



FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman)
Les Blacklock
Ron Joll
Graeme Page
Trish Willis

**Notice is given of the Meeting of the Fairlie Community Board
to be held on Wednesday 12 June 2013 at 7.00 pm in the
Council Chambers, Fairlie**

Business: As per Agenda attached.

**WAYNE BARNETT
CHIEF EXECUTIVE OFFICER**

4 May 2013



FAIRLIE COMMUNITY BOARD AGENDA
Wednesday 12 June 2013

I. APOLOGY

II. DECLARATIONS OF INTEREST

III. MINUTES

Confirm and adopt as the correct record the Minutes of the meeting of the Fairlie Community Board held on 17 April 2013 including such parts as were taken with the Public Excluded.

MATTERS UNDER ACTION:

IV. REPORTS

1. Financial Report for April 2013 – report to be tabled
2. Grazing Lease Fairlie Domain – report to be tabled
3. Community Facilities Fees and Charges
4. Moreh Home Trust Board – Excess Water Rates
5. Old Library Café Public Consultation – verbal report
6. Allandale Bridge – verbal report, email included in this agenda.
7. Ward Member's Report
8. Reports from Member's who Represent the Board on other Committees

V. PUBLIC EXCLUDED

That the public be excluded from the following part of the proceedings of this meeting namely:

1. Previous Fairlie Community Board Minutes 17 April 2013

Reason for passing General subject of each matter to be considered	Ground(s) under this resolution in relation to each matter	Section 48(1) for the passing of this resolution
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Previous Fairlie Community
Board Minutes 17 April 2013

Commercial Sensitivity

48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous Fairlie Community Board Minutes 17 April 2013* section 7(2)(b)(ii)

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 17 APRIL 2013 AT 7.06 PM

PRESENT:

Owen Hunter (Chairman)
Ron Joll
Cr Graeme Page
Les Blacklock
Trish Willis

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Bernie Haar (Asset Manager)
Keri-Ann Little (Committee Clerk)

I APOLOGY:

Resolved that an apology be received from The Community Facilities Manager and The Manager - Finance and Administration.

Ron Joll/Les Blacklock

II DECLARATIONS OF INTEREST:

There were no declarations of interest.

III MINUTES:

Resolved that the minutes of the meetings of the Fairlie Community Board held on 13 March 2013 including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

Les Blacklock/Graeme Page

MATTERS ARISING:

CHAIRMAN

Fairlie Western Catchments Project

Asset Manager – Bernie Haar will liaise with Chairman Owen Hunter to confirm a date for a Public Consultation Meeting. It was noted that Cr Page will be unavailable from the 4th of May and it is requested that the meeting date reflect this. The Asset Manager will also organise a refresher session for existing Community Board members and Council Staff as well as an informative session for new Community Board Members. The Asset Manager said this will be achieved with the aid of a PowerPoint presentation.

Allandale Bridge – Walkway

Bernie Haar – Asset Manager with Suzy Ratahi, Roding Manager met with NZTA in February regarding the Allandale Bridge Walkway and the response given was that there would need to be more incidents of close accidents and more use of the side of the bridge by residents.

COMMUNITY FACILITIES MANAGER

SH 79 Approach to Fairlie – Signage

It was instructed that - Community Board member Ron Joll is to carry out the following;

Gather more information, talk to Alister Gray and get a base sign, compile costing's of the sign/structure for Community Board to consider, site meeting with Ron and Grant Patterson form Opus.

Moreh Home Trust Board – Excess Water Rates

The Asset Manager and Community Board will reply in writing to Mr Adams request asking the Community Board to consider increasing the allocation of water that Moreh receives notifying Mr Adams that the Council will look into the request further with more historic information being required. The Asset Manager will also himself look into historic records and undertake investigations into the water supply to rule out any significant leaks etc.

IV REPORTS:

1. FAIRLIE AREA STRATEGIC STUDY UPDATE:

This report from the Manager – Community Facilities to discuss and consider progress recommendations on the Fairlie Area Strategic Study.

Resolved that the report be received.

