



*424th MEETING OF THE
MACKENZIE DISTRICT COUNCIL*

**TO THE MAYOR AND COUNCILLORS OF THE
MACKENZIE DISTRICT COUNCIL**

MEMBERSHIP OF THE COUNCIL

Claire Barlow (Mayor)

John Bishop

Peter Maxwell

Annette Money

Graeme Page

Graham Smith

Evan Williams

*Notice is given of the meeting of the Mackenzie District Council
to be held on Tuesday 19 February 2013 at 9.30 am*

VENUE: Council Chambers, Fairlie

BUSINESS: As per Agenda attached.

**WAYNE BARNETT
CHIEF EXECUTIVE OFFICER**

13 February 2013



AGENDA FOR TUESDAY 19 FEBRUARY 2013

I. OPENING

II. APOLOGIES

III. DECLARATIONS OF INTEREST

IV. BEREAVEMENTS

V. MAYORAL REPORT

VI. REPORTS REQUIRING COUNCIL DECISIONS

1. Township Maintenance Contracts
2. Road Closure
3. High Country Medical Trust
4. Strathallan and Hamilton Road Dust Complaint and Petition

VII. INFORMATION REPORTS

1. Chief Executive Officer's Activities
2. Alps2Ocean Joint Committee
3. Christchurch and Canterbury Tourism
4. Mackenzie Community Enhancement Board
5. Gudex Road – Cost Implications
6. Common Seal

VIII. COMMUNITY BOARDS

IX. COMMITTEES

Receive the Minutes of the Meetings of the Finance Committee and Projects and Strategies Committees held on 5 February 2013 including such parts as were taken with the Public Excluded.

X. CONFIRMATION OF MINUTES

Confirm and adopt the Minutes of the Mackenzie District Council Meeting held held on 18 December 2012 including such parts as were taken with the Public Excluded

ACTION POINTS

XI PUBLIC EXCLUDED

That the public be excluded from the following part of the proceedings of this meeting namely:

1. Public Excluded Minutes of the MDC meeting held on 19 December 2012
2. Public Excluded Minutes of the Fairlie Community Board held on 30 January 2013
3. Public Excluded Minutes of the Finance Committee meeting held on 5 February 20132012
4. Public Excluded Minutes of the Projects and Strategies Committee meeting held on 5 February 20132012
5. Market Place West Upgrade

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Public Excluded Minutes of the Council meeting 18 December 2012		48(i)(a)(i)
Public Excluded Minutes of the Fairlie Community Board meeting 18 December 2012		48(i)(a)(i)
Public Excluded Minutes of the Finance Committee meeting 5 February 2013		48(i)(a)(i)
Public Excluded Minutes of the Projects and Strategies Committee meeting 5 February 2013		48(i)(a)(i)
Market Place West Upgrade	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Market Place West Upgrade* section 7(2)(b)(ii)

VISITORS

Candidates for Citizenship:

- Samuel, Mercedes, Shamelle and Samm Nathan Abella of Lake Tekapo
- James, Dawne and Michael Donnelly of Fairlie

XII ADJOURNMENTS

10.30 am	Citizenship Ceremonies and Morning Tea
12.30 pm	Lunch
3.00 pm	Afternoon Tea

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: GENERAL ACTIVITIES REPORT
MEETING DATE: 19 FEBRUARY 2013
REF: PAD 2/3
FROM: MAYOR

ACTIVITY REPORT

COUNCIL, COMMITTEE AND BOARD MEETINGS

28 January	Twizel and Tekapo Community Board meetings.
30 January	Fairlie Community Board.
5 February	Committee meetings.
12 February	Mackenzie Forum Workshop
19 February	Council Meeting.

OTHER MEETINGS AND ACTIVITIES

19 December	Met with NZ Today magazine. Attended the opening of the Lake Pukaki Info Centre Alpine Salmon site with the Mayor.
21 December – 2 January	Office was closed.
28 January	Attended Mackenzie Sustainable Futures Trust meeting in Twizel in morning then met with Alistair Brensell re: containers on properties.
29 January	Met with Dave Henshaw and Toni Morrison re Lake Tekapo Water
30 January	Met with Annabelle Bray and others from CCT. Met with Malcolm Alexander from LGNZ..
31 January	Road Maintenance Taskforce Presentation & Workshop in Timaru
1 February	Met with Simon Williamson re: Medical Centre
5 February	Met with Jennie Cordes re: Monument names Primary Produce Innovation Cluster Dinner at Timaru with the CEO.
7 February	Met with the Mayor and Mark from Dry Crust Communications.
8 February	Met with Trish Willis from the Fairlie Community Board. Met with Norman Girvan from the Fairlie Heritage Museum.
11 February	Webinar – Purpose of Local Government – What Happens Now? Along with Management.
12 February	Participated in Pancake Races at the Village Green at lunchtime. Met with the CEO & Melanie Schauer regarding water.
13 February	Mayoral Bike Ride around Fairlie for Bikewise Month.

14 February	Travelled to Christchurch with the CEO, Cr Smith and Cr Money to attend a LGNZ “Productivity Commission workshop”.
15 February	Attended Upper Waitaki Zone Committee in Twizel.
16 February	Attended Alps 2 Ocean Stage 1 opening.
17 February	Attended Alps 2 Ocean Stage 2 opening
18 February	Met with Tony McCormick of Opuha Water Ltd.

RECOMMENDATION:

1. That the report be received.

CLAIRE BARLOW
MAYOR

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: TOWNSHIP MAINTENANCE CONTRACTS

MEETING DATE: 19 February 2013

REF: WAS 3

FROM: COMMUNITY FACILITIES MANAGER

REASON FOR REPORT:

The Township Maintenance Contract with Whitestone Contracting Ltd is due to conclude on 30 June 2013. Staff are seeking authorization from the Committee to endeavour to negotiate a new contract with Whitestone Contracting Ltd alongside the utilities services Contract before considering putting a contract out for public tender.

RECOMMENDATION:

1. That the report be received
2. That staff enter into negotiations with Whitestone Contracting Ltd for a new Township Maintenance Contract and report back to the Projects and Strategies Committee at their meeting on 23 April 2013.

GARTH NIXON
UTILITIES ENGINEER

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

BACKGROUND:

The Projects and Strategies committee recently approved that staff enter into negotiations with Whitestone Contracting Ltd for a new Utilities Services Operation and Maintenance Contract and report back to the Projects and Strategies Committee at their meeting on 19 March 2013.

The Township Maintenance contract expired at the end of June 2012 and Council agreed to roll over the contract for a further 12 months as part of a trial of a new regime in Tekapo and also allow for possible alignment with the Utilities Contract

SIGNIFICANCE OF DECISION REQUESTED:

This is considered to be a routine decision.

CONSIDERATIONS:

There are no requirements for Council to put Township maintenance contract out to tender on the open market. The aim is to choose a contract type that will give the best value outcome. The standard contract evaluation methods are:

- Negotiation
- Lowest price conforming
- Weighted attribute.

There are significant benefits in negotiating a Township Maintenance Contract with the incumbent contractor.

If the Township Maintenance contract was put out to public tender, the most appropriate evaluation method would be the 'weighted attribute' method. The attributes evaluated under this method are:

- Relevant experience
- Track record
- Technical skills of the team
- Management
- Resource (facilities-local bases, equipment, plant and computer systems)
- Methodology
- Price.

Whitestone Contracting Ltd would score highly on each of these attributes.

1. Relevant experience

Whitestone Contracting Ltd has been operating and maintaining MDC infrastructural services for a long time. Some staff including the Mackenzie Area Manager, were originally employed by Council and transferred to the LATE in 1995. They have good local knowledge of the location and history of the services. Whitestone Contracting Ltd have a relatively stable workforce of local residents. The company carries out similar work for the Waitaki District Council and has expertise they can call on in their Oamaru office.

2. Track Record

Whitestone Contracting Ltd has a good local track record on the infrastructure involved. They provide excellent response to urgent situations and produce high quality work. Staff take ownership of the networks and pride in their work.

3. Technical Skills of the Team

Members of the team have different skills, and collectively have the required skills to carry out the work effectively. There are staff members with water and waste service person, and supervisors qualifications. The company is pro-active in identifying and carrying out necessary training including Health & Safety.

4. Management Skills

Whitestone Contracting Ltd have proven management skills. They have good systems in place to manage the contract which interact well with the system used by Council staff to allocate costs to individual schemes and projects.

5. Resources

Whitestone Contracting Ltd have two well resourced bases in Fairlie and Twizel which are focussed on utilities and other MDC works. The base at Lake Tekapo has been less well resourced since Council took gardening and rubbish bin work back in-house for Lake Tekapo. However, they are able to respond quickly to urgent situations in Lake Tekapo, as recent events have proved.

6. Methodology

Whitestone has a good understanding of the existing contract and the changes required in the new contract. Their methodology is well documented. They have a philosophy of taking ownership of their work. All the staff are ratepayers in the District and have the interests of the District at heart. Staff regularly suggest improvements to the systems and methods.

7. Price

By negotiating a contract we are more likely to obtain a fairer price than could be achieved by tendering on the open market. Whitestone Contracting Ltd have demonstrated that they intend to be here for the long haul, and have negotiated rates in the existing contract where the tendered rate was not appropriate. An unscrupulous contractor could take advantage of the situation.

The experience with the Tekapo Service Person has been an interesting one. Council, like Whitestone, rely heavily on the staff involved to do what is required. Accommodation in Tekapo is difficult which makes it hard to bring new staff in. That being said, having a dedicated staff member on site has lifted the level of service in street and litter side of things which I believe the Tekapo residents and users appreciate. As part of this negotiation I would alter the specification to reflect the level of service desired through a new regime.

The current status of the Tekapo Service person is that I have two very good service people undertaking the litter and recycling based on approximately 2-3 hours a day. I did not extend the service persons contract beyond their 3 month trial and the gardening and spraying is being undertaken through various maintenance contractors.

CONCLUSION:

Council have a good working relationship with Whitestone Contracting Ltd.

There are potential benefits for both Township Maintenance and Utilities by having sufficient work in any location to warrant full time staff particularly for emergency situations Council are likely to achieve a better outcome for both Utilities Service Contract and Township Maintenance Contracts by bring these two together and contracting with Whitestone for a reasonable length of time ie. 3 years with the opportunity for renewal for a further 2 years.

The key to this is that by combining the contracts there is enough critical mass of work to enable Whitestones to employ full time staff in all areas and keep them gainfully employed to meet the demands of the community. This also relates to emergency works when a quick response is required.

We have had preliminary discussions with Whitestones and have identified areas of improved service and lower costs by combining the contracts
I would see this as a logical step to providing an efficient and effective service for the district as a whole.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: PROPOSAL TO CLOSE ROADS OFF BRAEMAR RD

DATE: 19 FEBRUARY 2013

REF: WAS 2/6/1

REASON FOR REPORT

To consider New Zealand Defence Force application to close paper roads through live fire areas to all traffic.

RECOMMENDATIONS:

1. That the report be received.
2. That the roads identified on the attached maps be temporarily closed in the interest of public safety for the period of 20 February 2013 to 20 February 2014 in accordance with the provisions of the local Government Act 1974 Section 11c.

NICK FROUDE
ASSET MANAGEMENT OFFICER

WAYNE BARNETT
CHIEF EXECUTIVE
OFFICER

ATTACHMENTS

A map of the proposed closures and public submissions are attached.

BACKGROUND

Since Braemar Station has undergone tenure review parcels of land have been transferred to New Zealand Defence Force. This land has paper roads running through it that allowed access to Department of Conservation land to the north. While the land was part of Braemar Station it was under their private control but now it has reverted to the Crown the public have legal access along these roads. Alternative access to the land to the north has been set up via easements through Braemar Station leaving use of the paper roads unnecessary. As legal roads, however there remains a public right of access to the paper roads.

We have been approached by the New Zealand Defence Force with a concern that there is no way of knowing whether there are civilians on the firing range. They have requested we close public access to the roads under the Local Government Act 1974 Section 11C. *“The council may, subject to such conditions as it thinks fit, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic) when for any reason it is considered desirable that traffic should be diverted.”*

While this section of the Act does not demand public consultation the proposed closure has been advertised in the Timaru Herald and submissions invited.

CONSIDERATIONS

New Zealand Defence Force have requested a temporary closure of the roads under the Local Government Act 1974. The temporary closure would be for twelve months.

It is proposed that the roads be blocked by a locked gate and signage stating that Range Warden permission must be obtained before proceeding. All costs will be met by NZDF.

One of the roads links to an access track to Department of Conservation land to the north. A meeting was held between DOC Area Manager Rob Young, Bob Pomeroy (NZDF) and Nick Froude at Council offices on 11 February 2013. All parties were in agreement with the proposal to allow the Range Warden to control access to the closed roads.

The proposed closure has been advertised and submissions invited. The only submission received has been from NZDF (attached) in support of the closure.

CONCLUSIONS

While it is expected that there would be very little public use of these paper roads the fact remains that all non state highway roads in the district are MDC controlled. Because of the live firing area around the paper roads we have a responsibility to do whatever possible to ensure public safety.

My recommendation is that the paper roads in question be closed and permission required from the Range Warden before they are used. This closure would be for twelve months, by which time the road stopping process will be completed.



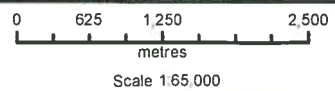
A

Proposed Road Closure

Proposed Road Closure

BRAEMAR ROAD

- Proposed Road Closure
- Paper Roads
- Easements
- Parcel



Tekapo Military Trainings Camp Proposed Road Closures

Property boundaries, 2011, cadastral road names, lot line, address & title borne sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy is to be used as a guide only. Cadastral data sourced from Statistics NZ. Boundaries plotted from NZ Post. Assets, easements, water and drainage information shown is approximate and must not be used for detailed engineering design. Cadastral data as shown is derived from a variety of sources and is not guaranteed to be 100% accurate.

MAP PRODUCED BY:
MacKenzie District Council
PO Box 52
Main Street
FAIRLIE, 7949 NZ

ORIGINAL MAP SIZE: A4
AUTHOR: Jana
DATE: 1/8/2013





Defence Shared Services
National Service Centre
Alexander Road
Private Bag 902
Trentham
Upper Hutt 5140, New Zealand

T +64 (0)4 587 2021
F +64 (0)4 528 7953
E DSSservicenationa@nzdf.mil.nz
www.nzdf.mil.nz

Notice of Support:
Temporary Road Closure by Mackenzie District Council
under Local Government Act 1974

To: Nick Froude
Attention: Corridor Manager
Mackenzie District Council
PO Box 52
Fairlie 7949

Submitter: New Zealand Defence Force
Contact Persons: Rob Owen, Environmental Services

Address for Service: New Zealand Defence Force
C/- Property Group
Defence Shared Services
Private Bag 902
Upper Hutt

Phone: 04 587 2021
Fax: 04 587 2023
Email: rob.owen@nzdf.mil.nz

1. This is a notice of support on the proposed temporary road closures to all types of traffic, including pedestrian traffic, by Mackenzie District Council to the roads identified as:
 - unnamed road off Braemar Rd at RP1.6
 - unnamed and unformed roads off Braemar Road on map associated with the proposed road closure notice (see attached map, Appendix A).

The period of closure is proposed to be 20 February 2013 to 20 February 2014.

2. The New Zealand Defence Force (NZDF) supports the temporary closure of these sections of road as they run through the Tekapo Military Training Area (TMTA). As such, any unmanaged public access to these roads is a risk to public safety due to the occasionally dangerous nature of military training activities.
3. Although the roads will be closed for all public access, some access may be granted by the TMTA Range Warden, if it has been determined that it is safe to proceed.
4. Alternative public access to land to the north of the training area is provided via paper roads, or public easements which provide foot and non-motorised vehicle access. Conservation Management access, allowing motorised vehicles including machinery, is also provided through easements. The easements may also be subject to access control at times when there is a safety risk from live firing by agreement between NZDF and the Department of Conservation (see in Gazette Notice, Appendix C).
5. In regards to the unnamed and unformed road shown in the western corner of the attached map (Appendix A), this runs through the Western Training Zone of the TMTA. Easement A (as shown in Appendix B) provides both public recreational and conservation management access.

6. In regards to the unnamed road off Braemar Rd located in the northern sector of the defence estate (as shown on the road closure map in Appendix A), this road runs through the former Braemar Pastoral Lease Tenure land. This land was recently acquired by NZDF in 2012 and set apart for Defence Purposes, subject to easement for public and conservation management access. Easements have been established (shown as K,M & L on Appendix B) to provide for both non motorised recreational public access and conservation management access.
7. NZDF considers it in the best interest of public safety to temporarily close these roads and place the management under the TMTA Range Warden to avoid potential confusion to the public perception of their rights of access. As public recreational and conservation management access to land surrounding the defence estates can be provided via easements and paper roads, NZDF believe it appropriate to proceed with the road closures.
8. NZDF is willing to be heard and/or participate in mediation with respect to the matters raised in this notice of support.



