

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 19 FEBRUARY 2013 AT 9.40 AM

PRESENT:

Claire Barlow (Mayor)
Crs John Bishop
Peter Maxwell
Annette Money
Graeme Page
Graham Smith
Evan Williams

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Rosemary Moran (Committee Clerk)

I OPENING:

The Mayor opened the meeting and welcomed everyone.

III DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Janet Froude and Helen O'Hara.

A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

V MAYORAL REPORT:

This was the report of Mayoral activities to 19 February 2013.

Resolved that the report be received.

John Bishop/Graham Smith

VI REPORTS REQUIRING COUNCIL DECISION:

1. TOWNSHIP MAINTENANCE CONTRACTS:

This report from the Community Facilities Manager sought authorisation to negotiate a new contract with Whitestone Contracting Ltd alongside the Utilities Services Contract, before considering putting a contract out for public tender.

Resolved that the report be received

Graham Smith/Annette Money

Resolved that staff enter into negotiations with Whitestone Contracting Ltd for a new Township Maintenance Contract and report back to the Projects and Strategies Committee at their meeting on 23 April 2013.

Evan Williams/Peter Maxwell

Resolved that no commitment be made to renewing the contract with Whitestone Contracting Ltd until the Council has considered the possible establishment of a township manager position in Twizel.

Annette Money/Graham Smith

2. PROPOSAL TO CLOSE ROADS OFF BRAEMAR ROAD:

This report from the Asset Management Officer referred to an application from New Zealand Defence Force to close paper roads to all traffic through live fire areas.

The report was accompanied by a map of the proposed closures and the public submissions received.

Resolved:

1. That the report be received
2. That the roads identified on maps attached to the report be temporarily closed in the interest of public safety for the period of 20 February 2013 to 20 February 2014 in accordance with the provisions of the local Government Act 1974 Section 11c.

Graeme Page /Annette Money

3. PROPOSED TWIZEL MEDICAL CENTRE:

This report from the Chief Executive Officer sought to clarify Council's position in relation to funding support for the proposed Twizel Medical Centre.

Resolved that the report be received

Evan Williams/Annette Money

The Manager – Finance and Administration advised that Council ownership of the medical centre building had been signalled in the Long Term Plan, therefore any potential departure from that would require public consultation.

Cr Maxwell noted that, while he supported the Twizel Medical Centre project, the expectation seemed to be that the whole District should invest in the project. He reminded Council that when the Lake Tekapo community had expressed a desire to build a community centre some three years previously, it had been made clear that in the interests of the District, it would have to purchase the land required.

Resolved:

1. That the High Country Medical Trust's request be accepted in principle.
2. That the Chief Executive be instructed to negotiate suitable terms and conditions for provision of funds and lease conditions.
3. That the terms and conditions be approved by the Council prior to final acceptance.

John Bishop/Graeme Page

4. STRATHALLAN AND HAMILTON ROADS DUST COMPLAINT AND PETITION:

This report from the Manager – Roading was accompanied by a petition seeking the sealing of Strathallan Road and an extension of seal on Hamilton Road, received from Gary and Christina Boulton and signed by nineteen other residents on Strathallan and Hamilton Roads, and an email from Ron Smith, a dairy farm owner on Strathallan Road.

Resolved that the report be received

Evan Williams/Graham Smith

Resolved:

1. That the current policy in relation to seal construction and seal extension be reviewed.
2. That the request to seal Strathallan Road be declined at this stage.

Annette Money/Graham Smith

LATE ITEM:

Resolved that pursuant to the Local Government Official Information and Meetings Act 1987, the report *Fairlie Water Supply 2013 Renewals- Tender Acceptance* be considered.

Annette Money/John Bishop

The report was not included on the Agenda because tenders closed after the Agenda was prepared. Consideration of the report at this meeting is required to enable a tender to be accepted and the project to progress.

Resolved:

1. That the report be received.
2. That the Mayor and Cr Page be delegated authority to consider and accept a preferred tenderer for the Fairlie Water Supply 2013 Renewals.