Trish Willis/Ron Joll

Following on from discussion at the previous Community Board meeting The Community Facilities Manager has reviewed and added comments in relation to the status of each recommendation.

Ms Willis asked the Community Board where to from here in relation to the Fairlie Strategic Study. Ms Willis noted a large number of the recommendations are centred on marketing and promotion doubled with the Community's feedback, Ms Willis asked if a working party, group or committee could be formed to implement these recommendations.

The Chairman stated that it wasn't the Community Board's role to implement marketing and development of the Fairlie Community and that this all came at a high financial cost and believes that promotion and development for the Fairlie area is best done at a District level as a whole.

The Chief Executive Officer informed the Board that the Council was currently awaiting a proposal from Aoraki Business and Development Trust regarding marketing and development in the Mackenzie District, he said the next step will depend on the outcome of the next budget round. The Chief Executive Officer

said he does understand there is a need to provide the Community with on-going updates regarding marketing and development going forward.

2. PRINCES STREET LANDSCAPING:

This report from the Asset Manager is to provide to the Board with a report on the recent Princes Street Landscaping public meeting and to confirm the way forward when formalising decisions from this public meeting.

Resolved that the report be received.

Graeme Page/Ron Joll

The Asset Manager spoke on behalf of the Community Facilities Manager Mr Nixon, regarding concerns the Community Facilities Manager has, following the public meeting, regarding the choice of tree, Kowhai. Mr Nixon is questioning whether the current tree Kowhai, which is in situ in the planter boxes, will supply enough ground presence when planted on their own and would like to investigate another option of tree, namely cherry trees or dog woods. The Asset Manager on behalf of Mr Nixon also suggested that the unused Kowhai trees could be replanted in the Lake Tekapo Plantation harvested area stating that the existing Kowhai trees would not go to waste.

Community Board Member Les Blacklock stated that his understanding was that it was decided at the public meeting with residences that the Kowhai trees would be replanted not another species. Mr Blacklock continued to say that if that is what was agreed then that is what should be done and that it was important to keep the public informed and if there was to be a change of tree species replanted that a discussion should take place with the public giving them the opportunity to debate the issue.

The Asset Manager will have a discussion with the Manager Community Facilities on his return as to a way forward which is in keeping with discussion and following the decision at the recent public meeting.

Resolved:

1. That the planter boxes be removed as soon as possible and the Kowhai trees bagged up for replanting in late winter.
2. That the tree numbers be reduced and individual land owners be consulted on the location of the tree. In ground tree root confinement be used where ever needed and possible.
3. That the replacement trees be planted after winter.
4. That the Manager – Community Facilities investigate other suitable tree varieties for use in Princes Street and report to The Board.
5. That the overall plan be developed for future street scape improvements in Fairlie.

Graeme Page/ Trish Willis

3. VILLAGE GREEN TABLES AND SHELTERS:

This report from the Community Facilities Manager is to update the Fairlie Community Board on the proposed Village Green Tables and Shelters upgrade.

Community Board Member Trish Willis said that the Village Green Committee has done a fabulous job, but believes the Community Board has to be cautious and asked if there could be an ad in the Accessible outlining the works for public consultation before any decisions are made or works begin.

The Chairman agreed with Ms Willis comments and said that he will ask The Community Facilities Manager to produce a projected plan and size of the structure.

Resolved:

1. That the report be received.
2. The Community Facilities Manager provide a more accurate picture and dimensions of the structure and a photo shop look of the structure in the trees for the Community to consider.

Trish Willis/ Ron Joll

5. WARD MEMBER'S REPORT:

Cr Page referred to:

- Lake Tekapo Plantation Harvest is going ahead.
- Financial Assistance Rate proposal on a population basis for subsidy for roading, matter is ongoing.
- Opihi/Opuha funding meeting with ECAN. Cr Williams was our representative. CEO and Asset manager to liaise with ECAN to enhance the Fairlie Creek under maintenance budget.
- Cr Page said he is away to the South Canterbury Local Authorities meeting tomorrow to review opportunities for collaboration.

6 REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

There were no further reports from members.

