette Money/ Graham Smith

Resolved:

2. That Council endorse staff involvement in the Regional Strategy and Policy Forum subject review to three monthly reviews.

Graeme Page/ Annette Money

3. MACKENZIE SCHOOL'S SCIENCE FAIR SPONSORSHIP:

This report from the CEO for Council to consider sponsoring the Mackenzie School's Science Fair by way of a grant to cover costs of hiring the Fairlie Community Centre on 20 and 21 August.

Resolved:

1. That the report be received.

Graeme Page/ Graham Smith

2. That the Fairlie Community board grants the Mackenzie School's Science Fair Committee \$298.20 to cover the cost of hire of the Community hall, kitchen and heating for 20th and 21st of August 2013.

Graham Smith/Graeme Page

4. PHOTOGRAPHIC CONVENTION REQUEST FOR A GRANT:

This report from the CEO was spoken to by the Mayor. The purpose of the report was a request for an additional grant to cover rental of the Tekapo Community Centre for a Photographic Convention on 3 and 5 of October 2013.

The request was forwarded to the Community Board and they resolved "sponsorship grant of \$500 to help offset costs of the Community Centre be donated to the Photographic Convention"

The Tekapo Community Board have recently adopted a schedule for charges for the Centre under which the Society will need to pay \$300 per day for use of the Centre and \$50 per day for set up and pack up days. The total charge is expected to be \$1,000.

Resolved:

1. That the report be received
2. That the Council contributes \$300 to Community Centre hire and the Photographic Convention contributes \$200.

John Bishop/ Graham Smith

X **INFORMATION REPORTS:**

1. **CHIEF EXECUTIVE OFFICERS GENERAL ACTIVITIES REPORT:**

This report from the Chief Executive Officer referred to Committee, Community Board Meetings, and Other Meetings and Activities until 16 September 2013.

Resolved that the report be received.

Claire Barlow/ Peter Maxwell

2. **OLD LIBRARY CAFE:**

This information from the CEO was to update Council on progress on the Old Library Café.

Progress is being made with the old library café said the CEO.

- Graham McDermott the Architect completing work for free of charge has a design and layout for refurbishing the building.
- The last price quote was close to the threshold and since then he has refined the scope of work and has been liaising with Fulton Hogan, there has been some cost savings.
- The cost is coming in lower than the previous estimate of \$290,000.
- Currently finalising framing lay out and this will be completed before 20 of September
- A local Builder has been asked to price the works.

The CEO concluded by informing Council he is proposing a public meeting on 28 of October to discuss the next step moving forward.

XI **COMMUNITY BOARDS:**

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 26 August 2013 and the Twizel and Tekapo Community Boards held on 28 August 2013.

Resolved: that the report be received.

Annette Money /Peter Maxwell

FAIRLIE COMMUNITY BOARD:

1. Application for Grant from Mackenzie School's Science Fair:

That Council considers the Community Board's resolution regarding sponsorship as a monetary donation for the Science Fair.

Resolved:

1. That the Community Board passes the request to the Council, supported by the Community Board.

Owen Hunter/ Les Blacklock

3. Recommendation for Pedestrian Safety on Allandale Bridge:

That the Council notes the Community Board's resolution regarding suggestive speed sign removal and reinstatement back from the bridge.

Resolved:

1. That a letter to G Patterson to suggest that the 50km/h sign be moved back from the bridge to enhance the safety of the bridge, maybe back to Foxview Road

Trish Willis/Graeme Page

4. Princes Street Trees:

That Council notes the Community Boards resolution gifting the Museum 8 planter boxes recently removed from Princes Street.

Resolved:

1. That 8 planter boxes are gifted to the museum as part of the Fairlie Community Board beautification programme.

Les Blacklock/ Trish Willis

5. Village Green Trees:

That Council notes the Community Boards resolution regarding removal of trees in the Village Green.

Resolved:

1. That the Fairlie Community Board declines the request to remove these trees; and
2. That the Fairlie Community Board agrees to remove selected trees to mitigate some of the nuisance and for the health of the trees; and
3. The Community Facilities Manager undertakes the work and responds to the writer; and
4. In this case the Community Board do not seek cost recovery for this work.

Les Blacklock/ Owen Hunter

6. Moreh Home Water:

That Council notes the Community Board resolution to rescind a grant previously resolved to Moreh Home in relation to excess water usage and charging.

Resolved:

1. That the resolution (from 12 June 2013) to grant \$2,000 to Moreh Home be rescinded.

Graeme Page/Les Blacklock

TEKAPO COMMUNITY BOARD:

7. Lake Tekapo School:

That the Council notes the Community Board's resolution.

Resolved:

1. that the Community Board grants the Tekapo School \$200 to contribute towards the cost of hiring the Community Hall for the Labour Weekend Jumble Sale. The normal Hall hire being \$400.

Ian Radford/ Alan Hayman

8. Tekapo Hall Usage Policy:

That the Council notes the Community Board's resolution.

Resolved:

1. That the Tekapo Community Board adopts the following definitions in relation to the usage of the Community Board.
 - **Local User** Rates apply to Tekapo Community Ward ratepayers, not for profit organisations and rural Tekapo ratepayers.
 - **Non Local** All other user except for commercial users.
 - **Commercial Users** User who seeks to use the facility for financial gain whether local or non-local.
 - **Setting Up** Provide for usage to set up the hall the day before an event. It does not include use of the kitchen other than for storage.

Peter Munro/ Ian Radford

TWIZEL COMMUNITY BOARD:

9. Application for Road Signage from Twizel SADD Team:

That the Council notes the Community Boards resolution.

Resolved:

1. That in principle we approve the sign subject to sign and measurements with approval of the piece of land to follow. With a 3 year expiry date and SADD maintain the sign once erected.

John Bishop/ Phil Rive

10. Request from Twizel Area School Formal Committee:

That the Council notes the Community Board resolution regarding Twizel Area School Formal:

Resolved:

1. That subject to the event going ahead the Community Board donates \$200 toward the DJ/Music for the event.

Phil Rive/ John Bishop

11. Spooks Alley Tree:

That Council notes the Community Boards resolution regarding removal of a tree in the greenway known as Spooks Alley.

Resolved: that the tree causing a nuisance in spooks alley be removed.

Peter Bell/ Phil Rive

XII COMMITTEES:

Resolved that Minutes of the meetings of the, Finance, Planning and Project and Strategies meetings held on the 3 September including such parts as were taken with the Public Excluded be confirmed and adopted as the correct record of the meeting with the following corrections:

Graham Smith/ Peter Maxwell

Projects and Strategies Committee Meeting

3 September 2013

Correction:

Resolved: Executive staff put the appropriate pressure on Opus staff to enquire a report so this current Council can make a decision on the Twizel Water Supply.

Graham Smith/ John Bishop

XIII CONFIRMATION OF MINUTES:

Resolved that the minutes of the meeting of the Mackenzie District Council held on Tuesday 6 August 2013, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

Claire Barlow/ Annette Money

XIV PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Bad Debts Written Off

Reason for passing General subject of each matter to be considered	Ground(s) under this resolution in relation to each matter	Section 48(1) for the passing of this resolution
Bad Debts Written Off	Protect the Privacy of Natural Persons	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Bad Debts Written Off* section 7(1)(a)

Annette Money/ Graeme Page

The Council continued in open meeting.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 1:10PM**

CHAIRMAN: _____

DATE: _____