Annette Money/Graham Smith

XIII ADJOURNMENT:

The meeting was adjourned at 10.30 am for a Citizenship Ceremony.

XII VISITORS:

The Mayor welcomed citizenship candidates Samuel, Mercedes, Shamelle and Sann Nathani Abella and James Donnelly, Michael Donnelly and Dawne Donnelly.

Mercedes, Samuel and Shamelle Abella took their oaths of allegiance and the whole family was congratulated by the Mayor as new New Zealand citizens. She presented them with their Certificates of Citizenship and gifts.

James, Michael and Dawne Donnelly make their affirmations of allegiance and were congratulated by the Mayor as new New Zealand citizens. She presented them with their Certificates of Citizenship and gifts.

The Mayor then read a message from the Minister of Internal Affairs, following which the visitors and their supporters joined the Council for morning tea.

XIII ADJOURNMENT:

The meeting was reconvened at 11.10 am.

VII INFORMATION REPORTS:

1. GENERAL ACTIVITIES REPORT:

This report from the Chief Executive Officer referred to Council, Committee and Board Meetings, and Other Meetings and Activities and Delegations to Cover Emergency Situations.

Resolved that the report be received.

Annette Money/Peter Maxwell

2. ALPS 2 OCEAN JOINT COMMITTEE:

This was the minutes of the meetings of the Alps 2 Ocean Joint Committee held on 13 December 2012 and 24 January 2013 and the summary report for December 2012/January 2013.

Resolved that the reports be received

Graham Smith /Evan Williams

3. MACKENZIE DISTRICT MARKETING – ACTIVITY UPDATE:

This activity report from Christchurch and Canterbury Tourism referred to the Board Overview of Activity, Industry Communication, Industry Training, Online, Campaign and Collateral, Media and Trade.

Resolved that the report be received

Annette Money/Graeme Page

4. MACKENZIE COMMUNITY ENHANCEMENT BOARD:

This was the annual report of the Mackenzie Community Enhancement Board which had been submitted by Chairman Kevin O'Neill.

Resolved that the report be received.

Graham Smith/Graeme Page

Resolved that a formal letter of appreciation be sent to the Mackenzie Community Enhancement Board for the work in the community undertaken by the Board.

Graeme Page/John Bishop

5. GUDEX ROAD - COST IMPLICATIONS:

This report from the Chief Executive Officer confirmed the cost implications of previous decisions relating to legal road alterations at Gudex Road.

Resolved that the report be received.

Graham Smith/Evan Williams

Cr Smith noted that considerable costs in terms of staff time should be added to the estimated total cost and questioned whether the proposed 50/50 split of costs between the Council and the affected landowner was therefore appropriate.

6. COMMON SEAL AND AUTHORISED SIGNATURES REGISTER:

This report from the Committee Clerk advised of documents listed on the Common Seal and Authorised Signatures Register from 13 December 2012 until 13 February 2013.

Resolved:

1. That the report be received.
2. That the sealing of document numbers 764 to 767 be endorsed.

Annette Money/Graham Smith

VIII COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 30 January 2013 and the Twizel and Tekapo Community Boards held on 28 January 2013.

Resolved that the report be received.

Peter Maxwell /Annette Money

Resolved that the report be received.

John Bishop/Peter Maxwell

Resolved:

FAIRLIE COMMUNITY BOARD

1. **Princes Street Upgrade**

That it be noted that the Community Board was to review the Princes Street streetscaping project in consultation with the residents and Council staff.

2. **Riddle Street:**

That it be noted that no further action was to be taken on the proposed changes to traffic flows in Riddle Street, Fairlie.

3. **Haybarn Proposal**

That it be noted that the request from Jenny Malcolm to erect a haybarn on land leased from the Council was declined.

TWIZEL COMMUNITY BOARD

4. **Fencing of Greenways:**

- That it be noted that the quote from RAD Building for \$4,856.05 including GST, for fencing the greenways between Mackenzie Drive and Hunter Crescent and Mackenzie Drive and Falstone Crescent was accepted.
- That it be noted that consideration of the second quote from RAD for the fencing of greenways opposite the Fire Station and Omahau Crescent on Mackenzie Drive had been deferred until the preferred sites had been confirmed.

