



**TO THE MAYOR AND COUNCILLORS OF THE
MACKENZIE DISTRICT COUNCIL**

MEMBERSHIP OF THE FINANCE COMMITTEE

Graham Smith (Chairman)
Claire Barlow (Mayor) John Bishop
Peter Maxwell Annette Money
Graeme Page Evan Williams

*Notice is given of a meeting of the Finance Committee
to be held on Tuesday 23 April 2013 at 10:00am.*

VENUE: Council Chambers, Fairlie

BUSINESS: As per agenda attached

**WAYNE BARNETT
CHIEF EXECUTIVE OFFICER**

17 April 2013



FINANCE COMMITTEE

Agenda for Tuesday 23 April 2013

I APOLOGIES

II DECLARATIONS OF INTEREST

III MINUTES

Confirm and adopt as the correct record the Minutes of the meeting of the Finance Committee held on 19 March 2013 including such parts as were taken with the Public Excluded.

IV REPORTS

1. Financial Report (to be tabled)
2. Bancorp Report (circulated separately)

V PUBLIC EXCLUDED

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Authorisation of Engineering and Design Costs for Tekapo Land Development
2. Previous Finance Committee Minutes 19 March 2013

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Authorisation of Engineering and Design Costs for Tekapo Land Development.	Commercial Sensitivity	48(1)(a)(i)
Previous Finance Committee Minutes 19 March 2013	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Authorisation of Engineering and Design Costs for Tekapo Land Development and Previous Finance Committee Minutes 19 March 2013* section 7(2)(b)(ii).

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY 19 MARCH 2013 AT 10:13 AM

PRESENT:

Graham Smith (Chairman)
Claire Barlow (Mayor)
Crs John Bishop
Annette Money
Graeme Page
Evan Williams
Peter Maxwell

IN ATTENDANCE:

Paul Morris (Manager – Finance and Administration)
Keri-Ann Little (Committee Clerk)

I APOLOGY:

There were no apologies.

III MINUTES:

Resolved that the Minutes of the meeting of the Finance Committee held on 5 February 2013, including such parts as were taken with the Public Excluded, be confirmed and adopted as the correct record of the meeting.

- *Mayor Barlow asked for feedback on discussions with Mr George Rhind – Manager Finance and Administration stated he will update Committee in Public Excluded.*

Annette Money/Peter Maxwell

IV REPORTS:

1. FINANCIAL REPORT – JANUARY 2013:

This report from the Manager – Finance and Administration was accompanied by the financial report for the period to 30 January 2013.

Resolved that the report be received.

Mayor Barlow/John Bishop

Chair Cr Smith asked Manager Finance and Administration for an update on the new finance software.

Manger Finance and Administration spoke to the Committee regard the new piece of software from NCS given to the Council with no cost. The piece of software will streamline accounts, set parametres with more up to date reports. This software will also changes business processes having the ability to be a lot harder on creditors cut off, improve financial report's, report's will be available straight away allowing more time for analysis and make Manger's more responsible for their financial activities and budgets.

The meeting was adjourned at 10.48 for morning tea and reconvened at 11.10 am.

V **PUBLIC EXCLUDED**

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Sale and Purchase Agreement
2. The Old Library Café Update
3. Update Section Sale

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Sale and Purchase Agreement	Commercial Sensitivity	48(1)(a)(i)
The Old Library Café Update	Commercial Sensitivity	48(1)(a)(i)
Update Section Sale	Commercial Sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Sale and Purchase Agreement and The Old Library Café Update and Update Section Sale* section 7(2)(b)(ii).

Annette Money/ Mayor Barlow

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 11.37 AM

CHAIRMAN: _____

DATE: _____