Date

7/2/13

Signature of Submitter
Peter A. Bollmann
Director Housing and Property
NZ Defence Force

Appendix A: Proposed Road Closure Map**Appendix B: Tekapo Military Training Area Easements****Appendix C: Gazette Notice: Land Set Apart for Defence Purposes – Braemar, Mackenzie District**

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: PROPOSED TWIZEL MEDICAL CENTRE
MEETING DATE: 19 FEBRUARY 2013
REF:
FROM: MANAGER FINANCE & ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

REASON FOR REPORT:

To clarify Councils position in relation to funding support for the proposed Twizel Medical Centre.

RECOMMENDATIONS:

1. That the report be received.
2. That the High Country Medical Trust's request be accepted in principle.
3. That the Chief Executive be instructed to negotiate suitable terms and condition for provision of funds and lease conditions.
4. That conditions be returned to Council for sign-off prior to final acceptance.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

A request has been received from High Country Medical Trust for funding assistance for the proposed new facility (see attached letter).

The letter contemplates that the building will be owned by the Trust and located on Council land.

The extent of support requested is that rental for the land, be set at a peppercorn rate and that the proceeds from the sale of the existing medical centre and adjacent house be provided to the trust for building the new centre.

The Trust proposes that in the event that the building use is changed or the centre is sold, the value of the sale proceeds would be returned to Council and provision would be made for Council to charge a commercial rental for the land.

The Twizel Community Board endorsed their request at its meeting on 28th January.

The request raises a question in relation to the level of security that Council should require when committing funds to a medical centre facility.

The model utilised for the Fairlie Medical Centre was to retain ownership thus providing an ultimate level of security over the asset.

The provisions nominated by the High Country Medical Trust would provide a level of security for Council. The ultimate strength of that security will be dependent on the detail of the documented agreement. It is likely that the security of capital can be similar to that provided by the ownership model.

The proposed model has an advantage in that Council will not have maintenance obligations for the building.

It is proposed that Council signal an acceptance to the request from the High Country Medical Trust subject to agreement of satisfactory terms to protect Council's contributions of commercial position in the event of changes in use or ownership of the centre.

HIGH COUNTRY MEDICAL TRUST
37 Tasman Rd
TWIZEL

9 December 2012

The Mayor
Mackenzie District Council
Fairlie

Dear Claire

Re: New Medical Centre Twizel

The High Country Medical Trust is well underway with the planning of the building for the Medical Centre and fundraising has begun in earnest with nearly \$40,000 raised from community efforts so far. This coming year the Trustees will be focused on raising the bulk of the funds required. This letter is to apply for funding and support from the Mackenzie District Council as follows in broad outline.

1. The Trustees have received an offer of land from the Twizel Golf Club who presently lease the land from the Council. The land in question is a strip alongside Mackenzie Drive and adjacent to the Fire Brigade and St John. At a recent public meeting, this site was seen by the majority of people as being the most suitable. It was next to other emergency services in the event of an emergency, St John and the Fire Brigade have an emergency generator if there is a power outage, there is a helicopter pad at the site and it is not much further to the centre of the town and the pharmacy for elderly people (there is also a community service car for people without transport). The Trustees understand that the zoning of this land will allow for the building of a Medical Centre.

The Trustees propose that the Council allow the Trust to lease this land for an annual peppercorn rental in perpetuity. To protect ratepayers investment, we also propose that the agreement between Council and Trust should include the provision that if the building is no longer used as a medical centre or is sold then the Council would have the right to renegotiate the lease with the new owners at a commercial rate.

2. The present Medical Centre building and adjacent house is owned by the Council. When High Country Health vacates these premises and moves to the new building, the Trustees asks the Council to consider that the funds received from the sale of the properties be provided to the Trust for building the new Centre.

There are two points to be noted with this request.

- a.) The Trust would enter into an agreement with the Council that would include provision that these funds would be repaid to the Council if the building was no longer used as a medical centre or was sold to a private organisation or to commercial interests.
- b.) While the funds would not be available until the properties were sold, the Trust can borrow against the proposed donation to complete the building.

The promise of such funding and support from the Council would greatly assist the Trust in raising funds from Charitable organisations. Community support for projects is a major factor in the success of applications to these charities.

The Trustees would welcome a discussion on these proposals which have been given as a broad outline, with the Council early in the new year.

Yours faithfully

Simon Williamson
Chairman

Glenbrook Station
PO Box 200
Omarama

Cc: Mr Wayne Barnett, Chief Executive

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: STRATHALLAN AND HAMILTON ROAD DUST COMPLAINT
AND PETITION

MEETING DATE: 18 FEBRUARY 2013

REF: 2/6/11

FROM: MANAGER – ROADING

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To present to the Mackenzie District Council a petition received from Gary and Christina Boulton signed by 19 other residents on Strathallan and Hamilton Roads. And also an email received from Ron Smith Dairy farm owner on Strathallan Road.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the Council consider instructing staff to review current policy in relation to seal construction and seal extension.
3. That the request to seal Strathallan Road be declined at this stage.

SUZY RATAHI
MANAGER – ROADING

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

INTRODUCTION

In January 2013 a petition was received from twenty Hamilton/Strathallan Road ratepayers, residents and road users seeking the sealing of Strathallan Road and an extension of Seal on Hamilton Road. The letter cited increase in traffic volumes due to Dairying, Air Pollution, more residential housing, health issues, clothes drying issues, water tanks being contaminated by dust, loose particles causing drainage issues, Families with young children getting smothered in dust, 2 cars over turning, cyclists using Hamilton Road, Tourist Route through Hamilton Road.

The letter also states "Currently the landowners are paying for their own piece of road to be tar-sealed. This practice is old fashioned, outdated and unreasonable. Times have changed since the 80's, as there has been an increase in farming activities, holiday home owners and life style owners since then" So it would seem the letter writers would currently be unhappy to contribute to the sealing of the road.

Also in January an email was received by Ron Smith, this email indicated the dust was causing serious safety concerns on Strathallan Road, citing a near miss of a child crossing the gravel road and stating that 20-30 children lived on the road and walked down to Hamilton Road Intersection to catch the bus.

The length of unsealed road on Strathallan Road is 2115m – the cost of sealing this so a Milk Tanker and Car could get past each other (5.6m width) would be in the order of \$200,000.

The length of unsealed road between Strathallan Road and Seddons road is 2072m so would need a similar amount spent to get up to sealed road standard.

We are currently obtaining traffic counts, and will be able to table Strathallan Road count at the meeting.

It is highly unlikely that these two seal extensions would meet NZTA subsidy requirements. So would have to be fully funded by council + any contributions from concerned residents.

Historical Position:

In 2001, Council considered a petition signed by 19 residents, ratepayers and users of Butlers Rd requesting the sealing of the road. Similar concerns to those raised by the signatories to the Strathallan petition were noted. Council declined that request. Subsequently a 200m section was sealed past one residence. This was jointly funded by Council and the landowner.

In 2002, Cascade Creek Limited requested that 1.3km of Strathallan Road be sealed and there was discussion about cost sharing. I cannot find where there is a conclusion to this discussion but subsequently (2003) Cascade Creek Limited shared the cost of sealing, along with Council, the following:

Strathallan Rd – 150 m length about 1km up the road.

Hamilton Rd – 100m section western end of Hamilton Road.

Hamilton/Seddons Rd – 200m west from Seddons Road.

ISSUES AND OPTIONS:

Council has a current sealing past houses policy, to which the Boultons home, and many others in the area, do not qualify.

In the letter received from the Boultons and signed by many residents it seems that the idea of contributing towards achieving a sealed surface wouldn't be entertained. However, similar discussions have not yet taken place with Dairy Farm owners.

Currently, the Mackenzie District Council has no provision within budgets for seal extensions. If a genuine need is identified within the community for seal extension, we have no facility to meet that need. The lack of a long-term plan for seal extension and absence of a systematic approach for assessing applications causes uncertainty and frustration for ratepayers. It may be appropriate for Council to consider some provision for seal extension over the medium term. This approach is undertaken elsewhere. For example, Timaru District Council has a policy of sealing 2 kms of gravel road each year. A prioritisation system is used to direct works to the next most appropriate area.

CONCLUSION:

The request for seal extension on Strathallan and Hamilton Roads raises genuine concerns by the residents. We do not have any formal method of assessments to rank the need of this community against others within the District.

It is unlikely that any sealing would be subsidised by NZTA, meaning Council would need to fully fund this project, unless financial contributions could be obtained by ratepayers concerned.

Currently the Mackenzie District Council has no provision within budgets for seal extensions. If a genuine need is identified within the community for seal extension, we have no facility to meet that need.

It may be appropriate for Council to consider some provision for seal extension over the medium term. If this was implemented, the current request could be considered as part of a wider program.

At this point in time, there is not budget available to pay for or subsidise seal extensions at Strathallan and Hamilton Roads. It is then necessary to recommend that the request be declined.

ATTACHMENTS:

1. Letter/Petition from G & C Boulton

27th January 2013-01-27

Mr G & Mrs C Boulton
3 Strathallan Road
RD 17
Fairlie
7987

TO "The Councillors"
MacKenzie District Council
Fairlie

RE: Dust Nuisances on Strathallan & Hamilton Roads.

I am writing to inform the Councillors of MacKenzie District council of Dust Nuisances from the nearby roads, surrounding properties on Strathallan and Hamilton Roads.

Several properties are affected by continuous dust created from increased traffic over recent years.

Factors directly affecting the properties include:

- Increased traffic volume of trucks and other vehicles due to an increase in dairy farming in the area.
- Air pollution by dust covering internal and external household fixtures & fittings.
- Increase in a number of housing over recent years (6 New houses built on Strathallan & Hamilton Roads), leads to more people who are affected by dust, and an increase in traffic.
- Health issues affecting lungs and eyes, allergies etc.
- Washing hung on line only to be covered by dust repeatedly during warmer months.
- Water tanks polluted with airborne dust particles.
- Dust and loose particles blocking up drains along the road side leading to flooding and degradation of roading, as seen last winter on two occasions.
- Families with young children in push-chairs walking along the road get smothered in dust by increased traffic volumes during the day.
- Many Tourists use Hamilton Road as GPS directs them along this route towards Lake Tekapo.
- Many cyclists use Hamilton road for recreation, only to be covered in dust by passing trucks which have increased over recent years, and more so now as Fonterra are collecting milk day time only , not at night anymore, resulting in significant dust nuisances during the day, clashing with daytime activities affecting the above issues even more so.
- Two vehicles overturned into the gateway of Chris McCarthy's subdivided property (Property now belongs to Chris and LuLu Taylor), due to new gravel and regrading.

Currently the landowners are paying for their own piece of road to be tar-sealed. This practice is old fashioned, outdated and unreasonable. Times have changed since the

80's, as there has been an increase in farming activities, holiday home owners and lifestyle owners since then.

We feel the council has a responsibility to address this issue, as we do not own the roads the council has ownership and therefore should accept responsibility due to an increase in resident numbers in this rural area, who are affected by the issues above.

Ideally we would like to see the tarseal extended along both Hamilton and Strathallan Roads. I believe this would benefit not only current household owners, but also future residents of the area.

We are willing to hear of any steps taken by the council to address the issue of Dust Nuiances.

Photos and videos are available on request of the above issues.
Thank you for your time in considering this application.

Your sincerely
Gary & Christina Boulton
Other residents of Strathallan & Hamilton Roads

C. Steetskamp C. Steetskamp
Charlotte & Chad Steetskamp
85 Strathallan Road

L. L. Taylor
(768 Hamilton Rd)

C. D. Taylor
(768 Hamilton Rd)

Ann Polan
George Polan
111 Strathallan Road

J. J. R.
Jan Davies
200 Strathallan Rd

Anthony Weaver
93 Strathallan Road.

Nathan Lamborn
214 Strathallan Road
Jess Blackburn
93 Strathallan Road
Robia McChisrock
207 Strathallan Rd
Faulie

Callum Cormack
111 Strathallan Road

Guy Hopson
111 Strathallan Road

Alex Maydon
111 Strathallan Road
ALEX MAYDON

111 Strathallan Rd
Faitu Tuamoheloa

Mele Tuamoheloa
111 Strathallan Rd

Julia Opie
200 Strathallan Road
J Opie

207 Strathallan Rd
RD 17 - Fowler.

214 Strathallan Road.

2. Email from Ron Smith

Suzy Ratahi

From: Ashwick Dairy Farms <ashwickdairyfarms@gmail.com>
Sent: Tuesday, 29 January 2013 11:20 a.m.
To: Suzy Ratahi
Subject: FW: email for all councillors

Dear Suzy,
 Just forwarding this email on behalf of my Father, Ron Smith.
 Kind regards,
 Charlotte Steetskamp

From: rondsmith [<mailto:rondsmith@xtra.co.nz>]
Sent: Monday, 28 January 2013 10:31 p.m.
To: 'info@mackenzie.govt.nz'
Subject: email for all councillors

Mackenzie District Council
 PO Box 52
 Fairlie
 7925

Dear Sir

We operate dairy farms on Strathallan Road. Some of our staff are finding it increasingly uncomfortable and somewhat dangerous at times with the dust problem being caused by traffic on the roads outside houses and along the road where children are forced to walk.

We wish the council to consider extending the tar seal strip on Strathallan Rd. I believe the council should consider sealing Strathallan Road to connect to the existing seal outside 111 and continue to the last house on the road as the dust coming from dairy tankers, stock trucks, fertiliser trucks and general traffic is a danger to life. Before Xmas I witnessed a child walking up Strathallan Road, about 400 metres from Hamilton Road, when a stock truck went past and I had to toot the horn as I could see he was moving into the path of my car which was travelling in the dust of the stock truck.

Children often walk the 1 kilometre from the Strathallan Road - Hamilton Road corner to their homes after pre-school, primary and secondary schools. There are 20 to 30 children on this road.

In the future, I do not want to hear about a child being killed or injured where some action now by the council could remove the potential disaster.

I look forward to your response and meeting with you to discuss this further.

Yours faithfully

Ron Smith
 Po Box 12263
 Beckenham
 Christchurch
rondsmith@xtra.co.nz

3. Current Sealing Past Houses Policy

SEALING PAST HOUSES

Mackenzie District Council – Sept 2005

POLICY:

The Council shall carry out sealing past residential dwellings under the following conditions:

- 1 From 1 July 2006 the Council shall budget \$10,000 per year and carry out one dust seal per year. If more than one application is received they should be prioritised for future years.
- 2 Applications for sealing will be received up to 30 June of each year, to be considered for the following financial year.
- 3 Applications shall be assessed to determine the severity of the nuisance by using indicators like those listed below:
 eye irritations
 respiratory problems
 stress
 appliances breaking down
 inability to have windows open
 extra housework required
 washing soiled on cloths line
 roof water supply contaminated
- 4 The Policy shall apply only to dwellings built or relocated before 2002. The dust nuisance warning placed on LIM reports since that date is considered due diligence by the Council to warn of possible dust problems.
- 5 Preference shall be given to cases where the use of the road has rapidly changed, for example by changed land use.
- 6 In each instance the Council shall contribute to a maximum length of 200m of new seal. Any length required beyond this will be fully funded by the applicant.
- 7 All work that can be justifiably carried out under the subsidised roading programme will be funded this way using already budgeted maintenance funds. The Council will pay the full local share of this work.
- 8 The Council and the applicant will share the cost of all work that is over and above that which can attract a subsidy contribution, on a 50/50 basis. Council contribution to be capped at \$10,000 for any one request.
- 9 The chip seal shall be laid to the Council's sealed road specifications.
- 10 Some flexibility shall be given to repayment options for the private share in cases of genuine financial hardship.
- 11 The Council will take over all ongoing maintenance of the sealed road once it is complete, but reserves the right to seek contributions for any damage from any party where it can be proven, as it does on all roads now.

Note: The Council has approved the trialling of clay-rich wearing course aggregate to ascertain whether it can provide an intermediate type of dust suppressing treatment. If successful this form of treatment will be considered as a lower cost option to sealing.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: GENERAL ACTIVITIES REPORT
MEETING DATE: 19 FEBRUARY 2013
REF: PAD 2/3
FROM: CHIEF EXECUTIVE OFFICER

ACTIVITY REPORT

COUNCIL, COMMITTEE AND BOARD MEETINGS

28 January	Twizel and Tekapo Community Board meetings.
30 January	Fairlie Community Board.
5 February	Committee meetings.
12 February	Mackenzie Forum Workshop
19 February	Council Meeting.

OTHER MEETINGS AND ACTIVITIES

19 December	Attended Webinar – Better Local Government with Paul Morris, Bernie Haar & Garth Nixon. Catch up meeting with Bernie Haar. Management meeting. Attended the opening of the Lake Pukaki Info Centre Alpine Salmon site with the Mayor.
20 December	Catch up with Paul Morris. Budget meeting with Management Team. Discussion regarding Twizel office with the Mayor and Management.
21 December – 2 January	Office was closed.
7 January	Catchup with Bernie Haar.
10 January	Met with Christina Robb from Ecan regarding Waitaki Plan Change with Toni Morrison in Mayfield.
11 January	Met with Andrew Simpson at Mt John Homestead. Met with Nigel Davenport from Quantum Advantage regarding Strategic review.
14 January	Met with Malcolm Eadie in Timaru
15 January	Met with Mel Cross from NCS. Met with Peter Bell in Twizel.
16 January	Met with Angie Taylor.
17 January	A2O Project meeting at Kurow.
21 January	Management Meeting.
23 January	Met with Toni Morrison regarding Waitaki water.
24 January	A2O Meeting in Twizel. Met with David Hadorn.
25 January	Roading discussion with Bernie Haar.
28 January	Management Meeting.