5. **Fire Risk Sections:**

That it be noted that the Twizel Community Board adopted the following policy for dealing with fire risk sections:

- That in future all fire risk sections in the RES 1 and RES 2 zones in Twizel be mowed by 30 November.
- That the owners of fire risk sections not mowed by 30 November be on-charged the contractor's mowing costs.
- That advice of the policy be published well in advanced of the fire risk season in the *Mackenzie Messenger* sent out with the August rates invoices (Instalment I) and in the Twizel Update.

6. **Twizel Water Supply**

That it be noted that Meridian Energy Ltd was to be asked for financial assistance to fund the drilling of exploration bores for a new water source for Twizel - one in the vicinity of Site 4 and one on another site.

7. **Request for Support – Ben Ohau Golf Club**

That it be noted that a grant of \$100 was to be given to the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament.

8. **High Country Medical Trust**

That the Twizel Community Board's support of the High Country Medical Trust's application for funding and support for the building of a new medical centre for Twizel be noted.

9. **Market Place – Bikes, Skateboards, Scooters and Dogs**

That it be noted:

- that *No Dogs* and *No Cycling and Skateboarding* signs were to be stencilled on concrete pavements in Market Place.
- that the relocation of bike stands to more visible sites was to be investigated with the view to providing enhanced security for bicycles.

10. Land Sales:

That it be noted that the Twizel Community Board recommended that the RES 4 Council-owned land in Twizel which had been identified during the Plan Change 15 process as being surplus to requirements, be considered for subdivision and sale.

TEKAPO COMMUNITY BOARD:

11 Lake Tekapo Plantation

That it be noted that the Lake Tekapo plantation harvesting project was to proceed as proposed following the release to the media of the details and plans for the project including compromise solutions such as the relocation of tracks affected by the harvest.

12. Campervan Dump Station and Car Park.

That it be noted that quotations were to be obtained for the Lakeside Drive Carpark and Effluent Dump Station project based on the amended plan.

Peter Maxwell/Evan Williams

Resolved that the Council endorses the Tekapo Community Board's underwriting of the balance of funds required to complete the Lake Tekapo Footbridge project up to the sum of \$250,000 which would enable applications to be made for further funding, subject to the receipt of detailed financial information from the Footbridge Society.

Graeme Page/Annette Money

XI COMMITTEES:

Resolved that Minutes of the meetings of the Finance and Projects and Strategies Committees held on 5 February 2013, including such parts as were taken with the Public Excluded, be received.

Annette Money/Graham Smith

XII CONFIRMATION OF MINUTES:

Resolved that the minutes of the meeting of the Mackenzie District Council held on 18 December 2012, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

John Bishop/Graeme Page

MATTERS UNDER ACTION:

Policy and Bylaws:

The Chief Executive Officer undertook to follow up the issue of the review of the Gambling Policy and Animal Control Bylaw.

XI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

Market Place West, Twizel, Upgrade Contract 1212

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Market Place West Upgrade Contract 1212	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Market Place West Upgrade* section 7(2)(b)(ii).

Annette Money/Evan Williams

The Council continued in Open Meeting.

MARKET PLACE WEST, TWIZEL, UPGRADE CONTRACT 1212:

Resolved that the following resolution taken with the Public Excluded, be adopted:
That the tender for contract 1212, with a completion date of 30 November 2013, from Whitestone Contracting Ltd, for the sum of \$73,773.31, be accepted.

John Bishop/Graham Smith.

APPRECIATION

The Mayor referred to the imminent retirement of the Committee Clerk, Rosemary Moran, and on behalf of the Council thanked her and wished her well for the future.

**THERE BEING NO FURTHER BUSINESS,
THE MAYOR DECLARED THE MEETING CLOSED AT 12.10 PM**

MAYOR: _____

DATE: _____