V GENERAL BUSINESS:

1. MOREH HOME TRUST BOARD – EXCESS WATER RATES:

The Community Board to consider increasing the allocation of water that Moreh Home receives before an excess is applied.

Resolved:

1. That the report be received.

Graeme Page/ Les Blacklock

Mr Adams on behalf of Moreh Home Trust Board has written to the Community Board asking the Community Board to consider increasing the allocation of water that Moreh Home currently receives.

The Asset Manager and Community Board will reply in writing to Mr Adams request notifying him that the Council will investigate the request further with more historic information being required. The Asset Manager will also, himself, look into historic records and undertake investigations into the water supply records and the site itself to rule out any significant leaks.

This agenda item will be recorded under matters under action for discussion at the next Fairlie Community Board Meeting.

2. PROPOSED MODEL OF COMMUNITY CO-ORDINATION 2013:

Community Board member Trish Willis requested the Proposed Model of Community Co-ordination be placed on the agenda for consideration.

Resolved:

1. That the report be received.

Les Blacklock/ Ron Joll

The Chairman thanked Community Board member Trish Willis for her enthusiasm and said that perhaps it needed to be driven from the enhancement board. He continued on to say that he thought this was a good idea and the first step being to update the flow chart and revisit the proposal and gain feedback from the community and other committees.

Ms Willis thanked The Chairman and stated that she mainly wanted to table the item to see if there was any feedback and if the Community Board seen any value in developing a model of coordination across the community.

3. DISTRICT PLAN REVIEW:

The Chairman asked The Chief Executive Officer if the Community Board was able to review zonings around the Fairlie area and stated that the review of the District Plan would present as a good opportunity to do so.

The Chief Executive said that The District Plan Review would call for submissions towards the end of 2014 and that he would pass on The Chairman's details to Ms Morrison, Senior Policy Planner, Mackenzie District Council for discussion.

VI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Old Library Café Update

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Old Library Café Update	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Old Library Café Update* Section 7(2)(b)(ii)

Graeme Page/ Les Blacklock

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 8:33pm**

CHAIRMAN: _____

DATE: _____

MATTERS UNDER ACTION – FAIRLIE COMMUNITY BOARD

CHAIRMAN

Fairlie Community Board Page on Council Website

The Chairman is invited to liaise with Council's IT Officer regarding the development and maintenance of a Fairlie Community Board page on Council's website.

ASSET MANAGER

Fairlie Western Catchments Project

Asset Manager – Bernie Haar will liaise with Chairman Owen Hunter to confirm a date for a Public Consultation Meeting. It was noted that Cr Page will be unavailable from the 4th of May and is requested that the meeting date reflect this. The Asset Manager will also organise a refresher session for existing Community Board members and Council Staff as well as an informative session for new Community Board Members. The Asset Manager said this will be achieved with the aid of a PowerPoint presentation.

Moreh Home Trust Board – Excess Water Rates

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Allandale Bridge – Walkway

Bernie Haar – Asset Manager with Suzy Ratahi, Roading Manager met with NZTA in February regarding the Allandale Bridge Walkway and the response given was that there would need to be more incidents of close accidents and more use of the side of the bridge by residents.

COMMUNITY FACILITIES MANAGER

SH 79 Approach to Fairlie - Signage

It was instructed that - Community Board member Ron Joll is to carry out the following;

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MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: COMMUNITY FACILITIES FEES AND CHARGES
MEETING DATE: 5 JUNE 2013
REF: WAS 3/3
FROM: MANAGER – COMMUNITY FACILITIES
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To review fees and charges for Fairlie Community Facilities

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Fairlie Community Board adopt the revised Fees and Charges as proposed

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

BACKGROUND:

Each year the Community Board revises its fees and charges ideally to stay up to date with inflation. This year proposed increases are based on a 2.5 % increase and the number rounded to avoid small change; with such small amounts these adjustments impact on the percentage increase.