29 January	Met with Dave Henshaw and Toni Morrison.
30 January	Met with Annabelle Bray and others from CCT. Met with Arlene Goss regarding Tekapo Forest.
31 January	Road Maintenance Taskforce Presentation & Workshop
1 February	Met with John Neill regarding the Fairlie Heritage Museum.
4 February	Management meeting. Met with insurance brokers and Paul Morris.
5 February	Primary Produce Innovation Cluster Dinner at Timaru with the Mayor.
7 February	Met with the Mayor and Mark from Dry Crust. Also met with Kevin O'Neill.
8 February	Met with Miles O'Connor from Bancorp. Also met with Trish Willis from the Fairlie Community Board.
11 February	Management Meeting. Webinar – Purpose of Local Government – What Happens Now? Along with Management.
12 February	Met with the Mayor & Melanie Schauer regarding water.
14 February	Travelled to Christchurch with the Mayor, Cr Smith and Cr Money to attend a LGNZ “Productivity Commission workshop”.
18 February	Management Meeting. Met with Tony McCormick of Opuha Water Ltd.

DELEGATIONS TO COVER EMERGENCY SITUATIONS:

I am pleased to report that there were no urgent non-contentious matters that arose from 19 December 2012 until 18 February 2012 that required the Mayor and one Councillor to act upon, as per the resolution at the Council's last meeting for the year in 2012.

RECOMMENDATION:

1. That the report be received.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

Alps 2 Ocean Joint Committee
A Joint Committee of the Mackenzie and Waitaki District Councils

MINUTES of a meeting held Thursday 13th December 2012, 10 am at Conference Room, Oamaru.

Present:

RTO Representatives Mike Neilson (Chairperson), Annette Money (MDC), Rob Young (DOC)

In attendance:

Council CEO's	Wayne Barnett (MDC), Michael Ross (WDC)
Council Executives	Thunes Cloete
RTO Representative	Jason Menard
Minute Secretary	Helen Strachan

Apologies:

Joel Coatsworth (TW), Annabel Berry (WDB), Craig Dawson (WDC) Denis Callesen

1. Meeting opened at 10.00 am – Welcome to new “in attendance” members and a thanks to those retiring – Mike Neilson
2. Confirmation of Minutes of A2O Joint Committee meeting held 26th July 2012.

RESOLVED

Thunes Cloete/ Mike Neilson

“That the minutes of the A2O Joint Committee meeting held 26th July 2012 are confirmed.”

CARRIED UNANIMOUSLY

Matters Arising:

Concession application DOC

Rob is surprised that the concession is taking so long. DOC will be looking to try to make money from the track after five years. They may come back to discuss this.

There is security in the arrangement, Rob has done a lot of work. We need to talk to other trails (Roxburgh) to keep things consistent. DOC concession is normally 7.5%. Maybe fixed lease with DOC to start. We need to make sure that the Biz Group has that under control.

The Biz Group needs to work out percentage of what is being collected from operators

3. Correspondence out: NZCT – feedback draft constitution
4. Reports to be tabled:
 - Status LINZ / DOC Concession – Denis
 - Project Group Subcommittee Minutes 3 December 2012
 - Trail Status report as at 30th November 2012
 - Biz Group Subcommittee Minutes 5th November 2012
 - NZCT Workshop #6 Notes. In particular includes the Ocean to the Sea presentation
 - Member of New Zealand Cycle Trail (NZCT) Inc Establishment Advisory Board
 - Chairperson's Report

- o Establishment of the A2OCT – Biz Unit. An activity of the WDC managed by TW (WDB) as per the Blue Penguin Colony model
- o Transfer of A2O Agent from to MTDT to TW – handling of MBIE (MED) grant process
- o Transfer of A2O Brand from MTDT to WDC and shared with MDC through JV
- o Nomination of Adair to the EAB, Establishment Advisory Board to NZCT
- o Chair to remain the A2OCT's representative to the NZCT
- o Appointment of Jason Menard as marketing officer
- o Check out Jason's work, <http://www.alps2ocean.com/#>
- o Briefing meeting with new MDC CEO, Wayne Barnett
- o Further work on the A2OCT Biz Unit Financial Model, the MWTT visitor estate economy and key assumptions. A2OCT official booking engine tender. Update from Biz group meeting 12/12/12!
- o Attended Cycle Journeys presentation
- o A2OCT High Country Sections, Mt Cook to Omarama, Opening weekend, 16th and 17th February 2013
- o Old Slip Road proposal
- o Time extension of grant claim process with MDIR (MED). Abby Cheeseman to send out a further variation to the grant extending the process by 6 months. That is contracts let by 30th June 2013, claims made by 31 December 2013.

RESOLVED

Michael Ross / Annette Money
 "That the reports be received."

CARRIED UNANIMOUSLY

5. Matter arising from reports

Project Group – Old Slip Road

The priority at this point is to get track ready for the opening weekend. Mt Cook to Omarama ride-able by 16 February.

Old Slip Road option – to keep the trail off the road. Negotiations are continuing with land owner. This is priority 8 – when we get the funding. It would be good to get the Hakataramea / Kurow community engaged and driving this project / fundraising. Allow a community group to apply for funding. Thunes, Adair and Jason are meeting next week to discuss this.

RESOLVED

Annette Money / Michael Ross
 "That the Joint Committee supports the Old Slip Road project and a community group fundraising for this project."

CARRIED UNANIMOUSLY

Biz Group

NZCT Notes – the Mountains to Sea reports 25,000 have ridden the trail so far.

Adair has been nominated for the Establishment Advisory Board.

Biz Unit has been established following the Oamaru Blue Penguin Colony model – owned by WDC run by Tourism Waitaki. Financial model starts 1 July 2013 (year end 30 June 2014). The Biz Unit has employed Jason, very happy with all the he has progressed so far.

Brand ownership and Intellectual Property have been transferred from MDTT to WDC. Mike Neilson is currently our NZCT representative, for continuity of knowledge it will be best not to change this at the moment. Long term possibly General Manager of Tourism Waitaki or similar appointee.

The Biz Group will have to financially support itself, not rely on the councils for funding. The Financial Performance Budget and key assumptions are based on Otago Rail Trail figures and have been confirmed by operator's figures. The track counters are being placed, Jason will be reading them. We have enough spare capacity / bed nights.

Trail opening weekend 16-17 February. Discussion around event and timetable. Ministers and Mayors have confirmed their attendance.

NZCT Contract Extension

There has been a six month variation extension to tender work and an extra six months to make the claim.

6. Review/Adopt:

6.1 Proposal that Annabel Berry – Chairperson, TW Waitaki Development Board be asked to attend the Joint Committee meetings.

RESOLVED

Annette Money / Michael Ross

"That the Chairperson of Tourism Waitaki be asked to attend the Joint Committee meetings."

CARRIED UNANIMOUSLY

6.2 BIZ Group Workshop meeting – business plan timetable.

RESOLVED

Annette Money / Mike Neilson

"That the timetable be:

16 January 2013 Project Team Meeting

21 January 2013 Biz Group Meeting – Business plan to Biz Group

7 February 2013 Workshop – Draft A2O Business Plan"

CARRIED UNANIMOUSLY

7. General Business

Braemar Road – Logging trucks

It has come to our attention that there have been issues on Braemar Road with logging trucks not sharing the road. DOC staff have had issues as well. Rob has talked to the logging company and the situation has improved.

ACTION

Rob – Find out how long the logging will be in that area.

Wayne – Follow up with MDC roading manager to get timetable.

8. Next Meeting: Thursday 24th January 10am COUNCIL CHAMBERS TWIZEL

There being no further business the Chairman declared the meeting closed at 11.55am

CHAIRMAN Mike Neilson

Alps 2 Ocean Joint Committee
A Joint Committee of the Mackenzie and Waitaki District Councils

MINUTES of a meeting held 24th January 2013, 10 am at Meeting Room, MDC Twizel

Present:

RTO Representatives Mike Neilson (Chairperson), Annette Money (MDC),
 Craig Dawson (WDC) Rob Young (DOC) Annabel Berry (WDB)

In attendance:

Council CEO's Wayne Barnett (MDC), Michael Ross (WDC)
 Council Executives Thunes Cloete
 RTO Representative Jason Menard, Joel Coatsworth
 Sara Leadbetter
 Minute Secretary Coralie Reid

Apologies:

Denis Callesen, Peter Maxwell, Paul Morris, Adair Craik

1. Meeting opened at 10.00 am – Welcome to new BIZ Group members and a thanks to those who travelled.
2. Confirmation of Minutes of A2O Joint Committee meeting held 13th December 2012

RESOLVED

Thunes Cloete/ Annette Money

“That the minutes of the A2O Joint Committee meeting held 13th December are confirmed.”

CARRIED UNANIMOUSLY

Matters Arising:

Concession application DOC

Rob to follow up with Doug Sowman – Concessions.

3. Correspondence out: None Correspondence in: P Brownie
4. Reports tabled:
 - Project Group Subcommittee Minutes 17th January 2012.
Includes trail status
 - Biz Group Subcommittee Minutes 12th January December 2012
 - Chairperson's Report
 - Fundraising report – Adair Craik
 - A2O Inspection report – NZCT John Dunn
 - Lane Neave
A2O Trademarks
A2O Official Partner Application form
 - Business Plan Draft with
Appendix A - WDC Organisational structure
Appendix B - Financial performance
Appendix C - Alps 2 Ocean Marketing & Business Development Plan Draft

RESOLVED

Michael Ross / Annette Money

“That the reports be received.”

5. Matter arising from reports

Project Group Minutes**Southern Land – Project Management.**

Contract (existing) has been extended to 28th February 2013. Southernland ok to release Hamish Seaton and contract directly to Project Group.

Southern land also contract on as required. Project Group working on timelines/ balance of funds.

NZCT

Thunes/Mike liaising with John Dunn to have NZCT underwrite 100k further to allow completion of remaining priorities.

Opening Mount Cook to Omarama.

Few niggly points to resolve based off inspection report – John Dunn NZCT, Hamish aware of and timeline for completion. Ohau Weir is open again. Signage is underway for installation – MDC/Downers/A2O

Quailburn Section

700m left to go and progress of about 100m a day (for diggers to meet from either end). Rob has inspected and pleased with digger driver's sense of environment. There is very minimal visual impact and an excellent finish which is a pleasure to ride.

Old Slip Road

Well received by community members and John Dunn who rode as site visit last week.

Easements

Well on track, all with lawyers – final processing

Limeworks – Oamaru

Construction soon to be underway. Saleyards Road to Gardens will be under WDC Roothing with Hamish liaising. Maintenance under NZTA

Braemar Road – logging

Wayne has spoken to logging company, there will continue to be 20 truck movements Mon-Sat. There is no possibility for gaps in schedule continue relationship.

Won't operate on Saturday opening day.

Warning signage being installed, proactive as possible. Will take approx 15km or 1 ½ hour riding. Managing expectations – information on website.

RESOLVED

Annette Money / Michael Ross

"That the Joint Committee supports the future alternative of Braemar section moving to off trail and community group fundraising for this project."

CARRIED UNANIMOUSLY

Joint Committee Chair, thanked the Project Group for their efforts.

A2O Official Opening Mount Cook to Omarama (soft opening)

VIP's invited, will not be reimbursed as per precedent on other trails

Heli Line set to do transfers, operators are doing tours i.e. Helibike

Saturday 16th 5pm at Ohau Lodge

Opportunity for WDC & MDC councilors to mix and mingle, informal opportunity stepping stone to Business plan being adopted.

Action: Wayne/Michael liaise with Alex/Claire

Biz Group

Last meeting minutes tabled FYI

6. Review/Adopt:

6.1 Branding Alps 2 Ocean Recommendations 23rd January 2013

6.2 Official Partners Agreement variations 21st January 2013

RESOLVED

Annette Money / Craig Dawson

"That the recommendations and variations from Lane Neave – Anna be adopted for Branding & Official Partners Agreement."

CARRIED UNANIMOUSLY

Action: Mike revert to Anna, approval

6.3 BIZ Plan

General discussion held and collectively worked through document.

High level document, focus on economic development, robust and believable

Opportunities seen in key revenue.

Booking engine – expanded on/leverage

Gross figures across document

licensing options for branded merchandise

Funding 50:50

Appendix additions

current anecdotal evidence

History – 3 years of Joint Committee, statement of intent (was in main doc)

RESOLVED

Annette Money / Craig Dawson

1. "That the changes be made to document to be presented in workshop to Councils"

2. Workshop facilitated, focusing on engagement, economic development, costs associated with maintenance, business opportunities to rate payers.

Reducing the Gap between trail and councilors

3. Tentative date Tuesday 19th February 2013

4. Statement of intent from Tourism Waitaki be received by Alps 2 Ocean Joint Committee

5. Interim measure, Tourism Waitaki referral to Mike as Chairperson A2O JC and if required will liaise with JC/BIZ/Project Team members as required.

6. Press Releases, future focus is off trail for funding applications, our current trail is a mixture of off and on road to be developed further over time.

7. \$10,000 +GST be paid to Mike Neilson for the preparation of financial model and business plan created. Allocated from budget. Previously approved.

CARRIED UNANIMOUSLY

Action:

Mike update BIZ Plan document and revert to BIZ GROUP.

Sara create current anecdotal evidence – revert to Mike.

Joel/Jason create PowerPoint presentation as overview for presentation
Wayne – confirm date with Claire.
Workshop attendance by Craig, Sara, Jason, Sally WDC for MDC

7. General Business

Tucketts Trail

Thunes reported back that it is a great concept, but a phase 2 priority, completion of A2O trail first and foremost.

Monthly reporting Councils

Coralie – A2O Secretary continue to collate, addition of A2O Tourism Waitaki report (taken from monthly report to WDB)

Duntroon feedback

Sara as operator gave feedback based on route/experience of recent guided group
action: Thunes to pass onto Hamish/Project Team

Megawatt -

Annabel spoke about Tourism possibility WDC & MDC aligning forces.
Action: Annabel to write to Wayne, Claire

8. Next Meeting: Friday 1st March 10am COUNCIL CHAMBERS TWIZEL

There being no further business the Chairman declared the meeting closed at 12.45pm

CHAIRMAN Mike Neilson

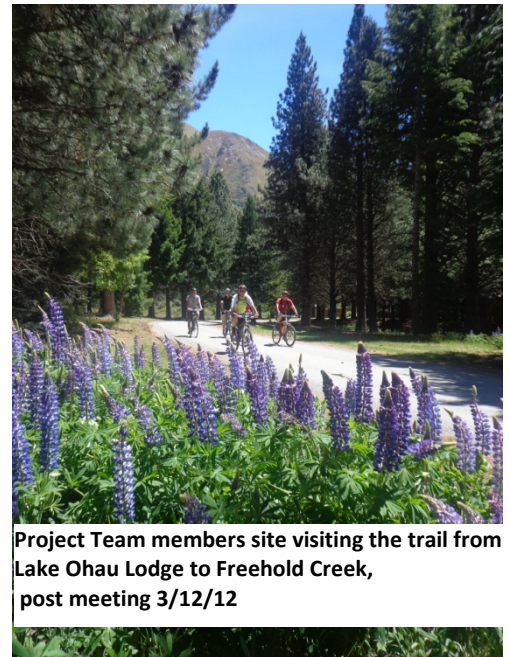
Governance

Joint Committee is updated to reflect Wayne Barnett, CEO MDC has replaced Glen Innes, the retiring CEO of MDC. Joel Coatsworth the new GM of Tourism Waitaki has replaced Hugh Packer who has taken up a new position in Auckland. Annabel Berry, Chair of Tourism Waitaki replaces Phil Brownie who previously attended for MTDT the management entity for the JC and is now in the process of being wound up.

Friends of Alps 2 Ocean has been established (incorporated society) to seek external grant applications for further trail construction i.e. Old Slip Road (Kurow) to take trail off road.

Chairpersons report – December/January

- Establishment of the A2OCT – Biz Unit. An activity of the WDC managed by TW (WDB) as per the Blue Penguin Colony model
- Transfer of A2O Agent from to MTDT to TW – handling of MBIE (MED) grant process
- Transfer of A2O Brand from MTDT to WDC and shared with MDC through JV
- Adair Craik now sits on Establishment Advisory Board to NZCT
- Chair to remain the A2OCT's representative to the NZCT
- Appointment of Jason Menard as marketing officer
- Briefing meeting with new MDC CEO, Wayne Barnett
- Further work on the A2OCT Biz Unit Financial Model, the MWTT visitor estate economy and key assumptions. A2OCT official booking engine tender. Documents are near final and intended to be presented in workshops in February
- A2O High Country Sections, Mt Cook to Omarama, Opening weekend, 16th and 17th February 2013
- Old Slip Road proposal
- Time extension of grant claim process with MDIR (MED confirmed, that is contracts let by 30th June 2013, claims made by 31 December 2013.



Project Team members site visiting the trail from Lake Ohau Lodge to Freehold Creek, post meeting 3/12/12

CONSTRUCTION



Mike Neilson checking out newly installed Bridge Ohau – Quailburn section.

