

**MACKENZIE DISTRICT COUNCIL**

**MINUTES OF A MEETING OF THE  
MACKENZIE DISTRICT COUNCIL HELD IN THE COUNCIL  
CHAMBERS, FAIRLIE, ON TUESDAY 31 JANUARY 2012 AT 9.30 AM**

**PRESENT:**

Claire Barlow (Mayor)  
Crs John Bishop  
Peter Maxwell  
Annette Money  
Graeme Page  
Graham Smith  
Evan Williams

**IN ATTENDANCE:**

Glen Innes (Chief Executive Officer)  
Paul Morris (Manager – Finance and Administration)  
Rosemary Moran Committee Clerk)

**I OPENING:**

The Mayor welcomed everyone to the meeting.

**II APOLOGY:**

There were no apologies.

**III DECLARATIONS OF INTEREST:**

The Mayor declared her interest in the report *GIS/IT Position* which was to be considered at the meeting. She advised that she would leave the meeting when the report was discussed.

**IV BEREAVEMENTS:**

The Mayor referred to the recent deaths of Margaret Lane, Jessie Stringer, Zelma Adie, Rosslyn Nelson, Graeme Nind, Lionel Parker, Brendon Walker and Daniel Bennett.

A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

**V MAYORAL REPORT:**

This was the report of Mayoral activities since 19 December 2011. The report was accompanied by a copy of the Kellogg Rural Leaders Programme 2012. A report from the Mayor on Phase 1 of the Programme was circulated to the Councillors.

Resolved that the report be received.

**Graham Page/Peter Maxwell**

**VI REPORTS REQUIRING COUNCIL DECISION:**

1. LONG TERM PLAN SUMMARY - DRAFT:

This draft document developed by the Chief Executive Officer summarised the key issues that needed to be covered in the Council's proposed Long-term Plan for 2012-22.

Resolved that the report be received.

**Annette Money/Graeme Page**

Councillors congratulated the Chief Executive Officer on the draft summary. The Mayor asked them to provide feedback on the substance of the summary.

The Chief Executive Officer advised that Audit New Zealand had advised that the audit of the draft Long Term Plan would commence on 20 February 2012. This was earlier than anticipated. He noted that Councillors would need to consider the document prior to that date.

The Manager – Finance and Administration said that Councillors would have the opportunity to consider the draft budgets from 20 February 2012 until the Long Term Plan was adopted for public consultation on 17 April 2012.

2. CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES:

This report from the Chief Executive Officer referred to Council, Committee and Board Meetings and Other Meetings, Long Term Plan, Pukaki Information Centre, Twizel Information Outlet, Twizel Water Supply, Solid Waste Operations and Creative Communities Scheme.

Resolved that the report be received.

**John Bishop/Graham Smith**

It was requested that the Minutes of the *Alps to Ocean* Cycleway Committee meetings be circulated to the Councillors.

### **Pukaki Information Centre**

The Mayor sought the Councillors' opinions as to the future of the Lake Pukaki Visitor Information Centre. The general consensus was that it would be an ideal site for a retail operation, especially in light of the *Alps to Ocean* Cycleway.

#### Resolved:

1. That the Council endorses the Chief Executive Officer's actions in imposing water restrictions in Twizel with effect from 27 January 2012 until further notice.
2. That the Council notes that additional meetings may be required as to be advised by the Chief Executive Officer to complete the approval of budgets and the Draft Long Term Plan.
3. That the Council delegate to the Asset Manager, in consultation with the Mayor, Deputy Mayor and local Councillors, the power to impose such further water restrictions under Council's bylaw as may be required to conserve water and keep within Council's consented limits for water takes, and that any such restrictions be advised to Council at its next ordinary meeting.

**Graham Smith/Annette Money**

It was agreed that educational material on the smart use of water be promulgated in the community.

### **XI ADJOURNMENT:**

The meeting was adjourned at 10.30 am for morning tea and reconvened at 10.45 am.

### **VI REPORTS REQUIRING COUNCIL DECISION (Continued):**

The Mayor vacated the chair and left the meeting at 10.46 am. The Deputy Mayor assumed the Chair.

#### GIS/IT OFFICER:

This report from the Chief Executive Officer requested the Council to establish a GIS/IT Officer position.

Resolved that the report be received.

**Annette Money/Graham Smith**

The Deputy Mayor adjourned debate on the issue at 11.06 am.

The Mayor re-joined the meeting at 11.07 am

**IX PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Plan Change 13

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Plan Change 13	To Maintain Legal Professional Privilege	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Plan Change 13* section 7(2)(g)

**Graham Smith/Evan Williams**

The Council continued in Open Meeting

**CONFIRMATION OF RESOLUTIONS TAKEN WITH THE PUBLIC EXCLUDED:**

Resolved that the following resolutions taken with the Public Excluded, be confirmed:

1. That the Council not appeal the Environment Court's interim decision on Plan Change 13.
2. That the Council considers its legal position in respect to section 293 of the Resource Management Act and authorises legal submission to be made to the Court reflecting that position.

