



FAIRLIE COMMUNITY BOARD

Membership:

Owen Hunter (Chairman)
Les Blacklock
Trish Willis
Warren Barker
Cr Noel Jackson

*Notice is given of the Meeting of the Fairlie Community Board to
be held on Monday June 9, 2014, at 7pm.*

VENUE: Council Chambers, Fairlie.

BUSINESS: As per agenda attached

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



FAIRLIE COMMUNITY BOARD

Agenda for Monday June 9, 2014

APOLOGIES

DECLARATIONS OF INTEREST

MINUTES:

Confirm and adopt as the correct record the minutes of the meeting held on Monday, April 28, 2014.

MATTERS UNDER ACTION

REPORTS:

1. Fairlie Community Facilities Fees and Charges (attached).
2. Ward member's report (verbal).
3. Reports from members who represent the board on other committees (verbal).

GENERAL BUSINESS:

1. Fairlie Community Centre Courtyard (discussion).
2. Freedom Camping (discussion).

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY APRIL 28, 2014, AT 7:00PM

PRESENT:

Owen Hunter (Chairman)
Les Blacklock
Trish Willis
Warren Barker

IN ATTENDANCE:

Paul Morris (Finance and Administration Manager)
Garth Nixon (Community Facilities Manager)
Arlene Goss (Committee Clerk)
One member of the public

APOLOGIES:

Resolved that apologies be received from Chief executive Wayne Barnett and Cr Noel Jackson.

Les Blacklock/Warren Barker

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Fairlie Community Board held on March 17, 2014, be confirmed and adopted as the correct record.

Trish Willis/Les Blacklock

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION

New Welcome Sign at Approach to Fairlie

Garth Nixon has met to discuss other possible sites for the sign, due to proximity to a blue sign that has been erected at the original site that was considered. The original plan was to beautify that site. The preference from Fairlie Promotions was that further out of town was better. The signage has been approved, including the wording and fonts, but a transition period between NZTA and Opus needs to be negotiated. Garth Nixon to come back to the community board with a picture of the sign, and will check it has been run past CCT.

Will other entrances to town be signposted and can we make it easier? At the moment there is only funding the one sign. It's up to the community board to decide if they want to fund more. The chairman would like to ask opinion of Lee Wright from NZTA when she visits.

Planter Boxes:

Planter boxes are not in the right spot as they are currently located in a car park owned by Ski Shack. Had a good display over the season but the Ski Shack owner will need his car parks over winter, so they need to be removed. Garth Nixon suggested putting them against the fence.

Old Library Café:

The Chairman has read through the tender and it lacks detail. He would like to discuss this subject later under general business.

Footpath Upgrade

Weather has affected this job meaning some paths are unfinished. Work continues.

Water Blasting by Whitestone

This has been completed.

Community Board Workshops

The chairman would like to organise another workshop for community board members once he has contacted Lee Wright from NZTA and will ask her to come for an entire day.

REPORTS:

FINANCIAL REPORT TO FEBRUARY, 2014:

The biggest variance in the financials is with the maintenance of the swimming pool. Garth Nixon said this is because there was not a need to spend as much as anticipated on maintaining the pool filter.

The chairman asked regarding Fairlie Domain. This variance is caused by a timing issue. Paul Morris would like to take a paper to council regarding a lease arrangement related to the use of the domain. Further discussion is needed on this arrangement.

\$6000 has been spent on spraying and clearing the river walkway this year. Garth Nixon said the track has been cleared and opened up with new signage and gates.

Resolved that the report be received.

Les Blacklock/Warren Barker

WARD MEMBERS REPORT:

There was no report from the ward member.

REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

There were no reports from members who represent the board on other committees.

GENERAL BUSINESS:

SUGGESTIONS FROM FAIRLIE DISTRICT PROMOTIONS ASSOCIATION:

The chairman raised the suggestions listed in the letter from Maria Prince of the Fairlie District Promotions Association. Regarding the bus park, it is not legally recognised and by law cannot be there. The bus stops opposite the council building and on School Road are the two recognised bus stops in Fairlie. It is not possible to have a pull off area added on a state highway. The reason for the confusion is because the BP station does the bus ticketing. The chairman said the issue of the illegal bus park could be brought up with Lee Wright from NZTA to ask for suggestions when she visits.

Regarding retail car parking, the retailers need to educate shoppers to park around the back. A while ago a notice was put in the Fairlie Accessible to advise people to park around the back. This can be done again.

The chairman asked regarding a 30 minute parking sign located outside the hairdressers at Riddle St. 30 minutes for a hairdresser is not long enough. Les Blacklock said this was done to address the problem of a resident using the road to store cars. The resident has since moved them across the road. It was agreed that the chairman would speak to the resident regarding storing his cars on the road.

The chairman would also like to request a disabled car park be added outside the Four Square beside the ramp.

Regarding the clock, Garth Nixon assumed it was running well since it was upgraded two years ago. It adjusts itself for daylight saving and is running the best it ever has.