December /January saw a further 10km of trail completed construction (signage to be installed in time for opening)

Trail from Ohau Siphon to Ohau Rd (8.8km) has been fully formed and is 70% shingled. 2 weeks to finish. Boardwalk still to go in at Maori Swamp 28th January

The Ohau Weir was in flood briefly over the holidays but alternate route was available. The heavy rain also washed out bridge approaches in our Mount Cook to Braemar section, due to be remedied next week.

“Quailburn section”.

The Christmas New Year Break saw contractors have their annual close down. However we are on track to present a trail from Mount Cook to Omarama for a High Country opening for 16/17 February 2013 by both Mayors. Ohau Lodge to Skifield Creek has been completed. Parsons to Freehold to tractor crush. Bridge install started 18 January and to be complete 31 Jan. Two diggers are working on the Tarnbrae to Freehold section – 700m to and will be linked by 29 Jan. 1km up from 4WD by 5 Feb. Small sections to shingle.

- Trail from Lake Benmore Holiday Park to Sailors Cutting (4.4km) to start 28 January with a Waitaki Based contractor.
- All toilets & signage A2O and safety signs on State Highways from Mount Cook to Omarama to be installed for 16th February.
- Limestone Quarry to Oamaru to start construction

SOFT OPENING Mount Cook to Omarama 16/17 February

We hope to see you on the trail, check out the website for more information

www.alps2ocean.com



Website is also now live with full trail updates, section by section trail partners etc. Jason our Sales & marketing officer been in the role just over a month and is getting out there.

Support of Trail

29 Official Partners on Board, listed on website across Mackenzie and Waitaki regions, more and more signing up excited to be part of the trail and the economic benefit for our regions.

Compiled: Coralie Reid – Secretary A2O JC

Mackenzie District Marketing – Activity Update

Overview

CCT appointed Annabelle Bray into the position of Marketing Coordinator with the responsibility of developing and implementing the Mackenzie District Marketing Plan on 1 November 2012.

Prior to her commencement indepth meetings with key operators took place and a survey was sent to all Mackenzie tourism operators to gain information to better understand each business and the makeup of tourism businesses in the region. The aim was to use the information to ensure that the activity CCT undertakes is matched to the requirements of the industry.

From this point, various activities were prioritised and the Mackenzie District Marketing Plan was formed. Reporting on the activity in the Plan will be set out in the same order below.

Broad Overview of Activity

There are four areas within the Mackenzie District. As a whole there are some overarching marketing requirements for the district and then within each are specific marketing issues and requirements that CCT needs to address. Above is the breakdown of where the trigger points are for these four main areas. This is based on industry feedback and response to CCT research.



Fairlie – A significant number of businesses responded to the CCT research about their thoughts and perspectives – the second largest number of responses after Lake Tekapo. This indicates that there are a large number of businesses interested in tourism. However this group had the lowest levels of engagement in their own marketing practices indicating that the CCT requirement is to focus on industry training – especially with regard to working with trade and their individual web presence. The campaign section is included as Fairlie businesses were the group to identify the domestic market as their core focus with 54% of their business coming from this market.

Lake Tekapo – The Lake Tekapo market mix is interesting as the aggregate information does not paint an accurate picture. Within the industry in Lake Tekapo there is a group of operators whose customer base is largely made up of domestic and/or Australian business and this is a stark contrast to others who focus on Eastern or Western markets. Based on this there will be a number of marketing touch points that will be utilised – including trade, media and campaign. The winter activity is a focus as 60% of those operators who indicated their interest with investing in a winter campaign were based in Lake Tekapo.

Aoraki Mt Cook – There is a unique opportunity that CCT would like to capitalise on immediately for Mt Cook to support the Air New Zealand flights from Christchurch and Queenstown. Given the inaugural flight is in late

December movement on this must take place immediately and therefore media is the best option. Given the large investment by a small number of operators in the trade space supporting activity should be undertaken to support their investment.

Twizel – The response from Twizel operators to the CCT showed that a number of operators are quite active in promoting their business. However there are some other training aspects that would be specific to Twizel operators – an example being details on the Hobbit. There have also been specific requests for more involvement with regard to connections with international trade.

Breakdown by Activity

Industry Communications

The fortnightly Industry Newsletter is sent to 245 Mackenzie tourism operators including businesses that operate their business in the region but are not based in the Mackenzie. This communication commenced on the 13 November and to date there have been seven iterations. Included in the communication is specific industry news, opportunities and updates that are applicable to Mackenzie operators. Examples:

- TRENZ updates
- Trade Opportunities & Events (Kiwi Link)
- Tourism New Zealand updates
- Tourism New Zealand opportunities (Explore NZ)
- Advertising opportunities
- Events Calendars
- Mackenzie Tourism Operator Profiles / updates
- Online help and information

There has been very positive feedback from tourism operators who say it is a great way to keep up to date with the industry news and opportunities as well as knowing what is going on in the region.

Thank you for an enjoyable morning. It was great to meet you :) All the best in your new job! -Jodi, Fairlie

Each newsletter reports positive interaction through the links clicked throughout. Please see the example in Appendix I.

As per the Marketing Plan the aim was to undertake “drop in” days within the region. The first of which was held in Fairlie on 24th January throughout the afternoon. Being accessible to the operators is very important and gives them the opportunity to meet and ask questions, get help with problems (online, advertising, contacts) and provide comments as they wish. While only two operators visited it was more a mechanism to feel like operators have the opportunity to connect and we recommend continuing this as per the Plan.

Industry Training

The first of three Industry Workshops were held on 30th – 31st of November. Summary of the event:

- Introduce CCT and the Mackenzie Coordinator to Mackenzie operators by giving them an overview of the Marketing Activity Plan.
- Introduction to Online (website listings, mtcooknz.com & newzealand.com) presented by Averlea Burgess (CCT).
- Introduction to Trade (opportunities, business setup, commission structures) presented by Caroline Blanchfield (CCT).
- Guest speaker - Kiersten McKinley, Department of Conservation. Presentation on the new parks and reserves throughout the region as well as giving operators the knowledge and tools to pass onto their travellers coming through.

The workshops were well supported and operators participated throughout with questions and comments. In total 37 operators attended: Twizel – 15 operators, Tekapo – 14 operators and Fairlie – 8 operators. The 2nd set of workshops will be held in June covering winter campaigns and an introduction to media.

Online

The first step for mtcooknz.com has been to ensure operators update their own information on the website and to ensure all information was correct and current. After constructing a site map, a number of key areas of focus have been identified many of which are now in development with Cabbage Tree Creative. Developments include:

- Refresh of homepage
- Refresh template for operator listings
- Updating the operator database
- Include and update maps for region and operator listings
- Update camping information throughout the region
- Improve image gallery structures
- Pull Mackenzie events listed on Eventfinder website (costings are tbc)

Please see the initial homepage refresh design in Appendix II.

Campaign & Collateral

Beck & Caul in Christchurch were contracted to design and produce the Aoraki Mount Cook Mackenzie Official Visitor Guide. This was completed in October and is now in market.

The Winter Campaign is currently being developed. CCT and the key members of the Mackenzie Winter group (Ohau Ski field, Roundhill Ski field, Tekapo Springs & Mt Dobson ski field) have met to discuss allocation of funds and involvement initiatives with additional Mackenzie operators. Confirmed funds have already been invested in the Ski TMN collective to promote the concept of skiing in the Mackenzie District targeting the Australian market.

The South Island Road Trips campaign is underway which Mackenzie has invested in. This will ensure the district is well highlighted within the campaigns online presence as two high profile 'road trips' come through the Mackenzie – Christchurch to Queenstown, Christchurch to Dunedin. A number of Mackenzie operators have taken advantage of the 'deal' initiative on newzealand.com including The Hermitage, Tekapo Springs, Walk Four Peaks and Alpine Lodge.

Media

To date there have been 4 domestic media and 6 international media visit the Mackenzie District on famil.

As per the Marketing Plan the focus for the domestic media was the Air New Zealand service into Mt Cook. The activity to support this included:

- Christchurch media group famil that included three local media channels. Subsequent individual visit by Avenues Magazine. The focus was on the positive message behind the Air New Zealand service and aiming to re-engage and excite the magic of Mt Cook to the Christchurch audience.
- For inaugural flight CCT worked alongside Air New Zealand to leverage the opportunity by inviting i-SITE staff members to be part of the experience. The aim was for these front line consultants to promote the service over the flight period.

CCT have initiated two Australian files to visit the Mackenzie District (Australian Geographic and Fairfax) and the Tourism New Zealand International Media Programme have organised three over this period. Details below.

	DATE	COMPANY NAME	COUNTRY	IMP / TNZ	CIRCULATION / READERSHIP	DESTINATION	MEDIA FOCUS
DOMESTIC	22 nd March, 2013	The Press, The Christchurch Star, CTV	NZ			Mt Cook on AirNZ flight	Mt Cook features
	25/26 th Jan, 2013	Avenues Magazine	NZ		More than 46,000 copies published, 96,000 readership	Mt Cook	Mt Cook as a weekend destination
INTERNATIONAL	Nov, 2012	Lovely Planet Traveller	UK	✓	60,000 readership in the UK plus 7 international editions	Mt Cook, Twizel, Omahau Downs, Lake Tekapo	Lord of the Rings landscape
	10/11 th Nov, 2012	Welt (high quality national newspapers)	Germany	✓	343,694 high-income, well-educated readership	Mt Cook, Twizel	Hobbit landscape
	24 th Nov, 2012	Yao Chen Photo Shoot	China	✓	25 million followers on twitter	Lake Tekapo	"100% Pure" campaign
	11/12 th Dec, 2012	Australian Geographic	Australia		530,000 readership	Mt Cook	Mt Cook component in feature
	6/7/8 th Jan, 2013	Fodors.com (travel guide website)	USA	✓	3.6 million unique users each month	Mt Cook & Fairlie	South Island road trip in RV
	17/18/19 th Jan, 2013	Fairfax Media	Australia		Numerous publications plus online	Mt Cook	Sir Edmund Hillary component in feature

Trade

TRENZ takes place in late April 2013 and organisation is well underway with five tourism operators participating alongside an Aoraki Mount Cook Mackenzie destination booth.

TRENZ has the opportunity to submit Pre or Post TRENZ famil trips for the 'buyers' to join. The number of participants in the famil will not be known until April. This famil is a four day trip from Christchurch – Mt Cook – Twizel – Lake Tekapo – Fairlie – Christchurch including all operators who attend TRENZ as well as additional operators to show off the Mackenzie Region at its best.

CCT has also registered the Mackenzie District to have individual representation at the Australian Product Manager Workshops in Sydney (March) and at an RTO/Inbound Operator Workshop in Auckland (April).

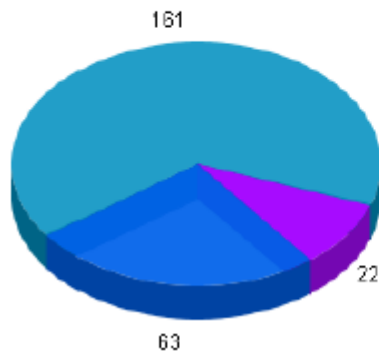
A number of general trade famils have also taken place as part of the CCT and Tourism New Zealand trade famil programmes. While these are not specific line items in this budget, the details include:

- TNZ Singapore Premium Famil – 5 pax, September 2012
- JTB Famil – 17 pax, October 2012
- TNZ Japan Regional Agents Famil – 14 pax, December 2012

Appendix

I. Example of Industry Newsletter

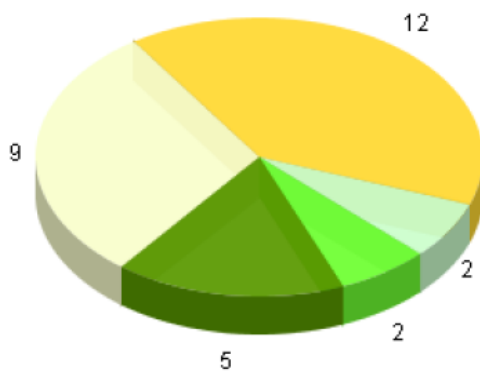
Recipient activity



Unopened	161	65%
Opened *	63	26%
Opened and Interacted	22	8.9%
26% of recipients who opened the message clicked a link.		
Total	246	100%

* This figure will be under-reported as views are not tracked for plain text messages, nor for rich text messages where images are turned off in the email client. Subsequent views by each recipient are not reported here.

Links



http://www.tripadvisor.in/Hotel_Review-g644415-...	12
http://www.tourismnewzealand.com/media/96211/tn...	9
http://www.newzealand.com/int/feature/the-hobbi...	5
http://www.eventfinder.co.nz/	2
http://www.tourismnewzealand.com/upcoming-event...	2

II. Homepage Refresh Initial Design



Mackenzie District Council Report

January 2013

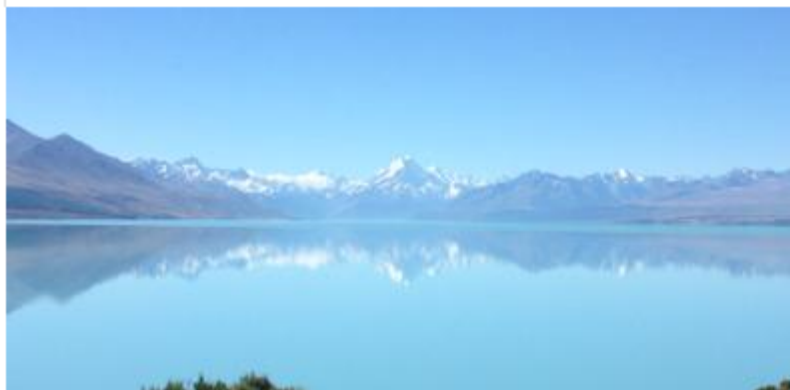
Industry Communication

- Sent fortnightly to 245 tourism operators
 - » 13th November 2012 – present
 - » Seven Newsletters sent
- Specific industry news and opportunities
 - » Trade updates, opportunities & events
 - » Tourism New Zealand updates & opportunities
 - » Advertising opportunities
 - » Events calendars
 - » Online help and information
 - » Mackenzie operator profiles / updates

Mackenzie Industry Update

Good Morning Keith & Margaret

I drove through to Mt Cook yesterday - we live in such a beautiful part of the country!! The lakes were up, hydro dams open and the canal empty... if you haven't lately, take the time to travel through to Twizel and enjoy the spectacular scenery!



Fairlie Drop-in Day

If you have any questions for me, need advise or would just like to discuss something, please come in and see me at any stage throughout the afternoon - I would love to see you :)
Averlea will be available via phone if you would like to work through web based activity.

This issue:

- [Fairlie Drop-in Day](#)
- [South Island Road Trips](#)
- [Tourism & Conservation Partnership](#)
- [Mackenzie Event](#)
- [Have a wonderful week!](#)



- Drop-in Day

- 24th Jan 2013, 1 – 4pm
- Eat Deli & Bar, Fairlie
- Two visitors
 - » General tourism discussion
 - » Provided company profile and information
 - » Online help with listings

- Additional emails

- » Online questions – listings, user passwords, image re-sizing
- » Questions regarding newsletter content

Industry Training

- Mackenzie Industry Training Workshops

29/30th November 2012

Twizel, Lake Tekapo & Fairlie

15

14

8

- » Introduction to the Mackenzie District Marketing Activity Plan
- » Introduction to Trade
- » Introduction to Online
- » Department of Conservation

- Industry Training Workshop #2 - June 2013

- » Winter Campaigns
- » Introduction to Media

Industry Training

- Numerous emails asking for passwords
- Online response

ACCOMMODATION (as at 14 December 2012)

Previous update 1 September 2012

Booklt	No. of operators	Total operators	% of operators
	140	288	48.61

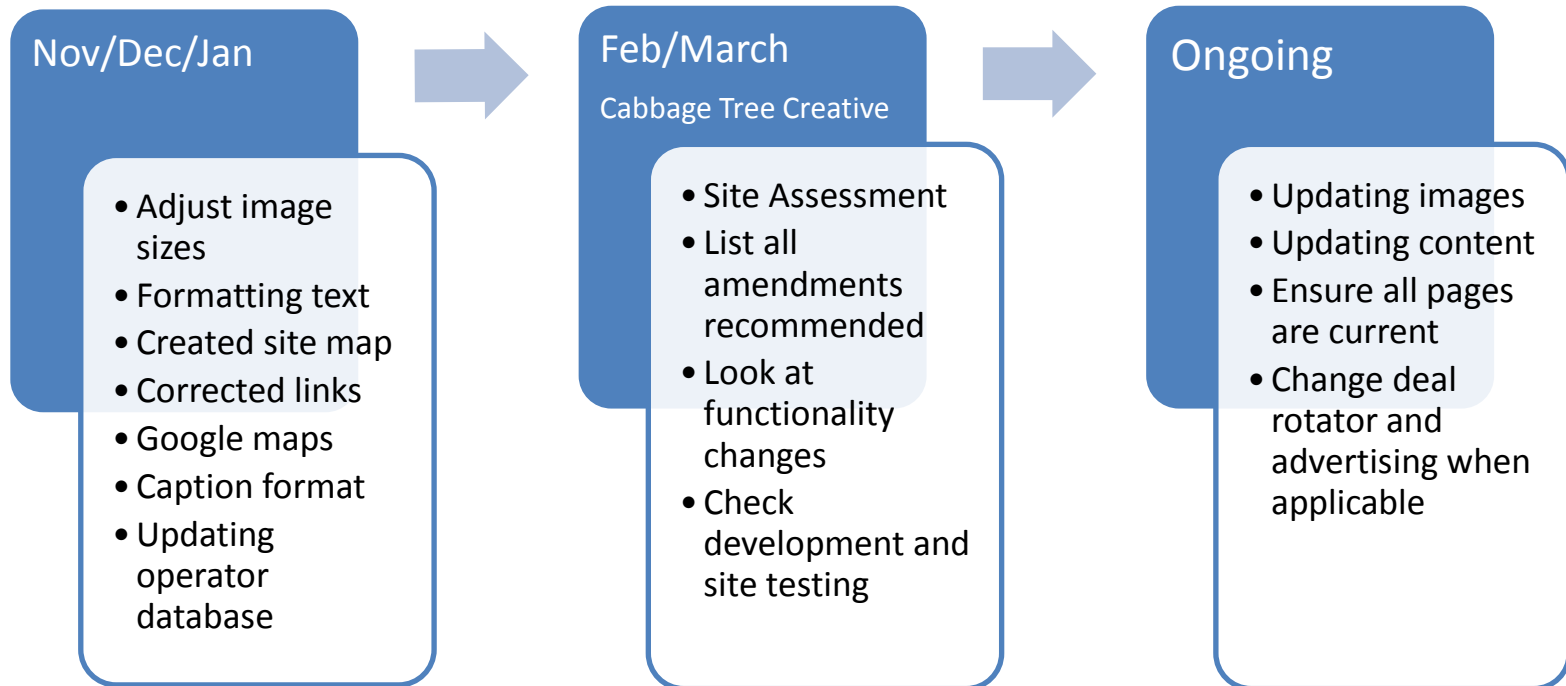
RECENT ADDITIONS (as at 14 December 2012)

SUMMARY BY REGION

Regions	Booklt & TA	Booklt only	Trip Advisor only
Banks Peninsula			4
Christchurch	2		1
Hurunui	8		3
Kaikoura	6		1
Mackenzie	11	1	10
Mid Canterbury	9		2
Selwyn	1		4
South Canterbury	8		4
Waimakariri	1		1

Online

- mtcooknz.com





Aoraki Mount Cook Mackenzie,
home to New Zealand's breathtaking
landscapes & adventure playground



The Aoraki Mount Cook Mackenzie.