**Graham Smith/Annette Money**

**VI REPORTS REQUIRING COUNCIL DECISION:**

The Mayor left the meeting again at 11.53 am. The Deputy Mayor assumed the Chair.

2 GIS/IT OFFICER (Continued):

The Council continued to debate the recommendation that an additional GIS/IT Officer be appointed to ensure the integrity of the GIS data base.

Resolved:

1. That the Chief Executive Officer be instructed to investigate opportunities to share services with regard to the proposed GIS/IT Officer position.

2. That alternatively expressions of interest be sought from private sources to service the Council's GIS/IT system.
3. That the outcome of the above investigations, and the relevant costings, be reported to Council.

**Graeme Page /Peter Maxwell**

The Mayor re-joined the meeting at 12.10 pm.

5. SPARC RURAL TRAVEL FUND:

This report from the Community Facilities Manager referred to the appointment of an assessment group and delegation of authority to allocate grants from the SPARC Rural Travel for 2012.

Resolved:

1. That the report be received.
2. That, subject to their approval, Rit Fisher (Albury), Lynne Frost (Lake Tekapo), Wayne Dixon (Fairlie), Dene Madden (Twizel) and Andrea Adams (Maori Community) be invited to be members of the Council's Assessment Group for the SPARC Rural Travel Fund for 2012.
3. That the SPARC Rural Travel Fund Assessment Group be delegated the authority to allocate grants from the Rural Travel Fund to eligible organisations for 2012.

**Graeme Page/Evan Williams**

**VII INFORMATION REPORTS:**

1. COMMON SEAL

This report from the Committee Clerk advised of documents signed under the Common Seal from 15 November 2011 to 13 December 2011.

Resolved:

1. That the report be received.
2. That the affixing of the Common Seal to document numbers 726 and 727 be endorsed.

**Graeme Page/Annette Money**

2. HALF YEAR REVIEW:

This report from the Chief Executive Officer provided an overview of the half yearly review of performance. The report was accompanied by the Summary of Projects for 2011/2012 and the Half Yearly Report spread sheet.

Resolved that the report be received.

**Annette Money/Graham Smith**

**X CONFIRMATION OF MINUTES:**

Resolved that the Minutes of the meetings of the Mackenzie District Council held 13 December 2011, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

**Graeme Smith/Peter Maxwell**

**XI ADJOURNMENT:**

The meeting was adjourned at 12.30 pm for lunch and reconvened at 1.00 pm.

**IX PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

Mackenzie Tourism and Development Trust

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Mackenzie Tourism & Development Trust	To enable the Local Authority to carry on without prejudice or disadvantage, negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Mackenzie Tourism and Development Trust* section 7(2)(h)

**Graham Smith /Evan Williams**

The Council continued in Open Meeting.

**XI ADJOURNMENT:**

The meeting was adjourned at 2.50 pm for afternoon tea and a citizenship ceremony.

**XI VISITORS:**

The Mayor welcomed Melissa Josephine Parker, candidate for citizenship.

Ms Parker read her affirmation of allegiance and was congratulated by the Mayor as new New Zealand citizen. The Mayor presented Ms Parker with her Certificate of Citizenship and a gift and read a message from the Minister of Internal Affairs.

**XI ADJOURNMENT:**

The meeting was reconvened at 3.55 pm.

**IX PUBLIC EXCLUDED:**

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

Mackenzie Tourism and Development Trust (continued)

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Mackenzie Tourism & Development Trust	To enable the Local Authority to carry on without prejudice or disadvantage, negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Mackenzie Tourism and Development Trust* section 7(2)(h)

**Graham Smith /Evan Williams**

**X CONFIRMATION OF MINUTES (Continued):**

**MATTERS UNDER ACTION:**

**2011/2012 Reseal Contract:**

This report from the Manager – Roading referred to a shared services contract with the Timaru District Council and their current reseals contractor for undertaking the current year’s road reseals contact and footpath resurfacing.

The Asset Manager was present for this item and spoke to the report.

Resolved that the report be received.

**Annette Money/Peter Maxwell**

**Resolved:**

1. That Council approves entering into a variation of The Timaru District Council’s contact with Fulton Hogan for undertaking re-seals 2011/2012.
2. That Council endorses the further extension to the variation to include the 2011/2012 footpath surfacing in Lake Tekapo and Twizel

**John Bishop/Evan Williams**

**THERE BEING NO FURTHER BUSINESS,  
THE MAYOR DECLARED THE MEETING CLOSED AT 4.20 PM**

**MAYOR:** \_\_\_\_\_

**DATE:** \_\_\_\_\_