Trish Willis asked regarding plans for work to be carried out on the Fairlie public toilets. About \$20,000 is available for remedial work. Garth Nixon is getting prices to re-do the ceilings which have water damage. The access into the roof is via the women's toilet so this will be changed. Pipes are leaking so they will change copper piping to plastic piping in the ceiling. Tiles in the entrance ways are cracked and need replacing, and there will be an internal and external paint job. Benches and basins will be replaced.

There is a donation box at the toilets. Council receives about \$1200 a year from the donation boxes. This offsets the cost of maintenance.

Trish Willis suggested using the public toilets to make advertising space available to local businesses, and also requested signage on the donation box in Korean and Chinese. There was discussion on the idea of advertising and who would maintain this, and also whether more shelter from the weather is needed near the public toilets.

No resolution was passed.

COMMUNITY CENTRE COURTYARD IMPROVEMENTS:

Garth Nixon updated the community board on this project. Council has indicated they would be interested in contributing to the cost of the upgrade but wants to know what they will be contributing to. Discussions have been held on planters and landscaping in the courtyard.

Garth Nixon prefers concrete garden walls rather than rock aggregate. Mixing decorative materials causes problems with aesthetics. Because of the level of mixed materials we are better to go plain and he would like to go with a plain concrete faced wall, possibly plastered or smooth, with a timber top or seat. Another option could be a concrete or tile capping.

The entrance way in front of the chief executive's office needs to be matched, but the rest of the design could be of a plain nature, and the decorative work done with planting.

Trish Willis suggested that using the river stone would provide a consistent look around the whole area and it wasn't going to cost a lot to do this. She requested a sketch of the design to help with making decisions. The chairman said it would be nice to take a photo and draw a sketch on top of it. He prefers a wooden seat rather than tiles.

Les Blacklock said there are two definite entrances and the one into the council building needs to be matched with what is current.

Garth Nixon will speak to a local architect regarding the drawing of a concept design. This needs to go out to the public for a look. Trish Willis would like this to go on the agenda for the next meeting.

COVERING OF THE STAGE ON THE VILLAGE GREEN:

The chairman described this project which will be done voluntarily by Lions. The cost of this is approx. \$6,700. He suggested that the community board pay for the materials and the Lions Club provides the labour. He said it is a good community project and he would like it to be partly funded by the community board. Trish Willis asked if there were other sources of money besides ratepayer money. The Lions would do working bees to raise money if required.

Garth Nixon said the village green fund contains donations towards the playground and enhancements. This has a balance of around \$1,300. Another possible solution is to use money from the land subdivision reserve, as this money is provided by developers to enhance community facilities. The Lions Club would need to apply to council for this fund.

Paul Morris suggested that if the community board is prepared to put the village green funds into this project they could recommend to council to apply to the land subdivision reserve for the balance.

Resolved that the Fairlie Community Board uses the money currently in the village green account towards the covering of the stage on the Village Green, and applies to council for non-ratepayer funds to fund the balance.

Les Blacklock/Warren Barker

OLD LIBRARY CAFÉ UPDATE

Feedback from some local builders is that they are too busy and not able to do this work within the timeframe as they have houses to build. The chairman has a copy of the draft tender documents and wants to speak to the chief executive about adding details.

The community board asked what the process was and how much influence they could have. The decision is councils. We will get tenders back, will analyse them against the insurance money that is available to spend, and will then take to council a recommendation on whether to accept a tender. If a tender is not accepted the re-build may be too expensive or too uncertain. If that happens the council is back to square one and will need to look at the options.

The chairman said the community board would like to be involved and kept in the picture.

GENERAL BUSINESS:

The chairman asked for an update on the monitoring of the new water supply.

Les Blacklock has spoken to a Fairlie resident who has suggested a project to mark next year as the centenary of Gallipoli. She has suggested a field of poppies made from corrugated iron placed from the fire engine driveway to the cenotaph on Anzac Day. He asked the community board for feedback. The community board felt this was a good idea. Les Blacklock will let the resident know the community board's feelings.