The region is renowned for its incredibly clear starry nights, brilliant sunny days, remarkable turquoise blue lakes, valleys of emerald green and snow-capped mountains.



Fairlie

Fairlie provides an almost surreal contrast from its rich, green rolling hills and pastures as they respectfully submit to the grand, open, shimmering upland.

[more info +](#)



Tekapo

And an amazing turquoise blue lake. The world famous Church of the Good Shepherd offers awe-inspiring views of Lake Tekapo and the Southern Alps through its altar window.

[more info +](#)



Aoraki Mt Cook

The alpine village of Mount Cook provides a host of accommodation and is a stepping stone to numerous activities from thrilling scenic flights...

[more info +](#)



Twizel

Twizel is just 20 minutes from S boating and leisure lakes, including a world class rowing course. Outdoor options include helibiking, skydiving, kayaking and more.

[more info +](#)

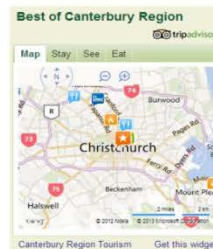
Events

[more on events +](#)



Event Title

Lorem ipsum dolor sit amet, consectetur do eiusmod tempor incididunt.



Aoraki Mount Cook Mackenzie OVG

- Managed by Beck & Caul, Christchurch
 - Manage Distribution throughout the Mackenzie
 - Over 25,000 OVG's distributed since October
 - Sent to 28 Regional Tourism Organisations throughout NZ
 - Order online, free delivery
 - Been sent to wholesalers in Australia & UK
 - Wholesalers throughout NZ (ATS Pacific, General Travel)



Campaign & Collateral

- Winter Campaign

- Meeting with the key Winter operators, 29th Nov, 2012

- » Ohau Ski Field
 - » Roundhill Ski Field
 - » Tekapo Springs
 - » Mt Dobson Ski Field

- Budgets

\$20,000	Key member contribution (4x \$5,000)
\$ 7,500	MWMG surplus from last season
\$ 7,500	CCT allocation to Ski TMN
\$10,000	CCT allocation for Domestic
<u>\$10,000</u>	Predicted contribution from 'B' & 'C' members
\$55,000	

- Ski TMN – confirmed funds of \$25,000
 - \$20,000 Each key member contributing \$5,000
 - \$ 7,500 Balance of surplus funds from disbanded Mackenzie Winter Marketing Group
- Domestic Winter Campaign – In development
 - Budget of \$30,000
 - Mackenziewinter.co.nz
 - Investment to 'B' & 'C' membership of Winter Domestic Campaign

South Island Road Trips



In Market 20th January – 31st March 2013

Investment

\$5,000 allocated to represent the Mackenzie District

Target Market

Sydney & Melbourne, Australia



So

You are

Ch
via
plaDrive
Zealand
and I

- Minim
- Minim
- Start: (
- Finish:



Lake Tekapo

Rich golden landscapes bordered by brightly coloured lupins pave the way for your arrival into Lake Tekapo. A glacial fed turquoise blue lake is a hive of activity for everything outdoors! Considered a Kiwi holiday hot spot, take time to do as the locals do - camp on the lake front, fish for trout, hike Mt John or sit back and relax in the hot pools.



Once back on the road, a photo stop at the iconic Church of the Good Shepherd is a must and over the past 75 years has become one of New Zealand's most photographed monuments – it's not hard to see why!

Hidden Gem: Lake Pukaki

Continuing on to Lake Pukaki with views never ceasing to take your breath away - mountainous scenery mirrored by crystal clear lake water reflects the first glimpses of the grandeur of [Aoraki Mount Cook](#). This is a must-stop photo opportunity.



Aoraki Mount Cook

On arrival at the village of Mount Cook take time to explore the treasures of New Zealand's mountaineering history at the [Sir Edmund Hillary Centre](#) or enjoy one of the many walks through the [National Park](#). If you're feeling adventurous, try booking in for a ski plane landing on the Tasman Glacier.

Access hidden wonders not possible on a coach trip. Be taken where YOU want to go!

From

\$3299^{NZD}

Incl 8 nights 4 star hotels

[Book now](#)

[Find out more](#)

SOUTH ISLAND ROADTRIP Up to

63%^{OFF}

Britz Campervan hire

March to April travel

*Conditions apply

[Book now](#)

[Find out more](#)

Ultimate MIDDLE EARTH

An 18 day LOTR self drive tour visiting all the famous movie locations

From

\$3180^{NZD}



Media



– Domestic Media Famils

- Air NZ Mt Cook Flights

Date	Company Name	Country	Readership / Circulation	Destination for Trip	Media Focus
22 nd March '13	The Press, The Chch Star, CTV (broadcast)	NZ		Mt Cook	Mt Cook business focus Mt Cook in the eyes of a new visitor
25/26 th Jan '13	Avenues Magazine	NZ	More than 46,000 copies published. 98,000 readership	Mt Cook	Mt Cook as a weekend destination

International Media

Date	Company Name	Country	Readership / Circulation	Destination for Trip	Media Focus
Nov, '12	Lonely Planet Traveller (TNZ)	UK	60,000 in the UK, plus 7 international versions	Twizel, Mt Cook, Omahau Downs, Lake Tekapo	Lord of the Rings landscape
10/11 th Nov, '12	Welt (high quality national newspapers) (TNZ)	Germany	343,694 high-income, well-educated readership	Mt Cook & Twizel	Hobbit landscape
24 th Nov, '12	Yao Chen Photo Shoot (TNZ)	China	25million followers on Twitter	Lake Tekapo	'100% Pure' campaign in China
11/12 th Dec, '12	Australian Geographic (TNZ)	Australia	530,000 readership	Mt Cook	Mt Cook component to Chch feature
6/7/8 th Jan, '13	Fodors.com (travel guide website) (TNZ)	USA	3.6million unique users each month	Mt Cook & Fairlie	South Island Road Trip
17/18/19 th Jan, '13	Fairfax Media (TNZ)	Australia	Numerous publications plus online	Mt Cook	Sir Edmund Hillary component to Chch feature

Trade

- TRENZ
 - 5 Tourism operators plus a destination booth
 - » Aoraki Mount Cook Mackenzie
 - » Earth & Sky
 - » Tekapo Springs & Day Spa
 - » The Hermitage Hotel
 - » Glacier Explorers & Mt Cook Tours
 - » The Mount Cook Hotel Collection
- Post TRENZ Famil
 - 26 – 29th April



Trade Trips

- Tourism New Zealand Singapore Premium Famil - September
 - 5 pax
 - 1 afternoon in Lake Tekapo
- JTB - October
 - 17 pax
 - 2 days and night in Lake Tekapo and Mt Cook
- Japan Regional Agents Famil - December
 - 14 pax
 - 2 days and night in Lake Tekapo and Mt Cook

Looking Forward

- Mackenzie Region Photoshoot
 - » Contracting talent
- Propose Winter Marketing Campaign to Mackenzie operators
 - » Investment opportunity for 'B' & 'C' groups
 - » Proposal to Operators late February
- Australian Market Insights
 - » 20/21st March, Sydney
- Next MDC Report due in May

Questions / Comments

Thank you for your time





Do it
on the snow



Info
local low-down



Weather
and snow reports



Do it
off the snow



Zzzz
accommodation



Enter
the competitions!



View
photo gallery



Where
how to get here



Welcome to New Zealand's alpine wonderland

Vast highlands, burnt yellow in summer and frosted satin in winter, interspersed with turquoise lakes fed by ice age glaciers, all surrounded by



Mackenzie Winter

✓ Like You like this.



[Home](#) | [Activities](#) | [Destinations](#) | [Accommodation](#) | [Getting Around](#) | [Conferences](#) | [Photos & E-cards](#) | [Login Request](#) | [About Us](#)

feature events

Lake Tekapo NZ Made Fete, 17 March 2013

A fantastic day out in the high country. High quality gifts, crafts, art, lots of food to suit all tastes, great coffee, boutique beers & wines plus live entertainment from Big Dixie – something for everyone!

Visit Lake Pukaki a filming location in *The Hobbit: An Unexpected Journey*

Braemar Station at Lake Pukaki was the location of the Warg Chase and approach to Rivendell. You can stay at the station – just



Fairlie

MACKENZIE DISTRICT'S
EASTERN GATEWAY

Fairlie provides an almost surreal



Lake Tekapo

EXPERIENCE THE WORLD'S
MOST SPECTACULAR NIGHT
SKY



Aoraki Mount Cook

AT 3,754 METRES, NEW
ZEALAND'S HIGHEST MOUNTAIN,
AORAKI MT COOK, IS CERTAINLY



Twizel

THE SPRINGBOARD FOR ANY
HOLIDAY WITH EASY ACCESS
TO MAJESTIC AORAKI MOUNT

Plan your holiday online:

Select a location

Select a category

Type Keyword

SEARCH

[Advanced Search](#)

Kevin O'Neill's Annual Report to Mackenzie District Council 2012

From a Board's point of view we have had a more normal year. We have been able to work from the same office, without the major move, renovation or earthquake support as required last year.

A wonderful effort was made once again by volunteers, some of whom spent up to five weeks renovating the old Scout Den for the Toy Library, moving the Toy Library into the Scout Den, then renovating Len Smith's shop into five offices for the Resource Centre to continue helping the community.

From the staff's point of view I hope it has been much the same, but from what turns up from day to day and is dealt with in a sympathetic and quiet way we and particularly the public appreciate.

With the year not taken up with building, moving office and supporting Christchurch Earthquake victims we have been able to look at a strategic plan which was ably facilitated by Trish Willis. We established a number of strengths, weaknesses and opportunities – some of which we have already been able to make progress on:

Financial:

We have been able to rent out one of our offices for a short term contract for the Census. We hope to sign a contract with the Community Vehicle Trust where we will be paid to organise the hire and give other office assistance to the Trust to cover at least the running costs of the Community Car used by staff, as they visit to assist the elderly, to check smoke alarms, unsafe equipment, deliver hot soup in the coldest part of winter. The Resource Centre Staff aim is to visit the elderly or those living alone at least 3 times a year.

Another result of our strategic planning was the need to hold a community forum. We have many organisations all working for the benefit of our local area. We felt the need to bring these community groups together to see if there is some common ground where we can work closer together or where there is some overlap in activities. As a result we had a very successful discussion involving

Community Board

Mackenzie Community Enhancement Board

Fairlie Business Promotions

The Museum

Lions

Mackenzie Markets

A & P Association

Plus for others who could not attend the first night, another get together is planned.

As Chairman I have represented the Enhancement Board on the Community Vehicle Trust steering committee as there was a common ground to be gained by both of us. Such as us already having a community car which we needed funds to keep it on the road.

Looking at Geraldine and Waimate, who were providing a very good and financially sound service using buses.

We have now formed a Community Vehicle Trust with generous grants from

Aoraki Foundation \$15,000

Mid South Trust \$10,000 – for purchase

COGS \$10,000

ECAN \$6,000 – towards running expenses

We have purchased a bus and have already sold the advertising for the available spots on the vehicle. The Enhancement Board have decided to also add their car to the trust so as vehicles will run under the one umbrella.

We have had relatively few problems with the playground since it has been established. We have had the cost of replacing the plastic dome on the train and mainly wear and tear on some of the equipment requiring extra bolts etc.

Due to the slide being made longer to go from the top of the mound and being able to reach the bottom extra height above the ground has been required to give the required fall, causing some extra engineering requirements.

Ron Walter, our right hand man for drawing up plans has moved to the North Island. He and Peter Bell have been our lead men. So this time L & L Construction have assembled the slide.

We thank Len, our very generous landlord who has put batts in the roof, replaced a major beam on the front verandah, fixed window sills which enabled the Enhancement Board to paint the outside of the offices.

Once again the staff have initiated the schools getting together for an amazing fundraising event which raised about \$8000

1. They sell the uniforms on behalf of Mackenzie College PTA
2. Assist in emergency event planning
3. Bring artists and entertainment to the area
4. They have raised money and made bunting to attract attention to our shopping area.

Anne will cover in her report more detail some of up to 30 other activities that the staff are involved in during the year.

These are a few examples for which we use funds from the Mackenzie District Council and the Ministry of Social Development. They are our life line. We thank both of these funders, for without them we would not exist resulting in the vulnerable people of the Mackenzie being in a far greater disadvantaged position.

We are so lucky to have a facilitator with the expertise and energy that Anne has. She keeps moving the staff and volunteers to assist in so many different facets of help in the community.

To Kaye and Jo, they are our rocks. When Anne is out and about they handle whatever comes in the door – from welfare requirements to ordering and selling college uniforms. They are the first contact of people moving into our district. It cannot be underestimated how important that first contact is for people moving to Fairlie, whether they be retired or people from any country in the world planning to work on a dairy farm.

Jo also runs our everyday finances, keeping a very efficient eye on the many accounts, especially those involving the Accessible. She is also involved with Marg Glass and Ron Walter who check on the mainly older people living alone.

Ron will be missed – particularly for his building skills and we wish him all the best in his move to the North Island.

Sonya continues to give her undivided attention and commitment to keeping our Accessible so successful even to spending Sunday afternoons preparing for the next edition.

These people are very ably supported by our volunteer members – Maureen, Jeanette, Joan and Anne who give willingly of their time to help others.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: GUDEX ROAD – COST IMPLICATIONS
MEETING DATE: 19 FEBRUARY 2013
REF: WAS 2/6/8
FROM: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To confirm the cost implications of previous decisions relating to legal road alterations at Gudex Road.

RECOMMENDATIONS:

1. That the report be received.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Nil

BACKGROUND:

The issue of access between Gudex Road and the Opuha River has been under consideration since 2003. During that period Council staff and elected members have had numerous discussions with the affected landowner (David Morgan of Raincliff Station) and other interested parties. The matter has been the subject of a formal complaint to the Office of the Ombudsmen and a report has been received from that Office.

Council has made a number of resolutions in relation to the matter. The last resolution was made in May 2012 which authorised implementation of either of the Ombudsmen's recommended solutions, namely:

- reinstate the original road access
- turn the alternate access into a dedicated public road.

It has been generally agreed that the second option is the more practical of the two.

DISCUSSION:

Firm cost estimates have now been obtained for survey and legal services required to formalize this matter as follows:

- Survey \$12,000
- Legal \$6,000 - \$8,000.

It is anticipated that Council's share will be approximately 50% of the total costs.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: COMMON SEAL AND AUTHORISED SIGNATURES
MEETING DATE: 19 FEBRUARY 2013
REF: PAD 15/7
FROM: COMMITTEE CLERK
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To advise of the documents signed under the Common Seal from 13 December 2012 until 13 February 2013.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the affixing of the Common Seal to document numbers 764 to 767 be endorsed.