Strathconan Pool	2012-13	Proposed	% Increase
Adult Session	\$3.50	\$3.60	2.86%
Child Session	\$2.40	\$2.50	4.17%
Preschool Session	\$1.00	\$1.00	0.00%
Adult Concession Ticket	\$35.00	\$36.00	2.86%
Child Concession Ticket	\$24.00	\$25.00	4.17%
Adult Season Pass	\$135.00	\$140.00	3.70%
Child Season Pass	\$90.00	\$92.00	2.22%
Family Pass	\$180.00	\$185.00	2.78%
School Use	\$14.00	\$14.50	3.57%
Private use per hour, structured session including one lifeguard	\$57.00	\$59.00	3.51%
Private use per hour, play session including two lifeguards	\$84.00	\$86.00	2.38%

Mackenzie Community Centre	2012-13	Proposed	% Increase
Stadium:			
Local user (and any nonprofit organisation)	\$18.70	\$19.00	1.60%
Set up charge	\$6.70	\$7.00	4.48%
Regular user	\$14.30	\$15.00	4.90%
Stadium heating (per unit)	\$15.30	\$15.70	2.61%
Commercial function, hourly rate plus heating	\$42.90	\$45.00	4.90%
Commercial set up fee	\$11.80	\$12.00	1.69%
Hall hire bond	\$61.20	\$63.00	2.94%
Theatre: (seats 180 people)			
Local users (and any nonprofit organisation)	\$14.90	\$15.50	4.03%
Set up cost per hour	\$6.40	\$6.50	1.56%
Regular user	\$12.80	\$13.00	1.56%
Commercial function	\$29.60	\$35.00	18.24%
Theatre heating (per unit)	\$15.30	\$15.70	2.61%
Kitchen:			
Kitchen	\$14.90	\$15.50	4.03%
Morning, afternoon teas, suppers etc where only zip and fridge is used	\$7.20	\$7.50	4.17%
Meeting Rooms:			
Upstairs Meeting Room	\$8.20	\$8.50	3.66%
Hire Lounge (includes tea making facilities and power consumption)	\$12.30	\$12.60	2.44%

Lounge Hire – Regular user	\$9.60	\$10.00	4.17%
Misc Hire Items:			
Crockery available without charge (not to be removed from the Comm Centre)			
Furniture			
Hire of chairs	\$1.40	\$1.50	7.14%
Hire of forms	\$2.10	\$2.50	19.05%
Hire of tables	\$10.80	\$11.00	1.85%
Furniture bond per 10 items	\$53.10	\$50.00	-5.84%
Hire of piano (per performance)	\$12.80	\$25.00	95.31%
Note: If furniture is required in the complex, it is not available for hire)			
Note: Regular User = user with 20 or more pre bookings			
Commercial business rates (ie rates for people getting profit from hiring the hall).			

CONCLUSION:

The 2.5% adjustment is only small however it is important to stay on top of these rates as when large changes occur it always proves difficult with the Community. The Community Board should adopt these rates as proposed

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD

SUBJECT: MOREH HOME TRUST BOARD – EXCESS WATER RATES

MEETING DATE: 5 JUNE 2013

REF: WAS 16/15

FROM: BERNIE HAAR – ASSET MANAGER

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

Community Board to consider increasing the allocation of water that Moreh Home currently receives before an excess is applied.

RECOMMENDATIONS

1. That the report be received.
2. That the Community Board considers the request from Moreh Home Trust Board.

ATTACHMENTS:

1. A letter from Mr Adams on behalf of Moreh Home Trust Board.
2. The water metre readings for the last 3 years.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

BERNIE HAAR
ASSET MANAGER

MOREH HOME TRUST BOARD
17 MAIN ST FAIRLIE, 7925
PH 685 8528



16th March 2013

The Chairperson
 The Fairlie Community Board
 83 Main St
 Fairlie 7925

11 APR 2013

Dear Owen

Re Moreh Home Trust Board – Excess Water Rates

Water usage by the Moreh Home has been monitored closely for some time now, resulting in various measures being introduced to reduce wastage. The most recent development being that John O'Connor of the Mackenzie District Council has referred us to 'Detection Services' from Alexandra to investigate the source of possible leaks.