**THERE BEING NO FURTHER BUSINESS
THE ACTING CHAIRPERSON DECLARED THE MEETING CLOSED AT 8.15PM**

CHAIRMAN: _____

DATE: _____

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION

1. **Fairlie Western Catchments Project:**
Bernie Haar has gone back to Ecan to ask regarding progress. They indicated they needed information from council. This has been sent. Bernie Haar to follow up and check on timing.
2. **Allandale Bridge – Walkway:**
Owen Hunter has spoken to Lee Wright from NZTA and has given her a list of things that we would like looked at. Lee Wright will come to Fairlie at some time in the next couple of months and will go over this list.
3. **SH 79 Approach to Fairlie – Signage:**
Garth Nixon to come back to the community board with a picture of the sign, and will check it has been run past CCT. Chairman to ask Lee Wright at NZTA for advice regarding whether other entrances to Fairlie should be signposted.
4. **Planter Boxes:**
Planter boxes need to be moved from the Ski Shack car park.
5. **Green Sign in front of Old Library Building:**
No update reported.
6. **Missing Soldier's Names on War Memorial at Fairlie:**
This has been discussed with the RSA. It is a community memorial, not an RSA memorial and changes could go ahead if the community wanted them.
7. **Resurfacing of high priority footpaths in Fairlie:**
Bernie Haar said this project is on track. Council staff have negotiated the price down, and as a result two extra streets will have their footpaths resurfaced as part of the package.
8. **Old Library Café:**
The tender process is underway.
9. **Workshop to discuss budgets and community board projects:**
The Fairlie Community Board has held one workshop and another is planned. The chairman would like to organise this for the same day as the visit from Lee Wright, NZTA.
10. **Request for a list of council assets in Fairlie:**
The chief executive said he is not sure if the data requested was available. Trish Willis said she will work with the chief executive on this further.
11. **Community Centre Courtyard:**
Project to upgrade the courtyard has been approved. Project to upgrade existing picnic tables on Riddle Street has been approved. Request has been sent to council to fund 50% of the work associated with the courtyard. Final design of the courtyard to be approved by two community board members.

12. Fairlie Bike Stands

Community board decided to incorporate the need for bike stands in the main street in its workshop planning for the next financial year.

13. Fairlie Community Board Facebook Page

Chief executive to discuss this with Trish Willis and report back at the next community board meeting.

14. Suggestions from Fairlie District Promotions Association:

A notice is to go into the Fairlie Accessible asking people to park around the back of the shops. Chairman will speak to resident who is storing cars on the road. Chairman to request a disabled car park outside the Four Square. Public toilets to be upgraded.

15. Community Centre Courtyard Upgrade:

Concept design to be prepared by a local architect. To go on the agenda of the next community board meeting on June 9.

MACKENZIE DISTRICT COUNCIL

REPORT TO: FAIRLIE COMMUNITY BOARD
SUBJECT: COMMUNITY FACILITIES FEES AND CHARGES
MEETING DATE: 9 JUNE 2014
REF: WAS 3/3
FROM: MANAGER – COMMUNITY FACILITIES
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To review fees and charges for Fairlie Community Facilities

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Fairlie Community Board adopt the revised Fees and Charges as proposed

GARTH NIXON
MANAGER – COMMUNITY FACILITIES

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

BACKGROUND:

Each year the Community Board revises its fees and charges ideally to stay up to date with inflation. This year proposed increases are based on a 2.5 % increase and the number rounded to avoid small change; with such small amounts these adjustments impact on the percentage increase.

Strathconan Pool	2013-14	Proposed
Adult Session	\$3.60	\$3.70
Child Session	\$2.50	\$2.60
Preschool Session	\$1.00	\$1.00
Adult Concession Ticket	\$36.00	\$37.00
Child Concession Ticket	\$25.00	\$26.00
Adult Season Pass	\$140.00	\$144.00
Child Season Pass	\$92.00	\$95.00
Family Pass	\$185.00	\$190.00
School Use	\$14.50	\$15.00
Private use per hour, structured session including one lifeguard	\$59.00	\$60.00
Private use per hour, play session including two lifeguards	\$84.00	\$90.00

Mackenzie Community Centre	2013-14	Proposed
Stadium:		
Local user (and any nonprofit organisation)	\$19.00	\$19.50
Set up charge	\$7.00	\$7.20
Regular user	\$15.00	\$15.50
Stadium heating (per unit)	\$15.70	\$18.0
Commercial function, hourly rate plus heating	\$45.00	\$46.00
Commercial set up fee	\$12.00	\$12.50
Hall hire bond	\$63.00	\$65.00
Theatre: (seats 180 people)		
Local users (and any nonprofit organisation)	\$15.50	\$16.00
Set up cost per hour	\$6.50	\$7.00
Regular user	\$13.00	\$13.50
Commercial function	\$35.00	\$36.00
Theatre heating (per unit)	\$15.70	\$18.00
Kitchen:		
Kitchen	\$14.90	\$15.50
Morning, afternoon teas, suppers etc where only zip and fridge is used	\$7.20	\$7.50
Meeting Rooms:		
Upstairs Meeting Room	\$8.50	\$8.70
Hire Lounge (includes tea making facilities and power	\$12.60	\$13.00

consumption)		
Lounge Hire – Regular user	\$10.00	\$10.25
Misc Hire Items:		
Crockery available without charge (not to be removed from the Comm Centre)		
Furniture		
Hire of chairs	\$1.50	\$1.50
Hire of forms	\$2.50	\$2.50
Hire of tables	\$11.00	\$11.50
Furniture bond per 10 items	\$50.00	\$50.00
Hire of piano (per performance)	\$25.00	\$26.00
Note: If furniture is required in the complex, it is not available for hire)		
Note: Regular User = user with 20 or more pre bookings		
Commercial business rates (ie rates for people getting profit from hiring the hall).		

CONCLUSION:

The 2.5% adjustment is only small however it is important to stay on top of these rates as when large changes occur it always proves difficult with the Community. The Community Board should adopt these rates as proposed