ROSEMARY MORAN
COMMITTEE CLERK

Number	Detail of Document	Date Signed & Sealed
764	Deed of Lease between the Mackenzie District Council and Simon Robert Geary and Loren Marie Geary	18 December 2012
765	Agreement for Sale and Purchase of Land – Mackenzie District Council and Foodstuffs (South Island) Properties Ltd	19 December 2012
766	Deed of Assignment of Lease – <i>Assignor</i> Frank Mervyn Ayers <i>Assignees</i> Nicholas John Galbraith Donaldson and Andrea Lesley Donaldson and <i>Lessor</i> Mackenzie District Council	11 February 2013

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

FROM: CHIEF EXECUTIVE OFFICER

SUBJECT: COMMUNITY BOARD RECOMMENDATIONS

MEETING DATE: 19 FEBRUARY

REF: PAD 5

PURPOSE OF REPORT:

To consider recommendations made by the Community Boards.

RECOMMENDATIONS:

1. That the report be received.

FAIRLIE COMMUNITY BOARD

2. **Princes Street Upgrade**
That the Council notes that the Community Board is to review the Princes Street streetscaping project in consultation with the residents and Council staff.
3. **Riddle Street:**
That the Council notes that no further action is to be taken on the proposed changes to traffic flows in Riddle Street, Fairlie.
4. **Haybarn Proposal**
That the Council notes that the request from Jenny Malcolm to erect a haybarn on land leased from the Council was declined.

TWIZEL COMMUNITY BOARD

5. **Fencing of Greenways:**
 - That the Council notes that the quote from RAD Building for \$4,856.05 including GST, for fencing the greenways between Mackenzie Drive and Hunter Crescent and Mackenzie Drive and Falstone Crescent was accepted.
 - That the Council notes that consideration of the second quote from RAD for the fencing of greenways opposite the Fire Station and Omahau Crescent on Mackenzie Drive has been deferred until the preferred sites have been confirmed.
6. **Fire Risk Sections:**
That the Council notes that the Twizel Community Board adopted the following policy for dealing with fire risk sections:
 - That in future all fire risk sections in the RES 1 and RES 2 zones in Twizel be mowed by 30 November.
 - That the owners of fire risk sections not mowed by 30 November be on-charged the contractor's mowing costs.

- That advice of the policy be published well in advanced of the fire risk season in the *Mackenzie Messenger* sent out with the August rates invoices (Instalment I) and in the Twizel Update.

7. Twizel Water Supply

That the Council notes that Meridian Energy Ltd is to be asked for financial assistance to fund the drilling of exploration bores for a new water source for Twizel - one in the vicinity of Site 4 and one on another site.

8. Request for Support – Ben Ohau Golf Club

That the Council notes that a grant of \$100 is to be given to the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament.

9. High Country Medical Trust

That the Council notes the Twizel Community Board's support of the High Country Medical Trust's application for funding and support for the building of a new medical centre for Twizel.

10. Market Place – Bikes, Skateboards, Scooters and Dogs

That the Council notes:

1. that *No Dogs* and *No Cycling and Skateboarding* signs are to be stencilled on concrete pavements in Market Place.
2. that the relocation of bike stands to more visible sites is to be investigated with the view to providing enhanced security for bicycles.

11. Land Sales:

That the Council notes that the Twizel Community Board has recommended that the RES 4 Council-owned land in Twizel which had been identified during the Plan Change 15 process as being surplus to requirements, be considered for subdivision and sale.

TEKAPO COMMUNITY BOARD:

12. Lake Tekapo Plantation

That the Council notes that the Lake Tekapo plantation harvesting project is to proceed as proposed following the release to the media of the details and plans for the project including compromise solutions such as the relocation of tracks affected by the harvest.

13. Campervan Dump Station and Car Park.

That the Council notes that quotations are to be obtained for the Lakeside Drive Carpark and Effluent Dump Station project based on the amended plan.

14. Lake Tekapo Footbridge Society Incorporated:

That the Council notes that the Tekapo Community Board has recommended that it endorses the Tekapo Community Board's underwriting of the balance of funds required to complete the Lake Tekapo Footbridge project up to the sum of \$250,000 which would enable applications to be made for further funding, subject to the receipt of detailed financial information from the Footbridge Society.

NB: *A letter and financial information received from the Lake Footbridge Society Incorporated is attached to this report.*

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

- The minutes of the meetings of the Twizel and Tekapo Community Board meetings held on 28 January 2013 and the Fairlie Community Board held on 30 January 2013.
- A letter and financial information received from the Lake Tekapo Footbridge Society Incorporated

BACKGROUND:

The Community Boards have made a number of decisions for the Council to note and/or consider.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISIONS REQUESTED:

No significant decisions are required.

CONSIDERATIONS:

The Council delegated a range of authorities to staff and other organisations on 14 June 2005 when it also confirmed that it did not need to make any specific delegations to Community Boards to have them better perform their role.

This policy was amended on 29 January 2008 when the Council resolved to delegate to the Fairlie, Tekapo and Twizel Community Boards, the following responsibilities:

- The ability to consider requests from local organizations for financial assistance in the form of grants, where budget exists for such matters and subject to no one grant exceeding \$1,000.
- The ability to appoint local representatives to organizations within the community board area and other organizations where local representation is requested.
- The ability to authorize, within approved budgets, board members' attendance at relevant conferences and/or training courses.
- The ability to provide or withhold affected persons approval for planning applications on land adjoining Council owned land within the community board area.
- The ability to approve routine changes in policy affecting locally funded facilities within the community board area.

In the absence of delegated authority to the Community Boards on other matters, the Council has the opportunity to note and consider the issues raised and matters promoted on behalf of the Townships by their Boards and to endorse them where appropriate.

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE SERVICE CENTRE, TWIZEL ON MONDAY 28 JANUARY 2013 AT 4.00 PM

PRESENT:

Peter Bell (Chairman)
Kieran Walsh
Elaine Curin
John Bishop
Phil Rive

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive Officer)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Manager – Planning and Regulations)
Bernie Haar (Asset Manager)
John O'Connor (Utilities Engineer)
Rosemary Moran (Committee Clerk)

I APOLOGIES:

There were no apologies;

II DECLARATIONS OF INTEREST:

Cr Bishop declared his interest in the agenda item *High Country Medical Trust*.

III MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on 10 December 2012 be confirmed and adopted as the correct record of the meeting.

Elaine Curin/Phil Rive

MATTERS ARISING FROM THE MINUTES:

1. **Twizel Events Centre – Carpet:**

It was directed that this issue to be retained on the list of Matters Under Action.

2. **Fencing of Greenways:**

Phil Rive advised that he had obtained two quotes for fencing of greenways on Mackenzie Drive.

Resolved:

1. That the quote from RAD Building for \$4,856.05 including GST, for fencing the greenways between Mackenzie Drive and Hunter Crescent and Mackenzie Drive and Falstone Crescent be accepted.
2. That the consideration of the second quote from RAD for the fencing of greenways opposite the Fire Station and Omahau Crescent on Mackenzie Drive be deferred until the preferred sites have been confirmed.

Peter Bell/John Bishop

3. Security Cameras:

The Community Facilities Manager advised that two of the three cameras were functioning.

4. Litter Bins at the Southern Entrance to Twizel:

The Community Facilities Manager said he had left messages for Mr Hocken to ask him for a contribution to the installation of litter bins but had been unable to reach him to date.

5. Untidy Section at 212 Mackenzie Drive:

The Manager – Planning and Regulations said he was confident that many of the issues which had been raised with the Community Board could be dealt with under the Resource Management Act 1991. It was his intention in the first instance to invite the owners of the untidy section to discuss the matter before resorting to enforcement action if necessary.

He said the Council could deal with non-complying buildings through the District Plan and the Building Act. He advised that a letter had been sent to the owners of the section.

MATTERS UNDER ACTION:**1. Area Behind Tekapo Drive**

The Community Facilities Manager advised that the work was expected to be completed by 31 January 2013. He noted there was a large quantity of mulch available for use and also an opportunity to screen top soil.

2. Fire Risk Sections:

It was agreed that with regard to the current season, the owners of fire risk sections within the Township only (not Tussock Bend) be written to and asked to clear them immediately or risk being on-charged for the contractor's mowing costs.

The Community Board agreed that a policy for dealing with fire risk sections in the future should be established.

Resolved:

1. That the following policy for dealing with fire risk sections be adopted:
 - That in future all fire risk sections in the RES 1 and RES 2 zones in Twizel be mowed by 30 November.
 - That the owners of fire risk sections not mowed by 30 November be on-charged the contractor's mowing costs.

- That advice of the policy be published well in advanced of the fire risk season in the *Mackenzie Messenger* sent out with the August rates invoices (Instalment I) and in the Twizel Update.

Peter Bell/Elaine Curin

2. Signage Strategy:

The Asset Manager advised that a further price for the signs had been obtained which was \$1,500 above budget. He said that if the owner of the Camping Ground agreed to contribute a third share, the cost to the Board could remain within budget.

4. Market Place Upgrade – Design Review

The Asset Manager advised that the project had been put out to tender and that two prices had been requested- one for completion of the project by the end of April 2013 and the other by November 2013. He explained that this had been done in light of recent high quotes received for some work because of contractors' commitments in Christchurch and to the Genesis canal repair project.

IV REPORTS:

1. TWIZEL WATER SUPPLY:

This report from the Utilities Engineer requested consideration of options for prospecting for water in the Ben Ohau area. It was accompanied by a copy of the report which had been tabled at the Twizel Community Board meeting on 10 December 2012 and an aerial photograph showing suggested drilling Sites 1 to 4 and geological information.

Resolved that the report be received.

Phil Rive/Elaine Curin

The Mayor reported on her approach to Mat Bayliss of Meridian Energy Ltd for assistance from the company for project. She circulated the confidential response she had received and noted that Mr Bayliss had asked the Board to make clear what it was requesting from Meridian.

The opportunity to take water from the canals was discussed and the Asset Manager suggested it could be useful to quantify the treatment costs for that water to provide a comparison of costs with other sources.

The Utilities Engineer referred to the aerial photograph and explained why he was recommending the sites for drilling. He distributed information which he had received subsequent to writing the report – *Figure 1 Location Map and Geological Setting* and *Figure 2 An Aerial View North along the Ostler Fault Zone* along with information dated 28 January 2013 from Tim Mills, Civil Engineering Team Leader - Meridian Energy Ltd.

The Chief Executive Officer endorsed the Utilities Engineer's warnings that the chances of finding a suitable source were uncertain and noted the need for direction from the Board regarding where, and how many and to what depth

bores should be drilled. He noted that the option of sourcing water from the canal remained on the table.

Resolved that Meridian Energy Ltd be asked for financial assistance to fund the drilling of exploration bores for a new water source for Twizel - one in the vicinity of Site 4 and one on another site.

Peter Bell/Kieran Walsh

The Chief Executive Officer sought confirmation of the Board's intentions for two scenarios:

- should Meridian funding support be forthcoming, and
- should Meridian support not be forthcoming.

It was confirmed that:

- two exploration bores be drilled to a depth of no greater than 100 meters.
- if Meridian funding support is received and the two initial exploration bores prove to be dry, that a further bore be drilled.
- That if Meridian funding support is not received that only two bores be drilled.

3. REQUEST FOR SUPPORT – BEN OHAU GOLF CLUB:

This report from the Community Facilities Manager was accompanied by a request from the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament.

Resolved:

1. That the report be received.
2. That a grant of \$100 be given to the Ben Ohau Golf Club for sponsorship for the Ben Ohau Classic Golf Tournament.

Elaine Curin/Phil Rive

3. CORRESPONDENCE FROM HIGH COUNTRY MEDICAL TRUST:

Cr Bishop noted his earlier Declaration of Interest and took no part in the discussion of the report.

This letter to the Mayor from the High Country Medical Trust dated 9 December 2012 sought funding and support from the Council for the building of a new medical centre in Twizel.

The Community Facilities Manager referred to the land leased by the Council to the Ben Ohau Golf Club and the proposal from the Trust that it sub-lease land from the Golf Club. He suggested that it would be timely for the Council to review the Golf Club's lease and avoid a sub-lease situation.

Resolved that the Council notes the Twizel Community Board's support of the High Country Medical Trust's application for funding and support for the building of a new medical centre for Twizel.

Peter Bell/Elaine Curin

4. MARKET PLACE – BIKES, SKATEBOARDS , SCOOTERS AND DOGS:

This report from the Manager – Planning and Regulations was accompanied by a letter from a group of retailers in Market Place which expressed concerns about the riding of bicycles, scooters and skateboards in Market Place and dogs in Market Place.

The Community Facilities Manager advised that the road marker would be in the area the following month and *No Dogs* and *No Cycling and Skateboarding* signs could be stencilled on concrete pavements in Market Place.

It was suggested that the Twizel Area School be asked to include an article in the school newsletter about the 1990 Bylaw which prohibits the use of bicycles and skateboards in Market Place.

Resolved:

1. That the report be received.
2. That *No Dogs* and *No Cycling and Skateboarding* signs be stencilled on concrete pavements in Market Place.
3. That the relocation of bike stands to more visible sites be investigated with the view to providing enhanced security for bicycles.

Peter Bell/Phil Rive

The Chief Executive Officer summarised the Board's intention to maintain the current level of informal community enforcement of the Bylaw and not consider the use of enforcement officers in the meantime.

5. APPRECIATIONS – JILL SELBIE, TWIZEL AREA SCHOOL AND HIGH COUNTRY MEDICAL TRUST:

The Chairman noted the letter from Jill Selbie congratulating the Board on the Ruataniwha lake-edge track and Twizel cycleway, and the letters of appreciation for the Board's support from the Twizel Area School and the High Country Medical Trust.

Resolved that the correspondence be received.

Peter Bell/Phil Rive

6. WARD MEMBER'S REPORT.

Cr Bishop referred to:

- the upcoming South Island and National Rowing events to be held in Twizel, and
- the absence of a Financial Report on the Agenda.

V GENERAL:

1. Land Sales:

The Chairman Peter referred to the areas of Council-owned land which had been identified during the Plan Change 15 process as being surplus to requirements. He suggested that time was right to begin marketing the land.

Resolved that it be recommended to the Council that the RES 4 Council-owned land in Twizel which had been identified during the Plan Change 15 process as being surplus to requirements, be considered for subdivision and sale.

John Bishop/Peter Bell

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 6.00 PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD AT THE GODLEY RESORT HOTEL, LAKE TEKAPO, ON MONDAY 28 JANUARY 2013 AT 7.30 PM

PRESENT:

Murray Cox (Chairman)
Peter Munro
Peter Maxwell
Alan Hayman
Ian Radford

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive Officer)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Rosemary Moran (Committee Clerk)

I APOLOGIES:

There were no apologies.

II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

III MINUTES:

Resolved that the minutes of the meeting of the Tekapo Community Board held on 10 December 2012 be confirmed and adopted as the correct record of the meeting.

Alan Hayman/Peter Munro

IV REPORTS:

1. LAKE TEKAPO PLANTATION:

This report from the Community Facilities Manager referred to the forestry block adjacent to Murray Place, Lake Tekapo. It was accompanied by letters from Anne Braun-Elwert and Colin MacLaren expressing concerns regarding the Mackenzie Forestry Board's plan to harvest trees in the forest.

Resolved that the report be received.

Peter Maxwell/Ian Radford

The Chairman welcomed Cr Graeme Page, Chairman of the Mackenzie Forestry Board, and Kevin O'Neill, the Forestry Manager.

Cr Page explained that the Forestry Board's brief which was to optimise the financial return from its portfolio. He thought that some of the community concerns could be misguided.

Mr O'Neill clarified that the area of trees which the Board planned to remove would be screened by existing plantings, apart from the row of older trees behind Murray Place which needed to be felled for safety reasons. He emphasised that it was not intended to clear-fell the whole plantation.

Peter Munro said a major focus of the concerns seemed to be on the future of walking tracks, and the cycle track through the plantation which had been developed by the Department of Conservation.

The Community Facilities Manager suggested a compromise solution could include the relocation of tracks. He explained the potential, expensive ramifications for the Community Board if the status of the land became a recreational reserve. He said the costs currently borne by the Forestry Board included pest and weed control and the control of wilding trees in the surrounding area.

Cr Page said there was some urgency if the harvesting project was to proceed as its success relied on the continuance of the current favourable market conditions, availability of contractors and favourable weather.

It was generally agreed:

- that a media release should be professionally developed in consultation with the Chairman of the Forestry Board, the Forest Manager, the Community Board and the Community Facilities Manager, which included a large scale plan of what was proposed for the harvesting project, and
- that the media release should address the concerns which had been raised by residents.

Resolved that the Lake Tekapo plantation harvesting project proceed as proposed following the release to the media of the details and plans for the project including compromise solutions such as the relocation of tracks affected by the harvest.

Ian Radford/ Peter Munro

Cr Page and Mr O'Neill left the meeting at 8.17 pm.

III MINUTES (continued):

MATTERS UNDER ACTION:

1. Civil Defence

The Chairman reported that the Civil Defence Officer had organised two coordinators and an Area Coordinator and that he was seeking someone to lead the welfare team. He said approval had been gained for the radio to be located in the

Fire Station.

2. Pete Speedy Improvements to Reserve Area on Lakeside Drive:

The Chairman advised that he had met with Mr Speedy regarding the work which was being undertaken in the area. Further soil and sowing of grass was being planned for the autumn. The Chairman and Community Facilities Manager were to meet again with Mr Speedy.

3. Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:

The Chairman circulated a map of the Lake Tekapo township on which he had marked areas in which freedom camping should be restricted. He noted that the intention of the new Freedom Camping Act was that there should not be blanket bans on freedom camping. He also reminded the meeting that the Bylaw could impose controls only on Council-owned land.

The Community Facilities Manager undertook to incorporate the proposals with appropriate legal descriptions in the draft Bylaw which would cover the whole District.

4. Community Centre

The Community Facilities Manager updated the Board on progress with the rebuilding project. He said it was proceeding smoothly.

5. Campervan Dump Station and Car Park.

Copies of the site plan for the Lakeside Drive Carpark and Effluent Dump Station were circulated for approval.

It was agreed that the plan be amended to include a gravel footpath extending from a 'Y' junction towards the supermarket and village centre area.

The Asset Manager said it was intended to provide the contractors with two options for pricing the project, viz for completion by the end of April 2013 or by November 2013. This was in response to recent high quotes received for some work because of contractors' commitments in Christchurch and to the Genesis canal repair project.

Resolved that quotations be obtained for the Lakeside Drive Carpark and Effluent Dump Station project based on the amended plan.

Peter Munro/Alan Hayman

6. Car parking for Lake Tekapo Community Hall:

It was noted that this issue was on-going.

7. Landscaping and Walkway – Church of the Good Shepherd:

The Asset Manager advised that the Manager –Roading had received a price of \$8,000 for the sealing of footpaths, and further prices were expected from Fulton Hogan. The options included exposed aggregate and chip seal finishes. The Community Facilities Manager said that the pathway to the Dog Statue was included. He considered it would be appropriate for the Community Board to contribute to that; however the other pathways were the Church's responsibility.

He undertook to programme the pruning of the matagouri bushes in the area.

8 **The Mound by the Tennis Courts – to be grassed:**

The Community Facilities Manager advised that the spraying and sowing of grass seed on the mound was included on the list of projects to be completed before the winter.

9. **Lighting Ordinances:**

The Mayor and Peter Munro were liaising in the development of a brochure about the protection of the night sky environment.

The Mayor left at the meeting at 9.03 pm

IV REPORTS (Continued):

2. **LAKE TEKAPO FOOTBRIDGE SOCIETY INCORPORATED:**

This report from the Community Facilities Manager referred to the request from the Lake Tekapo Footbridge Society Inc for approval of the Community Board's proposal to underwrite the balance of funds required to complete the footbridge project which would enable applications to be made for further funding.

Resolved that the report be received.

Peter Maxwell/Ian Radford

Resolved that it be recommended to the Council that it endorses the Tekapo Community Board's underwriting of the balance of funds required to complete the Lake Tekapo Footbridge project up to the sum of \$250,000 which would enable applications to be made for further funding, subject to the receipt of detailed financial information from the Footbridge Society.

Peter Maxwell/Peter Munro

Alan Hayman voted against the motion.

4. **REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:**

Peter Munro reported that the **Lake Tekapo Footbridge Society Inc** continued to work hard to raise funds for the project. It had been resolved that the main focus for 2013 would be to apply for larger grants.

The Chairman reported that recent work in the **Regional Park** had been concentrated on track development and rabbit control.

V GENERAL:

1. STAFF HOUSING AT LAKE TEKAPO:

Ian Radford referred to the dire lack of staff housing in the Township. He asked if it would be possible for the ex-post office houses, which were currently leased to the Camping Ground, to be used to house staff. He also suggested that when the YHA shifted the building could be used as temporary staff housing.

The Community Facilities Manager undertook to consult with the Manager – Finance and Administration regarding the current lease arrangements for the post office houses and potential opportunities to use such buildings to alleviate some of the pressure on staff housing at Lake Tekapo.

The Community Facilities Manager referred to the missed opportunity of school buses taking Lake Tekapo students to Fairlie in terms of transporting staff to work in the Township in the empty bus.

2. AORANGI CRESCENT KERB AND CHANNEL:

The Asset Manager explained that Fulton Hogan had dismantled its initial sub-standard work on the kerb and channel project in Aorangi Crescent which had been caused by excessive heat. He said the job had been delayed until more favourable conditions prevailed. He commended the contractor for its actions.

3. COUNCIL POLICY ON SEWERAGE CONNECTIONS:

In response to a question from Ian Radford regarding a problem with a sewerage pipe beyond the boundary of a house in Roto Place, the Asset Manager explained that the Council's policy was that home owners' obligations extended to where sewerage lines connected to the mains. He said the policy had been in place for at least 10 years. He noted that if the problem was caused by Council trees, the Council would pay for the repair works. This had been the case in the Roto Place issue.

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.44 PM

CHAIRMAN: _____

DATE: _____

12 February 2013

Garth Nixon
Community Facilities Manager
MacKenzie District Council
P.O. Box 56
Fairlie 7949

Dear Garth,

Re: Financial situation Lake Tekapo Footbridge Society Inc

As requested of your letter dated 2/2/2 attached are the details of the present financial situation regarding costings and expenditure for the construction of the Tekapo Footbridge.

Also attached is the updated preliminary estimate received yesterday from Brian Le Fevre, Quantity Surveyor, Ian Harrison & Associates Ltd.

Two separate costings have been attached.

- The \$1,057,648 is the funding that must be obtained by the set date for completion of fund raising specified in the Genesis funding agreement. This will allow the bridge to be built with no stone work.
- The \$1,210,576 is the ultimate aim of the Society. The community has expressed their preference for stone work as part of the bridge. The stone work can be fitted at a later date if required but the society is confident it can raise this figure by the due date. This is the costings that will be applied to all funding applications.

Having part of this extra funding underwritten by the Community Board will be a great help with funding applications.

Please do not hesitate to contact me if there is more information you require.

Yours sincerely,
Colin Maclaren
President

All costings and expenditure are exc GST

Estimated costs

Basic bridge construction	\$1,057,648.00
Engineer Fees	\$65,000.00
Land & Quantity Surveyors	\$4,000.00
Insurance	\$5,000.00
Total	\$1,131,648.00

Expenditure to date	\$151,740.47
---------------------	--------------

Remaining costs	\$979,907.53
------------------------	---------------------

Funds held

Genesis Energy	\$500,000.00
Mackenzie District Council	\$50,000.00
Lake Tekapo Footbridge Soc	-\$32,100.00
Total	\$517,900.00

Funds to be raised	\$462,007.53
---------------------------	---------------------

Planned funding applications

Aoraki Trust	\$150,000.00	
Mid & South Canterbury Trust	\$25,000.00	
Transit NZ/Tourism NZ	\$100,000.00	
Lotto	\$400,000.00	
Enhanced Access Fund	\$20,000.00	
Total		\$695,000.00

The society also raises on average annually:

Donation box at bridge site	\$1,000.00
Annual donation from "Friends of the Footbridge"	\$1,000.00
Own fundraising events	\$8,000.00

Note: *The Expenditure to date includes invoices to be paid this month.*

The following costs have been waived:

Cosultant fees
 ECAN consent fees
 Legal fees
 Auditor fees
 Preliminary Land Survey fees

All costings and expenditure are exc GST

Estimated costs

Bridge construction with stonework	\$1,210,576.00
Engineer Fees	\$65,000.00
Land & Quantity Surveyors	\$4,000.00
Insurance	\$5,000.00
Total	\$1,284,576.00

Expenditure to date	\$151,740.47
---------------------	--------------

Remaining costs	\$1,132,835.53
------------------------	-----------------------

Funds held

Genesis Energy	\$500,000.00
Mackenzie District Council	\$50,000.00
Lake Tekapo Footbridge Soc	-\$32,100.00
Total	\$517,900.00

Funds to be raised	\$614,935.53
---------------------------	---------------------

Planned funding applications

Aoraki Trust	\$150,000.00	
Mid & South Canterbury Trust	\$25,000.00	
Transit NZ/Tourism NZ	\$100,000.00	
Lotteries	\$400,000.00	
Enhanced Access Fund	\$20,000.00	
Total		\$695,000.00

The society also raises on average annually:

Donation box at bridge site	\$1,000.00
Annual donation from "Friends of the Footbridge"	\$1,000.00
Own fundraising events	\$8,000.00

Note : *The Expenditure to date includes invoices to be paid this month.*

The following costs have been waived:

Cosultant fees
 ECAN consent fees
 Legal fees
 Auditor fees
 Preliminary Land Survey fees

Full Estimate Summary

Job Name :	<u>8391REV4-TEKAPO</u>	Job Description
Client's Name:	<u>TYNDALL & ASSOCIATES</u>	LAKE TEKAPO FOOTBRIDGE COMMITTEE
		PROPOSED 123m FOOTBRIDGE
		PRELIMINARY ESTIMATE
		STEEL CASSION PIER DESIGN

Trd No.	Trade Description	Trade %	Cost/m2	Sub Total	Mark Up %	Trade Total
1	STEEL CASSIONS - TEXCO (DIRECT CONTRACT)	33.34		403,626		403,626
2	STEELWORK FABRICATION - DELIVERED TO SITE	23.25		255,909	10.00	281,500
3	SITE ERECTION OF STEELWORK & 51m STEEL ARCHED TRUSS	4.70		51,740	10.00	56,914
4	STEEL BALUSTRADING AND TIMBER DECKING	13.55		149,124	10.00	164,037
5	PRELIMINARY & GENERAL	12.52		137,791	10.00	151,571
6	Subtotal					<u>1,057,648</u>
7	ALLOWANCE FOR PRECAST CONCRETE FACINGS TO CASSIONS	6.46		71,093	10.00	78,203
8	ALLOWANCE FOR SELECTED STONE VENEER TO ABOVE (DIRECT CONTRACT)	6.17		74,725		74,725
9						
10						
11	EXCLUSIONS					
12	G S T					
13	PROFESSIONAL FEES					
14	SITE WORKS AND LANDSCAPING					
15						
16	4th Revision - Estimate dated 11th February 2013					
		100.00		1,144,008		1,210,576

Final Total : \$ 1,210,576

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON WEDNESDAY 30 JANUARY 2013 AT 7.05 PM

PRESENT:

Owen Hunter (Chairman)
Ron Joll (from 7.15 pm)
Cr Graeme Page
Les Blacklock
Trish Willis

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Bernie Haar (Asset Manager)
Rosemary Moran (Committee Clerk)

I COMMUNITY FORUM:

The Chairman welcomed Blue Kerr who commented on the following issues:

- Princes Street Streetscape – consultation, long term maintenance cost comparisons between edge to edge sealing and grass verges, choice of tree species
- Enid Hutt memorial trees along Hamilton Street and the associated sign.
- The Old Library Café.
- Cycleways – promotion and publishing of information about local cycleways
- Regent Street - bleeding tar
- Public Toilets – donation box - signage and visibility
- Appreciation of landscaping around Fairlie, especially on Allandale Road.

The Chairman, Community Facilities Manager and Asset Manager provided responses to the issues raised by Mrs Kerr who left the meeting at 7.20 pm.

II APOLOGY:

An apology was noted from the Manager - Roading.

III DECLARATIONS OF INTEREST:

Trish Willis declared her interest in the agenda item *Haybarn Proposal*

IV **MINUTES:**

Resolved that the minutes of the meetings of the Fairlie Community Board held on 21 November and 5 December 2012, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct records of the meetings.

Graeme Page/Ron Joll

MATTERS ARISING:

Fairlie Western Catchments Project

It was noted that the public consultation meeting would be convened towards the end of February 2013.

V **REPORTS:**

1. **DISTRICT PLAN REVIEW:**

This report from the Senior Policy Planner introduced the upcoming District Plan Review process and programme and updated the Community Board on next steps and further consultation.

Resolved that the report be received.

Graeme Page/Ron Joll

2. **PRINCES STREET UPGRADE:**

This report from Asset Manager was accompanied by copies of a letter to residents dated 15 November 2012, a letter signed by residents of Princes Street dated 25 November 2012 and a further letter to residents dated 6 December 2012.

Resolved that the report be received.

Ron Joll/Les Blacklock

Comments on the Princes Street project included the following:

- Cr Page said he had received a lot of negative feedback
- Les Blacklock said that the streetscape design was fundamentally a good idea but he considered the plantings were “overkill”
- Trish Willis said she had met with some of the residents and the planter boxes, or perhaps the number of them, seemed to be the biggest issue and had made the street ugly.
- Ron Joll said he had not received much feedback: he considered a compromise solution would be required to keep people happy.

The Asset Manager noted that Whitestone Contracting was continuing to mow the new grass verges; it would not be long before that finished.

The Chief Executive Officer suggested it would be prudent to engage with the community before determining a solution. He also undertook to clarify how much of a limiting factor underground pipes might be in relation to the planting of trees.

Resolved that the Community Board review the Princes Street streetscaping project in consultation with the residents and Council staff.

Trish Willis/Graeme Page

The Chairman undertook to report on the issue in the *Accessible*.

VII VISITORS:

The Chairman welcomed Anne Thomson of the Heartlands Fairlie Resource Centre and Kevin O'Neill of the Mackenzie Community Enhancement Board.

Ms Thomson presented a comprehensive report outlining the services provided to the community by the Fairlie Resource Centre since its establishment in 1992. A copy of her report is attached to this record as Appendix A.

The Mayor expressed appreciation on behalf of the community for the comprehensive overview of the activities of the Resource Centre and congratulated Ms Thomson on her personal contribution to the welfare of the District over the years.

The Chairman thanked the Ms Thomson and Mr O'Neill for attending.

V REPORTS (continued)

3. RIDDLE STREET:

This report from the Asset Manager was accompanied by submissions received from L & L Construction Ltd and Roland Johnson following the consultation process regarding the proposed change traffic flows in Riddle Street, Fairlie.

Resolved:

1. That the report be received.
2. That no further action be taken on the proposed changes to traffic flows in Riddle Street, Fairlie.

Les Blacklock /Ron Joll

The Chairman undertook to include the issue in his report for the *Accessible*.

The Asset Manager undertook to response to the submitters.

4. HAYBARN PROPOSAL:

This report from the Community Facilities Manager referred to a request from Jenny Malcolm to erect a haybarn on grazing land below the Fairlie Domain leased from the Council. It was accompanied by a plan of the proposed barn.

Trish Willis, having declared her interest in the issue, took no part in the debate.

Resolved:

1. That the report be received.
2. That the request from Jenny Malcolm to erect a haybarn on land leased from the Council be declined.

Graeme Page/Les Blacklock

5 FINANCIAL REPORT TO SEPTEMBER 2012:

This report from the Manager – Finance and Administration was accompanied by the financial report for the Fairlie Community Board for the period to December 2012.

The Manager – Finance and Administration explained the report in detail for the benefit of the new members.

Resolved that the report be received.

Ron Joll/Graeme Page

6. WARD MEMBER'S REPORT:

Cr Page referred to:

- The imminent retirement of the Committee Clerk.
- The request from the *Fairlie Under Fives Group* which the Council had referred back to the Group with the invitation to further develop the proposal and present it to the Fairlie Community Board.
- Lease of horse paddock – Nixons Road.
- Broom on the leased land below Fairlie Domain.

Anne Thomson requested that consideration be given to planting red, white and blue flowers in the Township in 2014 to mark the centenary of the beginning of World War I.

7 REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

The Chairman reported that he had cleared the Allandale Road approach to Fairlie on both sides of the bridge. He suggested that the provision for the maintenance of the area, including additional mowing and weed spraying, be made in the budgets for 2013-2014.

He reported that LED uplights were being trialled to replace the fairy lights in the trees on the Main Street.

Trish Willis left the meeting at 9.45 pm.

VI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. The Old Library Café – Insurance Update

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
The Old Library Café Insurance Update	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *The Old Library Café – Insurance Update* Section 7(2)(b)(ii)

Ron Joll/Graeme Page

The Community Board continued in Open Meeting.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.00 PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 5 FEBRUARY 2013 AT 9.30 AM

PRESENT:

Graham Smith (Chairman)
Claire Barlow (Mayor)
Crs John Bishop
Annette Money
Graeme Page
Evan Williams (from 10.35 am)

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Rosemary Moran (Committee Clerk)

I APOLOGY:

Resolved that an apology be received for his absence from Cr Maxwell and for lateness from Cr Williams.

Graham Page/Annette Money

III MINUTES:

Resolved that the Minutes of the meeting of the Finance Committee held on 4 December 2012, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

Claire Barlow/John Bishop

IV REPORTS:

2. BANCORP QUARTERLY REPORT:

This report from the Manager – Finance and Administration was accompanied by the report from Bancorp Treasury Services Limited for the quarter ended 31 December 2012.

Resolved that the report be received

Annette Money/Graeme Page

3. VEHICLE REPLACEMENT:

This report from the Asset Manager sought approval to replace the Asset Manager's vehicle.

Resolved that the report be received.

Graeme Page/Annette Money

Resolved that the Asset Manager's vehicle be replaced to the value of \$35,000 including GST.

Annette Money/Claire Barlow

4. NZ ROWING CHAMPIONSHIP SPONSORSHIP REQUEST:

This report from the Manager – Finance and Administration was accompanied by a request from the South Island Rowing Association for the Council to be a sponsor at the 2013 NZ Rowing Championship to be held at Lake Ruataniwha, Twizel.