The water supply to the Moreh Home is currently metered, with excess usage costing around \$2,000 p.a. Moreh Rest Home fulfils a community need and as such we are writing to ask if the Community Board would consider increasing the allocation that Moreh receives before an excess is applied. Can you please also advise how the current water allocation is calculated. Is it per person or a flat rate per rateable property?

Yours faithfully

B. Adams
 Chairperson

CC Mackenzie District Council

Keri-Ann Little

From: Bernie Haar
Sent: Wednesday, 29 May 2013 2:11 p.m.
To: Keri-Ann Little
Subject: FW: Moreh water use

Hi
 Please discuss. For Fairlie Community Board

Bernie Haar
Asset Manager
Mackenzie District Council
03 685 9010
0275484815

From: Pauline Jackson
Sent: Tuesday, 28 May 2013 2:22 p.m.
To: Bernie Haar
Subject: RE: Moreh water use

Hi Bernie

I have copied the last 3 years readings to you so you can see usage. The last years looks like a leak

51.01	Prev Read	18,851
51.02	Prev Units	3,726
51.03	Prev Days	392
51.06	Prev Date	29/06/12

52.01	Prev Read	15,125
52.02	Prev Units	1,484
52.03	Prev Days	338
52.06	Prev Date	3/06/11

53.01	Prev Read	13,641
53.02	Prev Units	1,335
53.03	Prev Days	397
53.06	Prev Date	30/06/10

Thanks and Regards

Pauline Jackson

Pauline M Jackson
 Senior Revenue Officer – Rates

Keri-Ann Little

From: Mackenzie District Mayor
Sent: Tuesday, 4 June 2013 10:53 a.m.
To: Keri-Ann Little
Subject: FW: Recent meeting regarding the Allandale Bridge

Please can you include in Fairlie CB agenda?

Thanks

Claire Barlow

Mayor

Mackenzie District Council

PO Box 52

Fairlie 7925

Ph. (03) 685 9010

From: Grant Patterson [<mailto:grant.patterson@opus.co.nz>]
Sent: Thursday, 30 May 2013 8:56 a.m.
To: Mackenzie District Mayor
Subject: Recent meeting regarding the Allandale Bridge

Good morning Claire,

It was great to meet you at your offices recently.

I have had some discussions with the NZTA regarding our conversation and the site visit to the Allandale Bridge recently.

I mentioned your concern about the safety of pedestrians, especially children, crossing the bridge using the raised footway and that the numbers will increase with the increasing popularity of the local cycle/walkway. You were keen to search for any compromises/low cost options that may exist and asked about the following two options which I undertook to query with our bridging Engineers and the NZTA.

- A) Can a new pedestrian barrier be installed between the raised footway and the traffic lanes.
- B) Can the existing safety railing be moved to the outside side of the structure.

The first option is not possible because it would effectively reduce the trafficable width over the bridge and create potential difficulties for over-width vehicles. The width on the path would remain at about 800mm as at present(not measured)

The second option would allow an additional 200mm width on the walkway. This is a possible option but is complicated by the concrete posts holding up the handrail at regular intervals over the bridge. In the end this may not prove to be a cheap option.

In order to progress a project here, we need to gather data on the numbers of pedestrians and cyclists using the bridge and to do this we will arrange a count. Can you please let me know when Council considers the busiest times would be?

Should significant numbers of pedestrians and cyclists become evident, then the NZTA will commission Opus to undertake an options and issues report that will identify what solutions exist (and the costs) to a considered level of detail.

It seems that the bridge was not built according to the drawings, so our bridging Engineers will need to visit the site to determine the existing situation from a structural perspective.

They need to determine how existing components are constructed and attached so as to be able to anchor additions to the structure and also to determine the capacity of the bridge to carry the additional weight without inhibiting its function for the highway.

In the meantime the project was added to our safety projects list, (August last year) but at this stage is unlikely to attract funding for many years.

I understand that Council would be prepared to contribute financially to the project?. If this is the case, can you please give us some indication of the amount?

Happy to discuss any roading matters with you at any time.

Regards

Grant



Grant R Patterson | Traffic Safety Engineer, Associate | Opus International Consultants Ltd

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