Resolved that the report be received

John Bishop/Claire Barlow

Resolved that the Council provide sponsorship for a race at the 2013 NZ Rowing Championship to be held at Lake Ruataniwha Twizel, from 19 to 24 February 2013.

Graeme Page/Annette Money

Cr Bishop undertook to arrange that the race to be sponsored by the Council be one in which Russell and/or Cameron Crampton of Fairlie participated.

5. SOUTH ISLAND REGIONAL PHOTOGRAPHIC CONVENTION – REQUEST FOR SPONSORSHIP:

This report from the Mayor was accompanied by a request from the Convention Committee for sponsorship of the South Island Regional Photographic Convention to be held in the lake Tekapo Community Hall from 3 to 5 October 2013.

Resolved that the report be received

Graeme Page/Claire Barlow

Resolved that the Council recommends that the Tekapo Community Board budgets for a grant to the South Island Regional Photographic Convention Committee to cover the cost of the hire of the Lake Tekapo Community Hall for the Convention to be at Lake Tekapo from 3 to 5 October 2013.

Annette Money/Claire Barlow

1. FINANCIAL REPORT – DECEMBER 2012:

This report from the Manager – Finance and Administration was accompanied by the financial report for the period to 30 October 2012.

Resolved that the report be received.

Annette Money/John Bishop

The Manager – Finance and Administration noted errors which had been corrected, viz:

- the costs of the CINTA survey should have been shown in the Chief Executive Officer department's cost centre, and
- \$18,000 of solid waste revenue not shown would bring the income to date in the solid waste cost centre to \$51,000.

Cr Williams joined the meeting at 10.38 am.

The meeting was adjourned at 10.40 for morning tea and reconvened at 10.53 am.

IV REPORTS:

1. FINANCIAL REPORT – DECEMBER 2012 (Continued):

The Manager – Finance and Administration circulated a supplement to his report which included updated information.

V PUBLIC EXCLUDED

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. The Old Library Café – Insurance Update

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
The Old Library Cafe Insurance Update	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *The Old Library Café – Insurance Update* section 7(2)(b)(ii).

Claire Barlow/Annette Money

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 11.30 AM

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE PROJECTS AND STRATEGIES COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 5 FEBRUARY 2013 AT 11.30 AM

PRESENT:

Graeme Page (Chairman)
 Claire Barlow (Mayor)
 John Bishop
 Annette Money
 Graham Smith
 Evan Williams

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Bernie Haar (Asset Manager)
 Suzy Ratahi (Manager – Roading) for part of the meeting
 John O'Connor (Utilities Engineer) for part of the meeting
 Rosemary Moran (Committee Clerk)

I APOLOGY:

Resolved that an apology be received from Cr Maxwell.

Graham Smith Annette Money

II DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

III MINUTES:

Resolved that the Minutes of the meeting of the Projects and Strategies Committee held on 4 December 2012, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

Claire Barlow/Annette Money

MATTERS UNDER ACTION:

Bridge Replacements – Morris Road

Cr Smith advised that the sale of the Morris Road bridge to the adjoining landowner had been completed.

IV REPORTS:

1. ASSET MANAGER'S MONTHLY REPORT:

This report from the Asset Manager referred to Asset Management – Project Progress – Council Priority List, Roading, Essential Services and Solid Waste

Resolved that the report be received.

Claire Barlow/Evan Williams

The Asset Manager reported that on 4 February 2013 he with the Manager – Roading and the Chairman had met on-site with Rob Glover, manager of Godley Peaks Station, to discuss options regarding the future of the **Cass River Bridge** and/or an alternative river crossing.

The Chairman referred to investigations into a **coal mine site in Albury** which were currently underway and noted the potential for damage to Council's roads should such an operation proceed.

The Chief Executive Officer undertook to investigate options for Council to minimise the financial impact on its roading budgets should a coal mining activity in the Albury area be developed.

V PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

Manuka Terrace Seal Extension

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Manuka Terrace Seal Extension	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Manuka Terrace Seal Extension* –section 7(2)(b)(ii).

John Bishop/Graham Smith

CONFIRMATION OF RESOLUTION TAKEN WITH THE PUBLIC EXCLUDED:

Resolved that the following resolution taken with the Public Excluded be confirmed:

- 1. That the tender for Manuka Terrace Seal Extension from Whitestone Contracting Ltd for Contract 1209A for the sum of \$297,600 with a completion date of 30 November 2013, be accepted.*
- 2. That the total reserve budget for Manuka Terrace, minus charges and re-seal costs, be used to extend the seal as far as possible.*

Evan William/Graham Smith

The Committee continued in Open Meeting

IV REPORTS:**1. ASSET MANAGER’S MONTHLY REPORT (Continued):**

The Utilities Engineer spoke to the Essential Services Section of the report.

Twizel Water Supply

Resolved that the unit rate quotation for an estimated cost of \$54,000 from McNeill Drilling to undertake the drilling of the exploratory bores for a new source for the Twizel Water Supply be accepted.

Graham Smith /Annette Money

Asset Management System

The Asset Manager explained the options for a new Asset Management Information System which were under investigation.

Solid Waste

The Asset Manager spoke to the Solid Waste section of the report.

The Chairman undertook to convene a meeting of the Solid Waste Sub-Committee in the near future.

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED
THE MEETING CLOSED AT 12.55 PM**

CHAIRMAN

DATE

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL, HELD IN THE SERVICE CENTRE, TWIZEL ON TUESDAY 18 DECEMBER 2012 AT 9.30 AM

PRESENT:

Claire Barlow (Mayor)
Crs John Bishop
Peter Maxwell
Annette Money
Graeme Page
Graham Smith
Evan Williams

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Manager – Finance and Administration)
Garth Nixon (Community Facilities Manager)
Toni Morrison (Senior Policy Planner) for part of the meeting
Rosemary Moran Committee Clerk)

I OPENING:

The Mayor opened the meeting and welcomed everyone.

III DECLARATIONS OF INTEREST:

There were no Declarations of Interest.

IV BEREAVEMENTS:

The Mayor referred to the recent deaths of Doreen Moorfoot, Edith Kinsman, Mary Cottle and Queenie Cassie.

A motion of sympathy was passed and the Chief Executive Officer was directed to pass this on to those concerned.

V MAYORAL REPORT:

This was the report of Mayoral activities to 14 December 2012.

Resolved that the report be received.

Graham Smith /Annette Money

VI REPORTS REQUIRING COUNCIL DECISION:

1. DELEGATIONS TO COVER EMERGENCY SITUATIONS:

This report from the Chief Executive Officer referred to the establishment of appropriate delegation to enable any urgent political matters to be dealt with during the period from 19 December 2012 until 18 February 2013.

Resolved that the report be received.

Evan Williams/Annette Money

Resolved that authority be delegated to the Mayor and one other Councillor to deal with any non-contentious matters that may arise from 19 December 2012 until 18 February 2013.

Graeme Page/Peter Maxwell

XI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

Agreement for Sale and Purchase of Real Estate

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Agreement for Sale and Purchase Commercial Sensitivity Of Real Estate		48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Agreement for Sale and Purchase of Real Estate* section 7(2)(b)(ii).

Graham Smith /Annette Money

The Council continued in Open Meeting.

VI REPORTS REQUIRING COUNCIL DECISION (Continued):

2. FAIRLIE UNDER FIVES GROUP:

This report from the Community Facilities Manager was accompanied by a request from the Fairlie Under Fives Group for land for building, the Strathconan Park Deed, a legal interpretation and a location map.

Resolved that the report be received.

Graham Smith/Evan Williams

Resolved:

1. That the Fairlie Under Fives Group be asked to further develop their proposal to present to the Fairlie Community Board to support the request for land for building new premises for the Playgroup, Music and Movement, Toy Library, Plunket and Plunket Car Seat Rentals.
2. That the Fairlie Community Board make a recommendation to the Council on the proposal from the Fairlie Under Fives Group.

Claire Barlow/Graham Smith

3. LOCAL GOVERNMENT AMENDMENT ACT:

This report from the Senior Policy Planner provided an update on the recent amendment to the Local Government Act 2002 and a brief overview of some of its main provisions.

Resolved that the report be received.

Annette Money /Evan Williams

The Senior Policy Planner answered questions from Councillors.

XIII ADJOURNMENT:

The meeting was adjourned at 10.30 am.

XII VISITORS:

The Mayor welcomed Mrs Elizabeth Scott, her daughter Helen Scott and former Councillor Gordon Girvan who attended to present the Bruce Scott Memorial Prize and the Mackenzie County Scholarship respectively. She also welcomed Holly Lane and Kate Tiffen.

Mrs Scott presented Kate Tiffen with the Bruce Scott Memorial Prize for 2012.

Mr Girvan presented Holly Lane with the Mackenzie County Resident's Scholarship for 2012.

The Mayor invited the visitors to join the Council for morning tea.

XIII ADJOURNMENT:

The meeting was reconvened at 11.05 am.

XI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Pukaki Lookout Information Centre – Lease to Mount Cook Salmon

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Pukaki Lookout Information Centre – Lease to Mount Cook Salmon	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Pukaki Lookout Information Centre – Lease to Mount Cook Salmon* section 7(2)(b)(ii).

Graham Smith /Annette Money

The Council continued in Open Meeting.

VI REPORTS REQUIRING COUNCIL DECISION (Continued):

5. PUKAKI AIRPORT COMMITTEE:

The Mayor welcomed members of the Pukaki Airport Committee Chairman Derek Kirke, Bruce Anderson and Cr John Bishop representatives.

The Chairman's presented the Pukaki Airport Committee's Report for the Year Ending 30 June 2012.

Resolved that the report be received.

Graeme Page/John Bishop

The Chairman apologised that he had been unable to present his report earlier. He said he would endeavour to have draft budgets for the 2013/14 year to the Council by early March 2013.

The Chairman spoke to the report. He, along with Mr Anderson and Cr Bishop, answered questions from the Councillors.

The Mayor thanked the visitors and invited them to re-join the Councillors for lunch. The visitors left the meeting at 11.54 am.

VII INFORMATION REPORTS:

1. GENERAL ACTIVITIES REPORT:

This report from the Chief Executive Officer referred to Council, Committee and Board Meetings, and Other Meetings and Activities.

Resolved that the report be received.

Annette Money/Graeme Page

2. LOCAL GOVERNMENT RURAL AND PROVINCIAL SECTORS MEETING HELD AT WELLINGTON ON 22 AND 23 NOVEMBER 2012:

This report from the Chief Executive Officer referred to the meeting attended by the Chief Executive Officer and Cr Williams.

Resolved that the report be received.

Graeme Page/Graham Smith

3. COMMON SEAL AND AUTHORISED SIGNATURES REGISTER:

This report from the Committee Clerk advised of documents listed on the Common Seal and Authorised Signatures Register from 7 November 2012 until 12 December 2012.

Resolved:

1. That the report be received.
2. That the sealing of document numbers 760 to 763 be endorsed.

Graeme Page/Annette Money

4. PUKAKI LOOKOUT TOILETS:

This report from the Community Facilities Manager provided information on the Pukaki Lookout Toilets.

Resolved that the report be received.

Evan Williams/Peter Maxwell

VIII COMMUNITY BOARDS:

This report from the Chief Executive Officer was accompanied by the Minutes of the meetings of the Fairlie Community Board held on 21 November and 5 December 2012 and the Twizel and Tekapo Community Boards held on 10 December 2012.

Resolved that the report be received.

Peter Maxwell /Annette Money

Fairlie Water Supply Renewals

Resolved that the Council approves for the design, contract documentation and calling for tenders to proceed for the 2012/2013 Fairlie Water Supply Reticulation Renewals up to the budget of \$171,000.00.

Graeme Page/Evan Williams

Resolved:

FAIRLIE COMMUNITY BOARD

1. Schedule of Meetings for 2013:

That the Council notes that the following schedule of Fairlie Community Board meetings for 2013 was adopted:

- 30 January 2013
- 13 March 2013
- 17 April 2013
- 5 June 2013
- 17 July 2013
- 28 August 2013
- 2 October 2013
- 20 November 2013

2. Resignation of Community Board Members:

- That the Council notes that the the extraordinary vacancies on the Fairlie Community Board caused by the resignations of Julia Bremner and Ashley Shore are to be filled by appointment.
- That the Council notes that Trish Willis and Les Blacklock have been appointed to fill the extraordinary vacancies.

3. Appointment of Members to the Community Board

That the Council notes that the appointment of Trish Willis and Les Blacklock to fill the two extraordinary vacancies on the Fairlie Community Board was confirmed.

TWIZEL COMMUNITY BOARD

4. **Twizel Events Centre Carpet:**
That the Council notes that carpet tiles are to be installed in the Twizel Events Centre.
5. **Twizel Water Supply:**
That the Council notes that Mayor is to ask Meridian Energy Ltd for financial and physical assistance in finding an alternative water source for the Twizel community.
6. **Requests for Funding:**
That the Council notes that:
 - the request from Willis Feasey for a grant to assist him to compete in the World Alpine Ski Championships from 9 to 17 February 2013, was declined on the basis of the Community Board's policy of not providing grants to individuals.
 - Twizel High Country Wearable Creations was granted \$250.00 towards the Wearable Creations Exhibition and Dinner. and
 - \$100 was granted to the Twizel Area School to purchase book vouchers for prizes for the End-of-Year assembly.
7. **Twizel Security Cameras:**
That the Council notes that the existing cameras are to be reinstalled and that provision is to be made in the budgets for their replacement for the next financial year.
8. **Frack-free Zone:**
That the Council notes that the Social Justice Research Unit Anglican Life is to be thanked for their request for the Council to declare itself a 'frack free' zone and advised that the Council considered fracking was not an issue in the Mackenzie District.
9. **Untidy Section:**
That the Council notes that the letter from Shirley and Maurice Gray regarding an untidy section is to be referred to the Manager – Planning and Regulations for investigation and report.
10. **Meeting Schedule for 2013:**
That the Council notes that the following schedule of meetings for the Twizel Community Board for 2013 was adopted:
 - 28 January 2013
 - 11 March 2013
 - 15 April 2013
 - 4 June 2013 (Tuesday to avoid Queens Birthday)
 - 15 July 2013
 - 26 August 2013
 - 30 September 2013
 - 18 November 2013

TEKAPO COMMUNITY BOARD:

11 Tekapo Footbridge

That the Council notes that the Tekapo Community Board would consider a proposal from the Footbridge Committee regarding the underwriting of the balance of funds required to complete the footbridge project which would enable applications to be made for further funding.

12 Lake Tekapo Community Hall

That the Council notes that the Tekapo Community Hall has been closed for bookings from 10 December 2012 until further notice.

13 Hydraulic Fracturing

That the Council notes that the Social Justice Research Unit Anglican Life is to be thanked for their request for the Council to declare itself a 'frack free' zone and advised that the Council considered fracking was not an issue in the Mackenzie District.

Claire Barlow/Peter Maxwell

XII ADJOURNMENT:

The meeting was adjourned at 12.30 pm for lunch and reconvened at 1.23 pm.

XII VISITORS – MACKENZIE TOURISM AND DEVELOPMENT TRUSTEES:

The Mayor welcomed Mackenzie Tourism and Development Trustees. Kerry Nolan and Adair Craik,

Mr Nolan explained that he and Ms Craik had been appointed to wind down the Mackenzie Tourism and Development Trust.

He referred to:

- The need to advertise in the Christchurch Press and Timaru Herald to give notice to unknown creditors that the Trust was to be wound up.
- The need for written authority from the Chief Executive Officer to the effect that the Trust was to be wound up.
- Potential tax issues with regard to the grant to the Trust from the Council which needed to be resolved.
- A LGOIMA request.

XI PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. Mackenzie Tourism and Development Trust – LGOIMA Request

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Mackenzie Tourism and Development Trust LGOIMA Request	To Maintain Legal Professional Privilege	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *MTDT LGOIMA Request* section 7(2)(g).

Graham Smith /Annette Money

The Council continued in Open Meeting.

XII VISITORS – MACKENZIE TOURISM AND DEVELOPMENT TRUSTEES (Continued):

Adair Craik advised that the accounts for 2011/2012 had been completed and advice had been received that an audit of the 2013 accounts would not be required

The Mayor thanked Mr Nolan and Ms Craik for the work they had done. She said it was reassuring for the Council that the complex problems of the Trust had been in the hands of such capable people.

The visitors left the meeting at 1.47 pm.

XI COMMITTEES:

Resolved that Minutes of the meetings of the Finance, Planning and Projects and Strategies Committees held on 4 December 2012, including such parts as were taken with the Public Excluded, be received.

Annette Money/Peter Maxwell

XII CONFIRMATION OF MINUTES:

Resolved that the minutes of the meeting of the Mackenzie District Council held on 13 November 2012 be confirmed and adopted as the correct record of the meeting.

Claire Barlow/Annette Money

**THERE BEING NO FURTHER BUSINESS,
THE MAYOR DECLARED THE MEETING CLOSED AT 1.50 PM**

MAYOR: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL MATTERS UNDER ACTION**MANAGER – PLANNING AND REGULATIONS****Policy and Bylaws**

Provide a revised policy on **Gambling** and review the **Animal Control Bylaw** to the Planning Committee meeting.